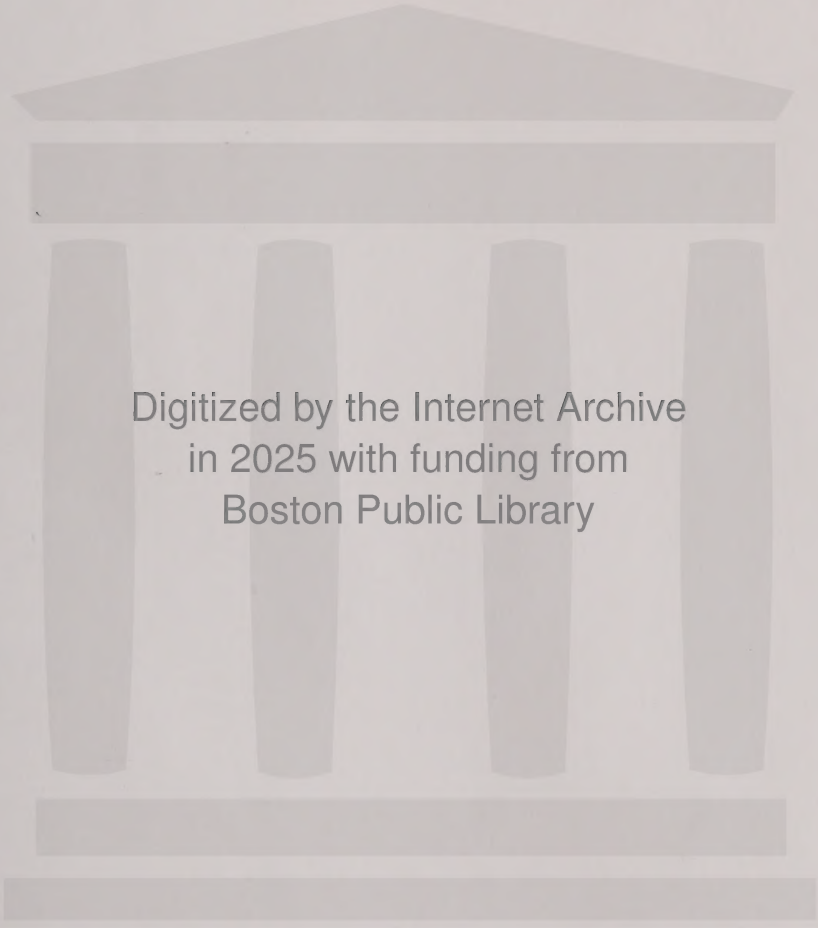
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Town of Needham

ANNUAL REPORT
1711 – 2010

NEEDHAM, MASSACHUSETTS

Cover and back cover photos:
The Public Services Administration Building located at 500 Dedham Avenue, opened February 17, 2010.

This 2010 Annual Town Report is Dedicated to Carol Johnson Boulris

Carol Johnson Boulris was born in Alton, Illinois, where her great-grandfather had settled after emigrating from Germany. She was high school valedictorian and was the first female from Alton to attend Harvard-Radcliffe. At Harvard, Carol received a degree in Economics. When the local newspaper recorded her degree in Home Economics, Carol quickly contacted the newspaper, which then printed a correction.

It was at a Harvard-Radcliffe freshman mixer that Carol met her husband, the late Chester Joseph Boulris. "Chet" and other members of the varsity football team crashed the event at which Carol was chaperoning. Chet and Carol were married the following year, in 1960.

Carol and Chet moved to Vermont for Chet to continue his medical training and Carol taught seventh grade Language Arts and Social Studies for one year. Their three children, Mark, Craig, and Loriel, were all born in Vermont. After serving for two years in a MASH unit in Stewart Air Force Base in Smyrna, TN, the Boulris family relocated to the Boston area for Chet to complete his residency. Carol's father carefully researched schools in the area surrounding Boston. Needham Schools had an excellent reputation and would be a perfect option for the Boulris children who were 7, 5 and 3 to receive their primary education. The Boulris family relocated to their first home on Francis Street in Needham in 1969 and later moved to Country Way in 1976. Carol immediately became involved with service to Needham, as outlined below.

- **High Rock PTC, President**
  Helped to compile cookbook "Rainbow of Recipes", which was later chosen by the Ladies' Home Journal as Cookbook of the Month, February 1974.
- **Newman Jr. High School PTC, President**
- **Needham Town Meeting Member** 1976 - 2004
- **Needham School Committee** 1976-1985
  Instituted a 10 minute period before each meeting for citizen access to the Committee
- **Needham Republican Town Committee**
  Chairman during the first campaign of President George W. Bush.
- **Needham Historical Society, Board of Directors** (20+ years)
  Compiled Pictorial History of Needham
- **World War II Commemorative Committee**, 1992-1995
- **Historical Commission**, Chair 14 years (1987 to present)
  Authored the demolition delay by-law, accepted unanimously by Town Meeting.

Carol is an avid genealogist and serves as a member of five hereditary organizations:

- **Daughters of the War of 1812**
- **Daughters of the Colonial Wars** (current president)
- **Dames of the Court of Honor** (Revolutionary War officers, upcoming president)
- **Daughters of American Colonists** (current Chairman of Commemorative Events)
- **National Society Daughters of the American Revolution (DAR)** (State Regent, State Vice Regent, Vice President General DAR National, Chair, MA DAR Finance Committee)

When asked what her greatest concern is for the Town of Needham, without hesitation Carol responds that people need to have more sensitivity towards historic homes. She feels that they are our heritage, and if we keep demolishing them, we can never get them back. It dismays Carol that we have become a "disposable society" rather than considering the intangible value an item may hold. She cites the Emery Grover and Ridge Hill buildings as examples of one of a kind buildings. She says that unless care is taken, all that is to be learned from the historical architecture will be lost forever.

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A Message from the Board of Selectmen

The Annual Town Report is a document that is issued each spring containing information from the fiscal year that ended the previous June. First and foremost, the report is intended to provide citizens with an accounting of the appropriations and expenditures of the previous fiscal year. The report also contains descriptions of the operations and accomplishments of the various Town departments, boards, and committees, and those regional organizations that had an impact on the operations of the Town in fiscal year 2010.

The Town produces several other documents that will provide residents and property owners with information on Town operations. The Town Manager's Fiscal Year 2012 proposed budget can be obtained from the Office of the Town Manager or at the Town's website at www.needhamma.gov. The budget document contains an analysis of the Town's current financial condition and trends affecting municipal finance. Also included in the proposed budget are goals and objectives of the various departments, boards and committees for the coming year. A companion document to the Proposed Budget is the 2012-2016 Capital Improvement Plan, a summary of which is included in the Proposed Budget for easy reference. The CIP contains valuable information about the capital projects that have been funded in the past four years and those proposed for fiscal year 2012 through 2016. The document also includes a comprehensive list of the Town's outstanding and proposed debt financing obligations. The entire 2012 – 2016 Capital Improvement Plan is also available on the Town's website. The warrant for the 2011 Annual Town Meeting is also available online. It provides interested residents with the items that will be debated at the Town Meeting. The warrant includes the Annual Report of the Finance Committee, as well as the Finance Committee's proposed budget for fiscal year 2012. The warrant also includes a summary table of the Town's current debt obligations.

The Board of Selectmen and Town Manager wish to thank the Town staff and the many citizens, volunteers, committee members and others, whose invaluable contribution of time, energy and talent makes it possible for Needham to maintain a well-managed, civic-minded community. At the end of this Annual Report you will find a list of the many individuals who have served the Town this past year. Residents wishing to volunteer for any board or committee appointed by the Selectmen should send a letter of interest to the Selectmen's Office at Town Hall or visit www.needhamma.gov/committeevacancy.

~ Community Profile ~

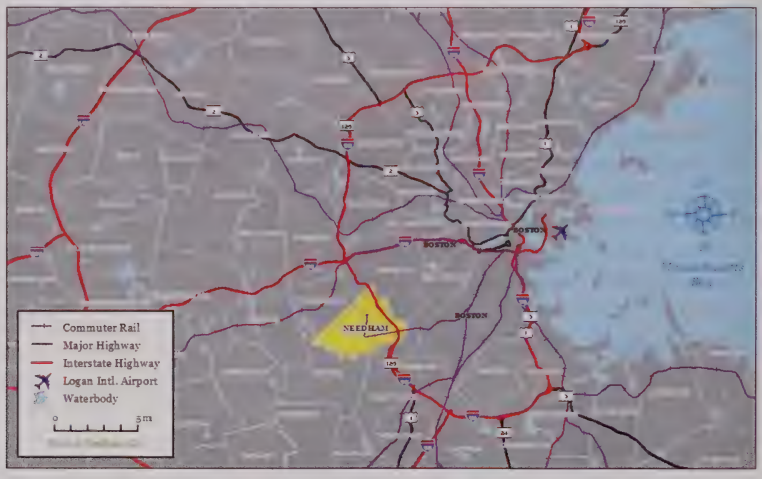
The Town of Needham is located on rocky uplands within a loop of the Charles River in Eastern Massachusetts. The town is bordered by Wellesley on the west and northwest, Newton on the north and northeast, the West Roxbury section of Boston on the east, Dedham on the southeast and south, and Westwood and Dover on the south. Needham is ten miles southwest of Boston, twenty-nine miles east of Worcester, and about 208 miles from New York City. The town has a total area of 12.70 square miles and a total land area of 12.61 square miles.

Needham is situated in the greater Boston area, which has excellent rail, air, and highway facilities. Principal highways are State Routes 128 (the inner belt around Boston) and 135, and Interstate Route 95, which shares the same roadway as State Route 128. Commuter rail service is available via four stations to Back Bay Station and South Station in Boston. Needham is a member of the Massachusetts Bay Transportation Authority (MBTA), which provides fixed bus route service between Needham Junction and Watertown Square.

Needham was incorporated in 1711 and has experienced numerous changes over its history. Early settlers relied primarily on agriculture and grazing plus some winter lumbering with orchards and tanneries as supplements in the 1700s. Saw and gristmills were opened along the Charles through the 18th century. Extension of the rail and land speculation encouraged settlement, and the town saw the growth of industrial employment and production at the same time during the mid-19th century. Needham manufacturers made knit goods, underwear, hats, shoes and silk, although attempts to cultivate silk worms were short-lived.

Land speculation, housing development and knitted underwear continued to be the foundation of Needham's economy into the 20th century, with the famous William Carter Corporation prominent in the children's knitwear industry. The construction of Route 128 in 1931 opened portions of the town to development as part of the high-tech highway in the post-World War II electronic industrial boom. The creation of one of the nation's first industrial parks in 1950, the later addition of high technology firms, the improvement of access to Route 128 and Boston, and Needham's fine schools and public services have contributed to the Town's emergence as one of the more desirable suburbs of Boston.

While Needham has developed over the years, population figures have remained relatively stable since the 1970s, ranging from 29,748 in 1970 to 27,901 in 1980 to 27,557 in 1990 to 28,911 in 2000 to 28,886 in 2010 (source: U.S. Census).



GENERAL GOVERNMENT

TOWN CLERK

Theodora K. Eaton, MMC, Town Clerk
Helen F. Atkinson, Assistant Town Clerk
Sharon L. Tedesco, Department Assistant
Kevin T. Pendergast, Department Assistant
Marie Crimmins, Part-time
Joyce M. Carlezon, Part-time
Louise F. MacLean, Part-time

Historically, the position of Town Clerk dates back to biblical times when clerks were often considered scribes or scholars. Their writings became the official records of the period. Today the Town Clerk continues as the official record keeper for the town and records all official business conducted at Town Meetings and elections and provides a wide variety of services to the general public as well as local, state and federal governments. The major functions of the Town Clerk's Office are spelled out in over 73 chapters and 400 sections of the Massachusetts General Laws as well as local Town By-Laws. Other responsibilities include records management, registration and certification of vital statistics, voter registration, licensing, compilation of the Annual Census and the Street/Voting Lists, Board of Appeals and Planning Board decisions, and the most complex - those relating to elections and Town Meeting.

The Town Clerk's Office is often considered the core of local government serving as the central information point for local residents. The Town Clerk's Office also serves as a Passport Agency for the U. S. Department of State and Commissioners to Qualify Oath of Office for the Commissions Division of the Office of the Secretary of The Commonwealth.

The number of Town Meetings and elections varies from one fiscal year to the next ranging from one Town Meeting and one Election to multiple Town Meetings and Elections (not including any specials called by the Commonwealth of Massachusetts or the Board of Selectmen). The Annual Town Election is held on the second Tuesday in April and the Annual Town Meeting begins on the first Monday in May according to Needham's Town Charter. This year, however, was an extreme exception! During Fiscal Year 2010, the Town of Needham held a Special Town Meeting in November, six elections between December 8, 2009 and May 11, 2010, as well as the Annual Town Meeting in May and the Special Town Meeting within the Annual Town Meeting. The comparison between Fiscal Year 2009 and 2010 follows:

Fiscal Year 2010	Fiscal Year 2009
Special Town Meeting – Monday, November 2, 2009	State Primary – Tuesday, September 16, 2008
Special State Primary – Tuesday, December 8, 2009	Special Town Meting – Monday, October 27, 20008
Special Town Election – Tuesday, December 8, 2009	Annual Town Election – Tuesday, April 14, 2009
Special State Election – Tuesday, January 19, 2010	Special Town Meeting – Monday, May 11, 2009

Annual Town Election – Tuesday, April 13, 2010	Annual Town Meting – Monday, May 4, 2009
Special State Primary – Tuesday, April 13, 2010	State Election – Tuesday, November 4, 2008
Annual Town Meeting – Monday, May 3, 2010	
Special Town Meeting – Monday, May 10, 2010	
Special State Election – Tuesday, May 11, 2010	

The Special Town Meeting of November 2, 2009 disposed of 16 articles in one session; the Annual Town Meeting beginning May 3, 2010 disposed of 43 articles in four sessions; and the Special Town Meeting of May 10, 2010 held within the Annual Town Meeting disposed of 15 articles.

FY 2010 HIGHLIGHTS

The November 2, 2009 Special Town Meeting accepted Massachusetts General Laws Chapter 64L, Section 2(a) – the Local Option Meals Tax and Chapter 64G, Section 3A – Room Occupancy Excise. The 2010 Annual Town Meeting approved four zoning By-Law amendments and two General By-Law amendments which were subsequently approved by the Attorney General. Under Article 21 Town Meeting approved the FY2011 Operating Budget in the amount of $109,679,481. Total appropriations including the Operating Budget approved at the Annual Town Meeting totaled $127,670,996. An additional $2,086,300 was authorized for borrowing.

With the death of U. S. Senator Edward Kennedy in August, 2009, a Special State Primary was held on December 8, 2009 and a Special State Election was held on January 19, 2010. State Senator Scott P. Brown was elected to fill the U. S. Senate vacancy. Also on December 8, 2009, the Town conducted a Special Town Election to present a Debt exclusion override ballot question for the Newman Elementary School. The result of the ballot question was Yes – 4,742 and No – 3,714. With the election of State Senator Scott Brown to the U. S. Senate, the state then held a Special State Primary on April 13, 2010 along with the Annual Town Election and a Special State Election on May 11, 2010. Richard J. Ross was elected State Senator to fill Scott Brown's vacancy. The Annual Town Election contained candidates for town offices and Town Meeting Members. There were no Proposition 2 ½ Override ballot questions on this year's Annual Town Election ballot. With six elections within a 5-month period plus two Special Town Meetings and the Annual Town Meeting, the Town Clerk's Office had one of its busiest years ever! (Note: see the statistical report of these elections under the Board of Registrars Fiscal Year 2010 Highlights.)

The following is a comparison of the Town of Needham's vital statistics compiled during the past six fiscal years.

VITAL STATISTICS

	FY 2010	FY 2009	FY 2008	FY 2007	FY 2006	FY 2005
Births to Residents						
7/1/09-12/31/09	164	161	164	156	139	165
1/1/10 – 6/30/10	126	134	170	132	167	150
Total Births	**290**	**295**	**334**	**288**	**306**	**315**

Deaths: Residents						
7/1/09-12/31/09	139	106	98	154	110	107
1/1/10 – 6/30/10	122	124	64	127	134	165
	261	**230**	**162**	**281**	**244**	**272**
Deaths: Non-Residents						
7/1/09-12/31/09	114	114	164	118	117	119
1/1/10 – 6/30/10	150	147	59	141	123	132
	264	**261**	**223**	**259**	**240**	**251**
Total Deaths	**525**	**491**	**385**	**540**	**484**	**523**
Marriages						
7/1/09-12/31/09	50	57	61	55	58	80
1/1/10 – 6/30/10	26	43	29	35	34	44
Total Marriages	**76**	**100**	**90**	**90**	**92**	**124**

Fish and Game Licenses Issued:
7/1/09 - 6/30/10

		FY 2010	FY 2009	FY 2008	FY 2007	FY 2006
Class F1	Resident Fishing	78	86	81	105	114
Class F2	Resident Fishing Minor (Age 15-17)	0	5	5	6	7
Class F3	Resident Fishing (Age 65-69)	13	15	14	8	12
Class F4	Resident Fishing (70 or over) or Handicapped	31	32	25	33	33
Class F6	Non-Resident Fishing	0	0	1	2	1
Class F7	Non-Resident Fishing (3 Day)	0	0	0	2	0
Class F8	Resident Fishing (3 Day)	2	1	2	4	0
Class F9	Non-Resident Citizen Minor (Age 15 -17)	0	0	0	0	0
Class F10	Quabbin One Day Fishing (Quabbin only)	0	0	0	0	0
Class H1	Resident Citizen Hunting	16	21	14	18	18
Class H2	Resident Citizen Hunting (Age 65-69)	0	2	2	3	2
Class H3	Resident Citizen Hunting, Paraplegic	1	2	1	1	1
Class H4	Resident Alien Hunting	0	0	0	0	0
Class H5	Non-Resident Hunting, Big Game	0	0	0	0	0
Class H6	Non-Resident Hunting, Small Game	0	0	0	0	0
Class H7	Non-Resident Commercial Sheeting Preserve/1 Day	0	0	0	0	0

Class H8	Resident Minor Hunting (Age 15-17)	1	0	0	1	2
Class H9	Resident Commercial Shooting Preserve (1 Day)	0	0	0	0	0
Class S1	Resident Sporting	20	24	27	35	27
Class S2	Resident Sporting (Age 65-69)	3	3	4	3	5
Class S3	Resident Citizen Sporting (Age 70 or over)	19	22	20	20	25
Class S4	Resident Minor Sporting	1	0	0	0	0
Class T1	Resident Trapping	1	0	0	0	0
Class T2	Resident Trapping Minor	1	0	0	0	0
Class T3	Resident Trapping (Age 65-69)	0	0	0	0	0
Class DF	Duplicate Fishing	0	0	0	0	0
Class DH	Duplicate Hunting	0	0	0	0	0
Class DS	Duplicate Sporting	0	0	1	0	0
Class DT	Duplicate Trapping	0	0	0	0	0
Class M1	Archery Stamp	14	16	23	21	15
Class M2	Massachusetts Waterfowl Stamps	13	8	15	14	11
Class M3	Primitive Firearms Stamp	15	20	19	20	11
Class W1	Wildland Conservation Stamp, Resident	135	157	149	182	190
Class W2	Wildland Conservation Stamp, Non-resident	0	0	1	4	0
	Total	**364**	**414**	**404**	**487**	**474**

Dog Licenses Issued:
7/1/09 - 6/30/10

	FY 2010	**FY 2009**	**FY 2008**	**FY 2007**	**FY 2006**	**FY 2005**
Male and Female Dogs @ $15	169	150	179	193	150	169
Spayed and Neutered Dogs @ $10	2361	2423	2299	2237	2149	2062
Kennels @ $25	41	37	30	28	36	37
Kennels @ $50	7	7	6	6	5	7
Kennels @ $100	1	1	0	0	1	1
Hearing Dogs – No Charge	0	1	0	0	1	1
Seeing Eye Dogs – No Charge	1	3	0	0	1	1
Transfers @ $1.00	3	13	6	8	4	11
Prior Years' Licenses	19	25	15	17	8	22
Replacement Licenses @ $1.00	17	24	8	2	12	13
Total	**2619**	**2684**	**2257**	**2510**	**2365**	**2224**

FISCAL YEAR REVENUES PAID TO TOWN TREASURER

Fiscal Year	2010	2009	2008	2007	2006
Passports	$5,550.00	$4,350.00	$7,805.00	$8,130.00	$6,900.00
General Fees	$97,816.73	$95,550.86	$96,054.44	$88,412.64	$60,421.62
Liquor Licenses	$84,470.00	$58,130.00	$69,580.00	$61,755.00	$48,005.00
Other Licenses	$20,662.00	$19,857.00	$20,255.00	$22,351.00	$19,776.00
Dog Licenses	$27,840.00	$28,282.00	$27,044.00	$26,469.00	$24,096.00
Fish & Game	$210.15	$241.10	$235.95	$290.00	$293.40
	$236,548.88	$206,410.96	$220,974.39	$207,407.64	$169,492.02
SOS, UCC	$0.00	$0.00	$0.00	$0.00	$395.90
Reimbursements	$0.00	$0.00	$0.00	$0.00	$893.37
	$236,548.88	$206,410.96	$220,974.39	$207,407.64	$170,781.29
Fish & Game Pd to State	$4,006.50	$4,583.25	$4,559.00	$5,688.75	$5,562.00
TOTAL	**$240,555.38**	**$210,994.21**	**$225,533.39**	**$213,096.39**	**$176,343.29**

The Town Clerk's Office is oriented to serve the public and is open daily from 8:30 A.M. until 5:00 P.M. Monday through Friday and from 7:30 P.M. to 9:00 P.M. on the second and fourth Tuesday evenings except for July and August when the office is open from 7:30 P.M. to 9:00 P.M. on the third Tuesday evening. Please check with the Town Clerk's Office for any changes in special evening hours.

BOARD OF REGISTRARS

John W. Day, Chairman
Barbara B. Doyle
Mary J. McCarthy
Theodora K. Eaton

PURPOSE

The Board of Registrars consists of four members of which one member is the Town Clerk by virtue of the office. The remaining members are appointed by the Board of Selectmen for alternate three year terms. This Board can be compared to an Election Commission in a city and the Elections Division of the Office of the Secretary of the Commonwealth at the state level. The Board must always contain, as nearly as possible, representatives of the two leading political parties - Democrats and Republicans - and no more than two members of each.

The Town Clerk and office staff carries out the functions of the Board of Registrars. These responsibilities include the conduct of elections and recounts, voter registration, compilation of the Annual List of Residents, publication and circulation of the voting and street lists, certification of signatures on nomination papers and petitions, and recording of Town Meeting attendance.

The polling places have been designated as follows:

Precinct A - Hillside School - Gymnasium
Precinct B - Hillside School - Gymnasium
Precinct C - Newman School - Gymnasium
Precinct D - Newman School - Gymnasium
Precinct E - Pollard Middle School – Inner Room
Precinct F - Stephen Palmer Community Room
Precinct G – Broadmeadow School Performance Center
Precinct H – Broadmeadow School Performance Center
Precinct I- William Mitchell School - Gymnasium
Precinct J- William Mitchell School – Gymnasium

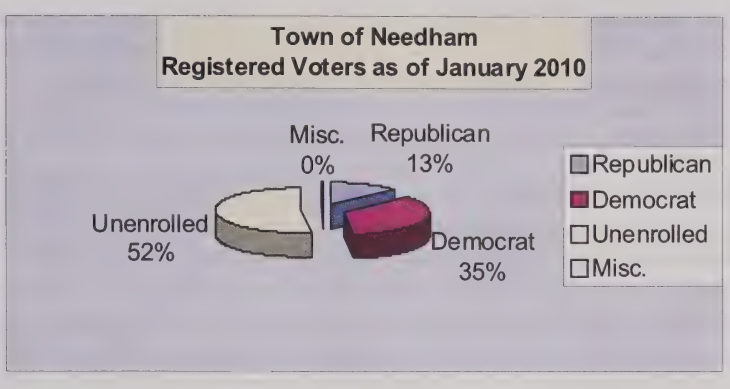
FY 2010 HIGHLIGHTS

The Board of Registrars conducted six elections in Fiscal Year 2010 – the Special State Primary, Tuesday, December 8, 2009; the Special Town Election, Tuesday, December 8, 2009; the Special State Election, Tuesday, January 19, 2010; the Annual Town Election, Tuesday, April 13, 2010; the Special State Primary, Tuesday, April 13, 2010; and the Special State Election, Tuesday, May 11, 2010. The following is the voter turnout and percentage of the registered voters in Needham for the six elections in Fiscal Year 2010:

December 8, 2009	**Special State Primary**	**8,485 or 43.45%**
December 8, 2009	**Special Town Election,**	**8,474 or 43.34%**
January 19, 2010	**Special State Election**	**14,622 or 74.38%**
April 13, 2010	**Special State Primary**	**3,835 or 19.69%**
April 13, 2010	**Annual Town Election**	**3,749 or 19.25%**
May 11, 2010	**Special State Election**	**5,304 or 27.51%**

The Annual Listing of Residents was conducted by mail again this year with an 80% turnout. This was similar to the total response in Fiscal Year 2009. Once again, the Annual Census included a request for Veteran status. The dog license renew application was included and has been well received by dog owners. In accordance with Massachusetts General Laws the Annual Census is used to purge the Town's voting list, provide a listing for use by the Jury Commission, provide listings of school-age residents under the age of 21 for the School Department, and compile the list of dog owners. It is also used for public safety purposes as well as federal funding. Thus it is very important to get a full and accurate accounting. In order to accomplish this, we need each and every household to send in their census forms and we'd like to see an even greater return in 2011.

Upon completion of the local listing, confirmation notices were sent to all those registered voters who were not reported as living in Needham on January 1st. Those voters who proved residence were reinstated; those voters who responded with notification of a residence outside of Needham were removed from the Voting List; and those voters who did not respond to the confirmation notice were placed on the inactive voting list. The inactive voter status remains until the conclusion of the second biennial state election at which time those inactive voters are permanently removed from the Town of Needham's voting list. Names were also removed because of death and other changes in voting status. Upon completion of the annual census, the total number of registered voters was 19,269 plus 1,350 inactive voters. 2010 Population for the Town of Needham includes 30,128 residents plus 1,350 inactive voters for a total of 31,478. The registered voters were comprised of 6,737 Democrats, 2,510 Republicans, 9,990 Unenrolled, 17 Libertarians, and 15 miscellaneous political designations. 1,350 inactive voters brought the total number of registered voters to 20,619.



ANNUAL TOWN CENSUS POPULATION

ALL	VOTERS +	INACTIVE VOTERS	RESIDENTS	* ALL
1990	17,693	-----	28,568	
1991	18,284	-----	28,470	
1992	18,092	-----	28,134	
1993	18,504	-----	28,074	
1994	17,703	-----	28,384	
1995	18,212	-----	28,740	
1996	18,490	-----	29,156	
1997	19,306	-----	29,340	
1998	19,514	-----	29,925	
1999	18,237	1,159	28,630	29,789
2000	18,271	1,358	28,860	30,218
2001	18,741	1,111	29,019	30,130
2002	18,555	1,372	29,237	30,609
2003	18,593	900	29,376	30,276
2004	18,437	1,474	29,107	30,581
2005	18,712	994	28,996	29,990
2006	18,396	1,209	29,078	30,288
2007	18,642	1,043	29,414	30,457
2008	18,903	1,370	29,452	30,822
2009	19,463	934	29,973	30,907
2010	19,269	1,350	30,128	31,478

- Includes Inactive Voters beginning in fiscal year 1999

OFFICE OF THE TOWN MANAGER / BOARD OF SELECTMEN

John A. Bulian, Chairman
Denise Garlick, Vice Chairman
Gerald A. Wasserman
Maurice P. Handel
Daniel P. Matthews

Kate Fitzpatrick, Town Manager
Christopher Coleman, Assistant Town Manager/Operations
Elizabeth Dennis, Director of Human Resources

Sophie Grintchenko, Human Resources Administrator
Ellen Reulbach, Administrative Assistant

Sandy Cincotta, Assistant to Town Manager
Nikki Witham, Department Specialist
Lorraine Lederhos, Department Assistant

The Board of Selectmen consists of five individuals elected for staggered three-year terms, and serves as one part of the Executive Branch of government for the Town, which it shares with other elected and appointed boards. The Board of Selectmen customarily meets on the second and fourth Tuesdays of the month, except in July and August, when meetings are generally held only once per month, and in April, when the Board's meetings are scheduled around the annual municipal election. Meetings begin at 6:45 p.m. at Town Hall. From 6:45 to 7:00 p.m., residents who wish to informally discuss matters with the Board may do so, with or without calling for an appointment in advance. Other meetings may be scheduled as needed and are posted at Town Hall. All meetings are open to the public.

The Board of Selectmen appoints a Town Manager, who, along with the Assistant Town Manager/Operations, is responsible for the administration of the day-to-day operation of the Town, including direct oversight of those departments under the jurisdiction of the Board of Selectmen. The Director of Human Resources provides personnel and benefit management assistance to all Town Departments, Boards and Committees. The Assistant Town Manager/Operations, the Director of Human Resources, and the Assistant Town Manager/Finance serve with the Town Manager as the Town's senior management team, responsible for negotiations with, and contract administration for the Town's six general government collective bargaining groups.

The Board of Selectmen is considered the "chief elected official" of the community, and is responsible for:

- Establishing policies and procedures for the coordination of Town government operations.
- Representing the interests of Town residents in business dealings, legal affairs, and inter-governmental cooperation with other municipal, county, state, and federal agencies.
- Making appointments to those Town Boards and Committees under its jurisdiction.
- Convening the Annual Town Meeting in May and any Special Town Meetings that may be required, and preparing the Warrant (listing of Articles) for Town Meeting consideration.
- Licensing all food and liquor establishments and transportation companies.
- Appointing the Town Manager and Town Counsel.
- Approving appointments recommended by the Town Manager for the positions of Assistant Town Manager/Finance, Assistant Town Manager/Operations, Fire Chief, Police Chief, and Director of Public Works.

The Town Manager is the chief executive officer of the Town, and is responsible for:

- Reviewing and recommending the reorganization, consolidation, or abolishment of departments.
- Rental and use of all Town property, except school property, and maintenance and repair of all Town buildings, including school buildings and grounds.
- Serving as purchasing agent for the Town, awarding all contracts for all departments and activities of the Town with the exception of the school department.
- Adopting rules and regulations establishing a personnel system, including a classification and compensation plan, in cooperation with the Personnel Board.
- Fixing the compensation of all Town employees except those under the jurisdiction of the school committee.
- Negotiating and administering all collective bargaining agreements with employee organizations representing Town employees other than employees of the school department, pertaining to wages and other terms and conditions of employment, and participating in the deliberations of the school committee in collective bargaining with employee organizations representing school department employees, as provided in M.G.L. c. 150E.
- Keeping full and complete records of the office of Town Manager and rendering as often as may be required by the Board of Selectmen a full report of all operations during the period reported on.
- Keeping the Board of Selectmen fully advised as to the needs of the Town, and recommending to the Board of Selectmen for adoption such measures requiring action by them or by the Town as may be deemed necessary or expedient.
- Implementing Town Meeting votes and reporting annually in writing to the Town Meeting on the status of prior Town Meeting votes on which implementation is not complete.
- Administering, either directly or through a designee all provisions of general and special laws applicable to the Town, and by-laws and votes of the Town, and all rules and regulations made by the Selectmen.
- Reporting to the Selectmen and the Finance Committee as to the financial condition of the Town.
- Providing advice and assistance to boards and committees of the Town.
- Serving as chief fiscal officer of the town, preparing and recommending a Proposed Annual Operating Budget and Capital Improvement Plan.

FY2010 IN REVIEW

Selectmen Organization

In April 2010, Daniel P. Matthews was re-elected to a three-year term on the Board of Selectmen. Following the annual town election, the Board re-organized with John A. Bulian as Chairman, Denise Garlick as Vice Chairman, and Gerald A. Wasserman as Clerk of the Board.

Progress toward Board Goals for the Community

Capital Facilities, Infrastructure & Sustainability:

The Town Hall historic restoration project broke ground in February 2010, and all Town Hall offices relocated to the newly constructed Public Services Administration Building (PSAB) at

500 Dedham Avenue. When most Town offices relocate to the newly renovated Town Hall in the fall of 2011, the PSAB will house the Park and Recreation Department, Planning and Community Development Department, Public Works Department, Public Facilities Department, and Building Department. Future projects at this site include the renovation of the Public Works maintenance and operations facility at 470 Dedham Avenue, and the relocation of the salt shed.

In December, 2009, voters approved a debt exclusion override for the HVAC and related repairs at the Newman Elementary School. The Massachusetts School Building Administration (MSBA) will provide financial support for the project in the amount of 40% of eligible costs. Site work is planned for the summer of 2010, and construction is set to begin in the spring of 2011. Facility and access improvements for the Pollard School, needed to accommodate the relocation of some of the Newman School students, are planned for 2011 as well.

The November, 2009 Special Town Meeting appropriated funds for a feasibility study to assist the Senior Center Exploratory Committee reach a consensus on its recommended site for the new senior center. SCEC recommendations are expected in early FY2011.

Other infrastructure improvements include the installation of traffic signals at Charles River and Central Avenue and School Street at Chestnut Street; installation of a water main and associated streetscape improvements on Chapel Street, and substantial completion of the Great Plain Avenue Pump Station project.

The Town implemented numerous initiatives aimed at reducing the Town's energy use. The Town enrolled two generators in an energy demand management program. The Town Manager and the School Superintendent issued an energy challenge in an effort to reduce energy consumption by 5%. Overall energy use was 10.45% lower in FY2010 than in FY2009 (on an unadjusted, MMBTU standard). The Town received a federal stimulus grant of $86,000 to install energy controls at the Hillside School. Investment was also made in lighting controls, filter controls, and building envelope repairs on a Town-wide basis. Along with worldwide pricing reductions and favorable pricing contracts, these efforts allowed the Town to reallocate approximately $370,000 in FY2010, and establish a budget for FY2011 that included a reduction in energy funding of close to $500,000.

The Town was awarded a clean energy grant to help fund the installation of a Meteorological (MET) tower to test for adequacy of wind for the potential installation of a turbine, and approval of the zoning necessary for the installation of the MET tower was approved at the 2010 Annual Town Meeting. The Town also installed a demonstration solar panel at the High Rock School, installed a geo-thermal heating and cooling system at PSAB, and continues to purchase hybrid vehicles where appropriate.

Finance & Organization

During fiscal year 2010, the financial focus was the development of a budget for fiscal year 2011. The fiscal year 2011 budget picture in Needham was not as bleak as would be expected for several reasons. First, the Town's revenue projections are historically conservative and tend not to fluctuate dramatically. Second, as noted above, moderation in energy pricing and reduced consumption resulted in a reduction of the proposed FY2011 energy budget of close to a half

million dollars. All departments were judicious in their spending requests, mindful of the global financial situation. Finally, and most importantly, salary and wage rates were not increased for most employees.

The Board of Selectmen sponsored a joint meeting with the School Committee and Finance Committee to discuss sustainability in salary and benefit items in September, 2009. The Town has implemented so-called "Rate Saver" health insurance programs for all new hires for represented and non-union General Government employees, and non-union School employees. All teachers have migrated to the Rate Saver plans as well, resulting in more than 40% of the Town's health insurance subscribers now participating in the lower-premium, higher out-of-pocket plans.

The Town appropriated $15,000 to the Needham Property Tax Assistance Fund, approved by the 2009 Annual Town Meeting. The purpose of the fund will be to endeavor to match the voluntary contributions to the Elderly and Disabled Property Tax Relief fund.

The Town adopted the meals excise tax and amended the hotel/motel excise tax at the November, 2009 Special Town Meeting.

Fiscal year 2010 represented the fifth year in a row that no increase was required to the Town's water and sewer rates. Moreover, the Board of Selectmen offered rate credits on several occasions.

The Town of Needham helped to create a regional veterans' services district with the towns of Wellesley and Weston. The Town also implemented a major re-organization of the administration and management of the Department of Public Works, and consolidated the Conservation, Zoning Board of Appeals, and Planning Departments into a Department of Planning and Community Development.

Economic Development

At the request of the Board of Selectmen, the Council of Economic Advisors began a comprehensive evaluation of the New England Business Center to make recommendations on aspects such as marketing and branding, regulatory changes, and infrastructure. Funds to conduct a planning study of the NEBC were approved at the 2010 Annual Town Meeting. Work on a business development and permitting guide for small businesses is currently underway. Also in 2010, the Town adopted a personal property exemption for small businesses with property valued less than $5,000.

Open Space/Conservation/Recreation

The May, 2010 Special Town Meeting approved the transfer of the parcel known as Perry Glen from the Park and Recreation Commission to the Conservation Commission. This action was taken to satisfy an agreement with the Executive Office of Energy and Environmental affairs, requirement to transfer for open space purposes a parcel or parcels of land greater than the 3.04 acre parcel transferred from conservation to municipal use. In addition, the May 2010 Special Town Meeting approved the transfer of Avery Field, Dwight Field, and Perry Park from the jurisdiction of the Board of Selectmen to the Park and Recreation Commission.

The November 2009 Special Town Meeting approved the purchase of two parcels in the Carol Road/Brewster Drive area. A Carol-Brewster Land Study Committee evaluated options for use of the parcels, and recommended the creation of a park and trail that will eventually be linked to the Town's trail network. Invasive species control, grading work, planting and final restoration will occur in FY2011.

The May, 2010 Special Town Meeting approved the purchase of a parcel at 174 Charles River Street which will be used to help the Town improve the usefulness of the Walker Gordon Field, and will also provided increased opportunities for recreation. The house will be demolished in FY2011.

As Fiscal Year 2010 come to an end, the Town looks forward to its 300th anniversary year – November 6, 2010 through November 6, 2011. A year-long celebration is planned.

COMMISSIONERS OF TRUST FUNDS

Heydon Traub, (appointed to serve August 2009 to April 2010)
Joseph P. Scalia, Vice Chairman (elected to serve April 2007 to April 2010)
Patricia Rose Falcao (elected to serve April 2008 to April 2011)

The mission of Commissioners of Trust Funds (COTF) is: 1) prudent investment of Needham's various Trust Funds, using a long-term horizon; 2) prudent disbursement of Trust Funds in a manner consistent with the donor's wishes; and 3) to increase the number of assets we oversee, and to prudently grow those assets.

In 2009 and again in 2010, Needham COTF formally updated the endowment investment policy for Trust Funds, specifying a percentage target range of asset allocation among various asset classes. This policy delineates the target asset allocation among various asset classes. Trust Funds are pooled for investment purposes, (yet accounted for separately), which allows for a reduction of management fees and a broadly diversified portfolio, including Fixed Income investments, and Domestic and International Equity securities. A new investment management firm was selected in January 2008.

The COTF currently have oversight of 85 trusts. About 50% of assets are Needham school related, with most of these trusts earmarked for scholarships, awarded annually to Needham High School graduating seniors. About a quarter of the assets in the overall Needham Trusts are for general use purposes of our town Library. The remaining 25% of trusts are for a wide variety of purposes, such as Park and Recreation, the Council on Aging, Domestic Violence Prevention, the Community Revitalization Trust, Drug and Alcohol Abuse Prevention, and others.

Through contributions to existing trusts, establishment of new trusts, prudent financial management, and favorable markets, the Trusts have grown over the past seven years from a total of $2.2 million at the start of fiscal year 2002, to about $3.2 million at the end of fiscal 2010.

In complying with the various trust agreements the COTF emulate a time honored practice used by Foundations and Endowments, to disburse about 4% of a Trust's balance each year, irrespective of the earnings in the prior year. With the goal of realizing a return from the Trust's diversified portfolio in the 6%-10% range per annum over a market cycle, the value of the Trusts is to grow slightly and preserve the inflation-adjusted value for future generations. This fiscally disciplined approach allows a more predictable annual stream of disbursements, rather than relying on the rate of return in any one particular year, and has been well received by the beneficiaries of the Trusts.

The COTF's third goal is to increase the visibility of the Town Trust Funds. Contributions to existing trusts are always welcome, and a new trust to benefit some aspect of town life can be established for as little as $5,000. The Trust Fund Commissioners continue to seek contributions and bequests from civic minded citizens with a desire to improve our community for present and future generations. We are eager to assist in the establishment of additional trusts, and will work with Town residents, estate planners and attorneys to establish a Trust for any worthy civic purpose. A Trust is a wonderful way to commemorate an individual, a special event, or to support a designated Town purpose.

We also believe that the Trust Funds investment strategy could be beneficial to other Needham organizations. For example, funds raised and held in low interest bank accounts, by private and non-profit Town groups and organizations, with the approval of Town Meeting, could be moved to the Needham Trust Funds roster and thus take advantage of the lower management fees and investment diversification that the larger pool of assets allows. Please contact the Commissioners or the Town Treasurer's office if you or your organization would like further information about the Town Trusts.

DEPARTMENT OF FINANCE

David Davison, Assistant Town Manager/Director of Finance

DEPARTMENT DESCRIPTION

The Department of Finance consists of the offices of Director of Finance, Accounting, Assessing, Collector and Treasurer, Information Technology, and Parking Clerk. The Department is responsible for the overall financial management of the Town, including advising and updating the Town Manager, Board of Selectmen, Finance Committee, and other interested parties on the Town's financial condition. The Department also provides and supports the system-wide applications and the Town's network. The Information Technology Center also supports and hosts a number of specific software applications for various functions of municipal government. Services provided, but not limited to, include preparation of the five-year Capital Improvement Plan, financial status reports, cash management, debt management, property valuation assessments, citizen assistance programs, property tax and utility billing, collection activities, risk management, audit review and internal financial controls. Additionally, the Department oversees contract compliance, as well as compliance with the uniform procurement act, supports all aspects of the Town's data processing and network operations, and hears appeals on and enforces the collection of parking fines.

The Department is responsible for complying with a myriad of municipal finance laws and regulations as well as meeting the financial reporting requirements of the federal and state governments. These financial controls are essential in order to properly safeguard taxpayer dollars. Much of the activity of the Department of Finance involves the day to day management of the Town's finances including the $110 million general fund budget, $17 million in special revenue, $15 million in enterprise funds (water, wastewater and solid waste), as well as trust funds. The Department also monitors and reviews the capital spending activity of all departments. The Department processes the payroll including all monthly, quarterly and annual reports for Town and School employees. On a weekly basis the Department processes hundreds of invoices for payment to vendors, for services and supplies, procured by Town departments.

FY 2010 HIGHLIGHTS

The Town's fund balance was essentially unchanged in FY2010, as anticipated. Actions taken by the Town over the past few years have helped to mitigate lost revenue due to the weakened economy. Actions include delayed hiring, review of departmental expenses, and longer term cost containment strategies. The Town took steps to restrict its health insurance offerings to higher out-of-pocket plans for new municipal employees that opt for health insurance; this restriction does not yet apply to some school employee bargaining groups, but the school teachers union converted from the traditional plans to the "rate saver" plans. To date, more than 40% of current health insurance participants are enrolled in these "rate saver" plans.

Town Meeting adopted the local option meals excise of 0.75% and amended the room excise from 4% to 6%. Both sources of revenue are more volatile with changes in the economy, but did generate more revenue than expected for the year, which suggested that segments of the economy were improving.

The Town's overall fund balance showed an increase of $44,349, from $6,140,369 in FY2009 to $6,184,718 in FY2010 for the aforementioned reasons. The fund balance ratio to general fund revenue, at 12.3%, was higher than last year, and was comparable to the Town's fund ratios during the last economic slow downs during the late 1990's early 2000's. The year end results were in line with management's underlying long-term planning goals of sustainability.

In February 2010 all the offices located at Town Hall (which included the entire Finance Department) had to vacate and move to temporary quarters at the Public Services Administration Building (PSAB) at 500 Dedham Avenue (next to the DPW complex). The Public Services Administration Building officially opened on February 17, 2010. The Town approved funding at the May 2009 Annual Town Meeting funding for the preservation and renovation of Town Hall. The estimated cost for the Town Hall project was $18,155,746 of which $6,829,233 came from CPA revenue, $26,513 from other available funds, and $11,300,000 in bond authorizations supported by CPA receipts and General Fund receipts. Town Hall was originally constructed and opened in 1902. Many significant features of the Town Hall are being repaired and improved, with an addition being built in the back parking lot to provide office space for some of the operations that are being displaced in order to return and restore the so-called great hall on the second floor of the building and returning the Board of Selectmen's meeting room on the first floor to its original size. The Board of Selectmen has formally named the hall as the James Hugh

Powers Hall. Mr. Powers is a long-time citizen volunteer to many causes in Needham, including Town Meeting. The Town Hall is scheduled to re-open in October 2011.

The Town funded a feasibly study to investigate options to modernize the heating and ventilation system at the Newman Elementary School and settled on an approach that called for abandonment of the entire H&V system and construction of a new system. Other system upgrades include code compliance, roof, electrical and information system infrastructure. Students will be moved to a temporary modular classroom structure that will be constructed in 2010/2011. The work on the school building is scheduled for 2011/2012. The total estimated cost is $27,412,128. The Town sought and has received approval for partial funding from the Massachusetts School Building Authority (MSBA), due to the nature and magnitude of the project. The MSBA has committed to paying 40% of the eligible project cost. The balance of the project will be funded by bonds. The voters of Needham approved a debt exclusion override to cover the cost of the Town's share of the project at a December 8, 2009 special election.

The MSBA's funding agreement with the Town for the Newman Elementary School project provides for monthly disbursements to the Town for the State's share of the project costs. The payments are issued to the Town as costs for the project are incurred. This funding process avoids the need to issue notes on the State's share of the project cost (less a holdback until a final audit of the project is done), reducing interest expense and avoiding the need to permanently finance the State's share.

The Town of Needham and the MSBA had a similar agreement for the Needham High School project which was a multi-year project. Through June 30, 2010 the Town received payments in the amount of $28,071,018 for the High School project. The close out audit and the final payment from the MSBA of $1,477,422 was received in October 2010.

The Town also approved a $3,500,000 debt authorization to fund a replacement of the Pollard Middle School roof. The MSBA has committed to paying at least 30% of the approved cost for this project, and therefore only the net portion of the project will be financed by debt. The Town has also funded a condition assessment of the Pollard School, as well as the Hillside and Mitchell elementary schools. The purpose of the condition assessments is to determine to what extent the buildings need to be upgraded, with the possibility that one may need to be razed and the other elementary school may need a major renovation.

The Town is maintaining a reserve for property tax abatement and exemption activity. The abatement application filings for FY2010 were lower than anticipated. This helped to maintain a reserve for upcoming years as the Town will be conducting its triennial property revaluation. The Town also took steps to further shore up reserves by appropriating $100,000 to its capital facility fund stabilization account and additional $82,761 for its capital improvement fund stabilization account. Management continues to promote the practice that the non-recurring portion of Free Cash (Undesignated Fund Balance) be used for ongoing capital investment, temporary or extraordinary expenditures, and future reserves rather than for recurring operating expenses.

We have submitted as part of the Annual Town Report, the General Fund Balance Sheet for the fiscal year ending June 30, 2010, as well as the Statement of Net Assets for each of the three enterprise funds for the year ending June 30, 2010, the statements of Budget Appropriations and Expenditures for the General Fund, RTS Enterprise Fund, Sewer Enterprise Fund, and the Water Enterprise Fund for Fiscal Year 2010, and the Schedule of Trust Funds for Fiscal Year 2010. Also included in this Town Report is the Fiscal Year 2010 Tax Rate Recapitulation as approved by the Department of Revenue. All schedules will be found in the appendices.

Finally, if you have any questions or concerns, please do not hesitate to contact us. We wish to continue our commitment to improving customer service and seeking better ways to perform our responsibilities and duties.

Accounting Office

Michelle Vaillancourt, Town Accountant

Staff: vacant, Assistant Town Accountant, Therese Altieri, Accounts Payable; Ruchir Garg, Payroll; Cynthia Salamone, Administrative Specialist

Fiscal year 2010 marked yet a third year of staff turnover and subsequent recruitment and retention continued to be a challenge. Jennifer Casey, payroll clerk, transferred to another department and then after an extended recruitment period the Town hired Ruchir Garg for the payroll position. The Assistant Town Account position was left vacant for all of FY2010 due to the hiring freeze; but the Town did approve partial funding for the position for FY2011. Cynthia Salamone, who served as a Department Specialist for two offices, was permanently assigned to the Accounting office as an Administrative Specialist. The Department Specialist position was previously shared between the Treasurer's Office and the Accounting Office, but due to the vacancies in the accounting division and the growing work load, it was determined that the job had to be dedicated to accounting. The demand for accounting experience, even during the recession, remains high, and therefore adds to the difficulty of hiring qualified people in the support positions.

Assessing Office

Hoyt B. Davis, Jr. Administrative Assessor

Staff: Chikako Park, Assistant Administrative Assessor; Sandra Evans, Department Specialist; Nancy Martin, Administrative Support; Stanley Winston, Data Collector

The Assessing Office is responsible for the administration of a wide range of state laws pertaining to *ad valorem* taxation. Valuation of all real estate and personal property, as well as the administration of the Massachusetts state motor vehicle excise tax, is done on an annual basis. Information related to all residential, commercial/industrial and personal property is maintained and updated on an ongoing basis. Upon the completion of the Annual and Special Town Meetings, and receipt of warrants from county and state funding sources, the financial information is processed in preparation for the setting of the tax rate by the Board of Selectmen and the Board of Assessors at the annual classification public hearing.

The Assessing Office staff completed 100% of all the inspections of properties that were issued permits by the Building Inspector's office which added new value to the property. All these inspections were completed prior to June 30, 2010. This is the statutory deadline for the collection of New Growth for the following fiscal year.

In the area of personal property, legislative relief arrived. Part of a relief package signed into law by the Governor in 2010 now allows the Assessors to audit the Forms of List documents that are compulsory and submitted by the property owners annually. This legislation should improve the accuracy of the information that businesses provide.

Parcel Types	2008	2009	2010
Single Family	8,337	8,341	8,334
Condominium	651	675	755
Two Family	303	293	281
Three Family	17	17	16
Four + Family	25	24	27
Vacant Land	175	173	187
Chapter Land	14	15	13
Mixed Use	23	26	24
Commercial	371	369	373
Industrial	48	47	45
Personal Property	961	1,113	1,181

Of the 11,150 Real Estate and Personal Property accounts billed in FY2010, the value of 69 of those properties, or .006% saw changes in their value through the abatement process vs. .007% in FY2009 and .005% in FY2008. The average adjustment in tax dollars for FY2010 was $1,487 vs. $1,186 for FY2009 and $4,325 for FY2008.

Collector and Treasurer Offices

Evelyn Poness, Town Treasurer and Tax Collector

Staff: Diane Ryan, Assistant Collector and Treasurer; Kristen Bent, Department Assistant; vacant, Department Assistant; Dawn Stiller, Department Specialist; James "Gordon" McMorrow, Department Assistant; Karen Rogers, Department Specialist

The Treasurer's office receives and invests all revenue received by the Town. In maintaining these funds, safety, liquidity, and yield are the basis for all decision making. The safety of Town funds is of utmost importance. Sufficient balances must be maintained to assure the timely paying of all expenses. Balances in excess of expenses must be invested in a prudent manner in accordance with state statutes. Due to the instability in the open market even the most conservative investments had limited options. The Department updated the investment policy in 2009 to reflect the changes that have occurred. The Treasurer earned just $497,129 in interest income for the General Fund during FY2010, which is down significantly from FY2009 which saw $714,066 in General Fund interest earnings. Interest rates had fallen to some of the lowest levels in recent history and remain essentially flat for over a year. The outlook for FY2011 shows limited upswing in interest income as interest rates continue to remain below one percent in most instruments that the Treasurer is legally allowed to invest.

In November 2009, the Treasurer's office welcomed Dawn Stiller, as a new Department Specialist. This position was previously held by Anita Mahaney, a long time employee of over

twenty years, who left Needham to relocate to other parts of this state and seek new opportunities. Dawn had previously worked in the Town Manager's office where she began service to Needham in 2007.

During fiscal year 2010 the Treasurer's office, thanks to the generosity of Needham residents, in combination with funding to a property tax relief fund by Town Meeting, awarded $15,050 in property tax relief to 37 Needham households. The property tax relief appropriation of $1,000 was awarded proportionately based on award given from the property tax assistance to the elderly and disabled to all those qualified.

The Treasurer issued $20,314,015 in long term debt and $4,535,161 in short term debt. Needham submits all financial data to Standard and Poor's (S & P) credit rating agency. Once again S & P returned a rating of AAA on all long term debt and a rating of SP-1+, the highest rating possible on short term debt. The total long term debt outstanding as of June 30, 2010 was $85,433,027.

The Office of the Tax Collector ensures that all bills, i.e. real estate, personal property, excise, water and sewer are billed timely and in accordance with state statutes. The continued monitoring and pursuit of delinquent accounts is essential to maintaining a strong collection rate. The recession has not had a significant impact on collections. During FY2010, approximately $93.6 million in billed revenue flowed through the Office of the Collector. The collection rate for all receivables billed through the department remained high. The property tax collection rate remains very strong with more than 98% paid by the due date.

- Real Estate Tax Collections $83.9 million
- Motor Vehicle and other Excise $3.9 million
- Personal Property Tax Collections $2.9 million
- CPA Surcharges $1.5 million
- Delinquent and Deferred Tax Collections (Including penalties and interest) $0.8 million
- Ambulance Service Fee Collection $0.6 million

	2008	2009	2010
Sewer and Water Bills Issued	46,004	46,139	46,017
Real & Personal Property Tax Bills Issued	43,999	43,854	44,267
Motor Vehicle Excise Bills Issued	28,184	27,533	27,934
RTS Sticker Applications Processed	9,193	9,024	8,968

Information Technology Center

Roger MacDonald, Director of Management Information Systems

Staff: Benjamin Anderson, GIS/Database Administrator; Steve Freeman, Computer Operator; Matthew Tocchio, Network Manager; Lawrence Weaver, Financial System Application Manager

During FY2010 the Information Technology Center (ITC) was routinely involved in the technology infrastructure design of the Public Service Administration Building (PSAB) as

well as planning and supporting the move from Town Hall of all departments to the PSAB. Prior to and during the move the ITC had to coordinate with multiple vendors to ensure that during the move process those departments not moving from other Town and School buildings did not lose the core functions of the Town's fiber network. The ITC during this time and throughout the move to PSAB continued to supply services to all the Town's departments. In FY2010 there were 6 planned or unplanned downtime events for FY2010 compared with 11 events in FY2009. The total number of hours that the network was available during FY2010 was 8,692 hours out of 8,760 or 99.2%. This compares to FY2009 where the total number of hours that the network was available was 8,704 hours out of 8,760 or 99.5%.

The ITC was also challenged in FY2010 with a catastrophic system failure of the Town's financial system hardware. Through persistent work with the hardware and software vendors the ITC was quickly able to establish minimal functionality with the software. This allowed for core elements of the financial system to operate giving the ITC a slightly longer window to deal with the hardware. Working with a long time provider of hardware to the Town a replacement box was ordered and shipped allowing for the ITC to quickly get the financial system back online. This unplanned software failure also showed the need to change the hardware model for the financial system to allow for redundancy in hardware. This new model has been funded and will be implemented during FY 2011.

Throughout FY2010 the ITC supported or worked directly with 50 applications used throughout the Town departments as well as the Network Manager supported 225 PCs and laptops, 21 servers, and 109 communication devices. Requests for ITC support of hardware and software continue to grow through the Town's departments with many looking for ways to incorporate new applications to help increase efficiency and productivity within their departments.

Office of the Parking Clerk
Debra Smith, Parking Clerk

The Parking Clerk remains actively engaged in the research and review of parking concerns, visiting parking sites to view the condition of painted space numbers, painted curbs, signs, parking meters and money collection boxes continues. This allows for informed, fair decisions regarding parking disputes. The appropriate Town departments are then notified as to where updating, repairs, or signage may be needed.

Parking Tickets	2009	2010
Tickets Issued	8,641	7,413
Tickets Appealed	405	390
Tickets Voided	293	343

Parking ticket analysis also depends upon the efforts of the Parking Clerk to access information such as weather reports, MBTA collection records and parking ticket payment information. The

availability and accurate recording of this information assists the timely research of parking ticket appeals.

The Parking Clerk is involved in the Parking Committee's issuance and regulation of All Night Parking Permits. The Parking Clerk handles secretarial functions for the Committee and assumes record keeping responsibilities for permit applicants.

FINANCE COMMITTEE

Lisa Zappala, Chair
Richard Zimbone, Vice Chair
Matthew Borrelli
John Connelly
Richard S. Creem
Richard Lunetta
Richard Reilly
Steven Rosenstock
Michael Taggart
Louise Mizgerd, Executive Secretary

PURPOSE

Needham By-Laws charge the Finance Committee with the responsibility of recommending a balanced budget to Town Meeting for its consideration and vote. Of equal importance, the Finance Committee makes recommendations to Town Meeting on capital requests and on policies and principles of sound fiscal management. Additionally, the Committee is mandated by state law to "consider any and all municipal questions for the purpose of making requests or recommendations to the town." (See Massachusetts General Laws, Chapter 39, Section 16.)

Fiscal Year 2010 was the fifth year under the Town Manager form of government in Needham. The Finance Committee works productively with the Town Manager each year to reach a balanced budget recommendation for Town Meeting's consideration. In achieving the goal of presenting a balanced budget as well as capital recommendations to Town Meeting, the Finance Committee sometimes asks difficult questions of department managers and town management. Requested expenditures often exceed estimated revenue, making these questions not only worthwhile but essential to the budget process. The process includes meetings, site visits, research, and analysis on behalf of Town Meeting members and the citizens they serve. The Finance Committee strives to ensure that Needham is financially secure, and that the Town can maintain its infrastructure, and preserve the vital services which its citizens continue to enjoy.

FY 2010 HIGHLIGHTS

Operating Budget Recommendation

During FY 2010, the Finance Committee tackled the challenge of reaching a balanced budget recommendation for FY 2011. The Finance Committee began its budget process on December 9, 2009, when departmental spending requests and the School Department's initial budget request were submitted. As in every year, the Finance Committee:

- Carefully reviewed every departmental spending request on its own merit and with regard to the impact of each request on citizen services and the Town's infrastructure.
- Met with the Town Manager, department managers, the Superintendent of Schools, School Committee members, and school administrators.
- Held budget hearings with each department and deliberated in depth all requests.

The Finance Committee received revenue estimates and the Town Manager's executive budget submitted on January 26, 2010. The Finance Committee carefully reviewed and considered, in detail, the Town Manager's recommendations. Thereafter, the Finance Committee worked diligently to prepare a draft preliminary balanced budget recommendation submitted on February 22, 2009, and a final balanced budget recommendation for the Town Warrant in mid-March.

The Town Manager's executive budget included her recommendation for the School Department budget in FY 2011. As authorized in the by-laws, the School Committee transmitted its voted budget request to the Finance Committee. The Finance Committee carefully reviewed and considered, in detail, the Town Manager's executive budget, which sets forth the Town Manager's and the Selectmen's priorities for the operation of the Town. The Finance Committee worked cooperatively with the Town Manager and with the Superintendent of Schools and the School Committee in balancing the competing requests of the various municipal and school departments. After a thorough evaluation of each municipal departmental spending request, the School Committee's budget request, and the Town Manager's executive budget, the Finance Committee recommended fully funding the School Committee's budget request and most municipal departmental budget requests.

The Finance Committee's goals and philosophy in reaching a balanced budget recommendation were to:

- Maintain essential services currently provided to citizens and other user groups
- Maintain commitment to infrastructure spending
- Preserve and enhance financial stability
- Encourage long-term planning in all departments
- Evaluate new services and requests

Capital Spending Recommendations
The Town's annual capital spending is funded from three distinct fiscal sources: Free Cash, debt within the tax levy, and debt exclusion. Free Cash is a source of funds generated from unspent appropriations in a previous year. Free Cash available for Fiscal Year 2010 was approximately $3.1 million, of which approximately $1 million was appropriated for capital items with the balance held in reserve for unexpected operating expenses.

Recurring requests for on-going programs and replacement schedules, such as for roads, bridges, sidewalks and intersections, or DPW vehicle replacements, represented almost 90% of the available Free Cash allocation for FY 2010. In addition, the Finance Committee recommended funding of a number of capital requests with debt, including the Newman School repairs, the Senior Center Feasibility Study, a condition assessment for the Hillside and Mitchell Elementary Schools, and Kendrick Street Bridge repair work.

Future Challenges

Economic conditions at the local, state, and federal levels have remained difficult. State aid decreased further in FY 2010, as the demand for town services continued to increase, particularly in the schools. In order to continue to provide these services without burdening future generations, the Town is committed to achieving sustainability in its budgeting. The goal is to balance the Town's current needs without compromising the ability to meet future needs. The Finance Committee adheres to a policy that operating budgets are funded with recurring sources of revenue, and non-recurring revenues should be spent on one-time capital expenditures and reserve deposits. In broad terms, this requires that the Town manage its operations to avoid appropriating money from the Town's Stabilization Fund, building up reserves to handle unexpected operating expenses and limiting capital expenditures from Free Cash to fund only recurring expenses. As part of its sustainability effort in FY 2010, the Town has exercised great fiscal restraint by maintaining a plan providing for no increase in the headcount of employees without a dedicated funding source, asking departments for judicious budget submissions, and achieving significant energy savings through conservation and the use of alternative energy sources. In support of the Town's efforts to maintain a sustainable budget in this difficult time, most Town employees and unions agreed to zero salary increase for FY 2010, and to shift to rate-saver health insurance plans.

The Finance Committee remains committed to working with the Town Manager, Board of Selectmen, School Committee, School Superintendent, town management, and department managers in order to encourage and accomplish long-term planning. The Finance Committee believes that long-term planning efforts can help meet any challenge that may lie ahead.

The Finance Committee deliberates the operating and capital budgets fairly and openly at all times. The Committee meets most Wednesdays from September through June, and the public is encouraged to attend any meeting. The meetings are posted with the Town Clerk at Town Hall and on the Town website. Members of the Committee are appointed by the Town Meeting Moderator. Each Finance Committee member dedicates countless hours to developing a fair and equitable budget to recommend to Town Meeting. The Finance Committee also considers the financial implications of the other issues brought before Town Meeting. The Committee believes that its independent and objective recommendations help make Needham an outstanding place to live.

LEGAL DEPARTMENT

David S. Tobin,
Legal Counsel

PURPOSE

The Legal Department of the Town of Needham provides legal advice and representation to Town Departments, attends all sessions of Town Meetings and Selectmen's Meetings and meets with other Boards when requested. The Legal Department drafts, negotiates and approves all contracts when requested, represents the Town in all legal actions in the courts and before

administrative agencies, provides opinions and advice relative to legal issues affecting the Town and assists in the drafting of legislation, by-laws and regulations.

BUDGETARY DATA

a.	Salaries	$ 68,644.63
b.	Purchased Services	$277,168.94
c.	Expenses	$ 2,017.95
d.	Communications	$ 0
e.	Total	$347,831.52
f.	Full-Time Employees	0
g.	Part-time Employees	1

FY 2010 HIGHLIGHTS

- During Fiscal Year 2010, commencing July 1, 2009 and ending June 30, 2010, in addition to the advice given to Town officials on a daily basis, the Legal Department accomplished the following:
- The Legal Department represented the Town, its boards and/or officers and employees in various courts and before various administrative agencies and handled all related litigation matters, unless covered by a contract of insurance.
- The Legal Department negotiated, drafted, approved, interpreted and/or assisted in resolving conflicts with respect to numerous contracts for the Board of Selectmen, Finance Department, Permanent Public Building Committee, Department of Public Facilities, School Department, Personnel Department, Department of Public Works, Water and Sewer Department, Technology Department, Park and Recreation Commission, Conservation Commission, Planning Board, Zoning Board of Appeals, Board of Health, and the Council on Aging.
- The Legal Department assisted in the drafting of various bylaws and bylaw amendments and special and general legislation.
- The Legal Department advised the various Town officials, agencies, boards and commissions on legal matters as they arose.
- The Legal Department engaged and worked with outside counsel to represent the town in the following matters:
    - Labor relations
    - Litigation

FY 2011 FORECAST

In fiscal year 2011, the Legal Department shall continue to provide legal services to all Town officials and departments at a reasonable cost.

MODERATOR

Michael K. Fee, Town Moderator

Department Staff: None Budget: Zero

The Town Moderator presides over Needham's representative Town Meeting, a "citizen legislature" which under Massachusetts law and our Town Charter holds the ultimate authority over all municipal affairs. For example, Town Meeting must decide each year how much money will be spent on all Town services, including schools, public works, and public safety as well as how much will be spent on our public facilities. Town Meeting's approval is also required to adopt or amend zoning by-laws, general by-laws and at least two-thirds of the Town Meeting must approve the issuance of bonds and the corresponding assumption of debt.

Town Meeting convened twice in 2010, once in May at our Annual Town Meeting and again in November in a Special Town Meeting that lasted two sessions. During the Annual Town Meeting in May 2010, Town Meeting Members acted on a Warrant containing 43 articles and worked through an operating budget for Fiscal Year 2011that authorized over $108 million in expenditures for our town.

Town Meeting Members have now had access to the "Needham Town Meeting Handbook" that I authored and distributed with financial assistance of the Richard Patton Melick Foundation for over ten years and the Handbook appears to have improved the Town Meeting Members' knowledge of our procedures and rules. The implementation of a new town government web site has now also increased the flow of information to Town Meeting Members, including electronic access to the meeting warrants and the Member's Handbook.

Prior to the Annual Town Meeting, Warrant Meetings sponsored by the Needham League of Women Voters were held at the Pollard Middle School. The League helped arrange and publicize an orientation session that I conducted at the Warrant Meeting for newly elected Town Meeting Members. In addition, I participated in the filming of an educational program created by the League and produced by the Needham Channel entitled, "Needham Town Meeting: Making Your Voice Count." This program has been broadcast on The Needham Channel and has also been posted in its entirety to You Tube, www.youtube.com. I have also continued my participation in the Massachusetts Moderators Association, where I have access to the best practices employed by Moderators around the Commonwealth.

The Moderator receives absolutely no appropriation and thus there are no expenditures of public funds to describe in this Report. Any expenses I incur, such as the preparation of educational materials, dues to the Massachusetts Moderators Association and travel to meetings is paid for with personal funds.

I encourage town residents to become involved in some aspect of our community government, including running for a position as a Town Meeting Member. In addition, ample opportunities are available for service on one of our numerous volunteer committees. The Moderator appoints all members of the Finance Committee and the Personnel Board and several members of other

boards and committees, including the new Community Preservation Act Committee. I am proud of the citizens I appointed to serve their fellow citizens in various positions during 2010. Any citizen who wishes to be considered for a position on one of these bodies should feel free to contact me.

NEEDHAM CONTRIBUTORY RETIREMENT SYSTEM

Evelyn Poness, Chair
Kate Fitzpatrick
John Krawiecki
Robert Mearls
Thomas Welch

Instituted in 1937, The Needham Retirement System is a member of the Massachusetts Contributory Retirement Systems and is governed by Chapter 32 of the Massachusetts General Laws. The System, governed by a five member Board, is a fund of $91,555,000. The five members include two appointed by the Town, two elected by the members and retirees, and a fifth member chosen by the other four members with the approval of the Public Employee Retirement Administration Commission. The Board meets on the second Wednesday of the month.

The Board is responsible to its members, the employees of the Town, for the investment of their retirement funds, to inform them of their rights to retirement benefits, and convey any changes in the law which may impact benefits. Prudent cash management and conservative investment of funds has provided a net increase of $76,332,000 since we joined the Pension Reserves Investment Trust in June 1985.

Membership in the plan is mandatory immediately upon commencement of employment for all permanent employees. The plan is a contributory defined benefit plan covering all town employees deemed eligible by the retirement board, with the exception of School Teachers. Needham Teachers are administered by the Teachers' Retirement Board. Active members contribute either 5, 7, 8, or 9% of their regular compensation. This is determined by the date upon which the employee becomes a member of the System.

Members become vested after ten years of service. The System provides for retirement allowance benefits up to a maximum of 80% of a member's highest three year average annual rate of regular compensation. Benefit payments are based upon a member's age, length of creditable service, salary and group classification.

The maximum retirement allowance is funded 20% by the employee and 80% by the Town. The Town annually appropriates the amount determined by an independent actuarial study, which incorporates current and future pensions costs and allow funding to be spread over a number of years. The Board has accepted a new actuarial study as of January 1, 2009. Needham's pension obligation will be 100% funded by the year 2028.

PERSONNEL BOARD

John Dennis, Chairman
Patricia Forde, Vice Chairman
Vivian Hsu
Richard Lunetta
Joseph Herlihy
Department Manager: Elizabeth Dennis, Director of Human Resources

PURPOSE/MISSION/AUTHORITY

The Personnel Board is a five-member Board appointed by the Town Moderator. The Personnel Board shall advise the executive branch on strategic human resources and collective bargaining matters. In its duties, the Board is assisted by the Director of Human Resources. The Board works closely with the Town Manager during the development of the classification and compensation plans and personnel policies and making recommendations to Town Meeting as it deems appropriate. The Personnel Board adopts and amends personnel policies on an ongoing basis.

FY 2010 ACCOMPLISHMENTS AND ACTIVITIES

In Fiscal Year 2010, the Board continued its regular duties by recommending no cost-of-living wage increase for non-represented personnel in Fiscal Year 2011 which replicated provisions contained within memoranda of agreement that extended the collective bargaining agreements for one year for all but two organized units. Board members also established the salary for elected officials. In order to meet the ever-changing needs of the Town and the employment market, the Board created and revised several position descriptions including:

- Economic Development Coordinator to Director of Economic Development
- Planning Director to Director of Planning and Community Development
- Conservation Agent to Director of Conservation
- Department Assistant 2 in the Park and Recreation Department to Recreation Supervisor
- Activity Instructor; added Group L and Group M on Schedule C
- Public Works Specialist 2; classified Grade W-5
- Library Assistant (PT) for Technical Services
- Van Driver for the Council on Aging
- Care of Graves for Veterans and Coordinator of Ceremonies on Schedule C; annual stipend position

Staff reported to the Board on a variety of issues including employee training opportunities, budget proposals, negotiations with collective bargaining units to introduce alternative health insurance plans to employees, and the development of a Veterans' District with Wellesley and Weston. These three towns now share one full-time Director of Veterans' Services who has scheduled office hours twice a week in Needham and is accessible by telephone and e-mail at all other times. Ongoing review of revised personnel policies continues.

In the performance of its duties, the Board has a Recording Secretary, Ms. Betsy Spiro, who takes minutes of meetings. The Board would like to thank Ms. Spiro for all of her hard work and dedication.

PLANNING & COMMUNITY DEVELOPMENT

PLANNING

PLANNING BOARD
Ronald W. Ruth, Chairman
Jeanne S. McKnight, Vice-Chairman
Bruce T. Eisenhut
Martin Jacobs
Sam Bass Warner

DEPARTMENT STAFF
Lee Newman, Director of Planning & Community Development
Alexandra Clee, Assistant Planner
Devra Bailin, Director of Economic Development

PURPOSE

The Planning Board is charged with broad statutory responsibilities to guide the physical growth and development of Needham in a coordinated and comprehensive manner. Specifically, the Planning Board is legally mandated to carry out certain provisions of the Subdivision Control Law (M.G.L., Chapter 41, Section 81-K to 81-GG) and of the Zoning Act (M.G.L., Chapter 40A). These legal responsibilities are reflected locally in the Subdivision Rules and Regulations and Procedural Rules of the Planning Board and in the Town's Zoning By-Law. The specific services that the Planning Board provides are as follows:

- **Review and Approval/Disapproval of:**
  - Approval-Not-Required (ANR) Plans
  - Preliminary Subdivision Plans
  - Definitive Subdivision Plans, including ongoing administration
  - Site Plans of certain larger developments (major projects)*
  - Residential Compounds (RC's)*
  - Scenic Road Applications

  * This includes Special Permit Decisions, with legal notices, public hearings, and written decisions; similar statutory procedures are followed for Definitive Subdivision Plans.

- **Review and Advisory Reports on:**
  - Site Plans of certain smaller developments (minor projects)
  - Applications to the Board of Appeals for variances and special permits
  - Petitions for acceptance/discontinuance of public ways

- **Initiation, Development, and Presentation of Proposed Zoning Amendments to Town Meeting**

- **Preparation and Maintenance of a Master Plan** and related planning studies to guide future physical growth and development in Needham (including studies referred to the Board by Town Meeting)

- **Revisions to "Subdivision Regulations and Procedural Rules of the Planning Board" and printing of the same**

- **Reprinting of Town Zoning By-Laws and Zoning Map**

- **Provision of Information on Planning, Zoning and Development matters to the public (including residents, developers, and other government agencies)**

It is important to note that if these services were not performed, the Town of Needham would be without the administration of land use planning and zoning regulations, and may be subject to lawsuits from private developers and citizens alike.

FY 2010 ACCOMPLISHMENTS AND ACTIVITIES

Fiscal year 2010 saw the creation of a Planning and Community Development Department. Previously, the four community development and land use functions had been performed in three Departments namely, Planning, Conservation, and the Board of Appeals. Under this reorganization the Planning and Economic Development functions were retained under a singular budget and the Conservation and Zoning Board of Appeals budgets were combined to create a new "Community Development" budget. A Director of Planning and Community Development was appointed with oversight of both the Planning budget and Community Development budget. Finally, a new Administrative Assistant position was created to support the Planning, Economic Development, Conservation and Zoning functions of the Department. The goal of the reorganization was to meet the identified needs of the then existing departments, to improve operational efficiency, and to enhance service delivery.

Fiscal year 2010 showed an increase in permitting activity over the previous fiscal year as evidenced by an increase in the number of Site Plan Special Permit applications processed by the Planning Board. In its capacity as a special permit granting authority, the Planning Board processed 13 new applications as "Major Projects" under the Site Plan Review By-Law and issued 6 amendments on previously approved "Major Projects". In addition, the Board processed 2 subdivision plans and a total of 10 plans were endorsed "Approval-Not-Required (ANR)" under the Subdivision Control Law, meaning that the lots created or altered on such plans met minimum frontage requirements.

The Board of Appeals referred 38 applications for variances, special permits, comprehensive permits, and administrative appeals to the Planning Board last year, and as required by the Zoning By-Law, the Board reviewed each application and submitted its recommendations in writing to the Board of Appeals.

During the previous fiscal year the department began tracking the turnaround time required for its Major Project Site Plan Special Permits and subdivision applications as a way of monitoring the effectiveness and timeliness of our permitting process. Within the monitoring period, the Department tracked the time that elapsed between filing an application and scheduling a public hearing; between the close of the public hearing and the issuance of the Certificate of Action; between the Board's action and the filing of the written decision with the Town Clerk. The goal was to schedule a public hearing within five weeks of receiving an application; to issue a special permit decision or subdivision decision within two weeks of the close of the public hearing; and to file the written decision within five business days of issuing a permit. We are happy to report that we met our articulated goal. During the monitoring period, the Board processed 19 new

special permit applications and two subdivision applications. On average, the Board held public hearings within 30 days of application receipt, issued its decisions within six days of the close of the public hearing, and filed written decisions with the Town Clerk within five days of issuing a permit. The total time required to process an application averaged 44 days, with a minimum of 29 days and a maximum of 103 days. The Department plans to continue to track these events and will submit a similar synopsis with its fiscal year 2011 report.

During fiscal year 2010 an Elder Services Zoning District was created at the Wingate at Needham Nursing Home, located at the corner of Highland Avenue and Gould Street and on two vacant parcels adjacent to the Wingate at Needham facility. The concept of the district is to allow individuals to "age in place" on a campus environment that includes separate housing for those who live independently, assisted living facilities that offer more support and nursing homes for those needing skilled nursing care.

As in most other communities in Massachusetts and across the nation, Needham's citizens are aging and their life expectancy is increasing. One of the results of that phenomenon is an increased need (as well as an increased awareness of that need) for a community to provide different types of care for its senior citizens. Since all of us age differently, there are a number of alternatives that ought to be made available. Some individuals remain healthy but have decided they no longer wish or are able to care for a single-family residence on their own. Others may have a variety of health problems that require differing levels of care. The notion of the Elder Services Zoning District is intended to address this growing need. By providing this comprehensive approach the physical and emotional disruption surrounding moves necessitated by changes in an individual's condition is minimized.

A comprehensive planning study focusing on improving and enhancing Needham Center was completed in fiscal year 2009. The planning effort engaged the Town, including municipal officials, citizens, business interests, property owners, and, where appropriate, federal and state transportation agencies, in a focused and prioritized planning effort to improve the downtown area. To assure that Needham Center continues to serve its important social and economic function, the comprehensive planning process achieved two primary objectives: 1) developed a cohesive comprehensive plan for the future of Needham Center, which addresses the land use, infrastructure, parking and traffic issues; and 2) educated and involved the community during plan development to assure a planning effort supported by a broad range of community representatives. Zoning, land use, and dimensional regulations such as height, setbacks and FAR were addressed, as well as parking, finance, marketing and other aspects of creating an attractive context for investment in a mixed-use center. Warrants for zoning changes based on the plan were presented and adopted at the Annual Town Meeting in May of 2009. Implementation of the Plan and its recommended next steps agenda remains one of the primary goals and functions of the Department.

In fiscal year 2010 the position of economic development coordinator was reclassified to a management level position - Economic Development Director. The mission of the Economic Development Office is to provide the Town with those tools, programs, and services that will enable it to better attract, retain, and grow a diverse commercial tax base, resulting in increased tax revenues for the Town and locally desired goods and services for the community. Among her

responsibilities, the Director provides staff support for the Council of Economic Advisors (CEA), whose job it is to evaluate and recommend to the Board of Selectmen the use of innovative tools and programs and, where applicable, the provision of new services that will promote economic development in Town.

During fiscal year 2010, the Economic Development Office, acting through the Council of Economic Advisors and with the approval of the Board of Selectmen adopted the goal of exploring options for encouraging development in the New England Business Center (NEBC). The 215-acre park is the economic powerhouse of the Town of Needham. In 2009, the NEBC provided 57 percent of all tax revenue that came from commercially and industrially classified properties in Needham.

Since March 2009, the Council of Economic Advisors (CEA) has focused its energies on assessing the development prospects of the New England Business Center (NEBC), with the goal of making recommendations to the Board of Selectmen on what the Town can do to reposition the area so that it optimally fulfills its role. The CEA's exploration has included looking at all factors, including the regulatory envelope that might affect the park's redevelopment. In that investigation, the CEA has identified at least three items about the regulatory envelope that are most likely affecting the limited development performance that the Town has seen in the last decade: (1) some of the definitions of uses permitted in the park are too narrowly drawn, unwittingly limiting uses that the Town would like to welcome; (2) the mix of allowable uses itself is unduly restrictive and does not now respond to market demands; and (3) some of the dimensional controls are restricting development, either by preventing it altogether on smaller lots, or not providing sufficient financial incentive to encourage the very development outcomes the Town would like to see. A follow-up study of the New England Business Center intended to address how these current regulatory rules may be constraining the ability of the New England Business Center to redevelop in accordance with the vision anticipated by the 2001 plan was funded at the Annual Town Meeting in May 2010. An RFP has been issued with recommendations expected in mid 2011.

The Town continued its membership in the Metro West Housing Consortium, which includes Bedford, Belmont, Brookline, Framingham, Lexington, Lincoln, Natick, Sudbury, Newton, Waltham and Watertown. HUD allocated approximately $1 million to the consortium for the development of low and moderate-income housing. Participation in the consortium is providing Needham with approximately $67,000 annually for affordable housing purposes. As anticipated FY 2004 - FY 2008 consortium funds were utilized at High Rock Homes, where the Housing Authority, with technical support from the Planning Department, oversaw the replacement of approximately 20 of the 80 existing single-family homes with newly built two-family townhouses on the same lot. Construction of this project, which began in fiscal year 2008, was completed in fiscal year 2009. Currently, the Town is bankrolling its allocation of funds under the program pending allocation to a suitable follow-up project.

The key challenges facing the Planning Board and Department over the course of the next five years will be securing the successful implementation of the Needham Center Plan and the updating of the Land Use and Zoning Plan for the New England Business Center. The State has made mixed-use smart growth development, as envisioned in the Needham Center plan, a

priority and has provided the financial assistance required to secure its implementation. Ensuring that Needham takes advantage of its key strategic advantage, namely, four commuter rail train stations, to access those funds and to promote plan objectives remains a key priority and challenge. Additional unlocking the economic potential of the New England Business Center remains an overarching goal of the Board and Department.

CONSERVATION DEPARTMENT

CONSERVATION COMMISSION
Lisa Standley, Chair
Carl Shapiro, Vice-Chair
Paul Alpert
Janet Bernardo
Marsha Salett
Sharon Soltzberg
Dawn Stolfi Stalenhoef

DEPARTMENT STAFF
Patricia Barry, Conservation Officer
Debora Anderson,
Conservation Specialist
Elisa Litchman,
Administrative Assistant

PURPOSE

The Needham Conservation Commission is comprised of seven volunteer members appointed by the Board of Selectmen to staggered three-year terms. The Commission is responsible for administering the Massachusetts Wetlands Protection Act (M.G.L. Chapter 131 Section 40) and the local Wetlands Protection Bylaw (Needham General Bylaws Article 6). The Commission receives and reviews applications for projects involving work within or within one hundred feet of wetlands, streams, ponds, or within 200 feet of perennial rivers and streams. In addition to their statutory obligations, the Conservation Commission undertakes broader environmental and land-management functions including:

- Managing Town-owned Conservation Land including the 362 acres at Ridge Hill Reservation.
- Promoting the protection of additional open space through conservation restrictions, land donations and purchases.
- Educating the public about the importance of protecting wetlands and other open space.
- Advising and collaborating with other Town Boards and Committees on matters pertaining to use, management and protection of the Town's natural resources and open space.

The Conservation Commission is assisted by a full-time Conservation Officer; a part-time Conservation Specialist and a part-time Administrative Assistant.

FY 2010 ACTIVITIES AND ACCOMPLISHMENTS

Over the course of the year, the Commission continued to see a steady influx of applications ranging in complexity from the construction of single-family homes and additions to more complex construction projects such as the reconstruction of Central Avenue, residential subdivisions, and natural gas pipeline projects. During FY 2010, the Conservation Commission met formally twenty five (25) times and held a total of one hundred eight (108) public hearings (refer to Table 1). In addition to applications reviewed through the public hearing process, the Commission is required to review and act on requests to either modify, extend or close out a permit. The Commission handled forty-two (42) of these requests during this fiscal year. Finally, for that small percentage of projects that occur within the Commission's jurisdiction

obtaining a permit in advance, the Commission is responsible for pursuing enforcement to bring such sites into compliance with the state and local wetland regulations. In FY2010, six (6) projects required the issuance of an Enforcement Order in order to restore or protect wetland resource areas.

Table 1: FY2010 Conservation Commission Application Filings & Requests

Type of Application Filing/Request	Number
Notice of Intent	30
Request to Amend Order of Conditions	3
Request for Determination of Applicability	18
Abbreviated Notice of Resource Area Delineation	1
Extension Permit	3
Emergency Certification	2
Certificate of Compliance	20
Minor Modification Request	1
Enforcement Order	6
Trail Maintenance Notification Form	4
DPW Generic Permit Activity Notification Form	2
Exemption Letter	10
Conservation Restriction	1

In their role as land managers, the Conservation Commission continued its ongoing work to implement the Comprehensive Master Trails Plan and finalize the Open Space Plan. A member of the Commission also served on the Carol-Brewster Advisory Committee. The Commission has partnered with Eagle Scouts and Girl Scout Gold Award applicants to complete the construction of signs and kiosks at trailheads at Ridge Hill Reservation and on several trail maintenance projects. Additionally, under M.G.L Chapter 184 Sections 31-33 the Commission received a gift of a permanent conservation restriction on a 4.68 acre parcel of land along Charles River Street. This conservation restriction will protect significant scenic, aesthetic and ecological values.

The Commission encourages the involvement of all interested Needham residents in helping to preserve the natural resources of the Town and expand their use and appreciation. The Commission generally meets the second and fourth Thursday of each month at 7:30 p.m. and all Needham citizens are invited to attend.

PUBLIC SAFETY

BUILDING INSPECTOR

Daniel P. Walsh
Stephen A. O'Neil
Eric G. Libby
William A. Kinsman
Scott W. Chisholm
Christina D. Hooper
Marianne S. Anastasi
John J. Horgan

PURPOSE

The Building Department is responsible for reviewing applications and plans to construct, alter and demolish any building or structure, for compliance with applicable Zoning By-Laws, Massachusetts State Building Code, Massachusetts State Fuel, Gas and Plumbing Code, Massachusetts State Electrical Code, Town of Needham Sign By-Law and the enforcement of Massachusetts's requirement for Sealer of Weights & Measures. It is the objective of the Building Department to ensure the quality of life of those who live, work and visit Needham by promoting safety in the construction, use and occupancy of buildings throughout town.

The Massachusetts State Building Code also requires this department to inspect public buildings in town. There are 13 places of worship, 16 day care sites, several state group homes, several nursing home facilities, Beth Israel Deaconess Hospital, Charles River Association for Retarded Citizens, 8 public schools, 4 private schools, one college including dormitory buildings, 982 apartment units and 247 hotel units, approximately 45 other places of assembly and restaurants that require inspections throughout the year to insure that these structures comply with the building code for public safety, ingress and egress.

Responding to inquiries about what regulations allow property owners to do at their property is a major responsibility of the Inspector of Buildings. The Building Inspector must determine that all permits for additions and uses of properties, both residential and non-residential, conform to the Town of Needham Zoning By-Laws and the Massachusetts State Building Code.

The Building Inspector also advises those residents who are not in conformance with the Zoning By-Laws of that fact and sees that the necessary corrections are made.

Number of employees	**Budgetary Data**	
Permanent part-time 1	Salaries	$435,243.00
Part-time 6	Expenses	$15,682.00
	Total	$450,925.00

This Department issued 3,281 permits and collected $926,841 in fiscal year 2010 in permit fees.

NUMBER OF PERMITS ISSUED/FEES COLLECTED

	2007	2008	2009	2010
Building	1286 / $413,044	1,185 / $1,517,270	1,208 / $728,213	1206/$719,332
Plumbing	945 / $22,900	860 / $73,965	757 / $66,230	660/$48,278
Gas	518 / $8,491	475 / $20,361	487 / $21,466	396/$17,514

Wiring	1,274 / $59,199	1,241 / $226,219	1,060 / $115,116	957/$102,246
Signs	32 / $1,820	65 / $5,250	24 / $2,025	56/$4,475
Swimming Pools	9 / $325	10 / $1,450	7 / $1,050	6/$800
Weights & Measures	$5,547.15	$4,766.75	$5,360	$4,713.50
Miscellaneous Fees	$6,473	$30,688	$37,260	$29,482
Totals	**4,064 / $1,198,755.15**	**3,836 / $1,879,969.75**	**3,543 / $976,720**	**3,281 / $926,840.50**

NUMBER OF BUILDING PERMITS ISSUED FOR DIFFERENT CONSTRUCTION PROJECTS

	2007	2008	2009	2010
New Single Family Dwellings	71	63	66	66
New Two Family Dwellings	7	29	4	4
New Non-residential Buildings	7	4	2	5
Conversion to Two Family	0	0	0	0
Add/Alter Existing Residential	528	732	858	712
Add/Alter Existing Non-residential	163	120	122	83
Demolish or Relocate	86	96	96	160
Swimming Pools	12	10	6	11
Signs	45	65	22	57
All other Building Permits	375	141	63	321
Total	**1,294**	**1,260**	**1,239**	**1,419**

FIRE DEPARTMENT

Paul F. Buckley, Fire Chief

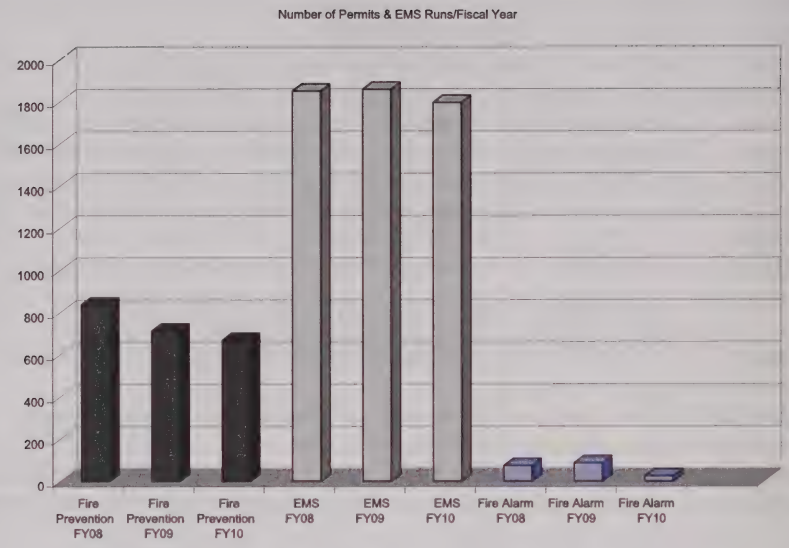
PURPOSE

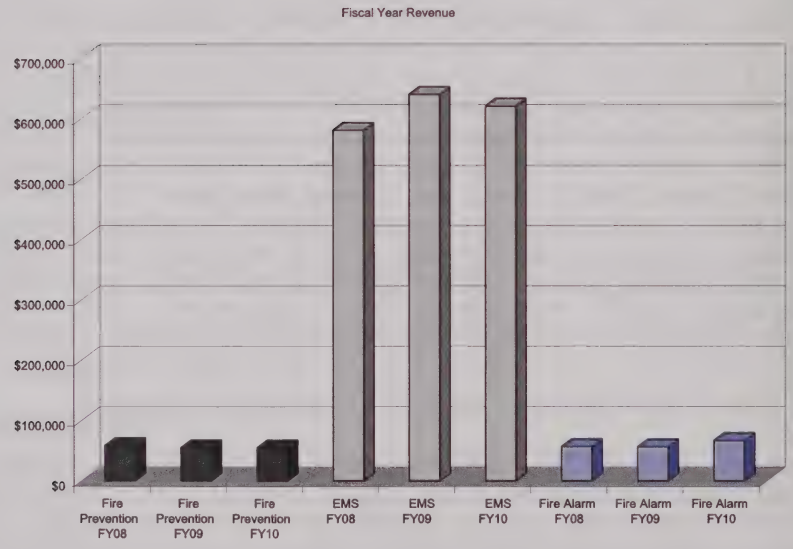
To provide the Town of Needham with an effective, well-trained team of professionals to protect the lives and property of its residents through fire suppression, emergency medical services, emergency disaster preparedness, and fire prevention through fire inspections and education, in the most cost-effective manner possible.

FY 2010 HIGHLIGHTS

- On October 3, 2009, Jason Pierce was appointed EMS/ALS Coordinator. The position was previously held by Fire Lt. Patrick Longley who stepped down after nearly four years of service. Firefighter/EMT-P Pierce will be primarily responsible for updating our computerized record-keeping system (AMBUPRO) and ordering all medical supplies and equipment.

- On December 31st, the department hosted a farewell luncheon for Fire Inspector Robert Papetti. He retired after nearly 42 years of service.
- On January 4th, Firefighter Matthew Kane was promoted to the position of Fire Inspector. He is eager to work in this position and we are sure he will do an excellent job!
- On January 7th, Firefighter/EMT Shawn Donovan was appointed the new EMS/BLS Coordinator. The position was previously held by retired Fire Inspector Robert Papetti. The two primary responsibilities of this position are to schedule all EMS (Emergency Medical Services) continuing education programs, and to facilitate recertification of all EMT's and Paramedics.
- Chief Buckley was selected to be a member of the National Emergency Response Team for the International Association of Fire Chiefs and the Federal Emergency Management Agency. The team is comprised of 20 fire chiefs from across the country. The chiefs participated in a week of training and are now "on-call" to respond to any major incident or disaster anywhere in the country.
- Firefighter/EMT Donald Sullivan was directly involved in rescuing and reviving a drowning victim while vacationing in York Beach, Maine in June.
- In February, the department received a $2,000 Bio-Terrorism grant from the Department of Public Health to maintain and provide continuing education on the Mass Decontamination Unit.
- The department was awarded a $4,900 Student Awareness of Fire Education (SAFE) grant. The department has been fortunate to have been awarded a grant each year since its inception in 1996. The funds are used to provide fire safety education to pre-schoolers, grade school age children and the elderly.
- We were extremely fortunate to receive numerous donations throughout the year to the SAFE program by individuals, as well as a $2,500 donation from the Needham Exchange Club.
- During the spring, the department responded to hundreds of calls for assistance due to the record rainfall and resulting flooding. Since Norfolk County was one of the counties declared a disaster area by the President of the United States, Needham qualified for reimbursement of monies expended through FEMA.
- The department offered several specialized training programs throughout the year including the annual EMT-B/P Refresher Course, Emergency Vehicle Driver training, Driver Simulated Training, Pump Training, and Electrical Emergencies. In addition, in-house training included monthly EMT meetings/rounds, quarterly Defibrillation training, Jaws-of-Life training, fire pump operation, training on the ice rescue sled, Mass Decontamination Unit training including exercises with Beth Israel Deaconess Hospital personnel and various building tours.


Number of Permits & EMS Runs/Fiscal Year
2000
1800
1600
1400
1200
1000
800
600
400
200
0
Fire Prevention FY08
Fire Prevention FY09
Fire Prevention FY10
EMS FY08
EMS FY09
EMS FY10
Fire Alarm FY08
Fire Alarm FY09
Fire Alarm FY10


Fiscal Year Revenue
$700,000
$600,000
$500,000
$400,000
$300,000
$200,000
$100,000
$0
Fire Prevention FY08
Fire Prevention FY09
Fire Prevention FY10
EMS FY08
EMS FY09
EMS FY10
Fire Alarm FY08
Fire Alarm FY09
Fire Alarm FY10

POLICE DEPARTMENT

Pictured Left to Right: Standing: Lt. Chris Baker, Lt. John Kraemer, Lt. John Schlittler; Seated: Lt. Phil Droney, Chief Tom Leary

PURPOSE

The police mission is the maintenance of social order within carefully prescribed ethical and constitutional restrictions. This mission contains the following elements:

- Prevention of Criminality
- Repression of Crime
- Apprehension of Offenders
- Recovery of Property
- Regulation of Non-Criminal conduct
- Performance of Miscellaneous Services

Consistent with the above, the department mission is to work with all citizens to preserve life, maintain human rights, protect property and promote individual responsibility. The Police Department is established under the authority of Massachusetts General Law, Chapter 41, section 97A.

Police Department Employees

During the year the full time staff included a total of fifty-eight employees. They included:

49 Sworn Police Officers	1 Parking Enforcement Attendant
3 public Safety Dispatchers	3 Civilian Clerical Staff
1 Animal Control Officer	1 Mechanic/Custodian

In addition, the Department maintained twenty-two traffic crossing supervisors to staff school traffic crossings.

Personnel Changes FY 2010

During the year two police officers, Renzo Monzon and Michael Tetrault, were hired. One public safety dispatcher, Matthew Doukas, was hired. Two police officers retired: Sgt. Jerome Mullins with over thirty-nine years of service and Sgt. Paul Sammarco with over thirty-five years of Town service. Officers Andrew Cray and Karl Johnson were promoted to the rank of Sergeant.

Department Assignments FY 2010

429 child safety seats were installed by Officer James Treggiari during the year. Officer Karl Harmon served as Community Service Officer and Officer R. Vincent Springer served as School Resource Officer.

Four Lieutenants completed a Leadership and Management course offered through Suffolk University Center for Public Management and the Metropolitan Law Enforcement Council. All officers attended in-service training provided through the Massachusetts Police Training Council (MPTC). In addition, many officers attended specialized courses.

The Department continued to participate in regional activities with other area police departments in an effort to combine resources and maximize service in areas involving investigative activity, communication technology and tactical deployments.

Technology & Projects FY 2010

During the fiscal year the department improved communications infrastructure with the purchase and installation of new radio equipment. Back-up capability was increased with an additional broadcast position. The upgrade also enables the dispatcher to monitor activity in surrounding cities and towns.

The Department also installed a call recorder in the primary dispatch area to allow retrieval and playback of land line calls and radio transmissions.

Building security was enhanced with the installation of a security system to monitor and control access to the building.

For the third year in a row, the Police Department participated in the International City Manager's Association (ICMA) Center for Performance Measurement (CPM) data collection study. This project allowed the Department to evaluate fiscal year activities against those of prior years, and also to compare our agency with other police departments across a wide range of criteria that is common to law enforcement agencies.

FY 2010 ACTIVITY COMPARED WITH RECENT YEARS

Category	FY 2006	FY 2007	FY 2008	FY 2009	FY 2010
Calls for Service	28662	26826	27402	24414	27322
Incident Reports	1717	1925	1619	1626	1682
Larceny	188	208	213	199	238
Vandalism	86	109	81	61	86
Breaking and Entering	66	40	45	33	52
Assaults	27	44	25	44	33
Drug Violations	19	22	18	11	17
Operating under the Influence	27	23	22	32	24
Adult Arrests and Complaints	245	365	323	300	328
Juvenile Arrests and Complaints	43	50	37	24	29
Traffic Violations	2159	3106	4157	3688	4142
Alarms	1816	1850	1742	1609	1533
Accidents Reported	397	434	436	402	419

- The number of calls for police service has increased over FY 2009 levels.
- The number of reported breaking and entering cases has increased over the previous three fiscal years.
- Larceny and vandalism reports have also increased over past fiscal years.
- Reported assaults decreased this year, from 44 to 33.
- Both adult and juvenile arrests/complaints increased over the previous year.
- Traffic violations increased from 3,688 to 4,142.

EDUCATION

FUTURE SCHOOL NEEDS COMMITTEE

James Lamenzo, Chair
Ann DerMarderosian
Mary Riddell
Roger Toran
Marianne Cooley
Marjorie Margolis
David Coelho
Heidi Black

PURPOSE

The Future School Needs Committee is a town committee that annually estimates the projected student enrollment. The Committee serves in an advisory capacity to Town Meeting.

FY 2010 HIGHLIGHTS

- Completed the annual enrollment projection and report analysis using town census data, including projections under alternative assumptions.
- Analyzed town census data and private school enrollment trends to project kindergarten enrollment.

FUTURE SCHOOL NEEDS COMMITTEE
ENROLLMENT PROJECTIONS

YEAR	2003/2004			04/05	05/06	06/07	07/08	08/09	09/10	10/11	11/12	12/13	13/14
BIRTHS*	372			315	306	288	334	295	318	318	318	318	318
SCHOOL YEAR	2009/2010		PROJ -	10/11	11/12	12/13	13/14	14/15	15/16	16/17	17/18	18/19	19/20
GRADE	PROJECTED	ACTUAL	ACTUAL										
K	404	423	(19)	386	414	399	407	360	388	388	388	388	388
1	411	418	(7)	438	399	428	413	421	373	402	402	402	402
2	418	428	(10)	420	440	401	430	415	423	375	404	404	404
3	476	479	(3)	433	425	446	406	435	420	428	380	409	409
4	419	426	(7)	480	434	426	447	407	436	421	429	381	410
5	434	443	(9)	428	482	436	428	449	409	438	423	431	382
6	421	422	(1)	443	428	482	436	428	449	409	438	423	431
7	394	406	(12)	413	433	418	471	426	418	439	400	428	414
8	350	355	(5)	405	412	432	417	470	425	417	438	399	427
9	352	365	(13)	362	413	420	440	425	479	433	425	446	407
10	373	373	0	360	357	408	415	434	420	473	428	420	440
11	324	330	(6)	367	354	351	402	408	427	413	465	421	413
12	367	370	(3)	323	359	346	343	393	399	417	404	455	412
TOTAL	5,143	5,238	(95)	5,258	5,350	5,393	5,455	5,471	5,466	5,453	5,424	5,407	5,339
K-5	2,562	2,617	(55)	2,585	2,594	2,536	2,531	2,487	2,449	2,452	2,426	2,415	2,395
6-8	1,165	1,183	(18)	1,261	1,273	1,332	1,324	1,324	1,292	1,265	1,276	1,250	1,272
9-12	1,416	1,438	(22)	1,412	1,483	1,525	1,600	1,660	1,725	1,736	1,722	1,742	1,672
	5,143	5,238	(95)	5,258	5,350	5,393	5,455	5,471	5,466	5,453	5,424	5,407	5,339

* REFLECTS JULY 1 TO JUNE 30 BIRTHS

MINUTEMAN REGIONAL HIGH SCHOOL

Dr. Edward A. Bouquillon, Superintendent-Director

ABOUT MINUTEMAN

Minuteman is a four-year career and technical high school serving the member towns of: Acton, Arlington, Belmont, Bolton, Boxborough Carlisle, Concord, Dover, Lancaster, Lexington, Lincoln, Needham, Stow, Sudbury, Wayland, and Weston. Minuteman combines rigorous academics in preparation for college with relevant career and technical programs. The school also provides career development programs for adults through the Community Education program.

ENROLLMENT

As of October 1, 2010, twenty-four (24) high school students and two (2) post graduate students were enrolled at Minuteman providing a full time equivalent (FTE) of twenty-six (26) residents of Needham.

This fall, Minuteman experienced a 60% increase in the Freshman Class. New recruitment and communications strategies were executed and have included students, parents, alumni and advisory committee members speaking to parents, interested students and community groups about the value add of a Minuteman education. As the 2011-2012 Recruitment Activities have evolved we have seen an additional increase in interested 8th graders. All indications are that student interest in Minuteman is increasing from our member communities.

MULTIPLE AVENUES OF ENROLLMENT

Minuteman offers a unique program allowing student enrollment on a half day-every day basis. Currently, no Needham students take advantage of this design. Juniors and Seniors are encouraged to visit minuteman.org for more information.

Minuteman offers 'Post Graduate' programs to Needham residents of any age who are seeking to enhance their own economic opportunity via skill development. Beginning in FY12 Member community Post-Graduate Students will be charged a partial tuition that will escalate over several fiscal years to reflect the estimated operating costs.

CLASS OF 2010 GRADUATE ACHIEVEMENT HIGHLIGHTS

- 100% successfully passed the state-required MCAS in English and Math.
- 25% of the class of 2010 earned the John and Abigail Adams Scholarships.
- 72% college bound or advanced Technical Training, 19% career bound and 5% military. Overall, graduates achieved a 96% positive placement rate.
- 100% of Dental graduates passed the National Dental Board examination.

- 100% of Early Education and Care program completers were certified by the Massachusetts Department of Early Education and Care.
- 100% of Cosmetology graduates passed State Board examinations.
- Health Occupation graduates achieved 100% in college acceptance.

DISTRICT LEADERSHIP

- In December of 2010, Middlesex County District Attorney, Gerard Leone, recognized Superintendent, Edward Bouquillon with the Martin Meehan Education Leadership Award in achieving exemplary status in regards to school safety, protection and education of its students.
- In January of 2011, the Lexington Chamber of Commerce recognized Minuteman in its efforts to promote Workforce and Adult Education programs with the 2011 Community Initiative Award.
- The New England Association of School and Colleges (NEASC) approved the Decennial Re-accreditation of Minuteman in November of 2009 with a concern regarding the facility.

FINANCIAL AND ASSET MANAGEMENT

- The Massachusetts School Building Authority (MSBA) invited Minuteman to the Feasibility phase of a renovation project. As of August 15, 2010, 16 of 16 member towns approved the Feasibility Study request of $724,000. The first phase of the project includes the completion of an Enrollment Study, Strategic Plan, and a review of the Regional District Agreement. In late spring the district will continue the Feasibility Study to provide member communities with further details regarding the potential project scope.
- The financial management software system, BudgetSense, was fully implemented in the Business Office. A new Director of Business and Operations replaced two administrators. This position oversees all areas of non-instructional support services provided to the school and will continue to improve effectiveness and transparency in these areas.
- Cosmetic upgrades continued in the school, relocating the Early Education Child Care Center, refurbishing of hallway areas, three classrooms, and removal of dilapidated bleachers and out buildings on the property.

CURRICULUM AND INSTRUCTION

- Since 2008 all 9th grade students have studied English and Math every day, rather than the long-established "week-on-week-off" schedule, thus providing more consistent and concentrated instruction in preparation for MCAS as well as project-based learning and academic and technical integration.
- The Strategic Planning process has identified several new programs that Minuteman will be offering including: Criminal Justice/Bio-Security, Animal Science and Technical and Performing Theater Arts Cluster. Two programs were phased out in 2010 including Office Technology and Auto Body Repair. In 2010, Hospitality Management gained Chapter 74 State Approval. A Barbering Program is in its second year of operation under the umbrella of the currently approved Cosmetology program.

ASSESSMENT AND PROGRAM EVALUATION

- Minuteman offers a Non-traditional Exploratory Program through which all students learn about the viability of men and women in non-traditional careers, such as Automotive Technology, Carpentry and Construction, Computer Science, and Engineering for women and in Medical Careers, Cosmetology / Barbering for young men.

PROFESSIONAL DEVELOPMENT

- The Minuteman staff has prioritized professional development s for the 2009 – 2012 school year; including summative and formative assessment methodologies. In addition, Minuteman is in its third year of creating a Professional Learning Community. School-wide goals being implemented include; teacher-to-teacher peer observations, 9th Grade Executive Function support, Reading Consultancies, and Academic-Career and Technical curriculum integration.

STUDENT ACCESS, PARTICIPATION AND SUPPORT

- Minuteman reorganized the assignment of guidance counselors to provide incoming 9th grade students with a dedicated guidance counselor. Our research has shown that many freshmen need additional support as they adjust to High School.
- A freshman Executive Function initiative was launched this year. Students received a master binder to enhance their planning and organization skills. Direct instruction includes the development of study skills and strategies with particular emphasis on: pre-reading, time management, unit organization, note-taking, and test preparation
- This is the second year of supporting a full-time Reading Specialist. In addition to working with the students on his own caseload, he consults with academic and CTE teachers toward the development and application of a school-wide reading program.
- Enrollment has increased in Art (50%) and Music (200%).
- Enrollment in Honors courses has increased 24%.
- Minuteman offers 16 sports with three levels (Varsity, Junior Varsity and Freshmen) throughout the school year. Over the past 7 years the number of participants has doubled in many of the sports offered. Minuteman students have access to more than 20 clubs and activities.
- The Minuteman Parent Association (MPA) meets monthly and supports all aspects of the Minuteman community. In addition, they assist in fundraising for scholarships awarded at graduation. The goal of the MPA is to help support student access and achievement in all areas including but not limited to academic, vocational, athletic, and extra-curricular activities.

NEEDHAM PUBLIC SCHOOLS

SCHOOL COMMITTEE

Connie Barr, Chair
Marianne Cooley, Vice Chair
Joseph Barnes
Heidi Black
Bill Paulson
Michael Greis
John O'Leary

CENTRAL ADMINISTRATION

Daniel E. Gutekanst, Superintendent of Schools
Christine Brumbach, Director of Student Development and Program Evaluation
Thomas F. Campbell, Director of Human Resources
Theresa W. Duggan, Director of Program Development and Implementation
Anne Gulati, Director of Financial Services

PRINCIPALS

Emily Gaberman, Broadmeadow School
Suzanne Power Wilcox, John Eliot School
Michael Kascak, Hillside School
Michael Schwinden, William Mitchell School
Rita Bissonnette-Clark,Interim Principal, Newman School
Glenn Brand, Pollard Middle School
Paul Richards, Needham High School

THE SCHOOLS

Needham has five elementary schools, one sixth grade school, one middle school (grades 7-8), and one high school. It has a strong reputation for academic excellence and also boasts a full range of co-curricular and out-of-school opportunities including after-school and summer services.

In September 2009, the new High Rock School opened to receive over 400 sixth grade students. The High Rock School was built as an elementary school in 1952 and enlarged in 1954. It was closed in June 1993 when the student population outgrew the building. Students were sent to the Newman School. The High Rock building was then leased to the Rashi School for five years and reopened in 1999 to accommodate the Needham Public School's Early Learning Center Integrated Preschool Program. The High Rock also housed the Broadmeadow and Eliot School students who were displaced when the schools were undergoing building and renovation. The building also provided space to the Needham Public Library and the KASE (Kindergarten after School Enrichment) program prior to the renovation and addition project.

The High Rock School is now a beautiful new building where students can learn and grow in a state of the art facility for years to come.

Needham is a long-standing member of METCO, a voluntary desegregation program that provides educational opportunities in suburban communities for Boston children. Needham is also a participant in The Education Cooperative (TEC), a collaboration of 14 school districts that enables all of the communities to benefit from economies of scale in purchasing, as well as sharing in high-quality, cost-effective education services such as Special Education that would be impossible for any one community to provide by itself.

During the 2009-2010 school year Needham enrolled 5369 students in its five elementary (k-5), one middle (6-8), and one high school (9-12), including the Preschool program and out of district placements. The enrollment breaks down as follows:

Preschool	79
Elementary	2617
Middle School	1183
High School	1438
Out of District Special Education Placements	52

NEEDHAM PUBLIC SCHOOLS DISTRICT MISSION, VALUES, AND GOALS

During 2006-07, district leaders revisited our vision, core values, and mission which led to a revision of system-wide goals and objectives and their adoption by the School Committee in November 2007. The School Committee reviews the goals and the progress toward the goals yearly. The revised 2009-2010 district goals may be viewed on the Needham Public Schools website: www.needham.k12.ma.us.

What is our mission?
A school and community partnership that creates excited learners, inspires excellence, and fosters integrity.

What is our vision?
We envision all students engaged and fulfilled in their learning, committed to their community, and willing to act with passion, integrity, and courage.

What do we value?
Scholarship *Learning* Every student engaged in dynamic and challenging academic experiences that stimulate thinking, inquiry, and creativity; identify and promote the development of skills, talents, and interests; and ensure continued learning and wellness. Staff improving their practice in an environment that supports a high level of collaboration and instruction that is focused on helping every student learn and achieve.

Community *Working together* A culture that encourages communication, understanding, and is actively anti-racist. Sharing ideas and valuing multiple perspectives ensures a caring community committed to the promotion of human dignity.

Citizenship *Contributing* An environment that nurtures respect, integrity, compassion, and service. Students and staff acknowledge and affirm responsibilities they have toward one another, their schools, and a diverse local and global community.

Personal Growth *Acting courageously* All students developing skills and confidence through personalized educational experiences that build on student strengths and

System-wide Goals

District Goal #1: Advance Standards Based Learning

To refine and continue to put into practice a system of curriculum, instruction, and assessment that enables each student to be engaged in challenging academic experiences that are grounded in clearly defined standards.

District Goal #2: Develop the social and emotional skills of all students

To ensure that students have the social and emotional competencies that enable them to be self-aware, to have social and relationship skills, to self-manage, and to make responsible decisions.

District Goal #3: Promote Active Citizenship

To ensure students have the knowledge and skills necessary to participate productively in the local and global communities and commit them to action as learners and citizens.

District Goal #4: Ensure infrastructure supports district values and learning goals

To build and carry out a sustainable plan for financial, building, technological, and human resources that enables our learning goals and is responsive to student and school needs.

Every September, the Needham Public Schools publishes a Performance Report which is mailed to every Needham residence. The 2010 Performance Report offers factual information that highlights accomplishments and lays out challenges. It reflects the system's commitment to data-driven decision-making, honest communication, concern for the achievement of all students, and continuous improvement. The report is organized with student performance as its central focus, with additional information about staff, finances, planning, and community satisfaction. A section of the report is devoted to each of these topics.

This publication is available to view on the Needham Public Schools website under School Committee reports: www.needham.k12.ma.us

HUMAN SERVICES

COUNCIL ON AGING

COUNCIL ON AGING
Susanne Hughes, Chairperson
Carol deLemos, Vice-Chair
Scott Brightman
Roma Jean Brown
James Dolan
Dan Goldberg
Risa Greendlinger
Andrea Rae
Colleen Schaller
Derrek Shulman
Nina Silverstein
Mary Elizabeth Weadock

DEPARTMENT STAFF
Jamie Brenner Gutner, Executive Director
Sherry Jackson, Associate Director
LaTanya Steele, Social Worker
Paula Angell, Outreach Worker
Barbara Falla, Social Worker
Penny Gordon, Program Coordinator
Dorene Nemeth, S.H.I.N.E. Program Director
Denise Roskamp, S.H.I.N.E Assistant Program Director
Won Whang, Building Monitor
Elwyn Cotter, Van Driver
Clif Holbrook, Van Driver

PURPOSE

In the 1950's, Dorothea Willgoose, MD realized that the older adult population of Needham had unmet health, housing and social needs. In large part due to her advocacy, the Needham Council on Aging was established to address these issues by Town Meeting vote in 1957. Various community partners such as the YMCA shared space with the department over the years until we officially opened our doors as the Stephen Palmer Senior Center at 83 Pickering Street on October 2, 1979. This address has been home ever since. For the past 63 years our mission has consistently been to respond to the needs of older residents' by providing a welcoming, inclusive, secure environment where individuals and families benefit from programs, services, and resources that enhance their quality of life and provide opportunities for growth. Needham can boast that as a proactive community it was forward thinking enough to encourage the formation of one of the first recognized Councils on Aging in the State of Massachusetts and that the Needham Council on Aging's Senior Center was the first in Massachusetts, and the 20th in the nation, to achieve national accreditation ten years ago.

As a Town department the Needham Council on Aging is charged with serving Needham's 60+ population and their families, by addressing diverse aspects of aging service interests, concerns and needs. We provide advocacy for Needham's senior population on the local, regional, state, and national levels, to assure that needs and interests are being met, and that the quality of life for our residents is at an optimal level, in an environment that fosters independence.

The functions of the department are not confined by walls. We fulfill our mission as a true community partner by delivering programs and services in a variety of places, and wherever needed throughout the town. The COA offers a variety of programs and services five days a week at the nationally accredited Stephen Palmer Senior Center, located at 83 Pickering Street, where the professional Council on Aging staff has had oversight for services and programs for the over 30 years. The Center hours are Monday-Friday 9:00a.m.- 4:00 p.m. The Council on Aging office, also located at the Stephen Palmer Senior Center, is staffed Monday-Friday, 8:30a.m.-5:00 p.m. throughout the year.

Some of the services and programs provided to meet the goals of the Council on Aging Department include, but are not limited to: outreach and counseling services, advocacy, transportation, daily meals, information and referral, health benefits counseling, volunteer opportunities, health & wellness information and screening, creative and social classes, educational programs, special events and trips, and a drop-in center for socialization, independent activities and learning opportunities.

FY 2010 HIGHLIGHTS

Challenges FY 2010

- The National Reaccreditation Process of the Stephen Palmer Senior Center formally began during our kick off event in December. Nine different Committees, made up of staff and

community volunteers, were organized and charged to conclude their work by the end of the Spring with hopes of completing the overall process in the early Winter of 2010.

- The quest for a senior center site continued and as requested the Executive Director, assigned as staff member to the Senior Center Exploratory Committee, continued to attend meetings throughout the year. To aid the Town Manager and the Committee the department compiled pertinent information as requested.
- This year presented some difficult staffing issues to include needing to fill two important part time staff positions. During our interview process deadlines were not missed and programs and services continued, however the reduction in our staff ratio impacted the team members remaining.
- The quest continued for additional funding sources for our very busy transportation program.
- As the Aging Service Department for the Town, The Council on Aging worked to meet the needs of the 6925 residents 60years of age and older along with their families and residents of all ages (Town census 2010).
- Due to the major economic challenges over the past few years the department continued to see an increased number of folks dealing with issues which in the past seemed to have been minimally explored. These issues included but were not limited to resume writing, how to pursue work opportunities in a computerized society, how to apply for food stamps and many related issues surrounding foreclosure and homelessness.

Successes

- Our busy shopping program continued to be active and successful. The van was utilized three days a week, morning and afternoon, to address this need. Four of the excursions had volunteer shopping assistance available. Another component of this program was the community collaboration we share with The Charles River Center (ARC) where their volunteers provided home delivery grocery service to residents through our combined efforts.
- The "Senior to Senior Program" established through Needham High School Health and Wellness Department and the Needham High School Community Service Program, in collaboration with the Needham Council on Aging, continued to flourish, with 32 adults having participated this past year.

- The Needham Council on Aging offered the second Cultural Competency workshop as part of the "Reaching Out Across Cultures" program funded by the MetroWest Community Health Care Foundation and presented by Cathy Romeo of VNA Care Network. The series curriculum was adapted from an award-winning nationally recognized model, "Communicating Across Boundaries."
- As part of the Green Needham Collaborative, The Home Energy Efficiency Improvement Project, we hosted two educational opportunities for residents to learn about energy saving opportunities that might help them reduce their energy use, save money and increase their comfort.
- The MetroWest SHINE Program introduced a second counseling site in Needham. The Needham Library graciously made space available to help address counseling demands and

the lack of additional space at the Stephen Palmer Center so that we could meet the needs of those requiring this important health care counseling service.

- We continued our work on the Needham Coalition for Suicide Prevention and offered a QPR training for Center participants as well as Board Members.
- In anticipation of the Town's 300th anniversary, and as part of a coalition of Town departments and organizations, the department participated in a Healthy Needham initiative to help build a healthy living infrastructure in municipal, business, philanthropic and residential areas of the Town. To this end the Healthy Needham Committee developed a calendar of events to promote wellness and to showcase healthy living services and programs.
- A successful intergenerational and interagency activity took place with collaboration between the Needham Policy Community Affairs Liaison, Needham school students, the Needham Council on Aging, and the Friends of the Needham Elderly. People came together to assemble are packages to be shipped to our nation's military personnel. Fourteen large boxes were put together and sent overseas.
- The Needham Council on Aging hosted a public hearing of the Area Agency on Aging's (Springwell) proposed Area Plan on Aging for federal years 2010-2013. The plan is intended to complement and support strategic goals of the state and federal government while addressing specific local needs that have been established through study and assessment. According to Springwell their plan is intended to "empower older adults to make informed decisions that are driven by them, the consumer; to enable seniors to remain in their own homes with a high quality of life and level of independence for as long as possible; and to empower older people to stay active and healthy."

- Driving and transportation were well publicized State issues this year therefore the Needham Council on Aging offered several programs related to this topic to include a Driver Safety Course with AARP, a meeting with State officials regarding potential legislative issues related to driver testing, rail and bus service, and a lecture by Dr. Nina Silverstein a member of the Needham Council on Aging Board who is known for her research in this area.
- The second Needham Volunteer Opportunities Fair was held this spring to help recruit valuable volunteers and to promote community partnerships.
- The SHINE Counselors managed to increase their remarkable service to older adults in our region to 6382 (dup.) as compared to 4384 last year. This translated into a financial savings 3.5 million for the region and close to 200,000 in health care costs for residents in Needham.
- Programs and services continued to flourish throughout the year. Some of our interesting new programs were Play Reading, Line Dancing, Home Modification for Home Safety, Energy Conservation, and Assertiveness Training.

FUNDING FY 2010

Funding for the Council on Aging Department and the many services and programs that we offer comes from varied sources. This past year the Town of Needham funded part or all of some salaried positions and allocated a sum to purchase services and expenses. As an adjunct to Town

funding, the Council on Aging received funds through the State Formula Grant which supported some professional staff hours and expenses. Additionally, the Needham Council on Aging continued to administrate the SHINE Grant (Serving the Health Information Needs of the Elderly) for 22 cities and towns in the MetroWest region. The funding received was used to pay for the part time positions of the Shine Program Director, Assistant Director and Outreach Worker who provided supervision and over site for 46 volunteers. Donations to benefit the department were utilized to supplement the programs and services offered as state and municipal funds do not fully financially support all that the aging service department provides.

PROGRAM STATISTICS FY 2010

- 400 volunteers donated well over 25,000 hours which translates to over $400,000 worth of services to the town of Needham.
- 46 SHINE Counselors served over 900 people from the Needham Sites and provided 6,490 volunteer hours of services within the 22 town MetroWest region and contributed to an estimated $3,598,099 savings in health care costs for residents in these towns.
- Once again the Council on Aging Department served over 3500 different people and offered approximately 2,400 different sessions of programs and events with 40 programs being offered on a regular basis at the Stephen Palmer Senior Center and additional sites throughout Needham.
- Our Social Service department continued to touch the lives of more than 2000 individuals.
- Our van provided 7,664 rides to include 3,348 rides related to food shopping.
- Our phone logs indicate that over 10,500 calls came into the Center during 2010.

DEPARTMENT OF VETERANS' SERVICES

John J. Logan, Jr., Director of Veteran's Services

This was a bittersweet year as Mr. John J. Logan, Jr., Director of Veterans' Services for the Town of Needham retired after providing the Town with over 17 years of dedicated and devoted service. Mr. Logan was a key member of the Town's management team and as important was a true "team" member. The Town will miss the professionalism Mr. Logan provided each and everyday, his dedication to provide the veterans' and their families with service, care and respect they deserve and for the his personal touch as he would brightened up any room he walked into.

As a result of Mr. Logan's retirement the Towns of Needham, Wellesley and Weston formed the West Suburban Veterans' District. The District hired its first Director Mr. Stanley Spear who began working on June 14, 2010. The District is housed out of the Wellesley Town Hall, however the Director has office hours in Needham on —Tuesdays and Thursdays from 9:00 a.m. to 12:00 p.m., in Wellesley on Mondays and Wednesdays from 9:00 a.m. to 12:00 p.m. and in Weston on Fridays--9:00 a.m. to 12:00 p.m. and will be available by appointment. The first full six months the District was in place (July 1, 2010 and December 31, 2010) there were many

Veterans, spouses or other relatives seen in the Town Hall in Needham after usually calling with information so they could to pick up flags and markers for graves of a family member, obtain a copy of discharges to file for veteran benefits, burial benefits, and various other benefits,. During the first full six months the Director had fifty-seven (57) actual face to face interviews with Veterans and/or relatives.

The Town also appointed Mr. William Topham as the Care of Graves. Mr. Topham also serves as the Coordinator of Ceremonies working with the Director in the coordination and operations of the Memorial Day and Veterans' Day observations in Needham.

The West Suburban Veterans' District is comprised of a three member Board with one Board of Selectmen designee from each community.

PURPOSE

- To carry out functions assigned to the office by Chapter 115 of the General Laws of Massachusetts for the towns of Needham and Dover
- To keep a depository of discharges and records of veterans
- To oversee the disbursements of veteran's benefits to veterans and their families
- To fulfill the requirement of Chapter 115 that all veterans' graves will have an American flag placed on them for Memorial Day
- To see that all veteran's graves in Needham and St Mary's cemeteries are kept and cared for and free of debris
- To insure that veterans who die without funds are properly interred

FY 2010 HIGHLIGHTS

- Created the West Suburban Veterans' District
- Organized and participated in the Memorial Day Parade
- Organized and participated in the Veterans Day Ceremonies
- Put over 2,000 American flags on the graves of veterans in St Mary's and Needham Cemeteries

YOUTH SERVICES

YOUTH COMMISSION

Cathy Lunetta, Chairperson
Connie Barr, Vice-Chairperson
Vincent Springer
Sarah Cocuzzo
Ronnie Haas
Doug Levy
Ian Campbell
Debbie Winnick

DEPARTMENT STAFF

Jon Mattleman, Director, Needham Youth Commission
Carol Rosenstock, Office Manager
Katy Colthart, Clinical Social Worker
Alexandra Hogan, Clinical Social Worker
Elizabeth Barnes (Clinical Intern)

PURPOSE

The mission of Needham Youth Services (formerly known as the Needham Youth Commission) is to provide leadership and a community focus on youth and family issues and to promote community wellness by: Identifying and addressing youth and family needs; Advocating for youth and family interests; Partnering with other youth and family serving agencies; Developing and implementing quality programs and services; and Educating and communicating with the public regarding youth and family issues.

Needham Youth Services operates as a mental health resource offering a wide array of confidential clinical and programmatic services to children, adolescents, and families. While the department's services are reaching more people and having a greater impact, it is clear that the need for such services far outweighs the department's resources; thus, many in Needham are not receiving support. Youth Services has worked diligently to construct meaningful services designed to meet the increasing and ever-changing needs of the Needham community.

FISCAL YEAR 2010 HIGHLIGHTS

Surviving Suicide: A Father's Journey This new program featured Needhmanites Rich Gatto (who lost his son Greg in 2004) and Rich Roberts (who lost his son Jason in 2009) as they shared in a very public fashion what they have experienced and learned as a result of their losses. Over 175 people attended this powerful, compelling, and rewarding event. Learn more at www.needhamma.gov/youth/surviving.

Challenging Conversations…About Preventing Suicide This program was created as an offshoot of the program "Surviving Suicide: A Father's Journey" and was designed for a limited number of parents. "Conversations" afforded parents an opportunity to get their personal questions answered and provided a forum in which parents could share their personal concerns about others. Those who attended discussed topics such as suicide prevention, depression, and specific strategies to employ with their children, family, and friends to keep them safe. Learn more at www.needhamma.gov/youth/challenging.

QPR Suicide Prevention Trainings (Question, Persuade, Refer) The QPR Suicide Prevention model is patterned after the success of the CPR (Cardio Pulmonary Resuscitation) medical intervention and is based upon the several concepts including: those who most need help in a suicidal crisis are the least likely to ask for it; and that the person most likely to prevent a person dying by suicide is someone they already know. Trainings are two hours in length and are available to any community group in Needham. In the past year over 80 people were trained. Learn more at www.needhamma.gov/youth/qpr.

Safe Surf: Internet Safety for Middle School Youth and their Parents Initially funded by the Needham Education Foundation, this program provided students and parents with the knowledge to navigate the Internet with confidence. Through workshops and written materials, students and parents learned about appropriate ways to use the Internet. In FY 2010, 400 youth participated in this program, and 300 booklets were distributed to parents (booklets were funded by the

Exchange Club of Needham). In addition over 75 parents attended an evening workshop on this topic. Learn more at www.needhamma.gov/youth/safesurf.

A Conversation…For Parents of Teens Sponsored by the Needham Women's Club, this program allowed a maximum of nine parents per session to focus on a specific youth-related topic such as alcohol/drugs, suicide/loss, stress, and depression. Fifty parents participated in this program, and it is slated to expand in the coming year. Learn more at www.needhamma.gov/youth/aconversation.

Website It is estimated that over the past year thousands of "hits" were registered on the Youth Services website. Residents learned about services, registered for programs, read the Needham Youth Services Annual Report, viewed pictures of the staff, and much more. Special thanks to the Information Technology Department for their support in establishing this vibrant website. Please visit the Youth Services website at www.needhamma.gov/youth.

Individual/Family Counseling The Masters level clinicians on staff are skilled at working with youth and families who are experiencing difficulties with issues such as family discord, loss, drugs, alcohol, stress, and other mental health concerns. Who used these counseling services? They were neighbors, cousins, children, and friends; they were people with no health insurance or expired health insurance; they were people grappling with either a short or long-term problem; but mostly, they were people who had the hope and determination that life can bring greater satisfaction and reward. Perhaps the most frightening area of concern is that young people were encountering more complex issues at a younger age. It was not unusual to work with an elementary age youth coping with a significant loss, a middle school student coping with parental alcohol use, or a high school student with a serious drug problem. In the past year 530 hours of counseling were provided to Needham youth and their families. Learn more at www.needhamma.gov/youth/counseling.

Community Crisis Over the past six years, the Needham community has grappled with the sudden loss of several young people, and Youth Services responded by outreaching to youth, parents, and families in a variety of ways --- from individual meetings, to group sessions, to the distribution of informational materials. In addition the department was actively involved in the Needham Coalition for Suicide Prevention. A significant number of staff hours were devoted to creating materials and meeting with community leaders.

Counseling/Psycho-Education Groups Group counseling/psycho-education was a practical and effective mode of both prevention and treatment and allowed the staff the opportunity to interact with greater numbers of people over the past year. Group intervention offered a unique opportunity for young people to learn about issues which affect their peers and to receive feedback from their peers regarding issues such as: divorce, stress, self-esteem, bullying, abuse, depression, social skills, loss, drugs/alcohol, and

violence/anger. Of special note was the "Extreme Looks" program, a four-day mind/body/spirit group for girls. In FY 2010, 378 hours of group counseling/psycho-education services were provided.

Substance Abuse Awareness Program Youth Services continued to offer a structured 15-hour Substance Abuse Awareness Program (SAAP) for drug/alcohol-involved youth. This service provided an assessment of current substance use, intervention, education for youth and their families, and counseling services to support healthy lifestyles. All participants and their parents attended an Alcoholics Anonymous (AA) meeting to assist in transmitting the message that drugs and alcohol can impact any person without regard to age, gender, or status. Learn more at www.needhamma.gov/youth/saap.

Loss Program The Loss Program was designed in collaboration with the Needham Public Schools. The mission of this program was to assist youth in addressing the frequently upsetting, overwhelming, and confusing issue of "loss." This included, for example, the death of a parent or grandparent, suicide, the separation/divorce of parents, the loss of a cherished pet or possession, or the break-up with a boyfriend/girlfriend. Loss is a topic youth will be dealing with more and more as they get older, and it is critical to understand the impact loss can have upon a young person's academic, physical, social, and emotional well-being. The Loss Program engaged 350 youth in FY 2010. Learn more at www.needhamma.gov/youth/loss.

PEEPS (***P***ositive ***E***ducation for ***E***xperiencing ***P***eer ***S***tress) PEEPS was an interactive workshop for 6th grade students that explored the issues of friendship and bullying. The goals of the workshop were to identify qualities students would like in a friend, understand that friends and friendships change, and to share experiences and hear feedback regarding how students would like to treat others and be treated in their peer relationships. Over the past year 345 youth participated in this program. Learn more at www.needhamma.gov/youth/peeps.

Picture Perfect Picture Perfect was a workshop for 8th graders that investigated the issue of how the media portrays gender roles and appearance, and explored how this can negatively impact how youth can feel about themselves. The goals of the workshop were to help students learn to identify gender role stereotypes, to understand how stereotypes are portrayed in the media, and to investigate how media messages impact them on a daily basis. In FY 2010, 280 youth participated in this program. Learn more at www.needhamma.gov/youth/pictureperfect.

RAY of Hope Program RAY (**R**ecognize **A** **Y**outh) was established by Needham Youth Services in an effort to acknowledge the outstanding service and positive contributions that young people are making to the Needham community. Working in collaboration with the Needham Business Association, each month a young person was selected as the RAY of Hope recipient and was awarded a certificate from Youth Services and a check from a member

of the Needham Business Association. The RAY of Hope program validated youth and recognized their role in making the Needham community a special place to live. Learn more at www.needhamma.gov/youth/rayofhope.

Teen Dating Violence Program Youth Services provided seminars on Teen Dating Violence for all 9th graders at Needham High School. The seminars were designed to teach the unique aspects of Teen Dating Violence, how to recognize the warning signs, and ways to access community supports. Over the past year, 400 youth were involved in this program. Learn more at www.needhamma.gov/youth/tdv.

Patrick Forde Good Person Memorial Award In 2005, Needham resident and community activist Patrick Forde passed away unexpectedly at the age of 51. Patrick was a person who cared deeply about Needham and about youth and families, as well as being supportive of the work of Needham Youth Services. In an effort to honor Patrick, this award is given annually to a Needham resident who has helped make Needham a better place to live through his/her volunteer work and commitment. This award is recognition that through volunteerism and caring, each person in our community is able to enhance Needham. Last years first recipient was Dr. Connie Barr, and this year's recipient was Mr. Bill Dermody. Over 100 people attended this year's award ceremony. Learn more at www.needhamma.gov/youth/fordeaward.

Needham Unplugged Electronics are a wonderful part of life --- people learn, communicate, and access information from electric powered devices and watch TV or surf the Internet as a way to relax and to relieve the stress of daily life. Unfortunately being so "plugged in" can isolate people. Instead of interacting with family and friends, people all too often become passive voyeurs. Needham Unplugged was an awareness campaign to remind families and residents to "unplug their electronics" and "plug into" each other. "Unplugged" was a reminder that there is more to life than what is on the other side of a plug. A calendar for the month of March outlined activities that did NOT require electricity and emphasized person-to-person interaction and health. The centerpiece of this year's "unplugged" occurred on March 12th; it was the no-homework, no sports, and no meeting night for the Needham Public Schools, and there were no town meetings and virtually no civic, religious, or community meetings took place in Needham. Many area communities such as Newton, Belmont, and Holliston were impressed enough to replicate this program in their communities. Special thanks to partners at the Park and Recreation Department and the Charles River YMCA, Needham Board of Selectmen, and to the Needham Public Schools for their support. Learn more about Needham Unplugged at www.needhamma.gov/youth/needhamunplugged.

Employment and Volunteer Programs The Employment Program consisted of two primary services: 1) Youth were linked with residents and provided around-the-home support in the form of babysitting, yard-work, and snow removal; and 2) Youth investigated employment opportunities in local businesses such as offices and restaurants. Additionally, the Volunteer

Resource Listing was created to inform youth of area volunteer opportunities. In FY 2010 these programs fielded 303 inquiries. Learn more at www.needhamma.gov/youth/employment.

Peer Tutor Program The Youth Services' Peer Tutor Program represented a progressive youth-to-youth collaboration. This program matched high school students with middle and elementary school students in need of academic or organizational/study skills assistance. Needham Youth Services' role consisted of outreach to potential participants, training of high school volunteers, monitoring weekly tutoring sessions, providing support if problems occurred, and facilitating communication between volunteers and participant families. Over the past year, Peer Tutor Program volunteers provided 1,590 hours of support to younger students. Learn more at www.needhamma.gov/youth/peertutor.

Make A Statement Day This program was implemented at Needham High School for students and staff. Aimed at promoting diversity, tolerance, and understanding by creating an opportunity for students and staff to communicate about issues of importance to them, students and staff created and wore t-shirts with quotes, statistics, and/or statements about meaningful issues in order to raise awareness and have a voice. In the fifth year of operation, over 900 participated in this event this past year. Learn more at www.needhamma.gov/youth/masd.

Books and Bridges - The Parent/Child Book Club Using literature as a bridge between generations, this program consisted of an interactive two-session program for mothers and daughters, fathers and sons, parent and sons, and parent and daughters to explore issues of mutual interest and concern. Learn more at www.needhamma.gov/youth/booksandbridges.

Take Back the Night Take Back the Night was a community-wide event organized and led by Needham High School students to promote awareness about domestic and dating abuse. The focus of the evening was prevention through education and it was sponsored by the Needham Domestic Violence Action Committee (of which Youth Services is an active member). The event featured live music, a candle light vigil, guest speakers, and resources/information; over 150 participated in the 2010 event.

Parents Please Talk With Your Mouth Full "Parents" was a unique collaboration between Needham Youth Services and Sweet Basil Restaurant. During these one evening workshops

parents enjoyed a terrific meal and had the opportunity to share, learn, laugh, and talk about the joys and challenges of parenting (prior to the workshop parents are assigned articles to read about parenting). The workshops were offered to parents of middle and high school age youth.

Project VAN *(Volunteers Around Needham)* VAN offered youth ages 13 to 17 the opportunity to work as part of a team providing valuable community service to non-profit organizations in Needham. Sites included Charles River ARC, Needham Park and Recreation Department, Needham Community Council, Needham Public Library, Needham Council on Aging, and Wingate at Needham. Project VAN is generously supported by the Needham Community Council. VAN participants provided more than 400 person hours of free volunteer services over the past summer. Learn more online at www.needhamma.gov/youth/projectvan.

Graduate/Undergraduate Internship Program In FY 2010, Needham Youth Services welcomed a clinical intern from Boston College Graduate School of Counseling to provide individual, family, and group counseling services as well as extensive work on the Peer Tutor Program. Over the course of the academic year, interns provided over 800 hours of free service to the Needham community.

Diversion/Restitution Program In conjunction with the Needham Police Department and the Dedham District Court, Needham Youth Services continued to offer youth who have committed minor violations of the law the opportunity to participate in community service work in lieu of further court action and/or fines. The department's role was to work with offenders and their families to identify the motivations for their behavior, to provide support as required, and to oversee the placement and completion of community service. In the past year, participating youth completed assignments at the Needham Public Library. In FY 2010 Needham Youth Services supervised over 86 hours of community service to the Town of Needham. Learn more online at www.needhamma.gov/youth/diversion.

Seminars/Workshops /Presentations Needham Youth Services designed and facilitated numerous trainings in the past year including a training for new Needham Public School Staff, Babysitter Training Seminars, presentations at the schools and in the community and many others. In FY 2010 the Needham Youth Services worked with a total of 3,866 youth, parents, and professionals in seminars and/or workshops.

E-Mail Sign Up In an effort to inform youth and families of the services of Needham Youth Services, e-mail addresses from residents were accepted and information was sent regarding programs (to date our list-serve is many hundred and growing daily). To date over 1,800 residents have registered for this service. Residents can register for this free service at www.needhamma.gov/youth/email.

Partnerships Needham Youth Services received grants and/or donations from the following organizations: Needham Community Council, Tolman Trust Fund, Rotary Club of Needham, Domestic Violence Action Committee, Needham Women's Club, Exchange Club of Needham, Middlesex Savings Bank, and many more local businesses, and private citizens.

Needham Youth Services devoted considerable time working with the larger community and over the past year collaborated with groups such as:

- Needham Domestic Violence Action Committee (DVAC)
- YMCA --- Charles River Branch
- Needham Business Association
- Needham Clergy Association
- Needham Public Library
- Needham Council on Aging
- Needham Park and Recreation
- Riverside Community Care
- Regional Center for Healthy Communities
- Needham Community Council
- Needham Coalition for Suicide Prevention
- Needham Public Schools
- School Health Advisory Council
- Healthy Needham 2011
- Avery Crossing
- Wingate at Needham
- Marks Moving Service
- Charles River Center
- Needham Housing Authority

Publications Needham Youth Services created and/or distributed the following original publications in FY 2010 Learn more at www.needhamma.gov/youth/publications.

- Needham Youth Card
- KIDS Survival Guide
- Parent Guide to Teen Parties
- Ask the Youth Commission
- Information on Suicide
- Parenting Literature
- Making the Middle School Years Work
- Networks Book
- Safe Surf: Internet Safety for Middle School Youth and their Parents

FISCAL YEAR 2010 STATISTICS

Needham Youth Services programs have grown in scope --- over a decade ago there was virtually no support for parents, and today there exists a range of parenting programs such as "Safe Surf: Internet Safety Parent Program" and "A Conversation…For Parents of Teens." In

addition, Needham Youth Services is servicing more of the community with no increase in staff. Over the past five years, program usage by the community has skyrocketed; as an illustration of the growth of the department, below is a brief statistical comparison of two Youth Services programs over the past 3 years.

	Workshops/Training/Seminar Participants	Peer Tutor Program Hours
FY 2010	3866	1590
FY 2005	2633	1335
Percent Increase 2005 - 2010	**46%**	**19%**

Statistics are kept for all programs as well as at the conclusion of all programs, participants complete evaluations in an effort to assist the staff in understanding the impact and value of each program/service. Comprehensive statistical summaries for the past five years are available online at: www.needhamma.gov/youth/reports, and individual program evaluations may be obtained by contacting the Youth Services office.

PUBLIC WORKS

DEPARTMENT OF PUBLIC WORKS

Richard P. Merson, Director of Public Works
Robert A. Lewis, Assistant Director of Public Works
Anthony L. Del Gaizo, Town Engineer
Rhainhardt F. Hoyland, Highway Superintendent
Mario E. Araya, Solid Waste & Recycling/Transfer Station Superintendent
Vincent J. Roy, Water & Sewer Superintendent
Edward J. Olsen, Parks & Forestry Superintendent
Steven J. Hawes, Garage & Equipment Supervisor

PURPOSE

The Department of Public Works promotes programs necessary for asset management and the preservation of infrastructure in order to provide for the health, safety, welfare, and convenience expected by the community for a high standard of living and good quality of life. The function of Public Works includes rendering services to all citizens in the areas of highway maintenance and construction; removing snow; supplying and distributing water; constructing and maintaining sewer and storm water; solid waste disposal and recycling; parks and forestry maintenance. The Department provides its own administration, engineering and equipment maintenance.

- Shipped 8,405 tons of rubbish to Wheelabrator Millbury (Waste-to-Energy Plant).
- Recycled 33% out of the solid waste stream.
- Recycled 2,475 tons newspaper and mixed paper, including phone books and magazines; 992 tons of commingle, including glass, aluminum and tin cans, milk & juice cartons, plastic food & beverage containers with the recycling symbol #1-#3, and 230 tons of cardboard.
- Removed 310 tons of metal from the waste stream.
- Removed 27 tons of paint, 6 tons of waste oil and anti-freeze from the waste stream.
- Goodwill & Red Cross received 170 tons of textiles.
- Composted 6,695 tons of yard waste.
- Processed 9,658 tons of DPW construction waste, e.g. from the replacement or repair of water, sewer & drain pipes, roads and sidewalks.
- Under the Department of Environmental Protection (DEP) waste ban mandate, removed from the waste stream 43 tons of Cathode Ray Tubes (CRT) in computer monitors & televisions, VCR's, rechargeable batteries (lithium & nicad), mercury thermostats & thermometers; 111 freon recovery units (i.e. refrigerators, air conditioners, & fluorescent light tubes/bulbs; 99 propane tanks, and performed 122 waste load inspections of vehicles on tipping floor.
- Disposal Area user stickers were purchased of which 8884 were residential & 90 were commercial.
- Established Recycling Program at Schools & Public Buildings and 67 tons of single stream items (paper & commingle) was diverted from the waste stream.
- Held one successful Annual Household Hazardous Waste Collection Day & the November leaf Sundays Program.
- Town Meeting approved the Purchase of a Trommel Screener at $110,000. In its seventh year of operation, the Trommel Screener processed materials (brush, grass & leaves) into organic compost and generated $4,600. in revenue and avoided cost to the Town.
- Started the Wood Diversion Program to comply with DEP mandate, which went into effect June 1, 2006. For the 12 month period of FY 10, 314 tons of wood waste was diverted from the waste stream, saving the Town approximately $21,917 in disposal cost.
- Inspected 329 Street/Sidewalk Occupancy and Excavate permits.
- Continue the repair and preservation of the Town's 123 miles of roadways including 12.30 lane miles of asphalt paving; 4130 gallons of rubberized crackseal; adjustment of 470 utility structures; and adjusted and repaired 295 driveway aprons.
- Repaired 4.26 miles of grass berms; repaired 5,100 feet of granite curb & 3,525 feet of asphalt curb.
- Continue the preservation of the Town's 160 miles of sidewalks, including the reconstruction of 54 handicap ramps and repaired 2.7 miles of sidewalks.
- Proceed with the scheduled maintenance and repair of traffic signs, traffic markings and parking meters, and with the repair and update traffic signal equipment.
- Continue to improve the Snow & Ice Program to provide the best service to the Town through equipment upgrade, use of biodegradable anti-icing chemical, employee training and tactical improvements, and re-design of traditional snowplow routes.
- Purchase 13 pieces of replacement equipment - 1 hybrid passenger vehicle, 3 pick-up trucks, 4 dump trucks, 1 vacuum type catch basin cleaner, 2 front end loaders, 1 mobile generator, and 1 portable water pump.

- Completed the Preliminary Design of the School St., Dedham Ave., Harris Ave, & Warren St. Intersection Improvement Project.
- Completed the Design of Storm Water Drain Improvements For Various Streets.
- Completed the Storm Water Drain Improvement Design for Lantern Ln & Gayland Rd.
- Continue Design of High Street & Greendale Avenue Intersection Improvement Project.
- Continue Design of Bradford Street Storm Water System Improvement Project.
- Continue Design of Reservoir B Pumping Station Replacement Project.
- Completed the Construction of Great Plain Avenue Pumping Station.
- Completed the Layout of Dugouts at ASA Small Field.
- Responded to 287 Parks & Forestry Division work requests.
- Needham recognized as Tree City USA for 15th year.
- The 2010 Arbor Day activities included the planting of 5 Maple trees with the students at Broadmeadow School.

FORESTRY

Tree Removals and Stumping	Tree Pruning Hours	Roadside Brush Removal and Flail Mowing
FY08 = 50 trees	FY08 = 2,944 hrs	FY08 = 1,056 hrs
FY09 = 45 trees	FY09 = 2,008 hrs	FY09 = 2,216 hrs
FY10 = 50 trees	FY10 = 2,900 hrs	FY10 = 2,666 hrs

Tree Planting
FY08 = 100 Arbor Day seedling + 51 trees on streets and parks + nursery: 80 trees
FY09 = 800 Arbor Day seedling + 54 trees on streets and parks + nursery: 88 trees
FY10 = 200 Arbor Day seedling + 61 trees on streets and parks + nursery: 52 trees

PARK AND RECREATION, MEMORIAL PARK, SCHOOL GROUNDS

Athletic Field Acres Fertilized
FY08 = Cricket Program + 2 applications on other fields (one application organic on 24 acres)
FY09 = Cricket Program + 2 applications
FY10 = Cricket Program + 2 applications (one additional application on new grass fields)
Athletic Field Acres Aerated
FY08 = 29.75 acres – (once), 7.25 acres - 4 applications
FY09 = 21.25 acres – (once), 2.5 acres – 2 applications, 7.5 acres – 4 applications
FY10 = 12.00 acres – (once), 27 acres – 3 applications

Over-seeding	Diamond Work	Mowing Hours
FY08 = 12 fields (once)	FY08 = 1,998 hrs	FY08 = 5,076 hrs
FY09 = 2 fields (three) + 2 fields (twice) +3 fields (once)	FY09 = 2,024 hrs	FY09 = 5,616 hrs
FY10 = 3 fields (once) + 3 fields (twice)	FY10 = 2,474 hrs	FY10 = 6,066 hrs

- Repaired 17 water pipe leaks, including 11 water main breaks and 6 water service leaks.
- Responded to 32 water emergency calls (after regular business hours).
- Replaced 1,053 out of 14,075 residential/municipal/condominium water meters, and replaced 14 out of 700 Commercial Water Meters.
- 89 water service lines were replaced of which DPW completed 5 service replacements & private contractors completed 84 service replacements, including 4 lead-lined water service pipes.
- 14 new fire hydrants were installed.
- Successfully replaced 6 iron water service lines on one street.
- Continue NPDES Program to remain compliant with EPA Memorandum of Agreement, including 13 catch basin replacements, inspect & clean drain system, replaced 1 drain manhole, and bi-annual street sweeping to prevent accumulations of debris in catch basins that drain into the Charles River Watershed.
- Camera & flushed 134,698 feet of sewer main and 27,537 feet of drain lines
- Rodded 2,661 feet of sewer main and used jet truck with root cutter for drains.

PUBLIC FACILITIES

PUBLIC FACILITIES DEPARTMENT - CONSTRUCTION

PERMANENT PUBLIC BUILDING COMMITTEE
George Kent, Chairman
Mark Presson
Paul Salamone
Irwin Silverstein
Joseph Carroll
Stuart Chandler
John Keene

DEPARTMENT STAFF
Steven Popper, Director of Design & Construction
Marvin Blaylock, Project Manager
Tiffany Shaw, Project Manager
Hank Haff, Project Manager
Kathryn Copley, Administrative Specialist

PURPOSE

The Public Facilities Department – Construction Division provides support for the Permanent Public Building Committee (PPBC) and helps advise and support the Town Manager on Facility construction, planning and operational needs. Town owned building projects with a total cost of $500,000 or more that involve construction, reconstruction, enlargement, or alteration are assigned to PPBC to oversee, unless the Committee defers jurisdiction in the instance where a project includes little or no actual building construction, or where there are extenuating circumstances as to the nature of the project.

The Permanent Public Building Committee was formed in June 1996 with seven members who were appointed to be responsible for overseeing the construction, reconstruction, enlargement, or alteration to buildings owned by the Town or constructed on land owned, leased or operated by the Town having a total project cost of $500,000 or more. The PPBC is responsible for working with the individual user agencies as the need for a project, and/or a feasibility study, becomes established.

In 1998 the Town hired a Building Construction and Renovation Manager to work on the projects. In 2006 this position was restructured and is now under the Public Facilities Department umbrella -Construction Division as the Director of Design and Construction. Three project managers have been added to the staff.

FY 2010 HIGHLIGHTS

The following is a summary of completed or ongoing projects the PPBC has supervised during the 2010 fiscal year (July 2009 to June 2010). These projects were initiated during the period of 2003 thru 2010 fiscal years.

Project Name:	**High School Renovation & Addition**
Project Status:	Ongoing
Authorization:	$51,300,000
Override:	$10,700,000 (April 2005)
Total Budget:	$62,000,000
Budget Status:	On Budget
Architect:	Drummey, Rosanne & Anderson, Inc.
Contractor:	TLT Construction Corp.
Project Mgr.:	Gilbane Building Company

The project completion occurred in the spring of 2009. The Town has been working on a settlement agreement with the contractor TLT Construction Corporation and is close to finalization. Closeout of the project is awaiting a final occupancy permit.

Project Name:	**High Rock School 6th Grade Center Renovation & Repair**
Project Status:	Ongoing
Authorization:	$19,995,000
Budget Status:	On Budget
Architect:	DiNisco Design Partnership
Contractor:	G&R Construction Inc.
Project Mgr.:	Daedalus Projects Inc.

Design Funds for the project were approved at the November 1, 2006 Special Town Meeting. At the 2007 Annual Town Meeting, Article 41: Renovation & Repair of High Rock Elementary School and Pollard Middle School Electrical & Technology Upgrade was approved. The High Rock School portion is for design, engineering, constructing, remodeling, reconstructing and making extraordinary repairs to the school to create a 6th Grade Center.

Construction on the High Rock project started in February 2008. Substantial completion was reached in August 2009. The building received an occupancy permit in August 2009 and was ready to receive students on September 2, 2009 for the start of the 2009/2010 school year.

The PPBC rescinded $2.425 million of the $19,995,000 appropriated by the May 2007 Annual Town Meeting. This was done at the November 2010 Special Town Meeting.

The Invasive Species Removal and Management process on the site will be ongoing thru the summer of 2011.

Project Name: Town Hall Renovation
Project Status: Ongoing
Authorization: $19,155,746
Budget Status: On Budget
Architect: McGinley Kalsow & Associates, Inc.
Owners Project Mgr: Public Facilities - Construction

At the 2008 Annual Town Meeting, Article 25: Appropriate for CPA-Town Hall Historic Preservation Design was approved. Design of the Town Hall was awarded thru design selection to McGinley Kalsow & Associates of Cambridge, MA.

Authorization of construction funds in the amount of $18.155 million occurred at the Annual Town Meeting in May 2009 with the approval of Article 35. Construction documents were prepared and the project went out to bid in November 2009. Construction started in March of 2010. The Town Hall staff moved into the Public Services Administrative Building at 500 Dedham Avenue on February 17th of 2010. The project is expected to reach substantial completion by September 2010 and Town Hall staff should be moved back in during October 2010.

Project Name: **Public Safety Building Roof Replacement**
Project Status: Completed
Authorization: $535,000
Budget Status: On Budget
Architect: Gale Associates
Contractor: Capeway Roofing
Owners Project Mgr: Public Facilities - Construction

At the 2008 Annual Town Meeting, Article 36: Appropriate for Public Safety Building Roof, funds for Public Safety Building Roof were approved. The design was done by Gale Associates and the contractor was Capeway Roofing. The work was done and completed over the summer of 2009.

Project Name: **Public Services Administrative Building**
Project Status: Completed
Authorization: $6,225,000
Budget Status: On Budget
Architect: Winter Street Architects
Contractor: Seaver Construction, Inc.
Owners Project Mgr: Public Facilities - Construction

At the 2008 Annual Town Meeting, Article 33: Appropriate for Administration Building at DPW Complex design funds for the Public Services Administration Building were approved. Design of the Facility was awarded through design selection to Winter Street Architects of Salem, MA. The facility will be used as swing space for Town Hall during its renovation. Authorization of

construction funds occurred at the Special Town Meeting in October 2008 with the approval of Article 5.
Substantial completion was reached January 8, 2010. The Town Hall staff moved into the Public Services Administrative Building on February 17th of 2010.

Project Name: **Newman Elementary School Feasibility Study**
Project Status: Completed
Authorization: $450,000
Budget Status: On Budget
Architect: Drummey, Rosanne & Anderson, Inc.

At the May 2009 Special Town meeting Article 3: Appropriate for Facility Repairs/Newman School was approved in the amount of $450,000 for feasibility, design and engineering services related to extraordinary repair of the Newman School.

As a result of this effort, which culminated in a Feasibility/Schematic Design Report submitted to the Massachusetts School Building Authority (MSBA), the Town was granted an $8.6 million offsetting funding appropriation by MSBA if the Town votes to proceed with the Newman School Repair Project.

Project Name: **Senior Center Feasibility Study**
Project Status: Completed
Authorization: $49,091
Budget Status: On Budget
Architect: Bargmann Hendrie + Archetype, Inc.

At the November 2009 Special Town meeting Article 13: Appropriate for Feasibility Funding was approved in the amount of $49,091 for a feasibility study of several sites for the placement of a Senior Center. The initial sites that were studied were Greens Field, Rosemary Street and the Emory Grover Building.

Project Name: **Newman Elementary School Repair**
Project Status: Ongoing
Authorization: $26,962,128
Budget Status: On Budget
Architect: Drummey, Rosanne & Anderson, Inc.
Owner's Project Manager: Steve Popper
Construction Manager at Risk: Consigli Construction

At the November 2009 Special Town Meeting, Article 14: Appropriate for Facility Repairs/Newman School was approved contingent upon an affirmative vote of the Town. An override in the amount of $26,962,128 was brought before the Town voters in December 2009 for a town wide vote. The override passed.

A Construction Manager at Risk (Consigli Construction) contractor was selected in May 2010. Triumph Modular was selected to supply the temporary modular classrooms. They will install the footings for the modulars during the summer of 2010. The project is expected to go out for bid for Trade Contractors in November of 2010 with a Guaranteed Maximum Price (GMP) contract established in January 2011.

Project Name:	**Pollard School Improvement for Newman**
Project Status:	Ongoing
Authorization:	$50,000.00
Budget Status:	On Budget
Architect:	Bargmann Hendrie + Archetype, Inc.

At the May 2010 Special Town meeting Article 9: Appropriate for Pollard School Improvements, was approved in the total amount of $50,000.00 for design services. The improvements are related to the temporary relocation of Newman Elementary School students to the site for the 2011/2012 School year. $20,000 will be from a one-time school fund allocation to the project.

Upcoming future projects are the Conditions Assessment of the Mitchell, Hillside and Pollard Schools and may include the construction of a Senior Center. The PPBC is challenged by the enormously important and complex projects that have been appropriated by the Town. Successful execution of these projects is essential to successfully integrate these projects within the Towns infrastructure.

PUBLIC FACILITIES DEPARTMENT - OPERATIONS

Chip Laffey, Director of Facility Operations
Paul Comerford, Supervisor of Custodial Services
Carys Lustig, Administrative Analyst
Carolina Faricelli, Administrative Specialist
Niki Rumbos, Department Assistant

PURPOSE

The Public Facilities Department, Operations Division identifies, plans for, coordinates, and executes routine daily maintenance and custodial care of all Town buildings. In addition, the Department formulates long-range building related capital needs, including cost estimates and feasibility assessments, for planning purposes.

The Spring 2006 Annual Town Meeting created the Department of Public Facilities under the direction of the Town Manager. The new department was preceded by the Municipal Building Maintenance Board which had been in existence since 1995.

Buildings cared for and maintained by the Public Facilities Department include: Town Hall, Public Safety Building, Fire Station #2, Public Library, DPW Main Building, Charles River Water Treatment Facility, Ridge Hill Reservation (three buildings), Carleton Pavilion, Stephen Palmer Building (Council on Aging), Memorial Park Fieldhouse, Needham High School, Pollard Middle School, Newman Elementary School, Broadmeadow Elementary School, Eliot Elementary School, Mitchell Elementary School, Hillside Elementary School, High Rock School, Emery Grover School Administration Building, and the Daley Maintenance Building.

FY 2010 HIGHLIGHTS

In October 2009 the Department acquired an online facilities maintenance software package. This software enables the Department to better track work orders, conduct preventative maintenance, schedule after hours building use, and track capital needs. The Department began implementing the new scheduling and work order software in December 2009 and is in the process of frontloading information into its capital asset management tool.

The Department has also participated in the 5% energy reduction. As part of this project older buildings had envelope issues addressed, new energy efficient refrigerators were purchased, the settings on thermostats were adjusted to 68 degrees in the winter and 75 degrees in the summer, summer building use was confined to certain buildings to reduce energy consumption, solar panels were installed at the High Rock through community funding, and other items were also tracked.

Ridge Hill
- Installed new downspouts

Broadmeadow
- Interior painting
- Replaced 3 circulator pumps in domestic hot water system

Public Safety Building
- Exterior sprinkler system repair

Eliot
- Replaced section seals in Boiler #1

Fire Station #2
- Exterior sprinkler system repair
- Repaired natural gas line

Hillside
- New exterior doors and entrance monitoring system
- Install new bathroom stalls in 3 girls bathrooms and 3 boys bathrooms
- Exterior decks and stairs replaced around Pods

Emery Grover
- Exterior painting
- Interior painting in basement
- Rearrange office set ups on 2nd floor
- Asbestos Abatement
- Installed new handrails in entrance

Mitchell
- Interior Painting
- Replace Boiler #1
- Converted pneumatic controls to digital for better heat control
- Asbestos Abatement
- Duct Cleaning

DPW

- Rearrange offices for PPBC, Assistant Purchasing Officer
- Reconfigure PFD offices to be more user and customer friendly

Dedham Ave Pump Station

- Install new bathrooms
- Reconfigure space so that it can be used when PSAB opens
- Installed new downspouts
- Relocated water meter test bench from Dedham Ave Pump Station to St. Mary's Pump Station

Claxton

- Install and weld handicapped accessible railing

Rosemary Pool

- Wired new pump that was installed

Library

- Repaint lines in parking lot
- Recalibrate elevators

Newman

- Interior painting
- Replace 3 sections in Boiler #1 and 3 sections in Boiler #2
- Underground steam pipe repair

Pollard

- New exterior doors and entrance monitoring system
- Interior painting
- Duct Cleaning
- Generator repair after failure

High School

- Replace shingles on C Building
- Repair circulator pump #6
- Replaced heating coils in multiple rooms

High Rock

- Install 2kW Solar Array

COMMUNITY SERVICES

COMMISSION ON DISABILITIES

Elaine Saunders, co-chair,
Jeanie Martin, co-chair,
Susan Crowell, secretary,
Debbi Heller
Bruce Howell,
Karen Peirce
Andy Wise
Dale Wise
Patrice Snellings, Liaison from School Committee
Paul Spooner, consultant from MetroWest Center for Independent Living

The Needham Commission on Disabilities (NCOD) meets on the third Tuesday of the month with the following membership: 9 members; a majority of whom are disabled; one of whom must be a family member of a person with a disability; and one of whom must be an appointed municipal official, and other interested Needham residents. To date we have 8 standing members due to the passing of member Beverly Foster. We are currently seeking a 9th member to fill out our membership.

PURPOSE

- To advise municipal officials, public and private agencies, and other individuals to ensure compliance with federal, state and local disability laws.
- To promote full integration of persons with disabilities into the community.
- To provide information, referrals, and technical assistance to individuals, businesses and organizations in all matters pertaining to disability issues.
- To participate in a variety of forums and media events to develop public awareness of persons with disabilities, and compliance with the Americans with Disabilities Act (ADA).
- To award grants to community based organizations that increase awareness of and educate persons about disabilities, and that help persons with disabilities participate more fully in programs and activities in Needham.

The NCOD had an annual budget of $550. In FY 2010, a total of $123 was used to purchase a digital camera with memory card for handicapped parking patrol.

Funds accrued from Handicapped parking fines were used to provide a $500 grant to the Needham Housing Authority Exercise for a Nutrition Program.

FY 2010 HIGHLIGHTS

- Participated in a walkthrough of the High Rock School, the Public Service Administration building at 500 Dedham Avenue, and the exterior of Needham High School to determine if they are in compliance with Architectural Access Board (AAB) and ADA codes and noted areas needing attention.
- Received and reviewed documents from the Massachusetts Architectural Access Board and the Department of Public Safety regarding rulings on code violations and variance requests at the Town Hall, a Fourth Avenue day care, First Parish Needham, the Needham Sheraton and other sites in Needham. Some issues have been resolved while others are still ongoing.
- Worked in conjunction with the Metro West Center for Independent Living in Framingham on all legal and technical matters pertaining to the disabled.
- Advised town officials and local businesses regarding the number and dimensions of handicapped parking spaces and of proper signage required for HP spaces in order to ensure compliance with ADA and the AAB regulations. Filed complaints with the Department of Justice to address handicapped parking violations in a variety of sites in Needham.
- Advised town officials and the Needham Police about the necessity of providing audible traffic signals at pertinent crosswalks in Needham, such as those at Chestnut Street near the hospital and the intersection of May and Chapel Streets. These issues have not yet been resolved.
- Continued to make available handicapped parking signs that comply with state regulations and town by-laws at a reduced cost to Needham businesses and town departments.
- Maintained a force of trained volunteers that assist the Needham Police by taking photographs of violators of handicapped parking regulations.
- Contacted the Needham Police and local business owners about problems of snow removal in handicapped parking spaces on public and private property.
- Continued to award grants to individuals and organizations for materials and programs relating to persons with disabilities. (Funds made available from handicapped parking fines.)

- Reviewed with town officials specific issues stated in the Town of Needham Transitional Plan.
- Distributed an updated NCOD brochure which is available at various town sites and is included in a welcoming packet for Needham newcomers.
- Alerted Public Facilities and Assistant Town Manager of lack of handicapped parking signage at the high school. Assisted the Public Facilities Department with proper signage and locations of handicapped parking and handicapped entrances.
- Contacted the Needham School Department and PPBC regarding problems related to availability of a lift key for public performances at Needham High School.
- Sponsored weekly presentations on the Needham Cable Channel of the Ablevision program by Project Triangle, which highlights accomplishments of persons with disabilities.
- NCOD members made presentations regarding disability issues to the Eliot, Hillside and Broadmeadow schools and attended the Disability Policy Consortium.
- Guest speakers from the Massachusetts Office on Disability and the Disability Policy Consortium presented information to NCOD on disability issues of mutual interest.
- Consulted with Town residents and representatives on issues dealing with housing and playgrounds.
- Remained informed about regulations and issues concerning people with disabilities through subscriptions to publications, newsletters and through the public media.

FY 2011 FORECAST/GOALS

- To continue to work with the School Administration, the liaison to the School Committee, Public Facilities Department, PPBC and the Park and Recreation Department in an advisory capacity to ensure compliance with AAB and ADA building codes at schools, playgrounds and other municipal buildings as they are renovated. Emphasis will be placed on ensuring accessibility for the new construction and renovation at Needham Town Hall.
- To work with Needham Public Housing and its residents to provide a safe environment and accessibility compliance including ramps, railings, entrances and lighting.
- To continue consultation with town departments about specific issues that arise in implementing the Town Transition Plan.
- To continue to inform non-compliant business property owners, including medical office buildings, of regulations regarding proper handicapped parking signage and offer properly worded handicapped parking signs to public and private organizations and businesses at a reduced cost.
- To enforce proper usage of handicapped parking spaces through a program that tickets violators, in conjunction with the Needham Police.
- To utilize funds accrued from handicapped parking fines for the specific benefit of the disabled community through the issuing of grants.
- To continue to work with Town officials to bring the Town of Needham into compliance with state and federal regulations regarding all accessibility issues.
- To continue to distribute the NCOD brochure.
- To dispense information and to serve as a resource to individuals and entities in the Town of Needham on issues relating to the disabled.

- To continue to facilitate registration of persons with disabilities in the Enhanced 911 program and Emergency Management Program, in conjunction with Needham Town Hall and the Needham Police.
- To encourage Needham citizens to participate in NCOD meetings which are publicly posted.
- To promote filling the current vacancy position.

For further information about the Needham Commission on Disabilities, and in particular about serving on the commission, please call NCOD at (781) 455-7500.

COMMUNITY PRESERVATION COMMITTEE

MEMBERS/APPOINTED BY
Jane Howard, Chairman/Board of Selectmen
Mark Gluesing, Vice Chairman/Town Moderator
Janet Bernardo/Conservation Commission
Jack Cogswell/Historical Commission
John Comando/Board of Selectmen
Bruce Eisenhut/Planning Board
Brian Nadler/Park and Recreation Commission
Reg Foster/Housing Authority
Paul Siegenthaler/Town Moderator

STAFF
Patricia Carey, Staff Liaison
Nicole DiCicco, Recording Secretary

PURPOSE AND MISSION

Massachusetts General Law (M.G.L.) Chapter 267 of the Acts of 2000, Section 2, defines community preservation as "the acquisition, creation and preservation of open space, the acquisition, creation and preservation of historic structures and landscapes and the creation and preservation of community housing." Needham voted to accept the legislation in November 2004. The Community Preservation Committee is appointed to make recommendations for use of the Community Preservation Fund.

FY 2010 ACCOMPLISHMENTS

- The Needham Community Preservation Fund received its state distribution of $481,111 from the Commonwealth in October 2009, a 34.81% match to Needham's surcharge. This was down from the prior year's 68% match of $888,287.
- The Committee participated in a board summit with the Board of Selectmen and other Town boards to discuss the role of CPA in Needham.
- The Committee met with the Community Preservation Coalition to discuss proposed changes to the state CPA legislation. The Committee voted to support the changes proposed by the Coalition.
- The Committee held a public hearing in January, 2010, to gather public input on the revisions to the Needham Community Preservation Plan. The revised Plan was approved in January, 2010.

- The Committee held a public meeting in March, 2010, to gather public input on the proposals under review for funding.
- At the October, 2009 Special Town Meeting, the Committee recommended and Town Meeting approved the funding of the purchase of two parcels at Carol Road and Brewster Drive for open space.
- At the May, 2010 Annual Town Meeting, the Committee recommended and Town Meeting approved the funding of the following proposals:

$	57,500	Selectmen/Town Manager	Preservation of Historic Artifacts
$	40,000	Town Manager	Restoration of Purchased Open Space
$	767,500	Town Manager	Purchase of Open Space - Recreation
$	45,000	Charles River ARC	Group Home Energy Improvements

- According to the Community Preservation Coalition, the funding and bonding of the Town Hall project is the largest bonded project in the history of CPA in Massachusetts.
- The Committee's Administrative funds were used as a down payment for the purchase of recreation land and for a photographic record of Town Hall's historic features prior to renovation.
- In addition to funding the proposals at the Annual Town Meeting, and as required by the state legislation, funds were spent or put in reserve for Historic Resources, Community Housing, and Open Space. Remaining funds, totaling $1,144,100 were placed in the Annual Reserve, for future projects in those categories or Recreation. Five percent of the revenue was put into the CPA Administrative budget.

STATISTICS

- The Community Preservation Fund has provided financial support to twenty three (23) projects, with a total of $18,116,933.

Community Housing total	$ 964,500
Open Space total	$ 1,158,200
Historic Preservation total	$ 15,161,733
Recreation total	$ 832,500

GOLF COURSE ADVISORY COMMITTEE

Jane Howard, Chairman
Roy A Cramer
Michael Mahoney
Erik Pederson
Richard Reilly
Jon Schneider

PURPOSE

The Golf Club Advisory Committee members are appointed by the Selectmen to act as a liaison between the Needham Golf Club and the Board of Selectmen. The Committee monitors Club operations to ensure that the Club is operated in accordance with the terms of the lease with the

Town. The Committee also provides a forum for residents to obtain information about the operation of the Club and to resolve any disputes with the Club. The Committee reports to the Board of Selectmen.

The Needham Golf Club is a private non-profit corporation organized in 1923. The Club operates a 9-hole golf course designed by a disciple of Donald Ross. The Club owns approximately 6.7 acres of land fronting on Green Street. The club house, parking lot and ninth green are on land owned by the Club. The remainder of the golf course is on approximately 58.8 acres of land leased from the Town.

The current lease, approved by Town Meeting in 2008, expires on April 30, 2029, but is subject to the right of the Town to terminate the lease at any time upon action by the Town Meeting.

Under the terms of the lease, residents have the right to use the golf course after 3:00 on Sundays and Mondays and all day Tuesdays. Greens fees charged are the same fees that members pay for their guests. In addition, the Club accommodates the Needham High School Golf Team and allows use of the premises for winter sports. The lease imposes various restrictions on membership including a requirement that 90% of new members must be residents of Needham.

The Golf Club Advisory Committee meets prior to the beginning of the golf season and at the end of the season and holds special meetings if matters arise at other times.

FY 2010 HIGHLIGHTS

November, 2009

- Erik Pederson joined the Committee replacing Robert Moore, Jr.
- Club President, Tony Cuozzo, reported an increase in resident play from 1088 rounds in 2008 to 2002 rounds in 2009.
- Participation in the Park and Recreation's Senior League also increased duing 2009.
- The Golf Club has unfortunately added a legal fee line in their annual budget due to a pending lawsuit.

April, 2010

Needham Golf Club President, Joe Gillen reported:

- The Golf Club hopes to break ground for their new clubhouse in September 2010.
- New fees for 2010 for resident play are $35.00 for 9 holes and $58 for 18 holes for adults and $22.00 for 9 holes and $35.00 for 18 holes for seniors.
- The waiting list has been exhausted. A membership campaign is being conducted.

HISTORICAL COMMISSON

Rick Hardy, Chair
Carol Bourlis (Past Chair)
Gloria Greis, Secretary
Sandy Tobin
Joel Lebow
Dr. Miles Shore
Bob Boder

PURPOSE

The Historical Commission ensures the preservation, protection, and development of historical assets that are evidence of the Town of Needham's history. The Commission conducts research to identify places of historic or archaeological value, and seeks to coordinate the activities of unofficial bodies organized for similar purposes. The Commission consults with other Town boards and committees who are seeking information or input about historically significant properties, features, or landscapes and communicates with the Board of Selectmen about recommendations as to whether an asset should be certified as an historical or archeological landmark.

The functions of the Historical Commission include assisting residents in obtaining historical house information, reviewing proposed demolition projects in accordance with the Demolition Delay By-law (2.11.5), and working with the Town in the evaluation of the future use of historic buildings.

INVENTORY OF HISTORICAL PROPERTIES

During 2010 the Historical Commission oversaw the first significant addition to the Town's inventory of historical properties since 1978. Funds granted to the Commission from the Community Preservation Act allowed the hiring of historical consultants who under guidance of the Commission performed research and documentation on homes and properties identified as historically significant to Needham. From this work the Town of Needham now has an interactive map identifying the location of historical sites, homes and structures, as well as extensive historical documentation on these properties. With 2011 being the Tercentennial of Needham's founding, it is the hope and intent of the Commission that we may be able to place this information on the Commission's webpage on the Town's official website where this information will be made available to all town residents. The Commission is also working to digitize the information of properties included in the original 1978 inventory (now available only in paper form at the Needham Public Library) to make this information available to more residents via the web for the tercentennial celebration in 2011.

TOWN HALL RENOVATION

Working closely with other Town departments the Needham Historical Commission played a key role in the ongoing renovation of the town hall. Working with the Town Manager and the CPC, the Commission supported the initiative to document the town hall renovation and restoration process to preserve this information for future generations. The Commission also worked diligently to encourage the use of the "Great Hall" as a Town resource while ensuring the preservation of the Hall's historic character. The Commission recommended (successfully) for the repair and use of the Great Hall balcony. By jointly preserving the historic character of the great hall and allowing an increase in seating capacity, the Town will have a meeting space to allow a venue for Town functions such as town meeting. The Historical Commission initiated a recommendation that Needham Selectmen name the Great Hall after James Hugh Powers,

Needham's longest serving Town Meeting member and a tireless citizen who has dedicated his life to service to his Town, state and nation.

PRESERVATION OF HISTORIC ARTIFACTS

The Commission worked closely with the Town Manager and the Community Preservation Committee to preserve and protect a number of historic artifacts related to the town hall renovation project. These artifacts will be preserved and made accessible to Town residents with the opening of the town hall in November 2011.

In 2010 the Commission met with and provided guidance for a number of historic property owners who were planning on renovations to their homes and who sought assistance and advice from the Commission.

During this past year two members of the Commission resigned from the Commission: Jack Cogswell and Bob Hall. The Historical Commission wishes to express its sincere thanks and appreciation for their service to the town and the Commission. After 15 years ably serving the Town as Chair of the Needham Historic Commission, Carol Boulris stepped down from that position and will continue to serve as a member. The members of the Needham Historical Commission wish to express the Commission's sincere thanks and appreciation for her service to the town and the leadership she has provided the Commission over these past 15 years.

NEEDHAM FREE PUBLIC LIBRARY

Board of Library Trustees and Director

Front row: Sally S. Powers, Lois C. Bacon, Lois F. Sockol, Rose A. Doherty (Chair)
Back row: Gregory J. Shesko, Margaret L. Pantridge, Ann C. MacFate (Director), Thomas M. Harkins

The Board of Library Trustees derives its authority from Massachusetts General Laws, Chapter 78, Sections 10 and 11, and the Needham Town Charter Part 3, Section 19. In conjunction with its new Strategic Plan, the Board of Library Trustees has adopted the following Vision and Mission Statements.

VISION STATEMENT

The Needham Free Public Library will provide the community with access to resources to support its users' evolving educational, intellectual, recreational, and cultural needs. The library will provide an open environment for interaction among people of all ages, interests, and abilities.

MISSION STATEMENT

The Needham Free Public Library is committed to:

- Providing resources and technology to support library users in obtaining the information they seek.
- Promoting collaboration, cultural awareness and understanding among individual users and community groups in the community it serves.
- Fostering an environment that stimulates imagination and learning.

LIBRARY STAFF
Ann C. MacFate, Director
Nancy B. D'Amico, Assistant Director
April E. Asquith, Reference Supervisor
Susan M. Park, Technical Services Supervisor
Janet E. Prague, Children's Supervisor
Danielle Tawa, Technology Specialist/Archivist
Catherine D. Stetson, Reference Librarian/AV Specialist
Gay Ellen Dennett, Reference Librarian/Program Specialist
Cynthia G. Crawford, Circulation Supervisor
Carolin S. Davis, Assistant Children's Librarian
Jean F. Kirkham, Assistant Cataloger
Cheryl A. Steeves, Administrative Specialist
Karen H. Donaghey, Library Assistant
LuAnn M. Caron-Leslie, Library Assistant

PART-TIME REFERENCE STAFF:
Jeffrey R. Arnold
Mary H. Conlon
Ardis Francoeur
Leigh R. Hoffman
Rebecca L. Kinney

CUSTODIAL STAFF:
Angel R. Lopez
Raymond B. Cranton
Howard R. Egerton

PART-TIME CHILDREN'S STAFF:
Kerri O. Brosnan
Elaine M. Garnache
Amanda J. Bushnell
Bethany N. Templeton

PART-TIME LIBRARY ASSISTANTS
Sandra J. Bedigan
Annalisa Bishop
Patricia H. Dunn
*Katherine F. Higgins**
Judith G. Johnson
Irene L. Kamergorodsky
Janet S. Krawiecki
Martieanne Marinelli
Kathleen M. McIntyre
Rebecca L. Meyer
Fay J. Phillips
Ellen A. Porter
Kelly E. Rizoli
Ellen J. Stalter
Joan P. True
James K. Weston

** The library staff mourned the April 14, 2010, death of long-time staff member Katherine F. Higgins.*

FY 2010 HIGHLIGHTS

July

For the third year in a row the library's Book Cart Drill Team appeared in the Needham Fourth of July Parade and received thunderous approval. The Board of Library Trustees adopted goals that included enhancing the Children's Room facility and programs and appointing a committee to formulate a new Strategic Plan for the library and its services.

August

324 children registered for the Children's Room Summer Reading Program. The library's recycling program was expanded to include tin and aluminum cans and plastic bottles. More than 1,200 people attended the Children's Room summer events.

September

Library Trustee Gregory J. Shesko was appointed by Governor Patrick to serve on the Massachusetts Board of Library Commissioners. The Library's Tuesday afternoon and Wednesday evening book groups resumed their monthly meetings. The Reference Department added a subscription to the online database *Career Transitions.*

October

The Friends of the Library held its 37th Annual Fall Book Sale. The Library Foundation of Needham held its Second Annual Gala, *Black, White, and Read All Over*. The evening was an overwhelming success. Through the Minuteman Library Network services, Library patrons gained access to downloadable audio books and ebooks.

November

Library patrons checked out 2,956 items, using the new self-check system. By June the monthly self-checks increased to 5,750. The Metrowest Massachusetts Regional Library System reported that Needham's benefit from the inter-library delivery system for the past fiscal year was $374,436. The Reference Department added a subscription to the online database *Pop Culture Universe*. The library honored its volunteers at a reception. Each volunteer was given a book bag with the Library's logo on it.

December

The Massachusetts Board of Library Commissioners certified the Needham Free Public Library, making it eligible for a $29,251 State Aid Award. The library hosted a Tiny Tots Film Festival, a feature film, a puppet show, three magic shows, and a Needham Art Association mini art exhibit, as part of the New Years' Needham celebration. More than 1,267 people enjoyed these events. The museum pass program was increased with the addition of passes to the Sports Museum.

January

126 people enjoyed the first McIver Series program, *Serial Murder, Up Close and Personal* with author and researcher Jack Levin. The Strategic Planning Committee sponsored a well-attended panel discussion, *Reading into the Future.*

February

The second McIver Series program featured security management consultant and Needham resident Bruce Dean and Mass. General Hospital Director of Security Bonnie Michelman discussing *Everyday Crime and You.*

March

Award-winning mystery writer Linda Barnes was the final McIver Series speaker. An overflow audience enjoyed her discussion of *Criminal Intent: Crime in Fiction.* The Needham High School Art Department and Temple Beth Shalom Garden Club joined forces to present *Art in Bloom*, a floral interpretation of student art work. More than 1,000 people attended. The Strategic Planning Committee issued a multipage library services questionnaire that could be filled out online or on paper. 754 people responded. More than 250 children and adults attended the Children's Room Advisory Committee sponsored "milk and cookies" event in the Children's Room to dedicate the Friends of the Library sponsored new puppet theater. It was an awesome celebration.

April

The library spelling team participated in the Needham Education Foundation's 19th Annual Spelling Bee. In cooperation with the Council on Aging, SHINE (Serving the Health Information Needs of Elders) counselors began scheduling appointments at the library.

May

The Friends' Gallery featured the Needham High School/*Boston Globe* Scholastic Art Award Winners.

June

For the fifth year in a row library circulation increased over the previous year. FY 2010 circulation increased 3.6% over FY 2009. The 581,611 checkouts set a new circulation record. The Community Room was used 657 times during the fiscal year, and 4,541 people used the Study Rooms.

FY 2011 FORECAST

As the library begins to implement its new Strategic Plan, additional electronic services will be added, while traditional library services will be preserved. Library business in general and circulation of materials in particular will continue to grow. After breaking the circulation count of 500,000 in FY 2009, the library is well on its way to reaching the 600,000 plateau in FY 2011.

DONATIONS TO THE LIBRARY

During FY 2010 ninety-seven people volunteered 1,340 hours of service to the library. Volunteers mended the library's books, dusted and straightened the library's shelves, and put returned materials back on the shelves. In addition, the Library Trustees and Friends of the Library worked many hours presenting programs, book sales, and other special events. The Friends of the Library

donated more than $43,000 to the library during the fiscal year. This includes both cash gifts and direct payments for items. Friends' donations paid for subscriptions to international magazines, museum passes, library programs, reference books, computer books, books-on-CD, Playaways, DVDs, children's books, travel books, law books, business books, sports books, the *Pop Culture Universe* database, the Children's Room puppet theater, and young adult books, graphic novels, books-on-CD, and playaways. The Needham Garden Club supplied weekly flower and plant arrangements for the library's lobby, purchased the pass to the Garden in the Woods, and installed a planter in the main entrance lobby. The Lions' Club donated funds for the purchase of books for the library's Large Print Collection. The Quinobequin Quilters provided the library with a pass to the Quilt Museum. The Massachusetts Department of Conservation and Recreation gave the library a Massachusetts ParksPass to the State's parks. The Library Foundation of Needham provided funds for many of the library's programs, a pass to the Danforth Museum, and a stage/riser for the Community Room. Other clubs, groups, organizations, companies, and individuals who made significant donations to the library in FY 2010 include:

Project VAN (Volunteers Around Needham)
Needham High School Community Classroom Program
Guatemala Committee, Congregational Church of Needham
The Pasculano Family
The Virginia Crowley Trust

Thank you to the many individuals who displayed their paintings and pictures in the Friends' Gallery and showed their handicraft work in the library's display cases. You provided everyone with a visual feast. Thank you also to the many individuals who made memorial and honoring donations to the library during FY 2010. The Trustees and staff are grateful to everyone who made a donation to the library. You enrich the library's collections, as well as the lives of the people of Needham.

	FY 2008	**FY 2009**	**FY 2010**
Memorials and Cash Donations	$38,519	$53,165	$63,337
Value of books, videos, etc. donated	*$11,443*	*$16,714*	*$ 9,936*

DEPARTMENTAL STATISTICS

	FY 2008	**FY 2009**	**FY 2010**
Adult Department			
Circulation (books, videos, DVDs, CDs, cassettes, periodicals)	293,682	325,484	341,778
Items loaned to other libraries	37,210	49,489	57,286
Items borrowed from other libraries	47,125	56,798	62,063
Total money returned to Town from fines, fees, lost books, etc.	$53,780.27	$56,409.49	$61,573.55

Reference Department			
Reference questions answered	20,351	22,243	20,246
Directional questions answered	4,073	3,350	2,952
Number of people using Genealogy Room	167	163	90
Number of people using Study Rooms	3,071	3,815	4,541
Remote Access	200,884	295,505	301,796
Children's Department			
Circulation (books, videos, DVDs, CDs, cassettes, periodicals)	199,388	234,752	238,833
Reference questions answered	15,309	18,083	15,241
Story times and other programs	192	321	209
Attendance at programs	7,725	11,262	9,573
Catalog Department			
Adult books added to collection	6,768	6,991	7,011
Adult books withdrawn	4,885	10,197	3,006
Children's books added to collection	4,853	4,688	2,367
Children's books withdrawn	926	1,372	934
Audio items added	1,039	1,025	1,091
Audio items withdrawn	359	417	717
Visual items added	1,757	1,885	1,456
Visual items withdrawn	736	679	353
Total Collection	154,196	156,169	163,084
MISCELLANEOUS STATISTICS			
Number of registered borrowers	17,843	18,537	19,073
Total hours open	3,336.5	3,374.5	3,378
Attendance	307,890	349,763	362,354

NEEDHAM HOUSING AUTHORITY

PURPOSE

It is the mission of the Needham Housing Authority's to provide decent, safe and affordable housing for low to moderate income families respecting the rights and privacy of each individual and to help improve the quality of life for the participants through related programs and resources. For over 60 years, the Authority has faithfully served the town of Needham by

administering State-aided and Federal housing programs that provide affordable and low income housing opportunities for Needham's elderly and family populations.

Oversight of the Needham Housing Authority is provided by a five member Board of Commissioners all of whom are residents of Needham. Currently, the Board of Commissioners of the Needham Housing Authority is as follows:

Four of the NHA Commissioners are elected by the Town and one Commissioner is appointed by the Governor.

STAFFING

The NHA's Executive Director currently supervises seven administrative staff employees and four maintenance staff employees at the Needham Housing Authority as well as two additional administrative staff and 4 maintenance personnel at the Wellesley Housing Authority.

The NHA administrative staff is composed of the following:

Pamela Clark Allen, Executive Director
Dawn Beaulieu, Leasing Coordinator
Patricia Edmond, Leasing Assistant
Carol Capone, Bookkeeper
James Murphy, Deputy Director of Maintenance
Denise Newton, Leasing Assistant
Tony Saad, Office Manager
Penelope Kirk, Resident Services Coordinator

The NHA Maintenance Department is composed of the following maintenance staffers:

John Pladsen, Dan Mann, Bryan Trundley, Al Conti
The Authority remains committed to providing high quality maintenance and property management services in order to preserve the existing housing stock as a public resource for decades to come.

The Needham Housing Authority owns and/or manages 436 units of affordable housing distributed as follows:

Units	Program	Location	Bedroom size
152	State (Ch.667)	Linden & Chambers Street elderly/handicapped	1 BR and Studio
60	State (Ch.200)	High Rock Estates Family/Veteran	2 & 3 BR
20	Project-Based Vouchers-S8	High Rock Homes (Rentals)	2 & 3 BR
20	Mixed Finance	High Rock Townhomes Homeownership-Condo	2 & 3 BR
8	State (Ch.689)	1415 Great Plain Avenue 8 units for Special Needs	1 BR
46	Federal	Seabeds Way	1 BR

		elderly/handicapped	
30	Federal	Captain Robert Cook Drive	2 & 3 BR
100	Federal	Section 8 Tenant Based Vouchers	Scattered in private housing

We are in the seventh year of a Management Agreement with the Wellesley Housing Authority. Under this contract, first instituted in January of 2003, Needham provides management oversight and staffing for the Wellesley Housing Authority administrative and maintenance operations. Both Boards meet semi-annually to review and discuss matters of common interest and concern.

BUDGETARY DATA

The Needham Housing Authority maintains separate budgets for each of its programs. Monthly rents are the major source of funding for the Authority. Additional operating and capital subsidies are provided through HUD for the Federal Programs and the State's Department of Housing and Community Development (DHCD) for the State programs. The Authority receives no Town of Needham money for its continued operation and is not part of the Town's budget. Under a management agreement with the Wellesley Housing Authority, the Needham Housing Authority collects a monthly management fee for the administration and oversight of their programs and properties.

The Annual Budget of the Needham Housing Authority is a public record and is available for review at the Authority's office at 28 Captain Robert Cook Drive. The latest audit was completed in September of 2010 and was performed by Ross and Company Certified Public Accountants.

During the fall of 2010, the Needham Housing Authority in partnership with Elliott School will be sponsoring an afterschool tutoring program for children aged 6- 16 years of age.

FY 2010 NHA HIGHLIGHTS

Captain Robert Cook Drive and Seabeds Way

In keeping with our commitment to maintaining quality as well as affordability in our housing stock, the Needham Housing Authority completed the upgrade of 14 baths and 18 half baths at the Captain Robert Cook Drive family complex. Thirty (30) new exhaust fans, new tub

surrounds, tile floors, and bathroom fixtures were a part of this federally funded upgrade. Residents residing at Cook's Drive also benefited from an upgrade of the neighborhood community room and the installation of new air conditioning sleeves. The new sleeves were also installed at the Seabed's Way senior housing complex.

The Needham Housing Authority encourages strong tenant representation and we are committed to improving ongoing communications between residents and staff. In 2009, the NHA organized tenant elections for our Cook's Bridge and Seabed's Way communities that resulted in the installation of an involved, tenant association board providing representation and advocacy for the Needham Housing Authority resident community. Cook's Bridge parents organized a community children's garden during the summer. The garden thrived and produced a bounty of healthy vegetables for the participating neighborhood children.

High Rock Estates

In 2010, sixty units of family housing, historically known as High Rock Estates were accepted into a national program providing for the conversion of state-funded housing units to federal funded housing. In preparation for this transition to federal funding, the NHA, in conjunction with the Massachusetts Department of Housing and Community Development is rehabbing 60 bathrooms in the High Rock Estates development. Additionally the NHA completed repairs of 18 roofs, several fences, retaining walls, and asphalt sidewalks in the High Rock Estates neighborhood.

High Rock Homes

The demolition and reconstruction of 20 single family housing units within the High Rock Homes development was completed in 2009. In their place, 20 duplex buildings were constructed. These buildings contain a total of 40 units: 20 rental units and 20 for-sale townhouses.

Of the 20 townhomes, 19 have been sold to income qualified families. The rental units and the homeownership units have been intermingled and are similar in appearance, size and amenities. The homeownership units have been designated for families with incomes less than 80% of the area median income.

Linden-Chambers Street Senior Housing

Weekday activities in the Linden-Chambers community room conducted by Springwell. Springwell also provides, and serves, a catered meal each evening for NHA seniors.

The Linden-Chambers senior housing complex continues to provide conveniently located, affordable housing options for seniors who wish to remain living independently. Care Connections, a cooperative venture with Springwell and the Needham Housing Authority provides support for the senior and disabled individuals residents who require a little assistance with their activities of daily living. Springwell provides two overnight on-site personnel for urgent care at Linden-Chambers. An additional full-time care coordinator works with residents and sets up services such as homemaking, transportation, medication reminders, meal site or at-home meal delivery as well as other available community services. The costs for these resident services are income and need based and are provided to residents on a sliding scale.

The Needham Housing Authority is pleased that this option exists for Needham residents and we remain committed to helping our senior residents live independently for as long as possible. Interested seniors or families of seniors may make application for housing by contacting the Needham Housing Authority management office at 781-444-3011.

Resident Services

Our Resident Services Coordinator assists families and elders residing in NHA communities by connecting them to area service agencies and resources. The Resident Service Coordinator of the NHA also works closely with the Needham School Department to coordinate tutoring and supportive programs for students. In 2010, the Needham Education Foundation awarded $5,000 to a newly established tutoring program for children residing at the Cooks Bridge community.

An exercise and nutrition program takes place at the Chambers Community room weekly. It is funded, in part, by the Needham Disabilities Commission and the Geishecker Foundation of Needham. Additional funding is currently being sought from the Coca Cola Foundation.

Information on the programs administered by the Needham Housing Authority can be obtained at www.needhamhousing.org.

Community Partnerships

The Authority works in cooperation with many local organizations. We work with Needham Opportunities, Inc to promote affordable home ownership opportunities, housing issues assistance, referrals and educational programs for first-time homebuyers and financial

counseling for Needham and area residents. Other service partnerships include, Needham Community Council, Cradles to Crayons, Babson College volunteers, Olin College volunteers and the Kalmia Club are some of the many groups with whom the Authority has established and maintained strong working relationships.

The Needham Housing Authority continues to advocate for sufficient resources with responsible housing and supportive service groups on a local, state and national level.

FY 2011 FORECAST

Many of the Linden and Chambers buildings will be receiving new roofs in 2011. Kitchen remodeling at the family development at Captain Robert Cook Drive will commence during the spring of 2011. The spring of 2011 will witness extensive landscaping activities in the High Rock community as we continue to demonstrate that well conceived, affordable housing can coexist as a part of; rather than apart from; any larger, host, community.

FIVE YEAR PLANNING

The Board of Commissioners of the Needham Housing Authority have embarked upon a five-year planning process designed to chart a bold, new course for the future of this housing agency. Members of the Board are reaching out to other town committees and boards to solicit ideas about the direction and the challenges the NHA might next embrace. The construction of High Rock Homes was a 15 year process which resulted in 20 new affordable town homes and an additional 20 new income based rental units in town. The NHA will begin planning for the next steps necessary to insure that the Needham Housing Authority remains true to its responsibilities to continue championing the cause of decent, safe, affordable housing within the Needham community.

Applicants and families may call the Needham Housing Authority to request an application for housing. The office is open from 8:30 A.M. until 4:30 P.M. from Monday through Friday. The administrative office is located at 28 Captain Robert Cook Drive in Needham. You may contact NHA staff by phone at 781-444-3011.

TRANSPORTATION COMMITTEE

Duncan W. Allen, Chair
Linda Hoard, Secretary
Richard S. Creem
Stephen McKnight
Jane Howard
Lida Harkins, Ex-officio

The Needham Transportation Committee is a standing committee of the Town of Needham, established under Section 2.7.1 of the General By-Laws of the Town for the purpose of "continuing studies of the mass transportation needs of the Town, with particular emphasis upon commuter transportation" and undertaking "such special studies relative to transportation problems as the Selectmen or Town Meeting may, from time to time, direct." The membership of the Committee consists of two members appointed by the Board of Selectmen, two members appointed by the Planning Board, and one member appointed by the Moderator. The Town's representatives in the General Court serve *ex officiis* as non-voting members. In addition to responding to requests from the Selectmen and Town Meeting, the Transportation Committee, on an ongoing basis, (i) provides

an opportunity for members of the community to bring their concerns before the Committee, and (ii) works with the Selectmen and the Town Manager to address the Town's concerns with the Massachusetts Bay Transportation Authority (MBTA).

FY 2010 HIGHLIGHTS

- Reviewed, from a safety and cost perspective, a request by a group of citizens that the Town implement a "quiet zone" at the Town's railroad grade crossings, subject to the approval of the Federal Railway Administration and the MBTA, whereby trains would be relieved of the requirement to sound horns provided that approved supplemental safety measures are implemented.
- Monitored the progress of a "quiet zone" study by Northeastern University students at no cost to the Town (upon completion, the Transportation Committee plans to review the findings of the study and make appropriate recommendations to the Board of Selectmen and Town Meeting).
- Addressed citizen concerns with respect to MBTA commuter rail and local bus operations pertaining to the Town of Needham as appropriate.
- Monitored proceedings of the Senior Center Exploratory Committee relative to the SCEC's consideration of various sites for a new Senior Center and the impact of relevant sites on the Town's current and future mass transportation needs.
- Monitored the MBTA's policies, procedures, finances, and capital program as presented to, and reviewed by, the MBTA Advisory Board, on which one of the members of Transportation Committee serves as the Town of Needham's voting representative.
- Reviewed, from a local perspective, implementation of the Commonwealth's reorganization of the MBTA within the Massachusetts Department of Transportation.

PARK AND RECREATION

PARK & RECREATION COMMISSION
Brian S. Nadler, Chairman
Philip V. Robey, Vice Chairman
Cynthia J. Chaston, Member
Christopher R. Dollase, Member
Thomas M. Jacob, Member

DEPARTMENT STAFF
Patricia M. Carey, Director
Karen A. Peirce, Assistant Director
Nicole DiCicco, Department Assistant
Cassandra Halloran, Administrative Specialist

PURPOSE

Empowered by Chapter 45 of the General Laws of the Commonwealth of Massachusetts, the Park and Recreation Commission:

- Provides balanced, year-round recreation programming and leisure services for all ages.

- Serves as steward of over 300 acres of public parkland including the Town Forest; and schedules recreation and athletic facilities.
- Manages Rosemary Pool and Lake as the principal aquatic recreation facility.
- Provides long-range open space and recreation planning.
- Coordinates and provides support services for many community organizations.
- Provides youth leadership training and volunteer resource development.

The five members of the Park and Recreation Commission are elected to three-year terms. The Commission meets on the second and fourth Mondays of each month.

FY 2010 HIGHLIGHTS

The benefits of Park and Recreation services, in communities across the country, are endless, and the Needham Park and Recreation Commission is proud of the partnerships it has developed with many in the Town to enhance the lives of all Needham residents. Fiscal Year 2010 was an extremely busy year at Park and Recreation!

Economic Benefits

- Commission waived Summer Program and Rosemary Pool fees of almost $40,000 for Needham individuals and families in need of assistance, to enable all to have access to recreation and leisure activities. The value of financial assistance increased by $10,000 from the prior summer.
- Commission generated almost $300,000 in revenue that was deposited into the Town's General Fund.
- Commission conducted annual review of program fees, ensuring that all direct costs were covered by the fees paid by residents who participate in programs.
- Assisted with the updating of the Town's Commonwealth Capital Score, working towards increasing the point value. The score is required in applications for state and federal grants.
- Provided staff assistance to the Community Preservation Committee.
- Parent Talk donated financial support for the summer of 2010 Children's Theatre program.
- Needham Cultural Council, Needham Exchange Club, Needham Bank, Dedham Institute for Savings Bank, Louise Condon Realty, Middlesex Savings Bank, North Hill, Tom Nutile Band, Needham Business Association, and many Needham residents donated funds in support of the 2010 summer Arts in the Parks concert series.
- Assisted with field maintenance projects financed through Field Maintenance Fee, paid by groups using town-owned athletic fields, allowing the DPW Parks and Forestry Division to reduce the damage to fields from overuse.
- Department offered programs through the use of a revolving fund fees, generating more than $200,000 in revenue for the cost of running those programs, and fee-based services, including Field Maintenance and Athletic Field lights fees.

Community Benefits

- The Park and Recreation Department moved to new permanent offices at the Public Services Administration Building on Dedham Avenue in February 2010.
- The Needham Sports Council worked with the Town to oversee construction of the new athletic fields at Memorial Park and DeFazio Park. Final projects were completed at both

parks, including installation of additional netting at Memorial Park. The Needham Sports Council officially gifted the new athletic fields to the Town.

- DeFazio Park was re-dedicated in October 2009, with the two sons of Mario "Mike" DeFazio present for the celebration.
- Under the direction of the DPW, the Mills Field tennis courts were reconstructed and available for use in May 2010.
- An Eagle Scout cleaned and painted the fenced-in asphalt area behind the Pollard School to be used for Quick-Start youth tennis classes.
- Town Meeting approved the purchase of a property adjacent to Walker-Gordon Field with Community Preservation Funds.
- Town Meeting approved the transfer of jurisdiction of Perry Park, Dwight Field, and Avery Field from the Board of Selectmen to the Park and Recreation Commission.
- Developed material for Town's website for Park and Recreation, Memorial Park and Community Preservation. The website now allows for e-mail notices for special projects, and the department regularly uses ones for Program Information, Field Status, and Fields of Dreams updates.
- The Board of Selectmen authorized the removal of the wooden play structure at Greene's Field, scheduled for FY 2011.
- Department continued to work with School Department on safe playgrounds.
- The Exchange Club spent the National Day of Service at Claxton and DeFazio tot-lots, both of which have received prior years of new equipment from the Exchange Club.
- Due to an appeal to the DEP of the department's permit to drain the Lake, Rosemary Pool could not be cleaned and painted in spring 2010 as required. An alternate cleaning method was used, which allowed for the Pool to open for summer 2010 and the appeal processed continued into FY 2011.
- The circulating pump and the lift pump at Rosemary Pool were replaced in May 2010.
- Assistant Director participated on Eat Well/Be Fit, Needham Committee, including offering a walk for children during the week of walk events called Needham Springs Into Action Week;
- Held Field Scheduling Summits, with sport league officials for eighth year, regarding annual use of athletic fields, and continued long-term project on working with leagues to revise field scheduling policies to relieve overuse of fields and to benefit participants.
- Celebrated the contributions of the DPW to Park and Recreation facilities and projects with "Touch the Trucks," an annual community event.
- Assistant Director served as Chair of the Wellness Subcommittee for Needham's Tercentennial in 2011.
- Mike Retzky was elected to the Park and Recreation Commission in April 2010. Chris Dollase left the board after serving two successful terms.

Environmental Benefits

- Director served on Town's Integrated Pest Management (IPM) Committee with the Town Manager, Parks and Forestry Superintendent, Health Director, Conservation Agent, and Supervisor of Custodians, assisting with enforcement of IPM Plan and Child Safety Act.
- With Conservation Commission, reviewed goals in Open Space and Recreation Plan and began to implement.
- Continued implementation of projects listed in completed Trails Master Plan.

- With the approval of Town Meeting, the jurisdiction of a 6 acre parcel of land adjacent to Rosemary Brook was transferred from Park and Recreation to the jurisdiction of the Conservation Commission. This transfer also met a requirement of the State to replace the three acres at Ridge Hill recently transferred to the Board of Selectmen to the Conservation's open space inventory.
- New bubblers were installed at several parks, funded through Community Preservation, to replace leaking bubblers.
- Assistant Director worked with a variety of organizations and individuals on park clean-up projects, in particular assisting several Eagle Scout (Boys Scouts) and Gold Medal Award recipients (Girl Scouts) with completion of their projects.

Personal Benefits

- The Commission offered thanks to retiring DPW Parks and Forestry Superintendent Lance Remsen.
- 30-year pool patron Ray Brady reached his 3,000 mile of lap swimming at Rosemary Pool in August 2009.
- The Zoning Board of Appeals finalized the special permits for Athletic Field lights at Memorial Park in December 2009 and DeFazio Park in May 2010.
- Fitness was a key component for many programs, and efforts were made to offer additional tennis classes due to a high number of requests. Tennis-related programs for younger children were added back into the schedule, providing activities that help teach eye-hand coordination with a racquet.
- The Commission participated in discussions with the Board of Selectmen, Trustees of Memorial Park and School Committee regarding dogs in parks.
- Seventeen bike racks were purchased through a State grant.
- Assistant Director served as the Town's representative on the Needham Commission on Disabilities.
- Held successful annual Spooky Walk in collaboration with Needham Business Association and annual Fishing Derby at the Reservoir with the support of local fishing organizations.
- Provided assistance to the annual New Years Needham events. The Recreation Supervisor now serves as the administrator for the activities.
- Director served on interview panel for new Parks and Forestry Superintendent.
- Director and Assistant Director served on subcommittees for the Re-Accreditation of the Senior Center.
- Former Park and Recreation Commissioner Bill Dermody received the Patrick C. Forde Good Person Award based on a nomination from Park and Recreation.
- Assistant Director worked with YMCA and Youth Services on annual "Needham Unplugged", including one family night without homework, meetings or events.
- Director and/or Assistant Director attended workshops and seminars, including landfill reuse, playground safety and ADA requirements, the concerns related to overweight children and obesity; the study of youth sports, integrated pest management, customer service, maintenance of natural and artificial athletic fields, safe pool operations, creative programming, funding resources and training of staff.
- Director continued to write quarterly newsletter article for the Massachusetts Recreation and Park Association that provides information to elected and appointed board members on Park and Recreation boards.

PUBLIC HEALTH DEPARTMENT

BOARD OF HEALTH
Peter J. Connolly, M.D.
Edward V. Cosgrove, Ph.D
Stephen Epstein, M.D.

DEPARTMENT STAFF
Janice Berns, R.N., M.S., Ed.D., Director
Donna Carmichael, R.N., Public Health Nurse
Maryanne Dinell, Traveling Meals Coordinator
Bryan Eustis, M.P.H., Public Health Program Coordinator
Brian Flynn, R.S., Environmental Health Agent
Tara Gurge, R.S., M.S., Environmental Health Agent
Danielle Landry, Animal Inspector
Jane Lischewski, Administrative Coordinator
Carol Read, M.Ed., C.A.G.S., Substance Abuse Senior Program Coordinator
Joanne Rossi, Substance Abuse Program Coordinator
Donna Vigliano, R.N., Public Health Nurse

MISSION

The Needham Health Department is empowered through the Needham Board of Health by the Massachusetts General Laws to enforce state and local public health and environmental regulations. The mission of the Department is to prevent disease, promote health and protect the public health and social well being of the citizens of Needham, especially the most vulnerable.

FY 2010 HIGHLIGHTS

- On a budget of $451,763 an additional $544,686 was received during the year including $471,450 in grants and donations and $73,182 in permits and fees.
- The Department completed 101 presentations to community groups, 28 articles for the local print media and the town website, 14 cable news interviews, 8 public service announcements, 2 cable shows and 11 press releases.
- Medication Take Back- Disposal Event was a joint partnership between the Needham Police Department, the Needham Public Health Department and the Needham Coalition for Youth Substance Abuse (NYSAP) resulted in the "Take Back" of over 26,100 prescription medication pills and 12,210 over the-counter medications. A permanent medication disposal safe is now located in the Needham Police Department lobby accessible 365 days a year, 24 hours a day for Needham residents to dispose of their unused, unwanted and expired prescription and over the counter medications.
- First Annual Community Prevention Forum was moderated by Michael Jackman of the Norfolk County District Attorney's Office featured the Social Host Liability Law multi media program presentation *Be a Parent Not a Pal* designed by Attorney Richard Campbell of the law firm Campbell, Campbell, Edwards and Conroy. A panel presentation by Needham community leaders and Rockets Against Destructive Decisions (R.A.D.D.) students outlined the ongoing prevention initiatives school, health care, youth serving and legal sector leaders are supporting. Taped by the Needham Channel for subsequent community viewing, this program was broadcast over 90 times on three channels between February and July 2010.

- Parenting Group Programs ~ Piloted *Please Stop the Rollercoaster* parent book group, a peer facilitated guided workbook group for parents of adolescents 13-18 years old with 15 parent participants and the *Guiding Good Choices* parent group, a SAMHSA approved Evidenced Based program for parents of adolescents 9-13 years old with 20 parent participants.
- Supported the implementation of AlcoholEdu, an interactive, online alcohol education and prevention course endorsed on SAMHSA's National Registry of Evidenced- Based Programs and Practices through the Needham High School Health Education Department. This program, designed to increase alcohol related knowledge, discourage acceptance of underage drinking and prevent or decrease alcohol use and its related negative consequence includes a pre and post course assessment of knowledge it was administered to over 300 junior students at Needham High School.
- The Eat Well Be Fit Needham Committee, a community based health and wellness initiative, continued its eighth year. The mission of the Eat Well Be Fit Needham Committee is to provide for the Needham community, the educational, motivational, and strategic tools necessary to raise the level of awareness about the importance of health, proper nutrition and physical activity, and to create opportunities for the Needham community to act upon that heightened awareness, in pursuit of optimal health status. A week of events was held in May.
- A pilot program with Project InterFace, sponsored by the Needham Coalition for Suicide Prevention, provided efficient access to mental health providers and other educational services to the Town Human Services Departments and the Needham Public Schools. This pilot was so successful that permanent funding in being sought to sustain this program and open it up to the community.
- Rockets Against Destructive Decisions (R.A.D.D) student group, in their first year, held two substance free evening events, a Wii Game Night and a Coffee House featuring video games, bands, an open microphone segment and food, attended by over 100 students. R.A.D.D was awarded a $4550.00 Needham Education Foundation Grant for their grant proposal *Rockets Against Destructive Decisions- Education into Action*, a $500 Needham High School PTC grant and the first annual Needham Exchange Club Youth Community Service Award for $750.
- Healthy Needham 2011 committee co-chaired by the Health Department and the Needham Public Schools along with many town departments and community groups developed a calendar for the Needham 300 celebration that will be distributed to residents. The calendar was sponsored by Beth Israel Deaconess Hospital Needham.
- 396 retail/food service inspections conducted on 144 establishments by the Environmental Health Agents. There was also 102 temporary food permits issued. Every food establishment was inspected routinely at least every six months as required by the Massachusetts Department of Public Health and more often when necessary. There were 30 food complaints investigated.
- 89 general nuisance complaints and 32 housing complaints investigated by the Environmental Health Agents.
- 63 employees who sell tobacco products in 11 tobacco vendors viewed the Health Department video on tobacco regulations and procedures to sell. Three compliance checks were completed on all tobacco vendors with no sales to a minor.
- There were 137 Title V septic system related inspections follow-ups and plan reviews.
- Electronic back up completed on all of hand drawn septic installations from 1940's through the 1980's.

- 65 municipal employees certified in American Heart CPR/AED's in addition to Fire and Police personnel.
- 96 communicable diseases reported and investigated by the Public Health Nurses.
- Over 7,901 immunizations were administered in FY 10. More than 2,000 persons participated in the seasonal flu immunization clinics. More than 1500 adults received H1N1 vaccine. Mass H1N1 immunizations for 4401 Needham School children in the school setting (53 %).
- More than 2,869 persons consulted the Public Health Nurses for wellness visits. The nurses also provided 155 hours of care on site to employees, valued at $5,147.
- $175,000 received from Newton Wellesley Hospital and Mt. Auburn Hospital for CHNA #18 health related activities (8 towns).
- The Traveling Meals Program delivered over 10,375 meals and volunteers provided over 2,770 hours of service to pack and deliver the meals.
- There were 73 pets placed under quarantine by the Animal Inspector.
- The Health Department web page continues to grow and includes application forms, links and educational information. www.needhamma.gov/health.

GRANTS AWARDED AND DONATIONS RECEIVED

- $125,000- The Needham Coalition for Youth Substance Abuse is supported by the federal Drug Free Communities (DFC) Grant program sponsored by the White House Office of National Drug Control Policy (ONDCP) in partnership with the Substance Abuse and Mental Health Services Association (SAMHSA). This five year grant program, for $125,000 per year, supports over 700 community coalitions across the United States in their common mission to prevent and reduce underage substance use. The Substance Abuse Prevention & Education, Senior Program Coordinator directs the DFC Grant federal grant program as a staff member of the Needham Public Health Department.
- $34,503- CDC/MDPH Region 4B Public Health Emergency Preparedness grants (4) to fund development of Special Population and Emergency Dispensing Site plans, to purchase supplies, and develop exercises and trainings.
- $5,000- National Association of City and County Health Agencies (NACCHO) development grant to fund Medical Reserve Corps trainings and to fund a part time coordinator position.
- $5,254- Medical Reserve Corps from the Center for Disease Control
- $121,075- Human Service grants and donations from state organizations, community organizations and churches to assist needy residents in obtaining fuel, medical care, emergency food, and other emergency assistance as needed. Many residents moved down to 200% of poverty and were eligible for Federal Funds during these hard economic towns.
- $5,800- Rockets Against Destructive Decisions, (R.A.D.D) the Needham High School student leadership group, was awarded a $4550.00 Needham Education Foundation Grant for their grant proposal *Rockets Against Destructive Decisions- Education into Action*. This grant proposal encompassed funding for a school wide assembly, operating costs for substance free evening Coffee Houses and a student mentoring program targeted to middle school students. They also received a $500 Needham High School PTC grant and the first annual Needham Exchange Club Youth Community Service Award for $750.
- $500- Substance Abuse Mental Health Services Association (SAMHSA)Town Hall Meeting implementation grant to host the first annual town hall meeting featuring Joseph A. Califano Jr. presenting research and parenting strategies: *How to Raise a Drug Free Kid.*

- $20,156- Springwell grant for individuals in the Traveling Meals Program who are unable to pay the cost of their meal.
- $3,570- "FRIENDS" of the Needham Board of Health and Traveling Meals Program, Inc. The group was formed by Needham residents to assist the Health Department in raising and obtaining funds for programs not fully supported by Federal, State and Local Government programs. Funds are used to assist Traveling Meals clients to pay for meals and to assist residents for fuel expenses. Participants must meet federal eligibility requirements or have other demonstrated need. FRIENDS also support Health Department programs and initiatives.
- $31,530- Volunteer Services provided over 2,770 (approximately equal to $41,535 in salary) to pack and deliver meals to clients in the Traveling Meals Program.
- $4,000- Community Health Network Area (CHNA #18 MDPH) grant for the Eat Well Be Fit Committee.
- $5,750- Donations from Community Agencies for the Needham Coalition for Suicide Prevention Co-Chaired by the Health Department and School Guidance Department.
- $10,000- Beth Israel Deaconess Hospital Needham sponsored the Healthy Needham 2011 calendar for Needham 300.
- $1,860- Medical supplies donated to the Health Department by Beth Israel Deaconess Hospital Needham for clinical activities.
- $50,000- Grant from the Massachusetts Department of Public Health for activities of the Needham Coalition for Suicide Prevention and a grant to train/certify as trainers 18 members of the NCSP and Riverside Community Care staff in QPR.
- $5,500- Virginia & Ruth Bigwood Domestic Violence Trust Fund - supports activities of the Needham Domestic Violence Action Committee and the Health Department.
- $3,651- Donations from the community including donations and recycling of old cell phones for activities of the Domestic Violence Action Committee.
- $20,000- MetroWest Health Care Foundation grant for Youth Substance Abuse Prevention and Education.
- $5,000- Tolman Trust Fund grant for Adult Substance Abuse Prevention and Education.
- $3,000- Grant funded by the Regional Centers for Healthy Communities for building capacity for the Needham Youth Substance Abuse Prevention Coalition.
- $350- Community Donations for the Needham Coalition for Suicide Prevention.

EMERGENCY PREPAREDNESS

Increasing concern for emergency preparedness 24/7, emergent and re-emergent diseases, and new environmental regulations require that the Health Department sustain and increase its environmental oversight, emergency response and broad-based training programs. Emergent and re-emergent infectious diseases, such as: H1N1, Eastern Equine Encephalitis, SARS, West Nile Virus, Lyme Disease, Rabies and Tuberculosis, reaffirm the need for strong oversight by the Health Department and prompt investigation of all disease reports. These threats require greatly increased coordination between town departments and local communities. Because of the threat of bioterrorism, the department will increasingly be called upon to support police and fire departments in planning for incidents and addressing community concerns. Activities during the past year include:

- PH Radio System Base Station installed and operational for communication for a Public Health radio emergency system in Sub-Region 3 (Needham, Wellesley, Westwood, Dedham, Norwood, Milton and Canton). Quarterly communication drills completed.
- 4B Sub-Region 3 Full Scale Exercise – Scenario measles outbreak in Wellesley.
- Passed Center fir Disease Control Technical Assessment Review of Emergency Response Plan and Federal Annual Medical Reserve Technical assessment.
- Participate in MAVEN (Massachusetts Virtual Epidemiological Network). This online technology provides early response to communicable disease prevention and surveillance.
- Medical Reserve Corp Emergency Notification Drill provided to 194 Needham members. 194 contacted in under 4 minutes using Town Swift Reach Emergency Notification System.
- Training on Safety and Emergency Guidelines and exercises for Municipal Employees coordinated with Fire and Police for all employees at the PSAB Building.
- 24/7 coverage for emergencies maintained.
- The Health Department continues to meet monthly with the Emergency Region 4B consortium that includes 27 towns and participated in regional and sub-regional exercises. Health Director is a member of the 4B Executive Board. Best Practice presentation to Region 4B Needham on Safety and Emergency Guidelines for Municipal Employees.
- The Health Department and the Fire Department Co-chair the Local Emergency Planning Committee (LEPC) which continues to meet bi-monthly with town departments, local hospital, businesses, the media, and residents.
- All staff trained as defined by Homeland Security in Incident Command and National Incident System 100, 200, 300, 400 and 700.
- The Needham Medical Reserve Corp has expanded to 198 volunteers in Needham and to over 1,000 in Sub-Region 3 (Dedham, Canton, Milton, Needham, Norwood, Wellesley, and Westwood).
- Four Emergency Dispensing Sites have been identified in Needham and registered with the Massachusetts Department of Public Health and Center for Disease Control in the event of an emergency.
- Communication drills including two CDC/HHAN emergency communications drills, two 4B Peer Leader communication drill, and quarterly 4B communication drills.
- Homeland Security Southeast Council Steering Committee on Pandemic Influenza Tabletop with a focus on Unified Command during a surge with Fire, Police, Town Administration, local hospitals and Public Health.

SUBSTANCE ABUSE AND PREVENTION EDUCATION
NEEDHAN COALITION FOR YOUTH SUBSTANCE ABUSE PREVENTION, NCYSAP

VISION

Needham is a cohesive community that supports all of our youth to grow and develop to be substance free and healthy in mind, body and spirit.

MISSION

The Coalition incorporates a collaborative, community based and data driven prevention approach to reduce alcohol, marijuana and other drug use among Needham youth. Through community education, partnership and strategic action we will decrease the risk factors and

increase the protective factors associated with substance use to enhance the health and safety of our youth.

The cornerstone of an effective community substance abuse prevention effort is a coalition comprised of leaders and stake holders from key sectors of a community including: parents, youth, business leaders, law enforcement, school and public service officials, health care professionals, faith-based organizations, media, youth serving representatives, state and local government agencies, social service providers and other community representatives. Our Coalition meets the second Wednesday morning of each month at the Needham Public Library sharing an open and honest dialogue on the high risk behaviors and substance use and abuse issues confronting Needham youth. This year we held nine meetings that were regularly attended by 20-25 Needham community leaders, parents and youth.

NCYSAP members discuss the biological, psychological and legal consequences of underage substance use and how their prevention work can positively impact Needham youth and adults. Research shows that multi-sector, multi strategy approaches to substance abuse prevention, implemented by community coalitions, reduce alcohol and other drug use significantly. Our members are committed to implementing *Environmental Prevention Strategies* that impact access and availability, policy and enforcement, media advocacy and community norms; this year over 20 coalition members attended a three hour training program on this evidenced based community prevention model.

On June 12th in partnership with the Needham Police Department, our coalition successfully sponsored our first Medication Take Back- Disposal event for the Needham community. This collaborative initiative, implemented to reduce the risk of potential poisonings, environmental pollution, and prescription drug abuse associated with improper medication disposal and storage, resulted in the "Take Back" of over 26,100 prescription medication pills and 12,210 over the-counter medications. A permanent medication disposal safe is now located in the Needham Police Department lobby accessible 365 days a year, 24 hours a day for Needham residents to dispose of their unused, unwanted and expired prescription and over the counter medications.

Youth connection and membership in the NCYSAP has increased dramatically during the past year through the dedication of students from the Needham High School group, Rockets Against Destructive Decisions (R.A.D.D.) The Substance Abuse Prevention & Education Coordinator serves as the adult advisor to the group supporting their efforts in sponsoring substance free activities. R.A.D.D members participated in monthly NCYSAP meetings sharing their goals to create a cultural shift in their peer's beliefs around the normalization of underage substance use in social settings through the establishment of fun, substance free activities. The group successfully coordinated a Wii Game night and a Coffee House that featured local bands and an open mic night. These innovative events were attended by over 100 Needham youth.

Adult NCYSAP members have embraced the youth participants' goals, offering support for their activities which has fostered a solid foundation of collaboration between youth and adults, a vital component in successful community prevention. Community support for the R.A.D.D students' mission has been strong with the group receiving grants from The Needham Educational

Foundation, The Needham High School PTC and the first annual Needham Exchange Club Youth Community Service Award.

The NCYSAP is supported by the federal Drug Free Communities (DFC) Grant program sponsored by the White House Office of National Drug Control Policy (ONDCP) in partnership with the Substance Abuse and Mental Health Services Association (SAMHSA). This five year grant program supports over 700 community coalitions across the United States in their common mission to prevent and reduce underage substance use. The Substance Abuse Prevention & Education, Senior Program Coordinator directs the DFC Grant federal grant program as a staff member of the Needham Public Health Department. To comply with first year grant requirements the Coordinator attended the three week Community Anti-Drug Coalitions of America (CADCA) National Institute training program in addition to the three day New Grantee meeting sponsored by the ONDCP and SAMHSA in Washington, D.C.

A part time DFC Grant Program Coordinator was hired in January 2010 as a staff member of the Needham Public Health Department to support the mission of the NCYSAP. The Program Coordinator attended two weeks of the CADCA National Institute training program focused on building coalition capacity and sustainability.

SUBSTANCE EDUCATION AND PREVENTION- ADULT ~YOUTH RESOURCES AND REFERRAL

Significant research during the last ten years has led to a deeper understanding of substance abuse, addiction and chemical dependency. Currently 16-20 million Americans are addicted to alcohol, or abuse it regularly; one in four will have an alcohol or drug problem at some point in their lives. Substance abuse is recognized as a chronic disease of epidemic proportions with physical, psychological, emotional and spiritual elements that require continuing and holistic care. Access to quality resources provides the foundation for individuals to take the initial step in seeking treatment for dependence and addiction.

The Needham Public Health Department is committed to moving the adult community toward seeking resources for counseling and treatment support and away from the feelings of shame traditionally attached to substance abuse which inhibit action. Through a combination of community outreach programs and confidential assessment, via phone or direct meeting, our department provides educational information, referrals for inpatient treatment, and outpatient counseling support. It is our hope that adults in need will continue to contact our office for resources for themselves and/or their children who are facing substance use issues.

Our community awareness messages will continue to educate adult residents regarding the impact of substance abuse, the signs and symptoms of addiction and the benefits of recovery programs. Substance abuse treatment and recovery programs can be as effective as medical treatments for other chronic health conditions.

To support Needham parents of adolescents as they navigate the teen years, our department piloted two parent group program options. *Please Stop the Rollercoaster* parent book group, a peer facilitated guided workbook group for parents of adolescents 13-18 years old, and the *Guiding Good Choices* parent groups, a SAMHSA approved Evidenced Based program for

parents of adolescents 9-13 years old were introduced through multiple media sources. These programs teach strategies for enhancing communication patterns, effective family management, and increasing family bonding as well as provide insight into normative adolescent development, the impact of substance use on brain development and data on self reported youth risk behaviors.

Building awareness of our programs has included *Meet and Greet* sessions with the Substance Abuse Prevention & Education Coordinator at the Charles River YMCA, The Council on Aging, and at numerous youth and parent programs sponsored by the Needham Public Schools. We have presented educational programs to over 200 individuals including, medical professionals at Beth Israel Deaconess Hospital Needham, members of Needham clubs, fraternal groups, Veterans' organizations and The Council on Aging regarding healthy lifestyle choices, substance use and suicide prevention through the QPR Program.

We have utilized print, on-line and cable television media to share topic specific programs such as: prescription drug awareness, alcohol awareness, environmental prevention, medication disposal and effective parenting practices. Throughout the year, The Needham Channel has broadcast two parent skill building presentation programs, a social host liability presentation and a substance abuse prevention program featuring experts in the fields of adolescent development, substance abuse and addictions over 260 times. This cable outlet has also broadcast six informational PSA's on substance abuse over 500 times in addition to sharing our messages on their Newscast and Community Bulletin Boards. The Needham Times, Hometown Weekly and the Needham PATCH have published five informational articles on substance use and prevention, five press releases and seven announcements in their print and on-line editions. We communicate substance use educational information and support resources to parents electronically through multiple email lists and the Public Health Department web pages at: www.needhamma.gov/health/substanceabuse.

PUBLIC HEALTH NURSING

The Public Health Nurses continue with disease investigation and surveillance within the community, offer advocacy, consultation, counseling, outreach/case finding, health promotion, screening and immunizations. Provide residents and town employees with education and the opportunity to adopt healthier lifestyles through:

- Wellness Clinics/Blood Pressure checks, Nutritional and other health related counseling
- Education on communicable disease, personal illnesses and disease prevention

The Needham Health Department provides community outreach through speaking engagements with community groups, the local hospital, and town employees. Health Matters articles are published monthly and local cable spots are done periodically. The focus of these programs is to keep our community updated and educated on the constant changes in Public Health. The Public Health Nurses also serve on several local committees, such as Early Childhood Committee, Beth Israel Deaconess Infectious Disease Committee, TRIAD, Domestic Violence Action Committee, Needham Coalition for Suicide Prevention and the Local Emergency Planning Committee.

The Public Health Nurses license and conduct health and safety evaluations for summer camps and tanning parlors within the community. They coordinate human service programs such as the

Federal Fuel Assistance program, the Good Neighbor Programs, the Salvation Army Local Unit and coordinate assistance with other local agencies and churches. The Public Health Nurses also administer the food stamp program for the elderly and the disabled in the community. They also inspect/quarantine animals as necessary.

The Needham Health Department has developed and continues to build the Needham Medical Reserve Corps (NMRC) to assist in Emergency Response. We have over 198 qualified and enthusiastic volunteers to serve as members of a response team for local and regional emergency health situations such as dispensing medication or vaccinating the Needham population.

COMMUNICABLE DISEASE

The following communicable disease statistics represent those reported in the last three years, along with some of the screening programs and activities performed during the year:

	FY 2008	FY 2009	FY 2010
Babesiosis	3	4	1
Campylobacter	10	3	2
Cryptosporidia	1	2	0
Cyclosporiasis	0	1	0
E-Coli	1	0	1
Ehrlichiosis	1	0	2
Enterovirus	0	1	2
Giardiasis	4	0	9
Haemophilus Influenza	1	0	2
Hepatitis A	1	0	0
Hepatitis B	5	1	5
HGA (Human Granulocytic Ananplasmosis)	0	1	0
H1N1	0	8	2
Legionnaire's	1	0	1
Listeria	0	1	0
Lyme Disease	42	64	44
Meningitis(asceptic)	0	1	1

Pertussis	6	1	0
Salmonellosis	6	6	2
Shigella	0	0	1
Strep A (GAS)	0	1	3
Strep Group B	0	1	2
Strep Pneumonia (Inv.)	3	4	3
Toxoplasmosis	0	1	2
Varicella	11	7	8
Yersinia	0	1	0
TOTAL	98	114	96

SCREENING PROGRAMS

	FY 2008	FY 2009	FY 2010
Employee Office Visits	225	155	164
Employee Wellness	1228	1603	1811
Mantoux Testing	141	188	90
Police Weight Screening	46	63	42
Skin Cancer Screening	48	40	48
Wellness Office Visits	936	647	617
Wellness Clinics - Visits	350	295	277

IMMUNIZATIONS

	FY 2008	FY 2009	FY 2010
Influenza Doses Administered	4,340	1960	1960
H1N1 Doses Administered			5900
Other Immunizations Administered	64	56	102

LICENSED FACILITIES

	FY 2008	FY 2009	FY 2010
Day Camps	8	7	8
Inspections	17	10	16

Tanning Parlors	2	2	2
Inspections	5	6	6

HUMAN SERVICE

SENIOR SAFTE

The Public Health Nurses coordinate the Senior Safety And Food Training and Education Program (Senior SAFTE) with the Traveling Meals program coordinator. In the past nine years of the program, over 570 home visits were conducted to review nutrition, medication management and safety issues with this high-risk population. Senior SAFTE's goal is to keep Needham's elders living safely in their homes.

FEDERAL FUEL ASSISTANCE PROGRAMS

The Salvation Army Program, "Gift of Warmth" and "FRIENDS" Programs assist those Needham residents who meet specific financial criteria, with payment towards heating and electric bills. Federal Food Stamps for Senior Citizens and disabled individuals only, are available to qualified Needham Residents.

ASSISTANCE AND HUMAN SERVICE PROGRAMS

	FY 2008	FY 2009	FY 2010
Coordinate Local Assistance (families)*	87	149	123
Federal Energy Assistance (families)	85	118	127
Salvation Army (families)	31	14	14

*Funds/services contributed by local human service agencies and houses of worship

ANIMAL INSPECTIONS

ANIMALS QUARANTINED FOR EXPOSURE TO POTENTIALLY RABID ANIMALS

	FY 2008	FY 2009	FY 2010
Cats (45-day quarantine)	19	24	18
Cats (6-month quarantine)	9	9	20
Dogs (45-day quarantine)	9	4	10
Dogs (6 month quarantine)	0	0	1
Cat/Human	3	2	5
Dog/Human	11	18	19
Dog/Dog	4	2	7
Bat/ Human	2	10	5
Raccoon/Human Exposure	0	0	13

ENVIRONMENTAL HEALTH

Environmental health activities are determined by public demand, legal mandate, complaints, licensure, permit requirements, inquiries, and regulatory enforcement of Board of Health, State Sanitary Code, Department of Environmental Protection, and Right-to-Know. Implementation and enforcement of State and Federal regulation requirements and applicable local laws and administrative rules and regulations is the number one priority to assure compliance with environmental quality and public health protection objectives.

The Environmental Health Agents protect the public's health by monitoring and regulating a variety of establishments throughout town. They license and conduct inspections of all retail/food service establishments (including mobile food vendors), tobacco vendors, massage establishments, public/semi-public pools and special purpose pools, a bottling company, and establishments that use sharps within the community. They also issue temporary food event permits and conduct inspections at all outdoor food events (annual fairs, etc.)

The agents also actively review proposed plans and conduct inspections of new/upgraded Title V septic system installations or repairs. They also inspect Chapter II sanitary housing units, subdivisions (for off-street drainage bond release requests), and follow-up on a variety of complaints (food/nuisance/housing). They review new or renovated food establishment design plans, additions or renovations to homes on septic system plans, new pool design plans for semi-public pools, demolition applications, septic hauler/installer permit applications, and well permit applications (irrigation and monitoring). They also review domestic animal permit applications and conduct inspections/quarantine animals as needed. Quarterly tobacco compliance checks and 6-month inspections are conducted along with responding to work place smoking complaints.

The Environmental Health Agents actively work with other Town Departments in providing environmental risk assessment and control. In addition, to ensure environmental quality, the agents respond to environmental emergencies. Another primary focus is to improve community awareness of public health issues and to help reduce the incidence of seasonal public health concerns by providing health education and information to Needham residents. This is accomplished through newspaper articles, cable slots, on-site trainings, and by providing in-house brochures and State/Federal website links which contain up to date public health information. They continue to actively serve on committees in town. And they continue to be involved in a variety of seminars and on-going training sessions to remain apprised of today's public health issues.

INSPECTIONS AND REVIEWS

	FY 2008	FY 2009	FY 2010
Carbonated Beverages	1	1	1
Food service: inspections/ plan reviews/complaints	709	689	707
New Trans Fat regulation follow-ups			376
Chap. II housing inspections/follow-ups	18	11	22

General nuisance complaint follow-ups	84	89	89
Title V system inspections, plan reviews, and home additions	177	156	137
Title V systems installations	9	6	4
Subdivision field inspections/plan reviews	30	33	35
Swimming pool inspections	11	10	19
Suspect food borne illness reports submitted to state	2	1	0
Demolition reviews	89	86	86
Tobacco compliance: checks and inspections	166	130	116
Hotel inspections (rooms)			50

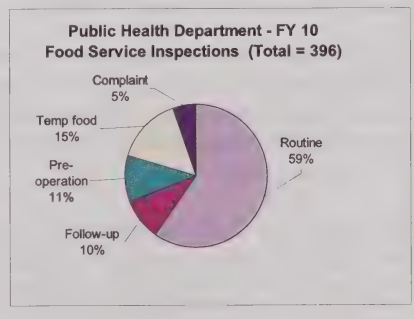
LICENSES AND PERMITS

	FY 2008	FY 2009	FY 2010
Animal Permits	5	6	6
Bottling Plant Licenses	1	1	1
Food Establishment Licenses	138	140	144
One-Day & Temporary Event Permits	85	76	102
Mobile Food Licenses	5	4	5
Septic Hauler Permits	14	13	14
Subsurface Sewage Installer Permits	16	18	15
Tobacco Sales Permits	15	14	11
Caterers	2	2	3
Disposal of sharps permits	9	8	7

ADDITIONAL PERMITS

	FY 2008	FY 2009	FY 2010
Funeral Directors' Licenses	3	3	3
Burial Permits	481	433	477

Following is a listing of environmental health permits and field inspections performed by the Environmental Health Agents.



THE TRAVELING MEALS PROGRAM

The Needham Health Department's Traveling Meals Program is in its 39th year. This fee-for-service Program offers a nutritious, well-balanced lunch and dinner (delivered once a day) to eligible residents.
This year, July 1, 2009 through June 30, 2010, our

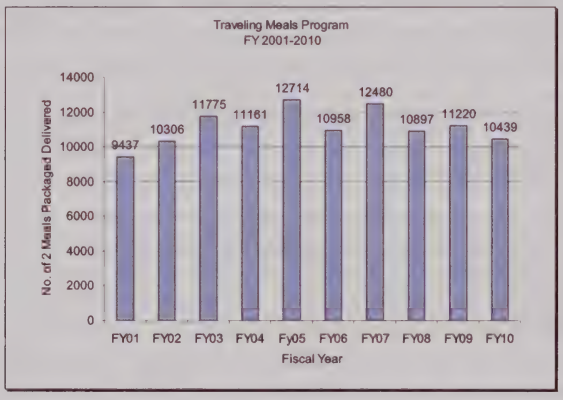
dedicated and committed volunteers packed and delivered 10,375 meals (2 Meal Packages).

Beth Israel Deaconess Hospital Needham prepared these meals and their generous commitment to the Traveling Meals Program made it possible for this Program to continue to provide a 2-meal a day plan; a cold meal (milk, sandwich on wheat bread, juice, fruit and dessert) and a hot meal with roll and butter at a cost of $4.75.

Donations from the "FRIENDS" of the Needham Board of Health and Traveling Meals Program along with a grant from Springwell, the Elder Services Program based in Watertown, supplemented the cost of some meals for 18 of our Needham residents needing assistance.

This Program is available to any Needham resident that is homebound and meets the following criteria:

- Resident with physical or cognitive limitations that restricts their ability to prepare or provide for their daily food.
- Living alone in their home with lack of support of family or homemaker services.
- Unable to drive.
- Needs the assistance of the Program for a minimum of 2 weeks.



Riverside Community Care
THE HELP YOU NEED CLOSE TO HOME

MENTAL HEALTH AND SUBSTANCE ABUSE FY 2010 REPORT

The Town of Needham supports children, families and adults by providing funding to Riverside Community Care. Through this funding, Riverside provides a continuum of mental health and related services as a payer of last resort. Many of Riverside's programs and services are located and delivered within the Town of Needham. In fiscal year 2010 Riverside provided services to 380 Needham residents.

The Riverside Early Intervention Program provided service to 140 developmentally at-risk Needham children, age birth to three years enrolled in the program. The Early Intervention Program runs 9 different community-based groups for both children enrolled in EI and

infants/toddles from the local community as well as a therapeutic pre-school group for local preschoolers who have 'graduated' from EI. The EI staff work and consult in a number of home-based and center-based childcare programs in Needham.

Three Riverside Outpatient Centers provided 2,366 visits to 111 clients, two day treatment program provided 942 hours of service to 9 clients, and our Partial Hospital Program provided 547 hours of treatment including individual, group, family counseling and/or medication services to 2 Needham residents. Treatment issues include behavioral interventions for cognitively disabled adults, severe, persistent, chronic mental illness, parent/child relationship, school problems, substance abuse, employment issues, domestic violence, traumatic events and a spectrum of complex adolescent mental health diagnoses.

The Riverside Emergency Service Team provided emergency response to 72 Needham residents and overnight crisis stabilization services to 4 Needham residents with mental health and/or substance abuse emergencies. Of those, the presenting issues included suicidal ideation, self-inflicted wounds, assaultive behaviors, and substance abuse and dependence. The Riverside Emergency Services Team contracts with the Beth Israel Deaconess Hospital to provide psychiatric coverage in the hospital emergency room, thus making it easier for Needham residents to receive psychiatric emergency services closer to home.

The Riverside Alternative Youth Services Program (AYS) serves teens and their families who faced crises with alcohol and drug abuse, serious and destabilizing family conflict, eating disorders and/or other serious emotional problems. For FY 2010 Riverside AYS staff provided 639 hours of service to 16 clients and their families in Needham, in addition to providing 41 hours of consultation to school staff, suicide prevention and counseling services in the school. Riverside has continued to be actively involved in suicide prevention efforts in Needham. Jim McCauley has continued to serve on the "adult" subcommittee of the Needham Coalition for Suicide Prevention. In addition, Riverside continues to have a psychologist regularly consulting to faculty, students and parents at Needham High School. During the past school year Riverside provided one day per week of onsite mental health services in the school and evaluation and referral services to 8 middle and high school age students who were deemed "at risk."

The Riverside Life Skills Center provided intensive clinical day treatment services to 6 Needham adolescents who were temporarily unable to function in a school setting and/or at home due to severe emotional problems; all of those students received tutorial services through the Life Skills Center, contracted by Needham Schools.

The Riverside Family Partnership offers short-term, home-based family therapy, youth outreach, and crisis stabilization for youth and their families. This past year, two Needham families received several months of intensive services through the Family Partnership Program. As part of an expansion of home-based services across the Commonwealth, Riverside in FY 2010 served an additional 10 Needham families.

2010 COGNITIVE AND OTHER DEVELOPMENTAL DISABILITIES

The Charles River Center provided the following services for people with cognitive and other developmental disabilities and their families in the Town of Needham and many surrounding towns during 2009 and 2010.

- Residential Services – Group Homes; Supported Apartments to over 115 individuals.
- Vocational Training, Job Placement and Support to 160 individuals.
- Therapeutic Day Services & Senior Citizen Day Supports including nursing coordination, occupational, physical, music and speech therapies, social and recreational services to 103 individuals.
- After school, weekend and school vacation services to over 50 school age children.
- Applied Behavioral Analysis to individuals on the Autism Spectrum, and consultation to their families and school system personnel.

The Arc of Charles River, a service of The Charles River Center, provides information and referral services, legislative advocacy and educational seminars on topics designed to help member families of individuals with intellectual and related developmental disabilities. Our Arc also supports our State and National Arc's in a broad array of efforts on behalf of the people we support.

For a complete Annual Report contact:
The Charles River Center, Development Office
59 East Militia Heights Road
Needham, MA 02492

EAT WELL/BE FIT NEEDHAM COMMITTEE

A community based health and wellness initiative designed to increase awareness of, and to implement programs that address the healthy balance of nutrition and fitness, in keeping with the initiatives goals. The mission of Eat Well Be Fit Needham Committee is to provide for the Needham community, the educational, motivational, and strategic tools necessary to raise the level of awareness about the importance of health, proper nutrition and physical activity, and to create opportunities for the Needham community to act upon that heightened awareness, in pursuit of optimal health status.

This town-wide committee, which started 8 years ago, is composed of concerned professionals consisting of the Needham Health Department, Needham Public Schools, Beth Israel Deaconess Hospital Needham, Nutritionists, Physicians, Needham Park and Recreation Commission, the Massachusetts Department of Public Health and local residents and businesses.

Activities included:

- $4,000 CHNA Grant (FY'10) – Needham Health Department Committee developed in 2002. Facilitation, administrative and financial support from the Health Department. Grant expired March 31, 2010. (Activities are still continuing as we actively look for additional funding.)
- Grant activity summary presented to CHNA on Jan. 20th. Final Grant wrap-up presentation is scheduled for June 15th.
- Cooking Shows w/Needham Cable -

- Cooking For One or Two - Harvest Soups – Done 9/25/09
- Kids Cooking – Done 12/16/09
- What's For Dinner Tonight? Recipes – Spaghetti squash w/ Chickpeas and Moroccan spices and green beans w/ garlic - Done 3/30/10.
- Show taped with kids on June 1st – Recipes – A white bean and avocado wrap with purple cabbage slaw, and a zucchini frittata.

- "What's For Dinner Tonight?" Project – Project now up and running at Sudbury Farms. Eye-catching display poster in the front of the store, which holds the recipe cards. Ingredients for recipe are marked throughout the store. (Will promote a new healthy recipe every month and a half.)
  - 1st Recipe – Spaghetti Squash with Moroccan Spices/Green Beans with Garlic
  - 2nd Recipe – Grilled Veggie Salad
- "Healthy Tips" on back of monthly school lunch menus (on-going).
- Health and Wellness PSA's developed once a month, taped by the Needham Cable Channel. These PSAs are being aired every month, multiple times a day, for 12-months, on a variety of health and wellness topics. (See topic list below.)

PSA Topics

- 12 Months of Health Topics
  - John (YMCA) – February: National Cancer Prevention Month
  - Jackie (CATZ) – March: National Nutrition Month
  - Jackie (CATZ) – April: Foot Health Awareness Month
  - Tad (Needham Bikes) – May: National Bike Month/National Physical
- Fitness & Sports Month
  - Dr. Rosenthal – June: Sun Safety.
  - John/Lars (CATZ) – July: National Youth Sports Week (20-24)
  - Jackie (CATZ) – August: Kids Back Pack Safety
  - Kate & Debbie – Sept.: Farm Safety & Health Week (20-26)/Fruit &
  - Veggies – More Matters
  - John (YMCA) – October: Healthy Lung Month
  - John (YMCA) – November: American Diabetes Month
  - Mimi and Ruth – December: National Hand washing Awareness Month
  - Jackie (CATZ) – January: PSA wrap up
- EWBF 3rd Annual 'Needham Springs into Action' walking week – Took place week of May 3 – 8, 2010. For each day during that event week a different event centered around nutrition or physical activity was promoted by different town departments, local businesses and organizations (i.e. Seth Bauer, Needham Public Schools, YMCA, Park and Recreation, Council on Aging and Volante Farms.) It was a great event week! The schools had the highest walk to school numbers to date!
- In the process of developing a collaboration with leader of Needham Bikes. Successfully coordinated our walking week with his groups' activities, which will also be scheduled throughout the month of May 2010.
- Monthly articles on a variety of healthy eating and exercise topics published in the Needham Times.
- July 2009 – 'Safe Handling of Raw Produce'
  - Aug. 2009 – 'Food Allergies'

- Sept. 2009 – 'Food Safety'
- Oct. 2009 – 'Be a Fit Kid'
- Nov. 2009 – 'How to Keep Your Weight Down During the Holidays'
- January 2010 – 'Exercise Injury Free for your New Year's Resolution.'
- February 2010 – 'Safe Routes to School.'
- March 2010 – 'Nutrition 101.'
- April 2010 – 'Youth Sports: Thinking about the Consequences.'
- May 2010 – 'The Importance of Water.'
- June 2010 – 'One and Two Mile Solutions for Needham'
- In process of collaborating with Healthy Needham 2011 committee.

- Committee actively promoting the public schools', 'Safe Routes to Schools/Walk to School Programs' (i.e. National Walk to School Day, Walking School Bus, Walk Across America, etc.). All schools currently involved with a walking program due to the hard work of this committee.
- Continue to collaborate with other towns on a variety of health and wellness initiatives.
- Continue to work with restaurants on healthier alternatives to products that contain trans fat. On-going checks/trainings during routine 6-month inspections.
-

DOMESTIC VIOLENCE ACTION COMMITTEE

The Needham Domestic Violence Action Committee (DVAC) was founded in 1994 by the Needham Health Department. DVAC is a community based interagency and interdisciplinary team formed to raise awareness of domestic violence. The mission of this committee is to educate the community, schools and workplace and provide them with outreach programs, resources and referral services. The Police Department and the Health Department Co-Chair the committee.

Activities have included:

- Sponsored training for NHS teachers on bullying by Elizabeth Englander.
- "Doin the Right Thing" (through Deanna's Educational Theater) to Pollard 7th grade 400 students.
- Sponsored Yellow Dress (through Deanna's Educational Theater) for NPS students and parents.
- Self-defense classes for women – Rape Aggression Defense (R.A.D.).
- Annual "Take Back the Night"- an international rally and march that is organized with the purpose of unifying women, men, and children in an awareness of violence against women, children and families.
- Take Back The Night – car wash, presentations to service groups in Needham, Grant writing
- Dissemination of educational information and displays at Fourth of July, Flea Market and Town Day Fairs.
- $500 Scholarship to graduating Needham High School Senior.
- Safety Whistles designed, purchased and distributed at displays at the Sidewalk Sales Day and Harvest Fair.

- Flyer developed and sent to all municipal employees for Domestic Violence Awareness Month.
- Preview on new video on sexual assault for use in the community and schools by the Community Partnerships to Prevent Child Sexual Abuse (CAP).
- Holiday Gift Card Donation for shelter residents – REACH Beyond Domestic Violence - $400.
- Mother's Day fundraising for committee activities and furnishing of one shelter bedroom at REACH. Collaborating with Needham Housing as well as Needham High School Student for developing a Mother's Day Mailing card.
- Cell Phone Recycling Program with Shelter Alliance.

NEEDHAM COALITION FOR SUICIDE PREVENTION

The Needham Coalition for Suicide Prevention was organized in May of 2006 as a community response to the recent death by suicide of hour young people. It is a broad based coalition of 35 members reaching out to our town's diverse constituencies across the age continuum. We believe that suicide is preventable if we work together. Please see the following websites for a detailed report on the committee's efforts at:

http://www.needhamma.gov/health/ncsp and for information on suicide for all ages please see the following link http://www.needhamacts.org

OTHER

METROPOLITAN AREA PLANNING COUNCIL

The Metropolitan Area Planning Council (MAPC) is a regional planning agency serving the people who live and work in the 101 cities and towns of Greater Boston. With a mission to promote smart growth and regional collaboration, MAPC's work is guided by our regional plan, "MetroFuture: Making a Greater Boston Region."

This year, we have increasingly focused our work on helping municipalities to collaborate across city and town borders, to achieve savings through new efficiencies, to capitalize on the existing and multifaceted resources of Greater Boston, and to explore innovation in unexpected ways. As fiscal challenges have intensified at the local level, MAPC has amplified its commitment to partnering with cities and towns in offering progressive solutions. We're expanding our reach into new areas – from the federal policy arena, to green energy development, and interactive gaming as a tool for community engagement – while keeping an eye toward preservation, sustainability, and responsible stewardship of our shared resources. In every effort we undertake, MAPC works toward a more equitable, livable Greater Boston region.

This year, we are heartened to have the Obama Administration's support for the smart growth ideals put forth in our regional plan, MetroFuture. We are honored to be among a select group of

grant recipients from the Sustainable Communities Partnership, a new federal collaboration among HUD, the EPA, and the U.S. Department of Transportation. With this grant, MAPC can go further in promoting sustainable development in Greater Boston.

The coming year will bring the first activities under the grant, which could total more than $4.5 million over three years when matching commitments from regional foundations are included. The Metro Boston Sustainable Communities Consortium – which includes municipalities, non-profits, and institutional allies – will oversee our work under the grant. The heart of the work plan features several illustrative projects poised to benefit from Sustainable Communities funding.

They include:

- Enhancing the **Fairmount transit corridor** through Dorchester, Mattapan and Hyde Park in Boston.
- Engaging the Asian communities in **Chinatown, Quincy, and Malden** in planning efforts.
- Creating an anti-displacement strategy for residential areas along the planned **Green Line extension** in Somerville.
- Identifying priority preservation and development areas along the **Route 495/MetroWest corridor.**
- Studying office park retrofit potential for the **Framingham Tech Park,** and exploring opportunities for linkage to the downtown commuter rail station.

All of these initiatives – and others that will be added as the program develops – will help the region to plan and grow responsibly, with a focus on future stewardship of our shared resources. In addition to this local work, MAPC will develop tools and models, build skills and capacity throughout the region, design and advocate for smart growth policies in state and local government, and track the region's progress through a **Regional Indicators Program.**

At the core of our mission is serving as a resource to our member municipalities. One of the most important ways MAPC serves cities and towns is to foster forward-thinking economic development opportunities. In 2011, we are focusing much of our economic development work in **clean energy and local business development.**

MAPC links federal resources to emerging green technology start-ups like the Fraunhofer Center for Sustainable Energy Systems. Fraunhofer is a non-profit applied research and development laboratory located in the heart of Boston's Innovation District on the South Boston waterfront, dedicated to the commercialization of clean energy technologies. We also provide support and advocacy for emerging business incubators such as the Cleantech InnoVenture Center in Lynn. This business incubator is designed to reduce the start-up expenses of small clean technology companies, while accelerating the time it takes to transform a research idea into a marketable product.

In Gloucester, MAPC is helping to build a cluster of **marine research institutes** on and around the harbor – adding strength to a historic fishing-based economy. We are also working with the Dorchester Bay Economic Development Corporation to place job training facilities within

walking distance of neighborhoods in need, and to provide skill-based training in partnership with larger businesses that are seeking trained employees.

MAPC also plans to unveil a web-based business development tool that will allow cities in Greater Boston's urban core to market hard-to-sell commercial and industrial real estate to appropriate buyers. The website, **Choose Metro Boston,** can be found at www.choosemetroboston.com.

Our energy planning will continue to grow as we start developing energy strategies for Chelsea and Revere, and as we explore similar opportunities across the region. All our green energy work is guided by our **Green Energy Campaign**, which is an effort to achieve the energy goals of MetroFuture by building local capacity, increasing energy efficiency, and developing alternate energy resources. In the coming year, proposed energy-related projects include developing a regional ESCO, or Energy Services Company, which would provide comprehensive energy efficiency services for multiple municipalities and school districts; developing a site suitability assessment for wind or solar energy on closed landfill and brownfield sites; and creating a regional energy manager service, which would provide MAPC staff support for a wide range of local energy work.

In many municipalities, MAPC can best help to achieve smart growth goals through targeted **zoning bylaw work**. This year, MAPC worked with the town of Littleton Planning Board, Board of Selectmen and a faithful cadre of concerned citizens over several months to draft, review and finalize two zoning bylaws: a new Village Common zone, and an Overlay zone.

The Village Common zone created a new business district along Routes 119 and 110, where mixed use development will be allowed so long as new design guidelines are met. In the Overlay zone, created along Route 119, a vacant 90-acre site once owned by Cisco Systems may now be more easily redeveloped. MAPC presented the zoning changes at Town Meeting, helping to usher the bylaws toward adoption. Both zoning changes will help the town control and attract development consistent with both MetroFuture and the community's vision.

The **District Local Technical Assistance (DLTA)** program is another essential vehicle for helping communities to achieve such goals. DLTA is a state funding program that helps cities and towns to collaborate regionally on housing, economic development, and environmental protection projects. The funding can also be used to help municipalities to coordinate and more efficiently deliver local services. 2010 was by any measure a prolific year for DLTA-funded projects in municipalities throughout the region.

There were a total of 19 projects approved for funding this year – 10 in land use planning, and nine in municipal services. More than two dozen communities received help from MAPC on land use planning projects thanks to DLTA funding, the majority involving research or drafting local zoning bylaws. There are 39 cities and towns currently participating in municipal services projects, such as examining how to save funds or provide expanded services by sharing engineering staff, public health offices, and even ambulances. Since many of these projects affect multiple municipalities, the total number of cities and towns served is 57 - a record high for the program.

With DLTA funding, MAPC and the MetroWest Regional Collaborative are conducting a **MetroWest Regional Open Space Connectivity** study. This study will coordinate all the individual open space plans among MetroWest cities and towns, allowing open spaces to become linked into an interconnected network that will cross municipal boundaries and serve a variety of regional needs. The study will also identify and prioritize lands that are ripe for protection or acquisition for open space.

Using DLTA funds, MAPC assisted Bellingham in writing a Housing Production Plan in 2010, the first of what we hope will be many such plans crafted by MAPC. **Housing Production Plans** help cities and towns guide local affordable housing developments. Another tool, the Smart Growth Zoning and Housing Act (Chapter 40R), offers financial incentives to encourage cities and towns to zone for compact residential and mixed-use development in smart growth locations. These districts are catching on slowly across Eastern Massachusetts, and MAPC is currently working to prepare a 40R District for Sharon.

On the North Shore, MAPC is working with Beverly, Danvers, Hamilton, Ipswich, Salem and Wenham to solicit local input on **Priority Development Areas and Priority Preservation Areas,** as part of a $68,000 grant from the Massachusetts Executive Office of Housing and Economic Development.

Transportation planning is central to all facets of MAPC's work. The economic vitality of the region is dependent on a strong transportation network, and continued investment in all modes of transportation – roads, bridges, sidewalks, bicycle infrastructure, and public transit – is crucial to Greater Boston's ongoing competitiveness.

MAPC works toward sustainable transportation projects throughout the year, including the **regional bike share system** that is projected to launch in Boston in spring 2011. MAPC is collaborating with Boston, Cambridge, Somerville, and Brookline to link into Boston's system once it is established. The program will provide hundreds of stations, outfitted with several thousand bicycles, throughout the participating municipalities. Designed for short trips, the bike share system will provide a sustainable mode of transportation while extending access to public transit locations across the region. MAPC worked with Boston and the MBTA to secure a $3 million Federal Transit Administration grant to implement the program in 2011.

In 2010, MAPC unveiled a comprehensive **Pedestrian Transportation Plan** with action steps that cities and towns can take to make their streets more walkable. Both a resource and a guide, the Pedestrian Transportation Plan identifies actions that local governments, advocacy groups, the private sector and individuals can take to increase pedestrian safety and convenience and to encourage more walking. The plan is available on our website, at www.mapc.org/resources/ped-plan.

MAPC is working collaboratively with three towns on the Upper Charles River to help them adapt to a series of new federal storm water regulations. Bellingham, Franklin and Milford were selected this year by the Environmental Protection Agency (EPA) to pilot **stricter storm water regulations.** These regulations are required to reduce unhealthy rates of pollution in the Charles River.

The new regulations will attempt to reduce storm water flow and contaminated runoff into the watershed from private and public properties, which could cost the towns and property owners several million dollars to retrofit existing infrastructure. The regulations may eventually be extended to the rest of the Charles River and other watersheds in the region.

To assist with these challenges, MAPC is working with three towns to explore creation of a storm water utility, a public entity that maintains storm water infrastructure and performs needed upgrades and capital improvements. As with water or sewer utilities, costs are covered by user fees, which are assessed on each property owner that contributes storm water runoff.

Another area in which MAPC aids cities and towns in planning for the future is public safety. As municipal budgets grow tighter, cities and towns are increasingly seeking ways to maintain public safety services in the face of cuts, to build emergency preparedness, and to enhance their expertise by working with neighbors and allies. In keeping with our mission to promote regional collaboration, MAPC has helped to establish **three regional emergency equipment cache sites,** containing reserves of emergency equipment for large-scale use. The three sites – in Beverly, Framingham, and Lexington – help the region to be prepared for a major incident, by providing resources that municipalities most likely could not afford on their own.

The cache sites offer first responders and public safety officials such equipment as shelters-in-a-box, cyanide detectors, cots, illuminated signs, and other tools for disaster preparedness. MAPC works in tandem with NERAC, the Northeast Homeland Security Regional Advisory Council, to offer these vital resources through a federal homeland security grant program.

Throughout this year, despite of several budget cuts, the Metro Mayors Community Safety Initiative worked to maintain a strong police presence in troubled areas of the region through the **Metro Gang Task Force** and through additional patrols funded by the anti-crime **Shannon Grant.** High-risk and gang-involved youth experience intervention and prevention through Shannon Grant-funded programs, including more than 600 out-of-school activities and employment opportunities.

MAPC also helps municipalities to save money through our collective purchasing efforts, which allow cities and towns to make discounted bulk purchases of supplies, equipment, vehicles and more. Since its inception in 1998, the program has assisted dozens of municipal clients in saving millions of dollars. This year, we announced an exciting new partnership with the **Fire Chiefs Association of Massachusetts**, allowing MAPC to act as a collective purchasing agent for fire apparatus. This program has lots of potential to help communities save local dollars on major purchases, while improving the caliber of emergency vehicles and response capabilities.

Another way MAPC is working with NERAC to support emergency planning is through a new **evacuation route planning tool**, which kicked off in 2010. The goal of the program is to create an intuitive mapping application that will provide local emergency responders with critical information during emergencies and evacuations. The project will feature online maps and a mapping application that will let users coordinate evacuations by referencing electronic route maps and resources from inside emergency response vehicles or emergency command centers.

MAPC staff is also working on a first-in-the-nation dataset analyzing **driving patterns, fuel consumption, and greenhouse gas emissions.** Working in collaboration with MassGIS and the MIT Department of Urban Studies and Planning, we will collect and analyze data on vehicle miles travelled and fuel consumption based on odometer readings from vehicle inspection records. The data will help local, state, and regional entities develop effective strategies to reduce transportation-related greenhouse gas emissions and their associated climate impacts. The data also answer MetroFuture's call to focus new development in transportation-efficient locations.

MAPC and WalkBoston are also conducting research on which school districts in the MAPC region have the best potential for encouraging more students to walk to school. This **"Safe Routes to School" Analysis** aims to shift school trips from cars to feet, which can reduce greenhouse gas production, air pollution, and traffic congestion around schools. Several studies estimate that up to 30 percent of morning commuter traffic is actually generated by parents driving children to school. Shifting even a small percentage back to walking could result in measurable reductions in emissions, as well as health benefits for children and community benefits for their neighborhoods. Once the most promising walkable school districts are identified, MAPC and WalkBoston will work with participating municipalities to devise a plan for increasing the number of students who walk to school in those areas.

MAPC, an official **Census Affiliate,** helped promote Census participation throughout 2010, and will continue to monitor the results of the Census as data are released in 2011. As the data come out, MAPC will assist municipalities and non-profit partners with training and technical assistance. Data release schedules, new data and municipal profiles about your city or town, as well as training opportunities, can be found on the MetroBoston DataCommon, MAPC's online mapping tool, at www.metrobostondatacommon.org.

As we work collaboratively and in innovative new ways throughout the year, we are mindful that all we do is guided by our bold regional plan, "MetroFuture."

The development of the MetroFuture plan involved thousands of "plan builders" around the region, a group MAPC is now working to turn into "plan implementers," who will work to advance MetroFuture at the local, regional, and state levels. To engage old and new allies alike, MAPC launched the **Friends of MetroFuture** program with a well-attended open house in January 2010. This program will educate the public about key issues relating to MetroFuture implementation, and will build public energy for the change necessary to achieve MetroFuture's goals. In the past year, the program has sponsored a photo contest, eight speakers on a wide range of topics, and three walking tours in the summer months, with similar activities planned for 2011. Check www.metrofuture.org for the full agenda.

As always, building a constituency for change involves many partnerships with other like-minded organizations. MAPC was a founding member in the **Massachusetts Smart Growth Alliance (MSGA)**, and remains active in its work. This year, MAPC and the MSGA kicked off **the Great Neighborhoods Initiative,** a campaign to link smart growth policy with place-based results. Throughout 2011, MAPC and MSGA will work with several local organizations around the region as they make their neighborhoods into smart growth models.

Finally, building regional support for smart growth principles requires research, expertise, a demonstrated record of local success, and – importantly – a commitment to legislative advocacy. We are proud to be pointing to a demonstrated track record of success both on Beacon Hill and in Washington.

MAPC furthered its agenda of fostering regional collaboration by participating in the legislatively mandated **Regionalization Advisory Commission.** Chaired by Lieutenant Governor Timothy Murray, the commission studied impediments and benefits of regionalization over a broad spectrum of topics, ranging from public safety to energy and backroom office support. MAPC will use the findings of the commission's report to file a comprehensive piece of legislation in the 2011-2012 session, which will incentivize and remove barriers to sharing services across municipal boundaries. Additionally, MAPC and the MSGA were successful for the first time in advancing a piece of **land use reform legislation** favorably out of committee. Passage of comprehensive land use reform will continue to be a major priority for MAPC in the upcoming year.

Check www.mapc.org for news and updates about MAPC's work throughout the year.

NORFOLK COUNTY COMMISSIONERS

Francis W. O'Brien, Chairman
John M. Gillis
Peter H. Collins

To the Citizens of Norfolk County:

Incorporated in 1793, the County of Norfolk includes twenty-eight cities and towns, mostly located to the South and West of Boston.

Norfolk County is known as the County of Presidents because it is the birthplace of four Presidents of the United States: John Adams, John Quincy Adams, John F. Kennedy and George Herbert Walker Bush.

County government is responsible for regional services which include the Registry of Deeds, County Agricultural High School, County Engineering, Trial Court facilities maintenance, Wollaston Recreational Facility, and other departments and services.

A major transition during FY 2010 was the transfer of the County Sheriff's Department to the State, pursuant to the provisions of Chapter 61 of the Acts of 2009. State, County and Sheriff's department staff and elected officials cooperated to implement the changeover, which took effect on January 1, 2010.

The County continued to face the challenges of the continuing national recession. County revenues are directly impacted by the real estate and credit markets, in which conditions continued to be adverse.

The County budget, in addition to adjustments for the Sheriff's transfer, strove to minimize costs while continuing efforts to maintain and improve services. Capital projects continued at County facilities, including preparatory work for the Norfolk County Law Library and other agencies to move to the Norfolk Registry building in Dedham. In cooperation with the Massachusetts School Building Authority, Norfolk County Agricultural High School began feasibility studies for major improvements at its Walpole campus.
As in past years, we wish to take this opportunity to thank the County's department heads and employees, as well as elected officials, both state and local, for all their efforts on behalf of Norfolk County and its communities.

As County Commissioners, we are privileged to serve you.

NORFOLK COUNTY REGISTRY OF DEEDS

The Registry of Deeds is the principal office for real property records in Norfolk County. The Registry receives and records hundreds of thousands of documents each year, and is a basic resource for title examiners, mortgage lenders, municipalities, homeowners, and others with a need for land record information. The Registry of Deeds has been a vital component of Norfolk County since 1793, the year Governor John Hancock signed legislation creating Norfolk County, also known as the County of Presidents - the home or birthplace of John Adams, John Quincy Adams, John F. Kennedy and George H.W. Bush. The Registry operates under the supervision of the elected Register, William P. O'Donnell. In over two hundred years of continuous operation the Registry's objectives have remained the same: accuracy, reliability and accessibility for the residents and communities of Norfolk County.

Improved technology, security and management of records and increased levels of customer service remain areas of major focus for the Registry of Deeds. Highlights and initiatives for 2010 include:

- A community outreach program that brought Register O'Donnell and the mobile Registry of Deeds to Needham to address the Needham Retired Men's Club on March 23, 2010 and to participate in the Senior Resource Fair on April 29, 2010.
- Free public viewing access for every document including land plans recorded by the Registry since its inception in 1793 via the internet at www.norfolkdeeds.org. The Registry regularly updates and enhances the site to include recent news, trends, press information, and answers to frequently asked questions.
- On Monday, October 19, 2010 Register O'Donnell placed Book 27,047 on the shelf in the Registry's Chambers Records Room representing the 10,000th volume to be bound and made available to the public since Register O'Donnell took office.

- Register O'Donnell was on hand on Wednesday, January 20, 2010 when the first electronically recorded live document came into the Registry. Now that the Registry has completed the electronic recording test phase, O'Donnell, who anticipates making the system available to Registry users in the near future, also said, "The electronic recording modernization initiative is being developed so it will be a viable recording option for Registry users and the general public.
- A continuing technology fund investment in computer hardware in the Registry itself to insure that all who want to access the records can do so.
- The expansion of the internet accessible indexing system back to 1920.
- A full service telephone and walk-in customer service center and the addition of closing rooms and tables to encourage the citizens of Norfolk County to feel comfortable in using their Registry.

Register William P. O'Donnell and First Assistant Richard F. Kennedy record the first electronically submitted document

Needham showed a slight increase in real estate activity in fiscal year 2010 recording a total of 721 deeds, 1% more than in fiscal year 2009. The average price of a Needham real estate sale (greater than $1,000 - residential and commercial properties combined) stood at just over $1.1 million. There were 2,142 mortgages recorded in Needham
In fiscal year 2010 which translates to a decrease of 11% from last year. Many Needham homeowners also took advantage of their right to record a Declaration of Homestead with 457 new recordings.

NORFOLK COUNTY MOSQUITO CONTROL PROJECT

The operational program of the Project integrates all proven technologies into an Integrated Pest Management (IPM) system of mosquito control and vector management that is rational, environmentally sensitive and cost effective.

Surveillance: Surveys, inspections, and monitoring in support of our program include GIS mapping of breeding areas, larval and adult collections, and fieldwork evaluations leading to better water management. West Nile virus and Eastern Equine Encephalitis have been active in Norfolk County over the past several years which has resulted in an expansion of the surveillance program in collaboration with the Massachusetts Department of Public Health (MDPH), State Laboratory Institute. MDPH has requested that the Norfolk County Mosquito Control Project expand mosquito surveillance across the county for the purpose of detecting viruses in collected mosquitoes as an early warning system for the residents of the county. Considerable manpower has been reallocated to these efforts, which is not reflected in this report. All mosquito eggs need water to hatch and to sustain larval growth.

Water Management Activities: An important component of our IPM approach is the management of shallow, standing, stagnant water, and the maintenance of existing flow systems which if neglected can contribute to mosquito breeding. Site visits, pre and post monitoring, photographic documentation, survey measurements, flagging, accessing assessors information, maintenance of paperwork and electronic forms, communication with and/or meeting on site with residents, town/state/federal officials and maintaining regulatory compliance are all important aspects of this program. In addition to normal drainage system maintenance, Project personnel advise residents on removal of water holding artificial containers on their property for the purpose of eliminating potential West Nile virus mosquito breeding habitat.

Drainage ditches checked/cleaned	7,675 feet	Culverts checked /cleaned	22 culverts
Intensive Hand Cleaning*/Brush Cut	2,115 feet	Mechanized Cleaning	1,980 feet

* Combination of brush cutting and clearing of severely degraded drainage systems or streams by hand

Larval Control: Treatment of mosquito larvae during aquatic development is the next most effective control effort. These applications were conducted after devoting many man hours to collecting larval data which is used for targeting purposes as well as for determining efficacy of these applications. The products used during these applications were Bti (Bacillus thuringiensis israelensis) and Methoprene.

Aerial larvicide applications	376.77 acres
Larval control - briquette & granular applications by hand	5.82 acres
Rain Basin treatments – briquettes by hand (West Nile virus control)	974 basins

Adult Control: The suppression of flying adult mosquitoes becomes necessary when they are numerous, annoying, and/or threaten public health. These applications are conducted based on residential complaints as well as by analyzing adult mosquito population data collected from light traps. Additional applications may have occurred following identification of mosquito born viruses such as West Nile virus and Eastern Equine Encephalitis. The product used during these applications was Sumithrin.

Adult control aerosol applications from trucks	4,218 acres

TOWN OFFICIALS

ELECTED

Assessors
Thomas P. Colarusso
Kevin J. Foley
Damon Borrelli

Board of Health
Peter Stephen Connolly, M.D.
Edward V. Cosgrove, Ph.D.
Stephen K. Epstein

Commissioners of Trust Funds
Patricia Falcao
Joseph P. Scalia
Heydon David Traub (elected 4/13/10)

Constables
Paul F. Hunt
Charles G. Wright

Housing Authority
William DeBear (elected 4/13/10)
Reginald Foster (elected 4/13/10)
Cheryl Gosmon
Peter J. Pingatore (elected 4/13/10)
Sheila K. Pransky (resigned 4/1/10)
Robert Stegman (State Appointee)

Moderator
Michael K. Fee

Park and Recreation Commission
Cynthia J. Chaston
Christopher R. Dollase (resigned 4/13/10)
Thomas M. Jacob
Brian Nadler
Michael J. Retzky (elected 4/13/10)
Philip V. Robey

Planning Board
Bruce T. Eisenhut
Martin Jacobs
Jeanne S. McKnight
Ronald W. Ruth
Sam Bass Warner

School Committee
Joseph P. Barnes
Connie Barr
Heidi C. Black
Marianne B. Cooley
Michael Greis
John O'Leary
William J. Paulson

Selectmen
John A. Bulian
Denise C. Garlick
Maurice P. Handel
Daniel P. Matthews
Gerald A. Wasserman

Town Clerk
Theodora K. Eaton

Trustees of Memorial Park
Dave DiCicco
John Gallello
Charles J. Mangine
Joseph J. McSweeney
Ron Sockol

Trustees of Public Library
Lois C. Bacon
Rose Doherty
Thomas M. Harkins
Margaret Pantridge
Sally B. Powers
Gregory John Shesko
Lois Sockol

APPOINTED BY THE BOARD OF SELECTMEN

Town Manager
Kate Fitzpatrick

Town Counsel
David S. Tobin

Ad Hoc Insurance Advisory Committee
Richard Davis
David Davison (ex officio)
Niels H. Fischer
Albert H. Shapiro
Paul Winnick

Board of Appeals
Gregory J. Condon
Peter Friedenberg
Howard S. Goldman
Jon D. Schneider
Jonathan D. Tamkin

Cable Television / Advisory Committee
John Fountain
Michael Greis
Tom Loughran
Michael J. Riley
Jonathan D. Tamkin

Commission on Disabilities
Susan Crowell
Debbi Heller
Bruce A. Howell (appointed 9/22/09)
Jeanie Martin
Karen Peirce
Elaine Saunders
Patrice Snellings (associate member)
Andy Wise
Colin (Dale) T. Wise

Conservation Commission
Paul Alpert
Janet Bernardo
Marsha Salett
Carl Shapiro
Sharon Soltzberg
Dawn Stolfi Stalenhoef
Lisa Standley

Cultural Council
Abby Cheng
Sally Dempsey
Claire Dee Ecsedy
Sheryl Edsall
Lisha Goldberg
Kathleen Leahy
Cynthia Lingley
Claire Messing
Louise Miller
Ann Munstedt
Kathleen Rowe
Suzanne Saevitz
Hallie Sammartino
Robert Whitten, IV

Council of Economic Advisors
Glen Cammarano
Jack Cogswell
Jay Doherty
Denise C. Garlick
Maurice P. Handel
Bob Hentschel
Timothy Kickham
Mark E. Silverman
Matt Talcoff

Golf Course Advisory Committee
Jonathan Bean (resigned 4/27/10)
Roy Cramer
Jane Howard
Michael Mahoney
Erik Pedersen (appointed 9/22/09)
Jon Schneider
Richard M. Reilly

Historical Commission
Carol J. Boulris
John H. Cogswell
Gloria P. Greis
Robert D. Hall, Jr.
Richard C. Hardy
Joel H. Lebow
Sandra Tobin

Human Rights Committee
Christopher A. Baker
Paul F. Dellaripa
Marjorie Lynne Freundlich
Cynthia Ganung (appointed 9/22/09)
Liora Harari
Mike Vaughn
Sandra Walters

Local Emergency Planning Committee
Janice Berns
Paul Buckley
Jim Alessandroni
Bill Arsenault
Seymour Bigman
Kevin Burke
Tom Campbell

Donna Carmichael
Christopher Coleman
Walter Collins
Al Delulio
Mike Fahey
Kate Fitzpatrick
Wolfgang Floitgraf
John D. Fountain
Barbara Flynn
Jamie McWilliam
Eugene Giromini
Alan Glou
Eliza Gregory
Sheila Hamwey
Caley P. Heckman
Jennifer Hitt
Natasha Glusco
John Jackson
John Kraemer
Chip Laffey
Ken LeClair
David Levine
Kathy Lewis
Robert Lewis
Roger MacDonald
Heather MacKay
Joe Mackinnon
Marc Mandel
Ann Martello
Nick Martin
Corey McNulty
Richard Merson
John O'Brien
Robert Osgood
Susan Pacheco
Karen Peirce
Mike Schwinden
Mimi Stamer
Kevin G. Trottier
Annemarie Walsh

Needham Community Television Development Corporation (NCTDC)
Robert Boder
John Fountain
Arnold M. Goldstein
Michael Greis
Tom Loughran
Michael Riley
Robert Stegman
Jonathan Tamkin

Needham Community Revitalization Fund Committee
Carol deLemos
Morris Dettman
Paul Good
Timothy Kickham
MaryRuth Perras

Registrars of Voters
John W. Day
Barbara B. Doyle
Theodora K. Eaton (ex officio)
Mary J. McCarthy

Senior Center Exploratory Committee
Matthew Borrelli
Marianne Cooley
Lawrence Cummings
Carol deLemos
Denise Garlick
Maurice Handel (appointed 6/24/10)
James Healy
Jay Kaplan
Lianne Relich
Colleen Schaller
Mary Elizabeth Weadock

Solid Waste & Recycling Advisory Committee
William Connors
Albert Cooley (appointed 4/6/10)
Jeffrey Heller
Pralay Som
Irwin Silverstein

Taxation Aid Committee
Elizabeth Handler
Patricia Harris
Thomas J. Mulhern
Helen Newton
Evelyn Poness (ex officio)

Technology Advisory Board
Linda Conneely (ex officio)
David Davison (ex officio)
Wade Davis
Thomas Keating
Ann Gulati (ex officio)
Steven B. Handler
Joanne Kossuth (non-voting Tech Advisor)
Roger MacDonald (ex officio)
Michael Mathias (appointed 9/22/09)
Carl Rubin

Town Hall Display Committee
Helen Newton
Fay Remnitz

Traffic Management Advisory Committee
David Callaghan
Anthony DelGaizo
Paul Gordon (resigned 4/14/10)
Lt. John Kraemer
Richard Merson (appointed 7/21/09)
Margaret Murphy (resigned 12/7/09)
Meredith Page
Glen Schneider (appointed 3/9/10)
Sarah Smith (appointed 3/9/10)
Thomas Stokes
Rebecca Turner

Water and Sewer Rate Structure Committee
John P. Cosgrove, Jr.
Tom Loughran
Nick Renzulli
John Tallarico

APPOINTED BY THE MODERATOR

Finance Committee
Matthew Borrelli
John Connelly
Richard S. Creem
Richard Lunetta
Richard Reilly
Steven M. Rosenstock
Michael A. Taggart
Lisa Zappala
Richard Zimbone

Personnel Board
John Dennis
Patricia A. Forde
Joseph Herlihy
Vivian Hsu
Richard Lunetta

OTHER APPOINTED BOARDS
(Appointing Authority)

Community Preservation Committee
Janet Bernardo *(Conservation Commission)*
Carol Boulris *(Historical Commission)*
John Comando *(Board of Selectmen)*
Bruce T. Eisenhut *(Planning Board)*
Reginald Foster *(Housing Authority) (appointed 4/1/10)*
Mark Gluesing *(Moderator)*
Jane Howard *(Board of Selectmen)*
Brian Nadler *(Park & Recreation)*
Sheila Pransky *(Housing Authority) (resigned 4/1/10)*
Paul A. Siegenthaler *(Moderator)*

Council on Aging
Scott Brightman (appointed 9/22/09)
Roma Jean Brown
Carol deLemos
James Q. Dolan
Daniel Goldberg
Risa Greendlinger
Susanne Hughes
Andrea Rae
Colleen Schaller
Derrek Shulman
Nina Silverstein
Mary Elizabeth Weadock

Contributory Retirement Board
Kate Fitzpatrick
John P. Krawiecki, by vote of employees and retirees
Robert Mearls, by members of the Retirement Board
Evelyn M. Poness
Thomas A. Welch, II, by vote of employees and retirees

Design Review Board
Eugene R. Bolinger *(Planning Board)*
Mark Gluesing *(Board of Selectmen)*
Richard M. Reilly, Jr. (alternate) *(Board of Selectmen)*
Deborah Robinson *(Planning Board)*
Stephen Tanner *(Planning Board)*
Nancy Wright *(Board of Selectmen)*

Future School Needs Committee
Heidi Black *(Parent Teacher Council)*
David P. Coelho *(Board of Selectmen)*
Marianne Cooley *(School Committee)*
Ann DerMarderosian *(Finance Committee)*
James Lamenzo *(Moderator)*
Marjorie Margolis *(Moderator)*
Mary Riddell *(League of Women Voters)*
Roger Toran *(Planning Board)*

Permanent Public Building Committee
(Mixed appointing authority for all)
Joseph Carroll
Stuart Chandler
John J. Keene, Jr.
George Kent
Steven Popper, Dir. Constr. & Renovation
Mark H. Presson
Paul Salamone
Irwin Silverstein

Transportation Committee
Duncan Allen *(Board of Selectmen)*
Richard Creem *(Board of Selectmen)*
Linda Hoard *(Planning Board)*
Jane A. Howard *(Moderator)*
Steven McKnight *(Planning)*
Lida Harkins *(Ex-Officio)*
Denise Garlick *(Ex-Officio eff. Jan 2010)*

Youth Commission
Ariana Chae *(Supt Schools – student)*
Ronnie Haas *(Moderator)*
Jessica Hoguet *(Park & Recreation)*
Doug Levy *(School Committee)*
Cathy Lunetta *(Finance Committee)*
Danielle Penny *(Supt Schools – student)*
Vincent Springer *(Police Dept)*
Debbie Winnick *(Board of Selectmen)*

APPOINTED BY TOWN MANAGER

Animal Control Officer
Danielle Landry

Assistant Director of Public Works
Robert Lewis (appointed 8/30/09)

Assistant Town Manager/Finance
David Davison

Assistant Town Manager/Personnel
Christopher Coleman

Director of Emergency Management
Paul F. Buckley, Jr.

Director of MIS
Roger S. MacDonald

Director of Public Works
Richard P. Merson

District Director of Veterans' Services
Veterans' Burial Agent
Veterans' Graves Officer
John J. Logan, Jr. (retired 4/30/10)

Fire Chief / Superintendent of Fire Alarms/Forest Warden
Paul F. Buckley

Inspector of Buildings
Daniel P. Walsh

Inspector of Plumbing and Gas
William Kinsman

Inspector of Wiring
Scott Chisholm

Police Chief / Keeper of the Lockup
Thomas J. Leary

Sealer of Weights ands Measures
John Horgan

Supervisor, Garage & Equipment
Stephen J. Hawes

Superintendent, Highway
Rhainhardt Hoyland

Superintendent, Parks /Forestry Tree Warden
Lance Remsen (retired 4/3/10)

Superintendent, Water/Sewer
Vacant

Town Accountant
Michelle Vaillancourt

Town Engineer
Anthony Del Gaizo

Treasurer and Tax Collector
Evelyn M. Poness

Administrative Assessor
Hoyt Davis

Assistant Town Clerk
Helen Atkinson

Director of Public Facilities - Construction
Steven Popper

Director of Public Facilities - Operations
Chip Laffey

Director of Public Health
Janice Berns

Director of Youth Services
Jon Mattleman

Environmental Health Agent
Tara Gurge

Executive Director, Council on Aging
Jamie Brenner Gutner

Library Director
Ann MacFate

Planning Director
Lee Newman

Park and Recreation Director
Patricia M. Carey

APPOINTED BY ELECTED OR APPOINTED BOARDS

Executive Director, Needham Housing Authority
Pamela Clark Allen

Executive Secretary to Finance Committee
Louise Mizgerd (appointed 2/10/10)

Superintendent of Schools
Daniel E. Gutekanst

FISCAL YEAR 2010 TOWN MEETING MEMBERS

At Large 2011

Constance S Barr
John A. Bulian
Thomas P. Colarusso
Peter Stephen Connelly
David C. DiCicco
Rose A. Doherty
Theodora K. Eaton
Michael K. Fee
Denise C. Garlick
Maurice Handel
Daniel P. Matthews
Philip V. Robey
Ronald W. Ruth
Gerald A. Wasserman

Precinct A

2011
Michael A. Cerundolo
Richard S. Creem
John D. Genova
Donald B. Gratz
Karen N. Price
Louise I. Schneider
Irwin Silverstein
Nina Silverstein
2012
Erik J. Bailey
Scott D. Butchart
Cheryl Gosmon
Walter D. Herrick
Leslie A. Kalish
Mary E. Keane-Hazzard
Norman F. O'Brien, Jr.
Nicholas P. Sterling
2013
Alan J. Davidson
Alan S. Fanger
Lee Garf
Christopher A. Maxwell
Rachel B. Miller
Elizabeth M. Sargent
Sylvia Shuman
John R. Wallace

Precinct B

2011
Deborah H. Anastas
William G. Doyle
Cathy M. Freedberg
Scott McConchie
Glenn S. Orenstein
Gerald C. Rovner
Sarah Ann Toran
2012
Damon J. Borrelli
John J. Frankenthaler
David C. Harris
Thomas M. Jacob
Mindy A. Merow Rubin
Kevin T. Pendergast
Steven Rosenstock
2013
George Baierlein
Richard M. Freedberg
Mark Goldberg
James G. Healy
Richard B. Moody
Kim Marie Nicols
Caroline W. Sabin

Precinct C

2011
Paul S. Alpert
Peter A. Alpert
Jan D. Campbell
Mark J. Gluesing
James D. Masterman
Claire Patricia Messing
Sandra Balzer Tobin
Adalaide C. Young
2012
Russell S. Broad, Jr.
Sharyn Areano Greenstein
John H. Haslip
Andrea Longo-Carter
Louise L. Miller
Sheila G. Pransky
Paul B. Tillotson
Lisa W. Zappala
2013
Joseph Barnes
Bruce S. Barnett
Scott M. Brightman
William H. Dugan, Jr.
Lois R. Goldberg
Joel H. Lebow
Allegra W. Lowitt
Caterina Bonadio O'Connor

Precinct D

2011
Kathryn L. D'Addesio
Roy A. Cramer
Jill S. Daly
Kevin J. Daly
Ann Dermarderosian
Roger B. Hunt
Gregory John Shesko
Ralph A. Toran
2012
Holly Anne Clarke
Cynthia Conturie
David R. Cox
Christopher R. Dollase
Richard S. Mann
Aaron M. Pressman
David J. Sexton
Madeline Ann Wolfield
2013
Heidi C. Black
Barry Coffman
Bruce T. Eisenhut
Reginald C. Foster
Joshua W. Levy
Kathleen M. Lewis
Thomas F. Soisson
Arthur Walitt

Precinct E

2011

Constance S. Barr
Ann M. Cosgrove
Linda J. George
Jane A. Howard
Ronald W. Ruth
William J. Supple
Sean C. Sweeney
Michael R. Tedoldi

2012

Michelle S. Ardini
Theodore M. Crowell
Lawrence R. Cummings
Paul J. Durda
Kurt M. Mullen
Ford H. Peckham
Philip V. Robey
Paul A. Siegenthaler

2013

Cynthia J. Chaston
Carol A. Fachetti
Irene M. Francesconi
Linda J. Novak
Maryruth Perras
Julie E. Stevens
Martin L. B. Walter
Sam Bass Warner

Precinct F

2011

Gilbert W. Cox, Jr.
Gail E. Davis
Richard W. Davis
John F. Milligan
Michael L. Niden
James Hugh Powers
Deborah S. Winnick
William A. Zoppo

2012

Matthew D. Borrelli
Lawrence J. Cohen
Alexander R. Garlick
Jeffrey D. Heller
Mary Anne MacMahon
Michael McKay
Brian S. Nadler
William J. Okerman

2013

Alison S. Borrelli
Stephen L. Dornbusch
Carl Goldstein
Richard G. Lyons
Steven Markman
Carolyn R. McIver
Jeanne S. McKnight
Jennifer S. Sexton

Precinct G

2011

Susan W. Abbott
Patricia B. Buckley
Fran Gallagher
Kathleen J. O'Keeffe
Jill E. Owens
Barbara K. Popper
Kathleen D. Robey
Susan Welby

2012

Paul H. Attridge
Peter W. Beacham, Jr.
William F. Connors
Michael J. Crawford
Pamela C. Freedman
Thomas M. Harkins
Charlotte B. Sidell
Peter B. Smulowitz

2013

Paula R. Callanan
Richard DeMeis
Fredie D. Kay
Jane O. Johnson
Maureen T. McCaffrey
Craig Scholl
Timothy P. Tierney

Precinct H

2011

Heinz R. Brinkhaus
Robert Y. Larsen
Marjorie M. Margolis
Nancy E. McCarthy
Martha M. McMahon
Paul T. Milligan
Jeffrey S. Shapiro
Joan S. Smith

2012

Julia Satti Cosentino
M. Patricia Cruickshank
Kevin J. Foley
Paul M. Gordon
Elizabeth P. Handler
Jeffrey Kristeller
Lois F. Sockol
Harmony H. Wu

2013

John E. Comando
Richard B. Dagen
Michael Diener
Michael C. Kardok
Laura London
Richard J. Savage Jr
Ron Sockol
Richard A. Zimbone

Precinct I

2011

Paul F. Denver
David Ecsedy
Thomas H Hannigan, Jr.
John P. O'Leary
Paul Robey III
David Paul Supple
Maura O. Walsh
Kathleen D. Whitney

2012

Elaine M. Becker
Joel S. Golden
Wallace W. Johnston
Stephen C. Kagan
Peter J. Pingitore
Nicholas S. Renzulli
Leslie Ann Renzulli
Paul V. Riley
June C. Seraydar

2013

John P. Connelly
Peter Stephen Connolly

Claire Dee Ecsedy
David J. Escalante
Thomas W. Higgins
Jill C. Kahn-Boesel
Lorraine M. Murphy
Nancy E. Sexton
Rachel Ann Weinstock

Precinct J

2011

Laura A. Brooks
Maria E. DeLuzio
William R. Dermody
Leigh M. Doukas
Barbara J. Downs
Michael J. Greis
Betsy M. Tedoldi
Rebecca C. Turner

2012

James S. Bonasia
Stuart B. Chandler
George C. Doukas
Caroline B. Edge
Marcia C. Mather
Michael M. Mathias
Anne M. Murphy
Jane B. Murphy

2013

Catherine J. Barker
Marianne B. Cooley
Robert E. Deutsch
Robert A. Downs
George F. Kent
Donna M Mullin
Sara Orozco
Paul G. Smith

FY 2010 TOWN OF NEEDHAM RETIREE INFORMATION

RETIREMENTS	DEPARTMENT	YEARS OF SERVICE
Theresa Cossette	Public Works	11.750
Joan Cummings	Public Works	21.833
Marion Daley	School	13.417
Richard Hooper	Public Works	12.917
Gloria Krueger	School	28.750
Nancy Lambert	School	14.000
Herbert Morin	Public Facilities	10.917
Jerome Mullins	Police	39.667
Patricia Nash	Police	18.583
Robert Papetti	Fire	41.750
Gayle Pinshaw	School	10.667
Lance Remsen	Public Works	39.083
Paul Sammarco	Police	35.083
Leona Simonelli	Town	20.083
Justine Weisman	Public Works	19.000

IN MEMORIAM

NAME	DEPARTMENT	YEARS OF SERVICE
Katherine Buchanan	Hospital	13.417
Pearl Chamberlain	Hospital	13.167
Joseph Donovan	Hospital	11.667
James Driggs	Police	25.667
Stanley Duvall	Police	29.083
William Evans	Public Facilities	17.833
Patricia Feeney	Library	13.833
Dorothy Fitzgerald	School	11.750
Patricia Foppiano	Hospital	13.083
Dorothy Gurevich	Public Works	21.167
David Greenwood	Public Works	14.000
Joseph Hagan	Public Works	19.917
Frederick Harris	School	30.000
Russell Hering	Fire	39.083
Wallace Kent	Public Facilities	15.667
Anne Longley	School	14.000
Dorothy Manning	Town	23.417
Roy Nelson	Public Works	11.750
Lawrence Nigro	Public Works	36.750
Emma O'Brien	Hospital	9.917
Francis Shilo	Public Works	30.667
Phyllis Sugrue	School	17.853
Nancy Wilder	Hospital	16.000

APPENDICES

Town of Needham
General Fund
Balance Sheet
Year Ended June 30, 2010

		General
ASSETS		
Cash and short-term investments	$	6,287,377
Investments	$	13,164,402
Receivables:		
Property taxes	$	2,716,314
Excises	$	479,314
Departmental	$	690,451
Intergovernmental	$	9,689,961
Betterments	$	-
Other	$	21,121
Other assets	$	-
Total Assets	**$**	**33,048,940**
LIABILITIES		
Warrants and accounts payable	$	1,851,380
Deferred revenue	$	13,513,155
Accrued liabilities	$	3,091,656
Due to other Governments	$	-
Retainage payable	$	-
Refunds payable	$	328,930
Anticipation notes payable	$	-
Other liabilities	$	113,836
Total Liabilities	**$**	**18,898,957**
FUND BALANCES		
Reserved for encumbrances	$	3,047,136
Reserved for other specific purposes	$	770,413
Reserved for expenditures	$	4,147,716
Unreserved:		
Undesignated	$	6,184,718
Total Fund Balance	**$**	**14,149,983**
Total Liabilities and Fund Balance	**$**	**33,048,940**

Town of Needham
Enterprise Funds
Statement of Net Assets
Year Ended June 30, 2010

	RTS	Sewer	Water
ASSETS			
Current Assets:			
Cash and short-term investments	$ 1,305,215	$ 5,148,875	$ 4,337,592
Receivables	$ 127,644	$ 2,348,458	$ 1,858,054
Other current assets	$ 447	$ -	$ 316,143
Total Current Assets	$ 1,433,306	$ 7,497,333	$ 6,511,789
Noncurrent Assets:			
Land and construction in progress	$ 5,007,443	$ 1,297,716	$ 1,531,781
Other capital assets, net of accumulated depreciation	$ 1,756,297	$ 16,746,366	$ 27,762,707
Total Noncurrent Assets	$ 6,763,740	$ 18,044,082	$ 29,294,488
Total Assets	**$ 8,197,046**	**$ 25,541,415**	**$ 35,806,277**
LIABILITIES			
Current Liabilities:			
Accounts payable	$ 174,287	$ 261,439	$ 112,845
Accrued payroll	$ 17,391	$ 12,433	$ 31,956
Accrued liabilities	$ -	$ 30,762	$ 35,548
Retainage payable	$ -	$ 36,767	$ -
Refunds Payable	$ 32,048	$ 70,105	$ 3,759
Notes payable	$ -	$ -	$ 716,361
Other liabilities	$ -	$ -	$ -
Current portion of long-term liabilities:			
Bonds payable	$ 95,000	$ 841,118	$ 988,160
Compensated absences	$ 35,391	$ 38,200	$ 26,761
Total current liabilities	$ 354,117	$ 1,290,824	$ 1,915,390
Noncurrent Liabilities			
Bonds payable, net of current portion	$ 80,000	$ 6,057,860	$ 6,323,731
Total Liabilities	**$ 434,117**	**$ 7,348,684**	**$ 8,239,121**
NET ASSETS			
Invested in capital assets, net of related debt	$ 6,763,740	$ 11,956,729	$ 21,413,904
Unrestricted	$ 999,189	$ 6,236,002	$ 6,153,252
Total Net Assets	**$ 7,762,929**	**$ 18,192,731**	**$ 27,567,156**

Town of Needham
General Fund
Statement of Budget Appropriations and Expenditures
Year Ended June 30, 2010

Description	Annual Town Meeting Appropriations	Special Town Meeting Appropriations	Finance Committee and Town Manager Approved Transfers	Total Available for Expenditure	Disbursements	Encumbrances	Total Expenditures	Unexpended Balance
Town Wide Expense	$29,331,738	($358,943)	($1,130,762)	$27,842,033	($27,167,806)	($74,681)	($27,242,487)	$599,546
General Government	$3,476,238		$138,238	$3,614,476	($3,380,781)	($132,761)	($3,513,542)	$100,934
Land Use & Development	$326,923		$8,742	$335,665	($292,415)	($7,975)	($300,390)	$35,275
Public Safety	$11,434,417		$268,643	$11,703,060	($11,270,573)	($41,772)	($11,312,345)	$390,715
Education	$45,818,618			$45,818,618	($44,123,910)	($1,492,415)	($45,616,325)	$202,293
Public Works	$5,385,618		$523,785	$5,909,403	($5,284,057)	($326,424)	($5,610,481)	$298,922
Public Facilities	$7,734,532	($375,285)	$143,245	$7,502,492	($6,514,005)	($442,737)	($6,956,742)	$545,750
Community Services	$2,861,110		$48,109	$2,909,219	($2,819,709)	($20,832)	($2,840,541)	$68,678
Total	**$106,369,194**	**($734,228)**		**$105,634,966**	**($100,853,256)**	**($2,539,597)**	**($103,392,853)**	**$2,242,113**
Town Wide Expenses								
1 Retirement	$89,000			$89,000	($49,737)		($49,737)	$39,263
2 Retirement Contributory System	$4,271,094			$4,271,094	($4,181,828)		($4,181,828)	$89,266
3 Health Insurance	$8,867,300			$8,867,300	($8,659,377)	($11,064)	($8,670,441)	$196,859
4 Insurance Liability Fund	$3,446,556			$3,446,556	($3,446,556)		($3,446,556)	
5 Unemployment Compensation	$92,000			$92,000	($73,284)	($18,442)	($91,726)	$274
6 Debt Service	$9,886,980	$56,957		$9,943,937	($9,943,218)		($9,943,218)	$719
7 Worker's Compensation	$385,000			$385,000	($385,000)		($385,000)	
8 Property Self Insurance	$525,000			$525,000	($428,806)	($45,175)	($473,981)	$51,019
9 Performance Pay Pool*	$512,300		($503,225)	$9,075				$9,075
10 Reserve Fund*	$1,256,508	($415,900)	($627,537)	$213,071				$213,071
Town Wide	$29,331,738	($358,943)	($1,130,762)	$27,842,033	($27,167,806)	($74,681)	($27,242,487)	$599,546
* Direct expenditure is not allowed, only transfers to other budget lines.								
Board of Selectmen & Town Manager								
11A Salary & Wages	$611,543		$18,855	$630,398	($624,033)		($624,033)	$6,365
11B Expenses	$166,450			$166,450	($117,636)	($48,100)	($165,736)	$714
Total	$777,993		$18,855	$796,848	($741,669)	($48,100)	($789,769)	$7,079
Town Clerk & Board of Registrars								
12A Salary & Wages	$258,719		$4,362	$263,081	($251,541)		($251,541)	$11,540
12B Expenses	$33,980		$5,133	$39,113	($29,748)	($2,669)	($32,417)	$6,696
Total	$292,699		$9,495	$302,194	($281,289)	($2,669)	($283,958)	$18,236
Town Counsel								
13A Salary & Wages	$66,989		$1,675	$68,664	($68,645)		($68,645)	$19
13B Expenses	$193,500		$86,000	$279,500	($277,758)	($1,429)	($279,187)	$313
Total	$260,489		$87,675	$348,164	**($346,403)**	($1,429)	($347,832)	$332

Town of Needham
General Fund
Statement of Budget Appropriations and Expenditures
Year Ended June 30, 2010

Description	Annual Town Meeting Appropriations	Special Town Meeting Appropriations	Finance Committee and Town Manager Approved Transfers	Total Available for Expenditure	Disbursements	Encumbrances	Total Expenditures	Unexpended Balance
Personnel Board								
14A Salary & Wages	$1,100		$28	$1,128	($385)		($385)	$743
14B Expenses	$10,500			$10,500		($10,500)	($10,500)	
Total	$11,600		$28	$11,628	($385)	($10,500)	($10,885)	$743
Finance Department								
15A Salary & Wages	$1,350,144	($45,000)	$21,453	$1,326,597	($1,302,128)		($1,302,128)	$24,469
15B Expenses	$715,252	$45,000		$760,252	($650,446)	($70,063)	($720,509)	$39,743
15C Equipment	$37,500			$37,500	($37,265)		($37,265)	$235
Total	$2,102,896		$21,453	$2,124,349	($1,989,839)	($70,063)	($2,059,902)	$64,447
Finance Committee								
16A Salary & Wages	$29,261		$732	$29,993	($20,616)		($20,616)	$9,377
16B Expenses	$1,300			$1,300	($580)		($580)	$720
Total	$30,561		$732	$31,293	($21,196)		($21,196)	$10,097
General Government	$3,476,238		$138,238	$3,614,476	($3,380,781)	($132,761)	($3,513,542)	$100,934
Planning Board								
17A Salary & Wages	$204,227	($1,500)	$5,106	$207,833	($178,778)		($178,778)	$29,055
17B Expenses	$16,260	$1,500		$17,760	($14,625)	($3,153)	($17,778)	($18)
Total	$220,487		$5,106	$225,593	($193,403)	($3,153)	($196,556)	$29,037
Conservation Commission								
18A Salary & Wages	$69,630		$3,022	$72,652	($70,327)		($70,327)	$2,325
18B Expenses	$8,155			$8,155	($4,910)	($2,376)	($7,286)	$869
Total	$77,785		$3,022	$80,807	($75,237)	($2,376)	($77,613)	$3,194
Board of Appeals								
19A Salary & Wages	$24,563		$614	$25,177	($22,248)		($22,248)	$2,929
19B Expenses	$4,088			$4,088	($1,527)	($2,446)	($3,973)	$115
Total	$28,651		$614	$29,265	($23,775)	($2,446)	($26,221)	$3,044
Land Use & Development	$326,923		$8,742	$335,665	($292,415)	($7,975)	($300,390)	$35,275

Town of Needham
General Fund
Statement of Budget Appropriations and Expenditures
Year Ended June 30, 2010

Description	Annual Town Meeting Appropriations	Special Town Meeting Appropriations	Finance Committee and Town Manager Approved Transfers	Total Available for Expenditure	Disbursements	Encumbrances	Total Expenditures	Unexpended Balance
Police Department								
20A Salary & Wages	$4,762,651		$9,244	$4,771,895	($4,554,987)		($4,554,987)	$216,908
20B Expenses	$277,820			$277,820	($213,572)	($19,960)	($233,532)	$44,288
20C Capital	$118,900			$118,900	($95,860)		($95,860)	$23,040
Total	$5,159,371		$9,244	$5,168,615	($4,864,419)	($19,960)	($4,884,379)	$284,236
Fire Department								
21A Salary & Wages	$5,517,917		$250,622	$5,768,539	($5,768,539)		($5,768,539)	
21B Expenses	$290,415			$290,415	($194,430)	($20,815)	($215,245)	$75,170
21C Capital	$15,789			$15,789	($7,141)		($7,141)	$8,648
Total	$5,824,121		$250,622	$6,074,743	($5,970,110)	($20,815)	($5,990,925)	$83,818
Building Inspector								
22A Salary & Wages	$435,243		$8,777	$444,020	($425,690)		($425,690)	$18,330
22B Expenses	$15,682			$15,682	($10,354)	($997)	($11,351)	$4,331
Total	$450,925		$8,777	$459,702	($436,044)	($997)	($437,041)	$22,661
Public Safety	$11,434,417		$268,643	$11,703,060	($11,270,573)	($41,772)	($11,312,345)	$390,715
Minuteman Regional High School Assessment								
23 Total	$435,733			$435,733	($435,733)		($435,733)	
Needham Public Schools								
24 Total	$45,382,885			$45,382,885	($43,688,177)	($1,492,415)	($45,180,592)	$202,293
Education	$45,818,618			$45,818,618	($44,123,910)	($1,492,415)	($45,616,325)	$202,293
Department of Public Works								
25A Salary & Wages	$3,224,668		$33,381	$3,258,049	($3,183,243)		($3,183,243)	$74,806
25B Expenses	$1,387,250			$1,387,250	($1,032,356)	($214,433)	($1,246,789)	$140,461
25C Capital	$5,500			$5,500	($5,500)		($5,500)	
25D Snow and Ice	$200,000		$490,404	$690,404	($690,404)		($690,404)	
Total	$4,817,418		$523,785	$5,341,203	($4,911,503)	($214,433)	($5,125,936)	$215,267
Municipal Parking Program								
26 Total	$282,900			$282,900	($218,478)	($44,105)	($262,583)	$20,317

Town of Needham
General Fund
Statement of Budget Appropriations and Expenditures
Year Ended June 30, 2010

Description	Annual Town Meeting Appropriations	Special Town Meeting Appropriations	Finance Committee and Town Manager Approved Transfers	Total Available for Expenditure	Disbursements	Encumbrances	Total Expenditures	Unexpended Balance
Municipal Street Lighting Program								
27 Total	$285,300			$285,300	($154,076)	($67,886)	($221,962)	$63,338
Public Works	$5,385,618		$523,785	$5,909,403	($5,284,057)	($326,424)	($5,610,481)	$298,922
Public Facilities								
28A Salary & Wages	$2,732,256		$143,245	$2,875,501	($2,796,956)		($2,796,956)	$78,545
28B Expenses	$5,002,276	($375,285)		$4,626,991	($3,717,049)	($442,737)	($4,159,786)	$467,205
28C Capital								
Total	$7,734,532	($375,285)	$143,245	$7,502,492	($6,514,005)	($442,737)	($6,956,742)	$545,750
Public Facilities	$7,734,532	($375,285)	$143,245	$7,502,492	($6,514,005)	($442,737)	($6,956,742)	$545,750
Board of Health								
29A Salary & Wages	$372,490		$4,918	$377,408	($370,739)		($370,739)	$6,669
29B Expenses	$74,355			$74,355	($70,007)	($4,243)	($74,250)	$105
Total	$446,845		$4,918	$451,763	($440,746)	($4,243)	($444,989)	$6,774
Diversified Community Social Services								
30A Salary & Wages	$515,937		$9,456	$525,393	($498,836)		($498,836)	$26,557
30B Expenses	$39,670			$39,670	($37,221)	($517)	($37,738)	$1,932
Total	$555,607		$9,456	$565,063	($536,057)	($517)	($536,574)	$28,489
Commission on Disabilities								
31A Salary & Wages								
31B Expenses	$550			$550	($123)		($123)	$427
Total	$550			$550	($123)		($123)	$427
Historical Commission								
32A Salary & Wages								
32B Expenses	$1,050			$1,050	($1,033)		($1,033)	$17
Total	$1,050			$1,050	($1,033)		($1,033)	$17
Needham Public Library								
33A Salary & Wages	$1,049,991		$25,023	$1,075,014	($1,058,491)		($1,058,491)	$16,523
33B Expenses	$263,012			$263,012	($254,779)	($7,736)	($262,515)	$497
Total	$1,313,003		$25,023	$1,338,026	($1,313,270)	($7,736)	($1,321,006)	$17,020

Town of Needham
General Fund
Statement of Budget Appropriations and Expenditures
Year Ended June 30, 2010

Description	Annual Town Meeting Appropriations	Special Town Meeting Appropriations	Finance Committee and Town Manager Approved Transfers	Total Available for Expenditure	Disbursements	Encumbrances	Total Expenditures	Unexpended Balance
Park and Recreation Department								
34A Salary & Wages	$432,430		$8,712	$441,142	($429,489)		($429,489)	$11,653
34A Expenses	$110,875			$110,875	($98,855)	($8,336)	($107,191)	$3,684
Total	$543,305		$8,712	$552,017	($528,344)	($8,336)	($536,680)	$15,337
Memorial Park								
35A Salary & Wages								
35B Expenses	$750			$750	($136)		($136)	$614
Total	$750			$750	($136)		($136)	$614
Community Services	$2,861,110		$48,109	$2,909,219	($2,819,709)	($20,832)	($2,840,541)	$68,678
Department Budgets	$77,037,456	($375,285)	$1,130,762	$77,792,933	($73,685,450)	($2,464,916)	($76,150,366)	$1,642,567
Total Operating Budget	$106,369,194	($734,228)		$105,634,966	($100,853,256)	($2,539,597)	($103,392,853)	$2,242,113

Town of Needham
RTS Enterprise Fund
Statement of Budget Appropriations and Expenditures
Year Ended June 30, 2010

	Description	Annual Town Meeting Appropriations	Special Town Meeting Appropriations	Finance Committee and Town Manager Approved Transfers	Total Available for Expenditure	Disbursements	Encumbrances	Total Expenditures	Unexpended Balance
101A	Salaries	$641,561			$641,561	($624,377)		($624,377)	$17,184
101B	Expenses	$1,118,567			$1,118,567	($1,018,672)	($51,451)	($1,070,123)	$48,444
101C	Capital Outlay	$58,000			$58,000	($39,209)		($39,209)	$18,791
101D	Debt Service	$150,000			$150,000	($149,051)		($149,051)	$949
102	Reserve Fund*	$45,000			$45,000				$45,000
Total		**$2,013,128**			**$2,013,128**	**($1,831,309)**	**($51,451)**	**($1,882,760)**	**$130,368**

* Direct expenditure is not allowed, only transfers to other budget lines.

Town of Needham
Sewer Enterprise Fund
Statement of Budget Appropriations and Expenditures
Year Ended June 30, 2010

	Description	Annual Town Meeting Appropriations	Special Town Meeting Appropriations	Finance Committee and Town Manager Approved Transfers	Total Available for Expenditure	Disbursements	Encumbrances	Total Expenditures	Unexpended Balance
201A	Salaries	$599,718	$50,000	$35,000	$684,718	($658,119)		($658,119)	$26,599
201B	Expenses	$267,547	$99,000		$366,547	($224,135)	($57,400)	($281,535)	$85,012
201C	Capital Outlay	$39,000	$45,000		$84,000		($72,000)	($72,000)	$12,000
201D	MWRA Assessment	$5,095,980			$5,095,980	($5,028,493)		($5,028,493)	$67,487
201E	Debt Service	$1,200,000			$1,200,000	($1,192,470)		($1,192,470)	$7,530
202	Reserve Fund*	$35,000		($35,000)					
Total		**$7,237,245**	**$194,000**		**$7,431,245**	**($7,103,217)**	**($129,400)**	**($7,232,617)**	**$198,628**

* Direct expenditure is not allowed, only transfers to other budget lines.

Town of Needham
Water Enterprise Fund
Statement of Budget Appropriations and Expenditures
Year Ended June 30, 2010

	Description	Annual Town Meeting Appropriations	Special Town Meeting Appropriations	Finance Committee and Town Manager Approved Transfers	Total Available for Expenditure	Disbursements	Encumbrances	Total Expenditures	Unexpended Balance
301A	Salaries	$1,001,824			$1,001,824	($909,094)		($909,094)	$92,730
301B	Expenses	$1,068,621			$1,068,621	($888,445)	($157,856)	($1,046,301)	$22,320
301C	Capital Outlay	$20,000			$20,000				$20,000
301D	MWRA Assessment	$427,396			$427,396	($427,332)		($427,332)	$64
301E	Debt Service	$1,500,000			$1,500,000	($1,490,309)		($1,490,309)	$9,691
302	Reserve Fund*	$75,000			$75,000				$75,000
Total		**$4,092,841**			**$4,092,841**	**($3,715,180)**	**($157,856)**	**($3,873,036)**	**$219,805**

* Direct expenditure is not allowed, only transfers to other budget lines.

Town of Needham

Trust Funds

Year Ended June 30, 2010

Fund	July 1, 2009	Receipts	Disbursements & Adjustments	June 30, 2010
Anita M. Reinke Memorial Scholarship	$9,905.74	$531.04	$200.00	$10,236.78
Catherine M. Wharton Memorial Scholarship	$2,075.63	$37.22	$2,000.00	$112.85
Centennial Football Scholarship	$1,744.37	$75.95	$500.00	$1,320.32
Charles and Bernice Siegel Memorial Fund	$218,380.11	$11,901.02	$10,000.00	$220,281.13
Class of 1979 Scholarship	$44.52	$1,014.49		$1,059.01
C. J. Cullen III Memorial Scholarship	$38,791.10	$2,266.20	$1,200.00	$39,857.30
Dana F. Burke Scholarship	$6,001.12	$514.74	$400.00	$6,115.86
De Fazio Family Memorial Scholarship	$17,431.04	$909.95	$1,000.00	$17,340.99
Derwood Newman Memorial	$41,398.04	$2,250.92		$43,648.96
Dr. Lee Allan Memorial	$2,441.19	$132.73		$2,573.92
Dwight School (Pollard School)	$30,534.59	$1,660.24		$32,194.83
Edward J. Stewart 13 Club Scholarship	$11,960.73	$631.43	$500.00	$12,092.16
Edward Kasip Scholarship	$4,451.49	$223.13	$4,577.49	$97.13
Edward Keady Memorial Scholarship	$7,638.89	$358.62	$1,500.00	$6,497.51
Elizabeth Handley	$42,699.32	$2,278.68	$2,000.00	$42,978.00
Frederick Barstow Scholarship	$309,111.71	$16,353.36	$12,000.00	$313,465.07
Frederick Harris Scholarship	$37,659.03	$2,107.62	$2,000.00	$37,766.65
George Morse Memorial Scholarship	$199,860.34	$10,753.44	$3,000.00	$207,613.78
High School Sports Endowment	$27,591.12	$1,500.20		$29,091.32
Igor Guralnik & Keith Flueckiger	$15,439.21	$688.19	$6,000.00	$10,127.40
Joan W. Swartz Memorial Scholarship	$1,458.09	$79.28		$1,537.37
John Akers	$171,375.72	$48,105.76	$6,000.00	$213,481.48
John C. Wood (High School Library)	$12,626.28	$686.52		$13,312.80
Joseph Paulini Scholarship	$1,221.65	$2,008.99	$500.00	$2,730.64
Karen Decembre Scholarship	($0.06)			($0.06)
Kyle Shapiro Scholarship	$1,322.04	$71.88	$1,376.90	$17.02
Leo F. Richards Jr. Scholarship	$5,758.05	$313.08	$250.00	$5,821.13
Mark R., Beane Memorial Scholarship	$28,043.90	$6,825.27	$1,500.00	$33,369.17
Martin Luther King Scholarship	$3,586.74	$138.29	$1,000.00	$2,725.03
Mary Ann Dolan Scholarship	$115.89	$1.85		$117.74
Minot Mac Donald (Carter School Library)	$7,378.25	$401.79		$7,780.04
Miriam Kronish Scholarship	$773.68	$42.07		$815.75
Nate Tavalone Scholarship	$6,400.07	$636.48	$400.00	$6,636.55
New Century Club Scholarship	$17,035.06	$850.60	$2,000.00	$15,885.66
Nina Pansuk Scholarship	$129,988.40	$6,954.34	$3,000.00	$133,942.74
Peter Eloranta Chemistry Award Scholarship	$10,127.35	$550.65		$10,678.00
Peter Eloranta Scholarship	$96,206.42	$5,218.92	$1,000.00	$100,425.34
Rebecca H. Perry Memorial Scholarship	$252,102.42	$13,291.55	$10,997.00	$254,396.97
Richard Jensen, Sr. Memorial Scholarship	$2,271.86	$123.53		$2,395.39
Ruth Ann B. Simmons MD Memorial Scholarship	$22,214.27	$1,657.15	$1,500.00	$22,371.42
School Permanent Donation	($424.24)			($424.24)
Stacy Neilson Memorial Fund (Soccer Team)	$1,559.38		$1,390.45	$168.93
Stanley Willox Memorial Scholarship	$871.80	$47.40		$919.20
Steven Wernick Memorial Scholarship	$65.61	$3.57		$69.18
Students Need Arts Trust Fund	$5,653.04	$307.37		$5,960.41
Timothy P. Flanagan Memorial Scholarship	$19,565.73	$1,026.02	$1,000.00	$19,591.75

Town of Needham

Trust Funds

Year Ended June 30, 2010

Fund	July 1, 2009	Receipts	Disbursements & Adjustments	June 30, 2010
Tot Greenleaf	$9,356.63	$778.49	$1,000.00	$9,135.12
walter burke	$8.58			$8.58
William G. Moseley Scholarship	$20,332.39	$1,096.07	$250.00	$21,178.46
William T. Burke Memorial Scholarship	$3,559.17	$174.61	$500.00	$3,233.78
School Trust Allocation	$2,455.41		$2,455.41	$0.00
Subtotal School	$1,858,168.87	$147,580.70	$82,997.25	$1,922,752.32
Arthur W. & Barbara S. Hatch Fund	$244,200.75	$13,156.73	$10,986.39	$246,371.09
Bosworth Library Trust Fund	$6,236.06	$339.07		$6,575.13
Charles Fredic Clifford Henderson Library 10% Trust	$97,710.37	$11,093.91		$108,804.28
Cora Proctor Thurston Fund	$12,200.31	$657.10	$165.65	$12,691.76
Helen DE M. Dunn Library Trust Fund	$660.87	$35.93		$696.80
Karl L. Nutter Library Trust Fund	$1,794.23	$97.56		$1,891.79
Laura G. Willgoose Library Trust Fund	$131,503.52	$7,023.50	$8,048.93	$130,478.09
Library Permanent Donation Fund	$63,360.19	$60,969.92	$38,162.85	$86,167.26
Lois Carley Children's Library Trust	$10,198.76	$554.54		$10,753.30
Martha Barr Library Trust Fund	$2,491.17	$135.45		$2,626.62
Myra S. Greenwood Library Trust Fund	$57,691.54	$3,136.84		$60,828.38
Roger S. Corliss Fund	$6,917.63	$362.80	$620.00	$6,660.43
William Carter Fund	$32,822.53	$1,757.26	$1,244.29	$33,335.50
William H. Wye Library Fund	$1,312.43	$71.36		$1,383.79
Library Trust Allocation	$1,509.88		$1,509.88	$0.00
Subtotal Library	$670,610.24	$99,391.97	$60,737.99	$709,264.22
Board of Health	$150.20	$8.17		$158.37
Community Revitalization Maintenance 10% Trust	$2,069.89	$856.69	$4,950.00	($2,023.42)
Community Revitalization Trust	$9,015.11	$8,885.31	$7,103.00	$10,797.42
Council on Aging Permanent Donation	$137,234.04	$7,461.77		$144,695.81
Domestic Violence Trust	$215,999.33	$11,684.08	$5,500.00	$222,183.41
Esther Lyford Trust	$8,149.57	$443.11		$8,592.68
General Trust Allocation	$1,062.98		$1,062.98	$0.00
Green Field Improvement Association Fund	$4,477.38	$243.41		$4,720.79
John B. Tolman Trust (Library/Temperance Organization)	$137,387.04	$7,172.19	$7,775.27	$136,783.96
Mary Virginia E. Hill (Animal Welfare) Fund	$10,731.49	$583.52		$11,315.01
Needham Cemetery Grand Army Lot Perpetual Care Fund	$10,051.32	$546.52		$10,597.84
Needham Military Band Inc. 2011 Fund	$22,382.48	$1,217.02		$23,599.50
Park & Recreation (Park Beautification) Fund	$12,657.35	$937.32	$7,701.69	$5,892.98
Rebecca Perry Park Trust Fund	$23,871.16	$1,297.89		$25,169.05
Robert & Marcia Carleton Memorial Trust Fund	$76,464.11	$4,157.55		$80,621.66
Robert & Marcia Carleton Pavilion Fund	$23,509.49	$1,278.27		$24,787.76
Skate Park Trust Fund	$1,080.99	$104.01		$1,185.00
Subtotal Other Funds	$696,293.93	$46,876.83	$34,092.94	$709,077.82
TOTAL	**$3,225,073.04**	**$293,849.50**	**$177,828.18**	**$3,341,094.36**

THE COMMONWEALTH OF MASSACHUSETTS
DEPARTMENT OF REVENUE
TAX RATE RECAPITULATION

FISCAL 2010

OF

NEEDHAM

City / Town / District

AX RATE SUMMARY

Total amount to be raised (from IIe)	$	134,191,732.63
Total estimated receipts and other revenue sources (from IIIe)		46,359,606.00
Tax levy (Ia minus Ib)	$	87,832,126.63

Distribution of Tax Rates and levies

LASS	(b) Levy percentage (from LA - 5)	(c) IC above times each percent in col (b)	(d) Valuation by class (from LA - 5)	(e) Tax Rates (c) / (d) x 1000	(f) Levy by class (d) x (e) / 1000
esidential	77.7848%	68,320,044.03	6,488,349,842	10.53	68,322,323.84
let of Exempt					0.00
)pen Space	0.0000%	0.00	0		0.00
ommercial	15.6264%	13,724,999.44	663,613,511	20.68	13,723,527.41
let of Exempt					0.00
ndustrial	3.0683%	2,694,953.14	130,298,600	20.68	2,694,575.05
UBTOTAL	96.4795%		7,282,261,953		84,740,426.30
ersonal	3.5205%	3,092,130.02	149,501,950	20.68	3,091,700.33
OTAL	100.0000%		7,431,763,903		87,832,126.63

MUST EQUAL 1C

oard of Assessors of **NEEDHAM**

City / Town / District

OTE : The information was Approved on 12/11/2009.

B. Davis, Director, Needham, 781-455-7507 — 12/10/2009 10:27 AM — I am signing on behalf of the Needham Board o...

ssor — Date — (Comments)

Do Not Write Below This Line --- For Department of Revenue Use Only

Reviewed By Andrew Nelson
Date : 11-DEC-09
Approved : Dennis Mountain
Director of Accounts

(Gerard D. Perry)

NEEDHAM

City / Town / District

II. Amounts to be raised

IIa. Appropriations (col.(b) through col.(e) from page 4)			$ 132,000,100.00
IIb. Other amounts to be raised			
1. Amounts certified for tax title purposes	12,500.00		
2. Debt and interest charges not included on page 4	0.00		
3. Final court judgements	0.00		
4. Total overlay deficits of prior years	0.00		
5. Total cherry sheet offsets (see cherry sheet 1-ER)	56,736.00		
6. Revenue deficits	0.00		
7. Offset receipts deficits Ch. 44, Sec. 53E	0.00		
8. Authorized Deferral of Teachers' Pay	0.00		
9. Snow and ice deficit Ch. 44, Sec. 31D	11,366.00		
10. Other (specify on separate letter)	82,000.00		
TOTAL IIb (Total lines 1 thorugh 10)		162,602.00	
IIc. State and county cherry sheet charges (C.S. 1-EC)		1,068,405.00	
IId. Allowance for abatements and exemptions (overlay)		960,625.63	
IIe. Total amount to be raised (Total IIa through IId)			$ 134,191,732.63

III. Estimated receipts and other revenue sources

IIIa. Estimated receipts - State			
1. Cherry sheet estimated receipts (C.S. 1-ER Total)	$ 7,710,750.00		
2. Massachusetts school building authority payments	745,381.00		
TOTAL IIIa		8,456,131.00	
IIIb. Estimated receipts - Local			
1. Local receipts not allocated (page 3, col(b), Line 23)	8,085,545.00		
2. Offset Receipts (Schedule A-1)	0.00		
3. Enterprise Funds (Schedule A-2)	16,232,419.00		
4. Community Preservation Funds (See Schedule A-4)	9,063,224.00		
TOTAL IIIb		33,381,188.00	
IIIc. Revenue sources appropriated for particular purposes			
1. Free cash (page 4, col.(c))	0.00		
2. Other available funds (page 4, col.(d))	1,376,871.00		
TOTAL IIIc		1,376,871.00	
IIId. Other revenue sources appropriated specifically to reduce the tax rate			
1a. Free cash..appropriated on or before June 30, 2009	3,145,416.00		
b. Free cash..appropriated on or after July 1, 2009	0.00		
2. Municipal light source	0.00		
3. Teachers' pay deferral	0.00		
4. Other source :	0.00		
TOTAL IIId		3,145,416.00	
IIIe. Total estimated receipts and other revenue sources (Total IIIa through IIId)			$ 46,359,606.00

IV. Summary of total amount to be raised and total receipts from all sources

a. Total amount to be raised (from IIe)			$ 134,191,732.63
b. Total estimated receipts and other revenue sources (from IIIe)	$ 46,359,606.00		
c. Total real and personal property tax levy (from Ic)	$ 87,832,126.63		
d. Total receipts from all sources (total IVb plus IVc)			$ 134,191,732.63

LOCAL RECEIPTS NOT ALLOCATED *

TAX RATE RECAPITULATION

NEEDHAM

City/Town/District

			(a) Actual Receipts Fiscal 2009		(b) Estimated Receipts Fiscal 2010
==>	1	MOTOR VEHICLE EXCISE	4,129,366.54		3,800,000.00
==>	2	OTHER EXCISE	284,274.00		270,000.00
==>	3	PENALTIES AND INTEREST ON TAXES AND EXCISES	270,990.82		250,000.00
==>	4	PAYMENTS IN LIEU OF TAXES	120,809.27		70,000.00
	5	CHARGES FOR SERVICES - WATER	0.00		0.00
	6	CHARGES FOR SERVICES - SEWER	0.00		0.00
	7	CHARGES FOR SERVICES - HOSPITAL	0.00		0.00
	8	CHARGES FOR SERVICES - TRASH DISPOSAL	0.00		0.00
	9	OTHER CHARGES FOR SERVICES	1,016,682.82		905,000.00
	10	FEES	130,514.74		130,000.00
	11	RENTALS	151,887.36		140,000.00
	12	DEPARTMENTAL REVENUE - SCHOOLS	0.00		0.00
	13	DEPARTMENTAL REVENUE - LIBRARIES	57,613.59		55,000.00
	14	DEPARTMENTAL REVENUE - CEMETERIES	0.00		0.00
	15	DEPARTMENTAL REVENUE - RECREATION	264,861.50		260,000.00
	16	OTHER DEPARTMENTAL REVENUE	338,804.04		330,000.00
	17	LICENSES AND PERMITS	1,192,087.83		900,000.00
	18	SPECIAL ASSESSMENTS	4,738.77		4,700.00
==>	19	FINES AND FORFEITS	206,953.02		185,000.00
==>	20	INVESTMENT INCOME	714,065.86		545,000.00
==>	21	MISCELLANEOUS RECURRING (PLEASE SPECIFY)	185,544.48		185,683.00
	22	MISCELLANEOUS NON-RECURRING (PLEASE SPECIFY)	256,453.65		55,162.00
	23	**TOTALS**	**$ 9,325,648.29**		**$ 8,085,545.00**

hereby certify that the actual receipts as shown in column (a) are, to the best of my knowledge correct and complete, and I further certify at I have examined the entries made on page 4 of the Fiscal 2010 tax rate recapitulation form by the City, Town or District Clerk and hereby cknowledge that such entries correctly reflect the appropriations made and the sources from which such appropriations are to be met.

lichelle T. Vaillancourt, Town Accountant, Needham, 781-455-7500 — 12/10/2009 10:07 AM

ccounting Officer — Date

Do not include receipts in columns (a) or (b) that were voted by the City / Town / District Council or Town Meeting as offset receipts on chedule A-1, enterprise funds on Schedule A-2, or revolving funds on Schedule A-3. Written documentation should be submitted to upport increases / decreases of estimated receipts to actual receipts.

=> Written documentation should be submitted to support increases/ decreases of FY 2009 estimated receipts to FY2010 estimated

CERTIFICATION OF APPROPRIATIONS AND SOURCES OF FUNDING

TAX RATE RECAPITULATION

NEEDHAM

City / Town / District

FISCAL 2010

APPROPRIATIONS							AUTHORIZATIONS MEMO ONLY	
City / Town Council or Town Meeting Dates	FY*	(a) Total Appropriations of Each Meeting	(b) ** From Raise and Appropriate	(c) From Free Cash See B-1	(d) From Other Available Funds See B-2	(e) From Offset Receipts (See A-1), Enterprise Funds (See A-2), or Community Preservation Fund (See A-4)	(f) *** Revolving Funds (See A-3)	(g) Borrowing Authorization
05/04/2009	2010	830,682.00	25,000.00	0.00	0.00	805,682.00	895,100.00	777,500.00
05/06/2009	2010	1,000.00	1,000.00	0.00	0.00	0.00	0.00	0.00
05/11/2009	2009	55,000.00	0.00	0.00	55,000.00	0.00	0.00	450,000.00
05/13/2009	2010	115,628,567.00	105,463,084.00	0.00	915,110.00	9,250,373.00	0.00	0.00
05/20/2009	2010	14,126,692.00	1,145,416.00	0.00	175,713.00	12,805,563.00	0.00	13,430,000.00
11/09/2009	2010	1,358,159.00	0.00	0.00	231,048.00	1,127,111.00	0.00	26,962,128.00
Totals		132,000,100.00	106,634,500.00	0.00	1,376,871.00	23,988,729.00		
		Must Equal Cols. (b) thru (e)						

I hereby certify that the appropriations correctly reflect the votes taken by City / Town / District Council.

NEEDHAM	Theodora K. Eaton, Town Clerk, Needham, 781-455-7510	12/10/2009 10:52 AM
City/Town/District	Clerk	Date

SPECIAL TOWN MEETING

WARRANT

TOWN OF NEEDHAM

MONDAY, NOVEMBER 2, 2009

7:30 P. M.

NEWMAN ELEMENTARY SCHOOL

CENTRAL AVENUE **NEEDHAM**

November 2, 2009 Special Town Meeting Warrant
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COMMONWEALTH OF MASSACHUSETTS

Norfolk, ss.

To either of the Constables in the Town of Needham in said County, Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of the Town of Needham qualified to vote in elections and in Town affairs to meet at the Newman Elementary School:

MONDAY, THE SECOND DAY OF NOVEMBER, 2009

at seven-thirty in the afternoon, then and there to act upon the following articles, viz:

ARTICLE 1: CITIZENS PETITION: MAP CHANGE TO GENERAL RESIDENCE B ZONING DISTRICT

To see if the Town will vote to amend the Needham Zoning Bylaw by amending the Zoning Map as follows:

Place in the General Residence Zoning District (i) all that land now zoned Single Residence B bounded generally to the south by Central Avenue, to the west by Parcel 12 on Needham Assessor's Map No. 81, to the north by Parcels 8, 9, and 4 on said Map No. 81, and to the east by Hamilton Place, said land comprising Parcels 5, 6, and 7 on said Map No. 81; as well as (ii) all that land now zoned Single Residence B and Industrial, bounded generally to the north by Central Avenue, to the east by the Charles River, to the south by Parcel 17 on Needham Assessor's Map No. 80, and to the west by Parcels 17, 9 and 10 on said Map No. 80, said land comprising Parcels 11, 12, 13, 14, and 15 on said Map No. 80.

Said land comprising Parcels 11, 12, 13, 14 and 15 on Town of Needham Assessor's Map No. 80, and Parcels 5, 6 and 7 on Town of Needham Assessor's Map No. 81, and being bounded and described as follows:

Parcel 11 – beginning at the point of intersection of the easterly sideline of Central Avenue and the northerly boundary line of Parcel 10 on Town of Needham Assessor's Map No. 80; thence running northeasterly along the easterly sideline of Central Avenue a distance of approximately 36.07 feet, to the point of intersection with the southerly boundary line of Parcel 12 hereinafter described; thence turning and running southeasterly along the southerly boundary line of said Parcel 12 a distance of approximately 251 feet a point; thence turning and running easterly along the southerly boundary line of said Parcel 12 a distance of 150 feet more or less to the Center Line of the Charles River; thence turning and running southerly along the Center Line of the Charles River, to a point on the southerly boundary of parcel 17; thence turning and running westerly along the northerly boundary line of said Parcel 17 a distance of 192 feet more or less to a point; thence turning and running northeasterly a distance of 125 feet more or less to a point on the easterly boundary line of Parcel 9 on Town of Needham Assessor's Map No. 80; thence turning and running northerly along the easterly boundary line of said Parcel 9 a distance of 35.35 feet more or less; thence turning and running northwesterly along the northerly boundary line of said Parcel 9, a distance of 29 feet more or less; then continuing northwesterly along the northerly boundary line of the aforementioned Parcel 10, a distance of 82.15 more or less; thence turning and running northerly along the easterly boundary line of said Parcel 10 a distance of 10.54 feet more or less; then turning and running northwesterly along the northerly boundary line of said Parcel 10 a distance of 45.10 feet more or less to the point of beginning.

Parcel 12 – beginning at the point of intersection of the easterly sideline of Central Avenue and the northerly boundary line of Parcel 11 described above; thence running northeasterly along the easterly sideline of Central Avenue a distance of 40.16 feet more or less to the point of intersection with the southerly sideline of

Parcel 13, hereinafter described; thence turning and running southeasterly along the southerly sideline of said Parcel 13 to a point; thence turning and running easterly along the southerly boundary line of said Parcel 13 to the Center Line of the Charles River; thence turning and running southerly along the Center Line of the Charles River, to a point being the northeasterly corner of Parcel 11; thence turning and running westerly along the northerly boundary line of said Parcel 11 a distance of 150 feet more or less to a point; thence turning and running northwesterly a distance of 251 feet more or less to the point of beginning.

Parcel 13 – beginning at the point of intersection of the easterly sideline of Central Avenue and the northerly boundary line of Parcel 12 described above; thence running northeasterly along the easterly sideline of Central Avenue a distance of 80 feet more or less to the point of intersection with the southerly sideline of Parcel 14, hereinafter described; thence turning and running southeasterly along the southerly sideline of said Parcel 14 a distance of 180 feet more or less, to a point; thence turning and running easterly along the southerly boundary line of said Parcel 14 a distance of 88 feet more or less, to the Center Line of the Charles River; thence turning and running southerly along the Center Line of the Charles River, to a point being the northeasterly corner of Parcel 12; thence turning and running westerly along the northerly boundary line of said Parcel 12 to a point; thence turning and running northwesterly along the northerly boundary line of Parcel 12 to the point of beginning.

Parcel 14 – beginning at the point of intersection of the easterly sideline of Central Avenue and the northerly boundary line of Parcel 13 described above; thence running northeasterly along the easterly sideline of Central Avenue a distance of 67.5 feet more or less to the point of intersection with the southerly sideline of Parcel 15, hereinafter described; thence turning and running southeasterly along the southerly sideline of said Parcel 15 a distance of 147 feet more or less, to a point; thence turning and running easterly along the southerly boundary line of said Parcel 15 a distance of 101 feet more or less, to the Center Line of the Charles River; thence turning and running southerly along the Center Line of the Charles River, to a point being the northeasterly corner of Parcel 13; thence turning and running westerly along the northerly boundary line of said Parcel 13 a distance of 88 feet more or less, to a point; thence turning and running northwesterly along the northerly boundary line of Parcel 13 distance of 180 feet more or less, to the point of beginning.

Parcel 15 – beginning at the point of intersection of the easterly sideline of Central Avenue and the northerly boundary line of Parcel 14 described above; thence running northeasterly and easterly along the easterly sideline of Central Avenue along a curved line, a distance of 165 feet more or less to the Center Line of the Charles River; thence turning and running southerly along the Charles River, to a point being the northeasterly corner of Parcel 14; thence turning and running westerly along the northerly boundary line of said Parcel 14 a distance of 101 feet more or less, to a point; thence turning and running northwesterly along the northerly boundary line of Parcel 14 distance of 147 feet more or less, to the point of beginning.

Parcel 5 – beginning at the point of intersection of the westerly sideline of Central Avenue and Hamilton Place; thence turning and running southerly along the westerly sideline of Central Avenue a distance of 11 feet more or less to the northeasterly corner of Parcel 6; thence turning and running westerly along the northerly boundary line of Parcel 6 on Town of Needham Assessor's Map. No. 81 a distance of 118 feet more or less, to a point on the easterly boundary of Parcel 4; thence turning and running northerly along the easterly boundary line of Parcel 4 on Town of Needham Assessor's Map No. 81, a distance of 96.60 feet more or less to the southerly sideline of Hamilton Pace; thence turning and running easterly along the southerly sideline of Hamilton Place a distance of 88 feet more or less; thence turning and running along a curved line at the intersection of the southerly sideline of Hamilton Place and the westerly sideline of Central Avenue, a distance of 28.72 feet more or less, to the point of beginning.

Parcel 6 – beginning at the point of intersection of the westerly sideline of Central Avenue and Parcel 5 described above; thence turning and running southerly along the westerly sideline of Central Avenue, a distance of 111.75 feet more or less to the northerly boundary line of Parcel 7 on Town of Needham Assessor's Map No. 81, hereinafter described; thence turning and running westerly along the northerly boundary line of said Parcel 7 and also Parcel 8 on Town of Needham Assessor's Map No. 81, a distance of

140.60 feet more or less to a point; thence turning and running northerly along the easterly boundary lines of Parcels 8, 9 and 4 on Town of Needham Assessor's Map No. 81, a distance of 123 feet more or less to a point; thence turning and running easterly along the southerly boundary line of said Parcels 4 and 5, a distance of 162.8 more or less to the point of beginning.

Parcel 7 – beginning at the point of intersection of the westerly sideline of Central Avenue and Parcel 6 described above; thence turning and running southerly along the westerly sideline of Central Avenue a distance of 71 feet more or less to the northerly boundary line of Parcel 12 on Town of Needham Assessor's Map No. 81; thence turning and running westerly along the northerly boundary line of said Parcel 12 a distance of 72.39 feet more or less; thence turning and running northerly along the easterly boundary line of said Parcel 12, a distance of 71 feet more or less to the southerly boundary line of Parcel 6 described above; thence turning and running easterly along the southerly boundary line of said Parcel 6 a distance of 100 feet more or less to the point of beginning.

Be any of said measurements, more or less.

Or take any other action relative thereto.

INSERTED BY: Ronald Tocci, et. al.
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting

Article Information: The petitioners seek to rezone eight parcels from Single Residence B to General Residence. Three of the parcels are currently occupied by two-family residences, one by a commercial building, one by a mixed commercial and residential building, and the rest by single family residential dwellings. The properties include 33-37 Hamilton Place, 16 Central Avenue, 17 Central Avenue, 22-24 Central Avenue, 28-30 Central Avenue, 34 Central Avenue, and 36 Central Avenue. More information on the parcels and a map of the subject area are available on the Town's website at www.needhamma.gov *under the Government/Town Meeting page.*

ARTICLE 2: FUND COLLECTIVE BARGAINING AGREEMENT – NEEDHAM BUILDING CUSTODIAN AND TRADESMAN INDEPENDENT ASSOCIATION

To see if the Town will vote to approve the funding of a collective bargaining agreement between the Town and the Needham Building Custodian and Tradesman Independent Association, and to appropriate a sum of money to defray the cost of salary and wages provided for under the agreement for fiscal year 2009; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted
PERSONNEL BOARD RECOMMENDS THAT: Recommendation to be Made at Town Meeting

Article Information: The Town and the Needham Building Custodian and Tradesman Independent Association have agreed to a contract for fiscal year 2009 which includes a 2.5% base wage increase. The Association has agreed to the conversion of the Town's group health insurance program to a higher deductible and higher co-payment plan known as "Rate Saver" for new hires. Town Meeting funding approval is required to ratify this contract.

ARTICLE 3: FUND COLLECTIVE BARGAINING AGREEMENT – NEEDHAM BUILDING CUSTODIAN AND TRADESMAN INDEPENDENT ASSOCIATION

To see if the Town will vote to approve the funding of a collective bargaining agreement between the Town and the Needham Building Custodian and Tradesman Independent Association, and to appropriate a sum of money to defray the cost of salary and wages provided for under the agreement for fiscal year 2010; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting
PERSONNEL BOARD RECOMMENDS THAT: Recommendation to be Made at Town Meeting

Article Information: The Town and the Association have not reached an agreement for fiscal year 2010. If agreement is reached prior to Town Meeting, information on contract provisions and cost will be available at the Town's website www.needhamma.gov under Government/Town Meeting.

ARTICLE 4: FUND COLLECTIVE BARGAINING AGREEMENT – FIRE UNION

To see if the Town will vote to approve the funding of a collective bargaining agreement between the Town and the Needham Fire Union, and to appropriate a sum of money to defray the cost of salary and wages provided for under the agreement for fiscal year 2010; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting
PERSONNEL BOARD RECOMMENDS THAT: Recommendation to be Made at Town Meeting

Article Information: The Town and the Fire Union have not reached an agreement for fiscal year 2010. If agreement is reached prior to Town Meeting, information on contract provisions and cost will be available at the Town's website www.needhamma.gov under Government/Town Meeting.

ARTICLE 5: AUTHORIZE EASEMENT

To see if the Town will vote to authorize the Board of Selectmen to convey to the Massachusetts Water Resources Authority an easement to construct, install and maintain utilities for the supply of water at the St. Mary's Street waterworks; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting

Article Information: The Massachusetts Water Resources Authority (MWRA) has requested that the Town provide the agency with an easement to maintain the water pipes and controls connecting the MWRA's existing water distribution system to the Town's water distribution system. The MWRA provides water to the Town to supplement the Town's water supply. The easement is located on Town property at the St. Mary's Street pumping station.

ARTICLE 6: **HOME RULE PETITION – TAKING FOR BRIDGE REPAIR**

To see if the Town will vote to authorize the Board of Selectmen to petition the General Court, in compliance with Clause (1), Section 8 of Article LXXXIX of the Amendments of the Constitution, to the end that legislation be adopted precisely as follows. The General Court may make clerical or editorial changes of form only to the bill, unless the Town Manager approves amendments to the bill before enactment by the General Court. The Town Manager is hereby authorized to approve amendments that shall be within the scope of the general public objectives of this petition.

AN ACT RELATIVE TO AUTHORIZING THE TOWN OF NEEDHAM TO TAKE BY EMINENT DOMAIN EASEMENTS IN LAND OWNED BY THE COMMONWEALTH OF MASSACHUSETTS ADJACENT TO SOUTH STREET AND THE CHARLES RIVER FOR THE PURPOSE OF INSTALLING UTILITIES AND TO CHANGE THE USE OF THE LAND FROM OPEN SPACE TO UTILITY USE UNDER ARTICLE OF AMENDMENT XLIX.

Section 1. The Town of Needham, acting by its Board of Selectmen may take easements in land owned by the Department of Conservation and Recreation located adjacent to South Street and the Charles River in Needham for the purposes of accommodating Mass Highway Department's reconstruction of the bridge over the Charles River that connects South Street in the Town of Needham to Willow Street in the Town of Dover and for installing utilities to accommodate the reconstruction of the bridge.

Section 2. There shall be no damages paid to the Department of Conservation and Recreation for such takings.

Section 3. Under the provisions of Article of Amendment XLIX of the Constitution of the Commonwealth of Massachusetts, the Town of Needham is authorized to change the use of the land in which it takes easements from the Department of Recreation and Conservation adjacent to South Street and the Charles River in the Town of Needham from open space to highway purposes and utility purposes and may grant easements to utility companies and cable companies to install equipment necessary for them to provide their services.

Section 4. This act shall take affect upon its passage.

Or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting

Article Information: The Massachusetts Highway Department (MassHighway) is in the process of replacing the South Street/Willow Street Bridge over the Charles River between Needham and Dover. In order for the work to proceed, the Town is required to obtain a drain and utility easement within the state Department of Conservation and Recreation property adjacent to the bridge in order to allow MassHighway to relocate a storm drain pipe and utility pole. The legal process requires that the Town seek permission from the State Legislature under MGL Chapter 97 to take the easement, and to reassign the use of the property within the easement for a different public purpose than what was originally intended.

ARTICLE 7: **ACCEPTANCE OF G.L. CHAPTER 64L SECTION 2(a) – LOCAL OPTION MEALS TAX**

To see if the Town will vote to accept G.L. c. 64L Section 2(a) to impose a local meals excise.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting

Article Information: Acceptance of Mass. General Law chapter 64L Section 2(a) would authorize the Town to levy an excise of .75% on the sale of restaurant meals. This local option statute was enacted by the legislature during the fiscal year 2010 budget process. If adopted, the increase in the meals excise would be effective on January 1, 2010. Estimated revenue during the remaining six months of fiscal year 2010 would be approximately $113,000 based on preliminary State Department of Revenue data. Additional information on the meals excise is available at the Town's website at www.needhamma.gov under Government/Town Meeting.

ARTICLE 8: ACCEPTANCE OF G.L. CHAPTER 64G SECTION 3A – ROOM OCCUPANCY EXCISE

To see if the Town will vote to amend its local room occupancy excise under G.L. c. 64G, Section 3A to the rate of six percent.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: Acceptance of Mass. General Law chapter 64G Section 3A would authorize the Town to amend its local room occupancy excise by 2% to a maximum of 6%. This local option statute was enacted by the legislature during the fiscal year 2010 budget process. If adopted, the increase in the room occupancy excise would be effective on January 1, 2010. Estimated revenue during the remaining six months of fiscal year 2010 would be approximately $51,000. Additional information on the room occupancy excise is available at the Town's website at www.needhamma.gov under Government/Town Meeting.

ARTICLE 9: APPROPRIATE FOR REMOVAL AND REMEDIATION OF NEWMAN SCHOOL OIL TANK

To see if the Town will vote to raise and/or transfer and appropriate the sum of $125,000 for the removal and associated remediation of the oil tank at the Newman Elementary School, to be spent under the direction of the Town Manager, and to meet this appropriation that $125,000 be transferred from Article 2 of the May 12, 2008 Special Town Meeting; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: This request would allow the Town to remove a failed oil tank at the Newman Elementary School during the summer of 2010 to ensure that the work is completed prior to the start of the proposed construction project. The oil tank was discovered to be leaking last spring and has been de-activated. The School is currently relying on temporary oil storage tanks to supply fuel for the heating system. The funding source is an amount originally intended for repair work in an electrical room at the School – this work is now incorporated into the proposed renovation project.

ARTICLE 10: APPROPRIATE FOR CPA - PURCHASE OF LAND (LOT 1)

To see if the Town will vote to authorize the Board of Selectmen to acquire a parcel of land described as Assessors Map 217, Lot 11 consisting of 154,507 sq. ft. (known as "Lot 1") for open space purposes under

the Community Preservation Act, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow $445,000 under M.G.L., Chapter 44B as it may hereafter be amended; or take any other action relative thereto.

INSERTED BY: Community Preservation Committee
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting

Article Information: An option to purchase this open space parcel (approximately 3 ½ acres) is available to the Town under the provisions of Mass. General Law c. 61A. Under this program, agricultural land that has received favorable tax treatment must be offered to the Town prior to sale. The Board of Selectmen recommends that the Town purchase this parcel by bonding from Community Preservation Act open space revenue. This acquisition would add to the Town's holdings between Great Plain Avenue and Central Avenue, which constitute the community's largest contiguous area of Town-owned open space land. The Selectmen believe that this property, and the adjacent parcel recommended for purchase under Article 11, are good values in and of themselves, and may prove to be more so in the event that additional open space to the southwest becomes available in the future. This property would also increase the buffer between the former landfill site and the abutting neighborhood, and would facilitate trail improvements and use of an existing public easement across the property. Additional information is available on the Town's website at www.needhamma.gov under Government/Town Meeting.

ARTICLE 11: APPROPRIATE FOR CPA - PURCHASE OF LAND (LOT 2)

To see if the Town will vote to authorize the Board of Selectmen to acquire a parcel of land described as Assessors Map 217, Lot 12 consisting of approximately 52,625 sq. ft. (known as "Lot 2") for open space purposes under the Community Preservation Act, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow $475,000 under M.G.L., Chapter 44B as it may hereafter be amended; or take any other action relative thereto.

INSERTED BY: Community Preservation Committee
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting

Article Information: As with the subject matter of Article 10, an option to purchase this open space parcel (approximately 1.2 acres) is available to the Town under the provisions of Mass. General Law c. 61A. Under this program, agricultural land that has received favorable tax treatment must be offered to the Town prior to sale. The Board of Selectmen recommends that the Town purchase this parcel by bonding from Community Preservation Act open space revenue. This acquisition would add to the Town's holdings between Great Plain Avenue and Central Avenue, which constitute the community's largest contiguous area of Town-owned open space land. The Selectmen believe that this property, and the adjacent parcel recommended for purchase under Article 10, are good values in and of themselves, and may prove to be more so in the event that additional open space to the southwest becomes available in the future. This property would also increase the buffer between the former landfill site and the abutting neighborhood. Additional information on this parcel is available at the Town's website at www.needhamma.gov under Government/Town Meeting.

ARTICLE 12: APPROPRIATE FOR PURCHASE OF REAL PROPERTY

To see if the Town will vote to raise and/or appropriate a sum to acquire by purchase, eminent domain or otherwise a parcel of land and buildings for the purpose of housing a senior center; that to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow said sum under Chapter 44 of the General Laws or any other enabling authority; and that the Board of Selectmen is authorized to acquire such land and buildings; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting

Article Information: In November 2008, the Board of Selectmen voted to create a Senior Center Exploratory Committee to make recommendations as to the appropriate location, size and design, projected costs, and other matters related to the construction of a new senior center. Upon the recommendation of the Committee, the Board of Selectmen authorized the issuance of a Request for Proposals for the purchase of a facility of approximately 18,000 to 20,000 sq. ft. within one and one-half miles of Needham Center, to include kitchen facilities, a large hall or multi-purpose room, and space for classrooms and offices. The facility must have a minimum of 50 parking spaces on site or on an adjacent municipal lot. Proposals for the sale of such a facility are due prior to the start of Town Meeting. More information will be provided to Town Meeting Members as it becomes available at the Town's website at www.needhamma.gov under Government/Town Meeting.

ARTICLE 13: APPROPRIATE FOR FEASIBILITY FUNDING

To see if the Town will vote to raise and/or transfer and appropriate $100,000 for a feasibility study of certain facilities and/or parcels proposed to be used for the creation of a new facility for the Senior Center, said sum to be to be spent under the direction of the Town Manager/Permanent Public Building Committee, and to meet this appropriation, that $50,909 be transferred from line 10 of the fiscal year 2010 operating budget, that $391 be transferred from Article 36 of the 2005 Annual Town Meeting, that $10,000 be transferred from Article 39 of the 2005 Annual Town Meeting, that $7,900 be transferred from Article 66 of the 2006 Annual Town Meeting, that $14,400 be transferred from Article 46 of the 2006 Annual Town Meeting, that $2,200 be transferred from the Article 38 of the 2007 Annual Town Meeting, that $2,500 be transferred from Article 33 of the 2006 Annual Town Meeting, and that $11,700 be transferred from Article 32 of the 2008 Annual Town Meeting; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting

Article Information: The Senior Center Exploratory Committee has progressed to a point in its evaluation of potential sites where funding for professional level analysis and recommendation is required. The SCEC has recommended that the Town appropriate $100,000 for this purpose.

ARTICLE 14: APPROPRIATE FOR FACILITY REPAIRS / NEWMAN SCHOOL

To see if the Town will vote to raise and/or appropriate the sum of $26,962,128 for architectural design, engineering, constructing, remodeling, reconstructing and making extraordinary repairs to the Newman School located at 1155 Central Avenue and shown as Lot 21 on the Needham Assessor's Map, numbered 216; which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, said sum to be expended under the direction of the Town Manager/Public Building Committee; that to meet said appropriation the Treasurer with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44, or any other enabling authority; that the Town acknowledges that the Massachusetts School Building Authority's ("MSBA") grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the Town incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town; provided further any grant that Town may receive from the MSBA for the Project shall not exceed the lesser of (1) forty percent (40%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA;

provided that any appropriation hereunder shall be subject to and contingent upon an affirmative vote of the Town to exempt the amounts required for the payment of interest and principal on said borrowing from the limitations on taxes imposed by M.G.L. 59 Section 21C (Proposition 2 ½); and that the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the Town and the MSBA; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: The Massachusetts School Building Authority (MSBA) has approved partial funding for the Newman School Repair Project, contingent upon Town Meeting appropriation and a successful debt exclusion override vote on December 8, 2009. If approved, the MSBA will reimburse the Town for up to 40% of eligible costs, or $8,598,927, thereby reducing the amount the Town must borrow for the project to $18,813,201. This article requests Town Meeting approval of $26,962,128 of the total project budget of $27,412,128, contingent upon voter approval of the debt exclusion ballot question in December. This request for authorization differs from that which will be presented to the voters because $450,000 of the total amount was previously appropriated at the May 11, 2009 Special Town Meeting.

The authorization requested through this article would cover architectural design, engineering, constructing, remodeling, reconstructing and extraordinary repairs to the Newman School, consistent with the approved project scope. The project scope includes repairs/replacement/ upgrades to the heating/ventilation system and related components, roofing and building repairs, code upgrades, other electrical/technology infrastructure upgrades, interior finishes and renovations (including reconfiguration of the nursing/guidance/administration suite), kitchen upgrades, auditorium light and sound upgrades, modular classrooms and related site work, and relocation of students to temporary space. This project budget is in addition to the $650,000 appropriated in May 2008 to install a temporary heating/ventilation system at the school and to conduct a feasibility study of long-term repair options. Additional information on this project is available at the Town's website at www.needhamma.gov under Government/Town Meeting.

ARTICLE 15: AMEND THE 2010 OPERATING BUDGET

To see if the Town will vote to amend and supersede certain parts of the fiscal year 2010 Operating Budget adopted under Article 28 of the May 2009 Annual Town Meeting by deleting the amounts of money appropriated under some of the line items and appropriating new amounts as follows:

Line Item	Appropriation	Changing From:	Changing To:
6	Debt Service	$9,886,980	$9,943,937
17A	Planning Department Salary and Wages	$ 204,227	$ 202,727
17B	Planning Department Expenses	$ 16,260	$ 17,760

and to meet this appropriation that $56,957 be transferred from Debt Exclusion Offsets; or take any other action relative thereto.

INSERTED BY: Finance Committee
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: This request (Line 6) would allow the Town to appropriate $56,957 in debt exclusion offset credits provided by the lender at the June, 2009 bond sale which occurred after the appropriation of the FY2010 debt service budget. Changes to Lines 17A and B provide for the Town to hire a student intern in the Planning Department, not by means of direct salary and wages, as originally intended, but through a university cooperative program, in which the Town reimburses the university as an expense payment.

ARTICLE 16: AMEND COMMUNITY PRESERVATION FUND RESERVES

To see if the Town will vote to amend and supersede certain parts of the fiscal year 2010 Community Preservation Fund Reserve Appropriations adopted under Article 43 of the May 2009 Annual Town Meeting by deleting the amounts of money appropriated under some of the line items and appropriating new amounts as follows:

		Changing From:	Changing To:
C.	Community Preservation Fund Annual Reserve	$ 83,880	$278,391
D.	Community Housing Reserve	$182,000	$186,200
E.	Historic Resources Reserve	$ 0	$ 4,200
F.	Open Space Reserve	$182,000	$186,200

And to meet these appropriations that $207,111 be raised from FY2010 CPA receipts; or take any other action relative thereto.

INSERTED BY: Community Preservation Committee
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting

Article Information: The Town received a larger than projected Community Preservation Fund match from the Commonwealth in the amount of $207,111. This request would allocate the statutorily required allocations to Community Housing, Historic Resources, and Open Space, and the balance to the Community Preservation Fund Annual Reserve.

And you are hereby directed to serve this Warrant by posting copies thereof in not less than twenty public places in said Town at least fourteen (14) days before said meeting.

Hereof fail not and make due return of this Warrant with your doings thereon unto our Town Clerk on or after said day and hour.

Given under our hands at Needham aforesaid this 22nd day of September 2009.

Daniel P. Matthews, Chairman
John A. Bulian, Vice Chairman
Denise C. Garlick, Clerk
Gerald A. Wasserman
Maurice P. Handel

Selectmen of Needham

A TRUE COPY
Attest:
Constable:

Town Clerk's Office
Needham, MA 02492

First Class Mail
U.S. Postage Paid
Needham, MA
Permit No. 58224

ATTN: SPECIAL TOWN MEETING WARRANT

WARRANT FOR THE
SPECIAL STATE PRIMARY
The Commonwealth of Massachusetts

TUESDAY, DECEMBER 8, 2009

Norfolk, ss.

To either of the Constables of the Town of Needham

GREETING:

In the name of the Commonwealth you are hereby required to notify and warn the inhabitants of said town who are qualified to vote in Primaries to vote at their respective voting places in said Town, namely:

PRECINCT A – Hillside School - Gymnasium
PRECINCT B – Hillside School - Gymnasium
PRECINCT C – Newman School – Gymnasium
PRECINCT D – Newman School - Gymnasium
PRECINCT E – Pollard Middle School – Room 226
PRECINCT F – Stephen Palmer Community Room
PRECINCT G – Broadmeadow School - Gymnasium
PRECINCT H – Broadmeadow School - Gymnasium
PRECINCT I – Wm. Mitchell School – Gymnasium
PRECINCT J – Wm. Mitchell School - Gymnasium

ON TUESDAY, THE EIGHTH OF DECEMBER, 2009

From 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the Special State Primaries for the candidates of political parties for the following office:

SENATOR IN CONGRESS. . . . . FOR THE COMMONWEALTH

The Polls Wills Be Open From
7:00 A.M. to 8:00 P.M.

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said meeting.
Given under our hands this 13th day of October, A.D. 2009.

DANIEL P. MATTHEW, *Chairman*
JOHN A BULIAN
DENISE C. GARLICK
GERALD A. WASSERMAN
MAURICE P. HANDEL
Selectmen of Needham

A true copy,
ATTEST _____ **2009**

Constable (month) (day)

(Warrant must be posted at least ***seven days prior*** to December 8, 2009.)

WARRANT FOR THE SPECIAL TOWN ELECTION, TUESDAY, DECEMBER 8, 2009 TOWN OF NEEDHAM COMMONWEALTH OF MASSACHUSETTS

Norfolk, ss. To either of the constables in the Town of Needham in said County. Greetings:

In the name of the Commonwealth of Massachusetts you are hereby required to notify and warn the Inhabitants of the Town of Needham qualified to vote in elections and in Town Affairs to meet in their respective voting places in said Town namely:

Precinct A - Hillside School - Gymnasium
Precinct B - Hillside School - Gymnasium
Precinct C - Newman School - Gymnasium
Precinct D - Newman School - Gymnasium
Precinct E - Pollard Middle School - Room 226
Precinct F - Stephen Palmer Community Room
Precinct G - Broadmeadow School - Gymnasium
Precinct H - Broadmeadow School - Gymnasium
Precinct I - William Mitchell School - Gymnasium
Precinct J - William Mitchell School - Gymnasium

On TUESDAY, THE EIGHTH DAY OF DECEMBER, 2009 from Seven o'clock in the forenoon until eight o'clock in the afternoon, then and there to act upon the following article, viz:

BALLOT QUESTION - To submit the following question upon the official ballot to the voters of the Town:

QUESTION 1: DEBT EXCLUSION: NEWMAN ELEMENTARY SCHOOL

"Shall the Town of Needham be allowed to exempt from the provisions of Proposition two and one-half, so-called, the amounts required to pay for the bonds issued in the principal amount not to exceed $27,412,128 in order to provide architectural design, engineering, construction, remodeling, reconstruction, and extraordinary repairs to the Newman Elementary School?"

and you are hereby directed to serve this Warrant by posting copies thereof in not less than twenty public places in said Town at least 7 days before said meeting. Hereof fail not and make due return of this Warrant with your doings thereon unto our Town Clerk on or after said day and hour. Given under our hands at Needham aforesaid this 27th day of October 2009.

Daniel P. Matthews, John A. Bulian, Denise C. Garlick, Gerald A. Wasserman, Maurice P. Handel
Selectmen of Needham

a true copy
ATTEST:

TOWN OF NEEDHAM
MASSACHUSETTS 02492

BULK RA
US POSTAL PER
BOSTON, M
Permit No. 5

NEEDHAM RESIDENT

Special Town Election
Tuesday, December 8, 2009
7:00 A.M. – 8:00 P.M.
Open to all registered Voters

WARRANT FOR THE
SPECIAL TOWN ELECTION
The Commonwealth of Massachusetts

TUESDAY, DECEMBER 8, 2009

Norfolk, ss.

To either of the Constables of the Town of Needham

GREETING:

In the name of the Commonwealth you are hereby required to notify and warn the inhabitants of said town who are qualified to vote in Primaries to vote at their respective voting places in said Town, namely:

PRECINCT A – Hillside School - Gymnasium
PRECINCT B – Hillside School - Gymnasium
PRECINCT C – Newman School – Gymnasium
PRECINCT D – Newman School - Gymnasium
PRECINCT E – Pollard Middle School – Room 226
PRECINCT F – Stephen Palmer Community Room
PRECINCT G – Broadmeadow School - Gymnasium
PRECINCT H – Broadmeadow School - Gymnasium
PRECINCT I – Wm. Mitchell School – Gymnasium
PRECINCT J – Wm. Mitchell School – Gymnasium

To cast their votes in the Special Town Election for the following ballot question:

BALLOT QUESTION

To submit the following question upon the official ballot to the voters of the Town:

QUESTION 1: DEBT EXCLUSION: NEWMAN ELEMENTARY SCHOOL

"Shall the Town of Needham be allowed to exempt from the provisions of Proposition two and one-half, so-called, the amounts required to pay for the bonds issued in the principal amount not to exceed $27,412,128 in order to provide architectural design, engineering, construction, remodeling, reconstruction, and extraordinary repairs to the Newman Elementary School?"

The Polls Wills Be Open From
7:00 A.M. to 8:00 P.M.

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said meeting.
Given under our hands this 27th day of October, A.D. 2009.

DANIEL P. MATTHEW, *Chairman*
JOHN A BULIAN
DENISE C. GARLICK
GERALD A. WASSERMAN
MAURICE P. HANDEL
Selectmen of Needham

A true copy,
ATTEST _____ **2009**
Constable (month) (day)

(Warrant must be posted at least ***seven days prior*** to December 8, 2009.)

WARRANT FOR THE
STATE ELECTION
The Commonwealth of Massachusetts
TUESDAY, JANUARY 19, 2010

Norfolk, ss.

To either of the Constables of the Town of Needham

GREETING:

In the name of the Commonwealth you are hereby required to notify and warn the inhabitants of said town who are qualified to vote in the State Election to vote at their respective voting places in said Town, namely:

PRECINCT A – Hillside School - Gymnasium
PRECINCT B – Hillside School - Gymnasium
PRECINCT C – Newman School – Gymnasium
PRECINCT D – Newman School - Gymnasium
PRECINCT E – Pollard Middle School – Room 226
PRECINCT F – Stephen Palmer Community Room
PRECINCT G – Broadmeadow School - Performance Ctr.
PRECINCT H – Broadmeadow School - Performance Ctr.
PRECINCT I – Wm. Mitchell School – Gymnasium
PRECINCT J – Wm. Mitchell School - Gymnasium

ON TUESDAY, THE NINETEENTH DAY OF JANUARY, 2010

From 7:00 A.M. to 8:00 P.M. for the following purposes:

To cast their votes in the Special State Election for the candidates for the following office:

SENATOR IN CONGRESS . . . . . FOR THE COMMONWEALTH

The Polls Wills Be Open From 7:00 A.M. to 8:00 P.M.

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said meeting.
Given under our hands this 13th day of October, A.D. 2009.

DANIEL P. MATTHEW, *Chairman*
JOHN A BULIAN
DENISE C. GARLICK
GERALD A. WASSERMAN
MAURICE P. HANDEL
Selectmen of Needham

A true copy,
ATTEST _____ **2009**

Constable (month) (day)

(Warrant must be posted at least ***seven days prior*** to January 19, 2010.)

WARRANT FOR THE ANNUAL TOWN ELECTION, TUESDAY, APRIL 13, 2010
TOWN OF NEEDHAM, COMMONWEALTH OF MASSACHUSETTS

Norfolk, ss. To either of the constables in the Town of Needham in said County. Greetings:
In the name of the Commonwealth of Massachusetts you are hereby required to notify and warn the Inhabitants of the Town of Needham qualified to vote in elections and in Town Affairs to meet in their respective voting places in said Town namely:

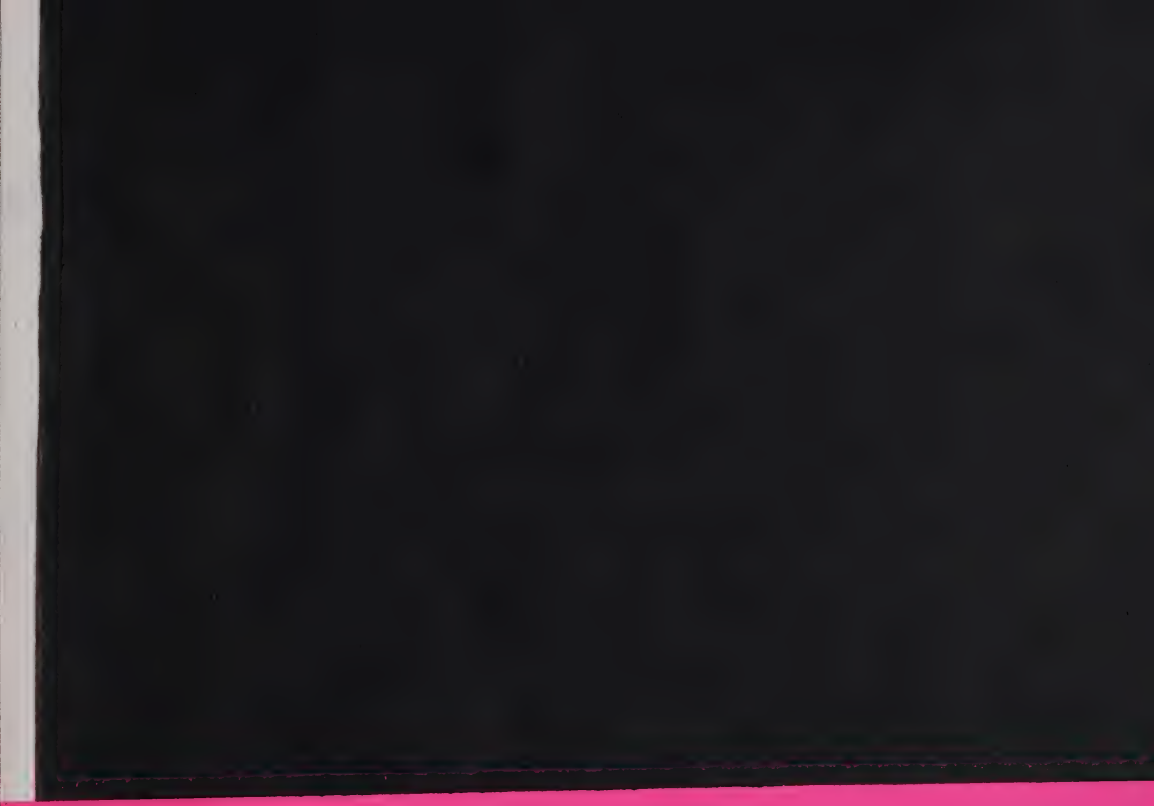
Precinct A	-	Hillside School - Gymnasium	Precinct F-		Stephen Palmer Community Room
Precinct B	-	Hillside School - Gymnasium	Precinct G-		Broadmeadow School - Performance Center
Precinct C	-	Newman School - Gymnasium	Precinct H-		Broadmeadow School - Performance Center
Precinct D	-	Newman School - Gymnasium	Precinct I-		William Mitchell School - Gymnasium
Precinct E	-	Pollard Middle School – Inner Space	Precinct J-		William Mitchell School - Gymnasium

n TUESDAY, THE THIRTEENTH DAY OF APRIL, 2010 From 7:00 A.M. to 8:00 P.M. to cast their votes in the Annual Town Election (Article) for the candidates for the following Town Offices: **Article 1:** One Moderator for One Year; One Selectmen for Three Years; One Town Clerk for hree Years; One Assessor for Three Years; Three Members of School Committee for Three Years; One Trustee of Memorial Park (trustee of oldiers' memorials - veteran) for Three Years; One Trustee of Memorial Park (trustee of soldiers' memorials – non-veteran) for Three Years; Two rustees of Needham Public Library for Three Years; One Member of Board of Health for Three Years; One Member of Planning Board for Five ears; One Member for the Needham Housing Authority for Five Years; One Member of Needham Housing Authority for Three Years; One lember of Needham Housing Authority for One Year; One Commissioner of Trust Funds for Three Years; One Commissioner of Trust Funds for wo Years; Two Members of Park & Recreation Commission for Three Years; Eight Town Meeting Members from Precinct A for Three Years; even Town Meeting Members from Precinct B for Three Years; One Town Meeting Member from Precinct B for One Year; Eight Town Meeting embers from Precinct C for Three Years; One Town Meeting Member from Precinct C for Two Years; Eight Town Meeting Members from recinct D for Three Years; Eight Town Meeting Members from Precinct E for Three Years; Eight Town Meeting Members from Precinct F for hree Years; Two Town Meeting Members from Precinct F for Two Years; Eight Town Meeting Members from Precinct G for Three Years; Eight own Meeting Members from Precinct H for Three Years; Nine Town Meeting Members from Precinct I for Three Years; Two Town Meeting embers from Precinct I for One Year; Eight Town Meeting Members from Precinct J for Three Years.

The Annual Town Meeting for the transaction of business shall commence on
Monday, May 3, 2010 at 7:30 P.M. at the Newman School

d you are hereby directed to serve this Warrant by posting copies thereof in not less than twenty public places in said Town at least seven days ore the time of said meeting. Hereof fail not and make due return of this Warrant with your doings thereon unto our Town Clerk on or after said and hour. Given under our hands at Needham aforesaid this 9th day of March 2010.

THE NEEDHAM BOARD OF SELECTMEN



WN OF NEEDHAM
SSACHUSETTS 02492

BULK RATE
US POSTAL PERMIT
BOSTON, MA
Permit No. 58224

NEEDHAM RESIDENT

ual Town Election
sday, April 13, 2010
) A.M. – 8:00 P.M.
en to all registered Voters

WARRANT FOR THE
SPECIAL STATE PRIMARY
The Commonwealth of Massachusetts

TUESDAY, APRIL 13, 2010

Norfolk, ss.

To either of the Constables of the Town of Needham

GREETING:

In the name of the Commonwealth you are hereby required to notify and warn the inhabitants of said town who are qualified to vote in Primaries to vote at their respective voting places in said Town, namely:

PRECINCT A – Hillside School - Gymnasium
PRECINCT B – Hillside School - Gymnasium
PRECINCT C – Newman School – Gymnasium
PRECINCT D – Newman School - Gymnasium
PRECINCT E – Pollard Middle School – Inner Space
PRECINCT F – Stephen Palmer Community Room
PRECINCT G – Broadmeadow School - Gymnasium
PRECINCT H – Broadmeadow School - Gymnasium
PRECINCT I – Wm. Mitchell School – Gymnasium
PRECINCT J – Wm. Mitchell School - Gymnasium

ON TUESDAY, THE THIRTEENTH OF APRIL, 2010

From 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the Special State Primaries for the candidates of political parties for the following office:

SENATOR IN GENERAL COURT . . . . . NORFOLK, BRISTOL & MIDDLESEX DISTRICT

The Polls Will Be Open From
7:00 A.M. to 8:00 P.M.

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said meeting.
Given under our hands this 9th day of March, A.D. 2010.

DANIEL P. MATTHEW, *Chairman*
JOHN A BULIAN
DENISE C. GARLICK
GERALD A. WASSERMAN
MAURICE P. HANDEL
Selectmen of Needham

true copy,
ATTEST _____ 2010

Constable (month) (day)

(Warrant must be posted at least *seven days prior* to April 13, 2010)

TOWN OF NEEDHAM

MASSACHUSETTS

2010 Annual Town Meeting Warrant

ELECTION: Tuesday, April 13, 2010

Business Meeting at 7:30 P.M. on Monday, May 3, 2010

at the Newman Elementary School

2010 Annual Town Meeting Warrant
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Town of Needham
Finance Committee
99th Annual Report
Fiscal Year 2010 Budget Recommendation
March 2010

Fellow Citizens:

In a year where there have been budget shortfalls at the state and local level throughout Massachusetts, often resulting in significant cuts in personnel and services, we are presenting a budget that focuses on fiscal restraint and sustainability, without reducing services to the residents of Needham. Despite the difficult economic climate, we believe this budget achieves the balance of meeting today's needs while preparing for future needs.

While the stock market and certain national economic statistics have shown signs of improvement recently, the state revenue picture continues to be unfavorable. The difficulties at the state level have led to cuts in local aid. Needham's revenue growth during 2010 was 3.1%, the lowest it has been in several years. In contrast, the Town's revenue had grown 4-6% in each of the previous five years. Because of these economic conditions, the Town budget for FY 2011 is based on a conservative estimate of revenue. The most significant cuts to state aid and town revenue have had a great impact on the School Department budget, as several state aid reductions were targeted at school aid and grants, specifically the reduction of reimbursement through the special education circuit breaker program. Although the state has attempted to replace school aid with federal stimulus funds, the stimulus money is only available for one year and therefore raises deep concerns for FY 2012, as there is no assurance going forward that the state will have the resources to return school aid to past levels.

The lower level of expected revenue has shaped the Town Manager's approach to formulating the Town Manager's recommended operating budget for FY 2011 and the outlook for FY 2012. The budgeting process has focused on attaining "sustainability" in the long term combined with fiscal restraint in the short term. As the School Committee looks beyond FY 2011 to FY 2012 without stimulus grant support, it faces serious challenges. The emphasis on long-term sustainability has shifted the Schools' focus to class size and investments that will reduce the growth in special education costs. The Town Manager has concentrated on constraining costs in the Town's other operating budgets, focusing on large cost areas such as salaries, benefits and energy. In the area of salaries, the Town's employees have also thankfully shown fiscal restraint by agreeing to no cost of living increase, led by the Town Manager's willingness to forgo her own contractual salary increase. Many of the Town's unions have also agreed to contract extensions with a zero cost of living increase for FY 2011. However, there are still some unions that have not come to agreement on a contract that covers FY 2011. It should be noted that the budget as recommended here does not have money to cover a cost of living increase for the remaining unions, the largest of which is the teachers' union.

The Town Manager has also focused on offering new employee benefit plans that are less costly, more commonly known as "rate saver" plans, and incorporating these less costly plans into as many union contracts as possible. This change will hopefully reduce the rise in health care costs and keep them within the town's future revenue growth. Finally, the Town's efforts to reduce the effect of rising energy costs have begun to bear fruit as this was the first budget where energy costs did not grow significantly, but in fact decreased from 2010 levels. These lower energy costs have positively impacted the Public Facilities Department which covers all the utility costs for town buildings and saw a decrease in the total budget of approximately $498,000. In other budgets that have more minor energy costs, energy expenses have remained flat or incurred only a modest increase, and any increases were less than revenue growth.

As we move into a detailed discussion of specific budget areas, I would like to thank all those within the town that worked with us to achieve a balanced and restrained budget that provides for a consistent level of service to our citizens. We continue to support the Town Manager's focus on "sustainability" and in these difficult economic times, fiscal restraint.

Special Town Meeting, November 2009

This year's fall Special Town Meeting focused on some important capital requests, as we had no new revenue to allocate nor cuts to distribute to the operating departments. This is a result of a very conservative outlook on revenue last spring, which has helped the town sustain current year 9-C cuts that the state has made. And while the capital requests that were approved will require some significant investments by the town (for example the debt exclusion over-ride for the Newman School repairs), they were evaluated based upon the ability to sustain our infrastructure long-term at the most reasonable costs in terms of utilizing outside funding sources available through the state.

Revenue

The estimated total General Fund Revenue for FY 2011 is $112,130,649, with $111,979,261 available for appropriation. $109,679,481 is being allocated to the operating budget, an increase of 3.1%.

The largest sources of revenue for Needham are property tax receipts, local receipts, and state aid. The growth in revenue assumes an increase in property tax receipts of 4.8%, over approximately $4 million. This increase is primarily attributable to an increase in the Town's taxable value, resulting from improvements to property, and increases in values, due to improved uses, reconstruction, and new construction, and to a lesser extent the increase in approved debt exclusion increases.

Local receipts in FY 2011 are estimated to remain level to the FY 2010 estimate. Local receipts include such items as motor vehicle excise, permits, charges for services, fees, fines, investment income, and income from departmental activities and services. Local receipts collected by Needham have declined in the past few years. Given the uncertain nature of the economy, local receipts for FY 2011 have been estimated to remain almost level, remaining significantly lower than the higher local receipts collected in FY 2008 and FY 2009.

State aid, or Cherry Sheet aid, is a function of the state budget process, and is projected to continue decreasing next year. The FY 2011 state aid is expected to decrease by $1,062,433 from FY 2010, a 13.8% decrease. This is a conservative estimate in light of the Governor's released budget that recommends an increase to state aid or even the more conservative guidance from the House Ways and Means committee which estimates a modest decrease in local aid.

The Free Cash amount available for the FY 2011 budget is $3,568,037, an increase of over 13%. Some of this increase is due to calculations used by the state Department of Revenue in certifying Free Cash, which resulted in the Town's Free Cash in FY 2010 to be lower, and the Free Cash in FY 2011 to be higher, than might have otherwise been expected. As such, the Free Cash is suited for short term needs.

The difficult economic climate at both the federal and state level has caused a decrease in projected state aid. In addition, the Town expects virtually no increase in local receipts. Despite these challenges, Needham expects to maintain the current level of services in all municipal departments, and to fund the School Department's requested budget. Because the Town's revenue comes primarily from property tax receipts, and because state receipts constitute a much smaller part of revenue, the Town expects to have sufficient revenue maintain level services for another year.

FY 2011 Operating Budget Recommendation

The total operating budget for FY 2010 is $109,679,481, which is 3.1% higher than the FY 2010 operating budget. The Town's operating budget falls into three general categories: Town Wide Expenses, Municipal Departments, and Education.

Town Wide Expenses

Town wide expenses are increasing in most areas, most notably due to an increase in debt service, and an increase in health insurance costs. Debt service has increased substantially in order to cover excluded debt approved by voters for major capital projects, most notably the High Rock School. Health insurance costs also increased by more than 10%, caused by both a raise in the rates and an increase in participation in town plans by its employees, most notably an increase in teacher participation due in part to the increases in head count related to the High Rock School. Additionally, the Town has seen an increase in the number of employees previously insured elsewhere migrating to town health insurance. However, a planned restructuring of group health insurance, the offering of new plans that require higher deductibles and co-payments should provide for savings in coming years.

Municipal departments

The Finance Committee carefully considered the Town Manager's executive budget. The Finance Committee's recommended budget varies only slightly from that budget, and allows all municipal departments to maintain essentially the same level of services. The Finance Committee is recommending a total appropriation to the School Department that meets the School Committee's voted budget request, plus the funding of one position that had been slated for elimination.

General Government

The General Government budget remains virtually level for FY 2011, as the salary categories are either decreasing or modestly increasing. The expenses are level or decreasing for the most part. The Town Clerk/Board of Registrars expenses are increasing as there are three elections expected in FY 2011, without the state subsidies granted for two of the four elections in FY 2010. The Finance Committee is recommending an additional $11,472 for the Finance Department to fund a contract support help for an open position until it is estimated it can be filled with a much-needed assistant town accountant.

Land Use and Development

The FY 2011 Land Use and Development budget increases by 2.5%. The budget anticipates savings due to the creation of a new Planning and Community Development Department which will consolidate certain needs of the Planning Board, Conservation Commission, and Zoning Board of Appeals, and aims to improve the efficiency and effectiveness of staff. The Zoning Board of Appeals and Conservation budgets are now combined, with the Planning Board budget remaining separate. There will be one Director of Planning and Community Development to oversee both budgets. The overall budget has small increases in the salary, combined with decreases in expenses.

Public Safety

The Public Safety budget has increased by 1.4% which primarily represents the contractually obligated step increases in union salaries. Both the Police and Fire Departments have submitted budgets with decreased expenses. The budgets are based on no increases in the number of employees, and the agreement by employees to forgo a cost of living wage increase for FY 2011.

Public Works

The Public Works budget, including the Department of Public Works, and the Municipal Parking and Lighting Programs, has increased only 0.4% since FY 2010, due in large part to anticipated savings in energy costs. The Public Works budget also provides for an increase in the DPW administrative salary budget due to office reorganization. While there was no net increase in the number of employees, there was a retirement after which the position was phased out, and a transfer out of the department, combined with two added positions. This budgetary impact will be one-time.

Public Facilities

The budget for Public Facilities decreased by 6.3%. The Finance Committee is recommending a lower expense budget, resulting primarily from an expected substantial decrease in energy-related expenses. The Town has seen lower rates for oil and natural gas. These lower rates, combined with decreasing energy usage, support a decrease in the department expense budget. The Finance Committee commends the department for its efforts in conservation.

Community Services

The Community Services budget is virtually level, with an increase of 0.2%. Most budget lines are very close to FY 2010, and with expenses level or decreasing, and no cost of living increases. Diversified Community Social Services has been restructured, so that the expense line has increased to include an assessment of the new regional Veterans Services District. The Town will be assessed for a portion of the District's expenses, such as staffing, veterans' benefits and expenses. The Health Department's requested increase represents only contractual salary increases, with no cost of living increase, and for one additional day for the Public Health Nurse to work on emergency preparedness.

Education

Needham Public Schools

The Finance Committee has fully funded the School Department's requested budget, and is recommending an additional teacher be funded at the secondary level. The additional teacher had been removed from the budget, but was pointed out as the highest priority unbudgeted need due to increased High School and Middle School enrollment.

Minuteman Regional High School

The Minuteman Regional High School's preliminary assessment for FY 2011 is $369,261, a decrease from FY 2010 of $66,472 due to a decrease in the Minuteman School overall budget while Needham's participation has essentially remained flat.

Cash Capital

At the time of this writing, the Finance Committee has not yet completed consideration of the capital-related warrant articles. The Finance Committee anticipates recommending an appropriation of approximately $1.5 million for General Fund Cash Capital. This amount represents an increase from last year that will allow the town to adhere to its capital maintenance plan. 85% of the General Fund Cash Capital request funds ongoing programs and scheduled capital replacements. The remainder covers high priority new projects or enhancements.

Closing Thoughts

The Finance Committee is recommending a balanced budget that will continue providing our Town and its citizens with the services that are provided today, improve our infrastructure and meet our capital needs, in one of the more difficult economic times the state has seen in years. We are doing that while still

focused on how to build for the future, whether that is repairing Newman School, refurbishing the Town Hall, or planning for a new Senior Center. Even in difficult times we need to look at our infrastructure needs and determine best how to fund them. We will continue to work with the Town Manager, Selectmen and other Committees involved to work towards the best and most cost effective solution to maintaining services and the quality of the facilities we have in Needham.

The Finance Committee could not have accomplished our job this year without the generous assistance of the Town Manager and the Director of Finance, the Superintendent of Schools, their respective department heads and managers, and all the citizens who spend many countless hours serving our community through an elected or appointed committee. We take this time to thank everyone for their time, their attention and their assistance to us throughout the year.

The Chairman also wishes to thank each of the Finance Committee members who have worked this year to assist the town in examining financial decisions, balancing the budget and reviewing the capital improvements and investments the town is making. This is truly a group I have learned from, enjoyed working with and I think the Town benefits immensely from the time and professional assistance each one of you brings to our meetings and the tasks at hand. Thank you again for all your hard work. I would also like to acknowledge Louise Miller, our former Executive Secretary, and thank her for all the time and energy she devoted to assisting the Finance Committee. I know the Department of Public Works will benefit from her professionalism and energy as she works in her new job and we are happy that she will still be working with us as she assists the DPW during the budget process. Thanks again Louise for all your hard work and for supporting us in our endeavors to assist the Town.

Lisa Zappala, Chairman
Richard Zimbone, Vice Chairman
Richard Creem, Past Chairman
Matthew Borrelli
Richard Reilly
Steven Rosenstock
Michael Taggart
Richard Lunetta
John Connelly
Louise Mizgerd, Executive Secretary

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		ZONING/LAND USE ARTICLES	
3	18	Amend Zoning By-Law – Temporary Meteorological Towers	Planning Board
4	23	Amend Zoning By-Law – Map Change to Temporary Meteorological Towers Overlay District	Planning Board
5	24	Amend Zoning By-Law – Driveway Openings	Planning Board
6	25	Amend Zoning By-Law – Minimum Side and Rear Line Setbacks: Accessory Structures	Planning Board
7	26	Amend Zoning By-Law – Accessory Uses	Planning Board
		HUMAN RESOURCES ARTICLES	
8	26	Establish Elected Officials' Salaries	Personnel Board
9	27	Fund Collective Bargaining Agreement – Independent Town of Needham Workers' Association	Board of Selectmen
10	28	Fund Collective Bargaining Agreement – Public Works	Board of Selectmen
		GENERAL ARTICLES	
11	28	Local Option to Change the Demand Charge for Delinquent Taxes	Board of Selectmen
12	28	Amend General By-Law – Demolition of Historic Buildings	Historic Commission
13	29	Amend General By-Law – Demolition of Historic Buildings	Historic Commission
		FINANCE ARTICLES	
14	29	Transfer of Budgetary Fund Balance	Board of Selectmen
15	29	Accept Chapter 73, Section 4 of the Acts of 1986	Board of Selectmen
16	30	Appropriate for Senior Corps	Board of Selectmen
17	30	Appropriate for Needham Property Tax Assistance Program	Board of Selectmen
18	31	Appropriate for Planning Study of the New England Business Center	Board of Selectmen
19	31	Appropriate for Energy Challenge/LED Traffic Signals	Board of Selectmen
20	32	Approve Borrowing Authorization	Board of Selectmen
21	33	Appropriate the FY 2011 Operating Budget	Finance Committee
22	33	Appropriate the FY 2011 RTS Enterprise Fund Budget	Board of Selectmen & Finance Committee
23	34	Appropriate the FY 2011 Sewer Enterprise Fund Budget	Board of Selectmen & Finance Committee
24	36	Appropriate the FY 2011 Water Enterprise Fund Budget	Board of Selectmen & Finance Committee
25	38	Establish Public School Transportation Program Chapter 44 Section 53E-1/2 Revolving Fund	School Committee
26	39	Continue Departmental Revolving Funds	Board of Selectmen
27	40	Authorization to Expend State Funds for Public Ways	Board of Selectmen

COMMUNITY PRESERVATION ACT ARTICLES

(CPC=Community Preservation Committee)

28	40	Appropriate for CPA Project – Historic Artifacts	CPC
29	40	Appropriate for CPA Project – Restore Open Space Land	CPC
30	41	Appropriate for CPA Project – Charles River Energy	CPC
31	41	Appropriate to Community Preservation Fund	CPC

CAPITAL ARTICLES

32	42	Appropriate for General Fund Cash Capital	Board of Selectmen
33	47	Appropriate for Hillside/Mitchell Condition Assessment	Board of Selectmen
34	47	Appropriate for Modular Classrooms/Mitchell School	Board of Selectmen
35	48	Appropriate for Kendrick Street Bridge Repair	Board of Selectmen
36	48	Appropriate for Roads, Bridges, Sidewalks and Intersection Improvements	Board of Selectmen
37	49	Appropriate for RTS Enterprise Fund Cash Capital	Board of Selectmen
38	50	Appropriate for Sewer Enterprise Fund Cash Capital	Board of Selectmen
39	50	Appropriate for Water Enterprise Fund Cash Capital	Board of Selectmen

TOWN RESERVE ARTICLES

40	52	Appropriate to Capital Improvement Fund	Board of Selectmen
41	52	Appropriate to Capital Facility Fund	Board of Selectmen
42	53	Appropriate to Stabilization Fund	Board of Selectmen & Finance Committee
43	53	Omnibus	Board of Selectmen

Summary of Revenue
FY 2009 - FY 2011
General Fund Only

	Actual FY 2009	Budget FY 2010	Preliminary FY 2011
Local Estimated Receipts			
Local Excises and Other Tax Related Collections	$4,805,441	$4,390,000	$4,505,000
Departmental Activities	$3,152,453	$2,720,000	$2,717,000
Fines & Forfeits & Assessments	$211,692	$189,700	$188,000
Investment Income	$714,066	$545,000	$495,000
Miscellaneous Revenue	$185,544	$185,683	$180,000
Miscellaneous Non-recurring	$256,454	$55,162	$0
SUB-TOTAL	**$9,325,650**	**$8,085,545**	**$8,085,000**
Property Taxes & State Aid			
Real & Personal Property Tax Levy	$81,679,357	$87,832,127	$92,081,469
Cherry Sheet Revenue (State Aid)	$8,465,971	$8,456,131	$7,393,698
SUB-TOTAL	**$90,145,328**	**$96,288,258**	**$99,475,167**
Other Available Funds & Free Cash			
Undesignated Fund Balance (Free Cash)	$5,810,170	$3,145,416	$3,568,037
Overlay Surplus	$400,000	$500,000	$500,000
Reserved for Appropriation - Parking	$67,000	$67,000	$25,000
Reserved for Appropriation - C & D	$0	$0	$0
Transfer from other Articles	$0	$362,804	$50,000
Other Available Funds	$643,424	$0	$0
Reserved for Debt Exclusion Offset	$404,324	$447,067	$397,445
SUB-TOTAL	**$7,324,917**	**$4,522,287**	**$4,540,482**
Total General Fund Revenue	**$106,795,895**	**$108,896,090**	**$112,100,649**
Adjustments to General Fund Revenue			
Less Other Amounts Required to be Provided	($77,023)	($80,602)	($45,388)
Less State & County Assessments	($1,103,256)	($1,068,405)	($1,096,000)
Less Provisions for Abatements & Exemptions	($1,100,000)	($960,626)	($800,000)
Enterprise Reimbursements	$1,710,496	$1,760,595	$1,790,000
SUB-TOTAL	**($569,783)**	**($349,038)**	**($151,388)**
General Fund Revenue Available for Appropriation	**$106,226,112**	**$108,547,052**	**$111,949,261**

Account Balances

Free Cash	As of February 28, 2010	$3,568,037
RTS Retained Earnings	As of February 28, 2010	$666,365
Sewer Retained Earnings	As of February 28, 2010	$3,371,868
Water Retained Earnings	As of February 28, 2010	$2,811,316
Parking Meter Fund	As of February 28, 2010	$73,952
Capital Facility Fund	As of February 28, 2010	$630,453
Capital Improvement Fund	As of February 28, 2010	$476,193
Stabilization Fund	As of February 28, 2010	$3,371,158

Summary of Expenditures
FY 2009 - FY 2011
General Fund Only

	Expended - Appropriated FY 2009	Current Budget FY 2010	Recommended FY 2010
Town Wide Group	**$26,157,878**	**$28,893,206**	**$31,763,560**
Department Budgets			
Board of Selectmen/Town Manager	$715,141	$796,848	$801,189
Town Clerk/Board of Registrars	$304,295	$297,061	$321,578
Town Counsel	$297,119	$262,164	$262,164
Personnel Board	$10,288	$11,628	$11,600
Finance Department	$2,076,480	$2,124,349	$2,114,432
Finance Committee	$30,670	$31,293	$28,618
Planning Department	$212,685	$225,593	$232,007
Conservation Department	$0	$0	$0
Board of Appeals	$0	$0	$0
Community Development	$97,983	$110,072	$111,196
Police Department	$4,687,205	$5,168,615	$5,279,417
Fire Department	$5,745,639	$6,021,007	$6,071,646
Building Inspector	$428,896	$459,702	$461,601
Needham Public Schools	$41,965,117	$45,382,885	$46,114,078
Minuteman Regional High School	$377,427	$435,733	$369,261
Department of Public Works	$5,441,434	$4,850,799	$4,906,879
Municipal Parking Program	$181,321	$282,900	$282,900
Municipal Street Lighting Program	$328,192	$285,300	$253,300
Department of Public Facilities	$7,006,996	$7,877,777	$7,379,717
Health Department	$425,113	$451,763	$459,841
Diversified Community Social Services	$510,432	$565,063	$564,400
Commission on Disabilities	$330	$550	$550
Historical Commission	$0	$1,050	$1,050
Library	$1,283,198	$1,338,026	$1,333,687
Park & Recreation	$522,665	$552,017	$554,060
Memorial Park	$250	$750	$750
Department Budget Total	**$72,648,876**	**$77,532,945**	**$77,915,921**
Town Wide & Department Budget Total	**$98,806,754**	**$106,426,151**	**$109,679,481**
Other Appropriated Uses of General Funds			
General Fund Cash Capital	$4,003,629	$1,446,129	$1,550,564
Other Financial Warrant Articles	$101,142	$84,091	$65,000
Transfers to Other Funds/Projects	$1,382,584	$590,681	$654,216
Total from General Funds	**$104,294,109**	**$108,547,052**	**$111,949,261**

Town of Needham
General Fund
FY 2011 Budget Recommendation - Submitted by the Finance Committee

Line	Description	FY 2009 Expended	FTE	FY 2010 Current Budget (03/10/2010)	FTE	FY 2011 Finance Committee Recommendation	FTE	% Change from 10	FY 2011 Amendments
Townwide Expenses									
1	Non-Contributory Retirement Payments	$ 91,508		$ 89,000		$ 59,400			
2	Contributory Retirement System	$ 4,042,197		$ 4,271,094		$ 4,552,978			
3	Group Health Insurance	$ 7,893,915		$ 8,867,300		$ 9,799,125			
4	Retiree Insurance & Insurance Liability Fund	$ 3,702,211		$ 3,446,556		$ 3,626,375			
5	Unemployment Compensation	$ 42,933		$ 92,000		$ 140,000			
6	Debt Service	$ 9,545,423		$ 9,943,937		$ 11,379,319			
7	Workers Compensation	$ 384,956		$ 385,000		$ 400,000			
8	Casualty Liability & Self Insurance Program	$ 454,735		$ 525,000		$ 525,000			
9	Classification Performance & Settlements	Transfers Only		$ 16,811		$ 30,000			
10	Reserve Fund	Transfers Only		$ 1,256,508		$ 1,251,363			
	Total	**$ 26,157,878**		**$ 28,893,206**		**$ 31,763,560**			
	Townwide Expense Total	**$ 26,157,878**		**$ 28,893,206**		**$ 31,763,560**		**9.9%**	
Board of Selectmen & Town Manager									
11A	Salary & Wages	$ 575,560	8.0	$ 630,398	8.0	$ 639,739	8.0		
11B	Expenses	$ 139,581		$ 166,450		$ 161,450			
	Total	**$ 715,141**		**$ 796,848**		**$ 801,189**			
Town Clerk & Board of Registrars									
12A	Salary & Wages	$ 269,498	4.6	$ 263,081	4.6	$ 282,308	4.6		
12B	Expenses	$ 34,797		$ 33,980		$ 39,270			
	Total	**$ 304,295**		**$ 297,061**		**$ 321,578**			
Town Counsel									
13A	Salary & Wages	$ 66,886		$ 68,664		$ 68,664			
13B	Expenses	$ 230,233		$ 193,500		$ 193,500			
	Total	**$ 297,119**		**$ 262,164**		**$ 262,164**			
Personnel Board									
14A	Salary & Wages	$ 288		$ 1,128		$ 600			
14B	Expenses	$ 10,000		$ 10,500		$ 11,000			
	Total	**$ 10,288**		**$ 11,628**		**$ 11,600**			

Town of Needham
General Fund
FY 2011 Budget Recommendation - Submitted by the Finance Committee

Line	Description	FY 2009 Expended	FTE	FY 2010 Current Budget (03/10/2010)	FTE	FY 2011 Finance Committee Recommendation	FTE	% Change from 10	FY 2011 Amendments
Finance Department									
15A	Salary & Wages	$ 1,220,845	21.7	$ 1,371,597	21.7	$ 1,342,043	21.7		
15B	Expenses	$ 830,819		$ 715,252		$ 734,889			
15C	Capital	$ 24,816		$ 37,500		$ 37,500			
	Total	**$ 2,076,480**		**$ 2,124,349**		**$ 2,114,432**			
Finance Committee									
16A	Salary & Wages	$ 29,748	0.5	$ 29,993	0.5	$ 27,493	0.5		
16B	Expenses	$ 922		$ 1,300		$ 1,125			
	Total	**$ 30,670**		**$ 31,293**		**$ 28,618**			
	General Government Total	**$ 3,433,993**	**34.8**	**$ 3,523,343**	**34.8**	**$ 3,539,581**	**34.8**	**0.5%**	
Planning									
17A	Salary & Wages	$ 192,516	3.0	$ 207,833	3.0	$ 215,547	3.0		
17B	Expenses	$ 20,169		$ 17,760		$ 16,460			
	Total	**$ 212,685**		**$ 225,593**		**$ 232,007**			
Community Development									
18A	Salary & Wages	$ 89,573	1.9	$ 97,829	1.9	$ 99,338	1.9		
18B	Expenses	$ 8,410		$ 12,243		$ 11,858			
	Total	**$ 97,983**		**$ 110,072**		**$ 111,196**			
19	Reserved	$ -		$ -		$ -			
	Land Use and Development Total	**$ 310,668**	**4.9**	**$ 335,665**	**4.9**	**$ 343,203**	**4.9**	**2.2%**	
Police Department									
20A	Salary & Wages	$ 4,306,577	58.0	$ 4,771,895	58.0	$ 4,884,190	58.0		
20B	Expenses	$ 254,093		$ 277,820		$ 248,339			
20C	Capital	$ 126,535		$ 118,900		$ 146,888			
	Total	**$ 4,687,205**		**$ 5,168,615**		**$ 5,279,417**			

Town of Needham
General Fund
FY 2011 Budget Recommendation - Submitted by the Finance Committee

Line	Description	FY 2009 Expended	FTE	FY 2010 Current Budget (03/10/2010)	FTE	FY 2011 Finance Committee Recommendation	FTE	% Change from 10	FY 2011 Amendments
Fire Department									
21A	Salary & Wages	$ 5,558,077	74.0	$ 5,714,803	74.0	$ 5,812,408	74.0		
21B	Expenses	$ 187,562		$ 290,415		$ 259,238			
21C	Capital			$ 15,789		$ -			
	Total	**$ 5,745,639**		**$ 6,021,007**		**$ 6,071,646**			
Building Inspector									
22A	Salary & Wages	$ 413,513	7.3	$ 444,020	7.3	$ 445,919	7.3		
22B	Expenses	$ 15,383		$ 15,682		$ 15,682			
	Total	**$ 428,896**		**$ 459,702**		**$ 461,601**			
	Public Safety Total	**$ 10,861,740**	**139.3**	**$ 11,649,324**	**139.3**	**$ 11,812,664**	**139.3**	**1.4%**	
Minuteman Assessment									
23	Assessment	$ 377,427		$ 435,733		$ 369,261			
	TOTAL	**$ 377,427**		**$ 435,733**		**$ 369,261**			
Needham Public Schools									
24	Needham Public School Budget	$ 41,965,117	608.3	$ 45,382,885	621.4	$ 46,114,078	618.5		
	TOTAL	**$ 41,965,117**		**$ 45,382,885**		**$ 46,114,078**			
	Public Schools Total	**$ 42,342,544**	**608.3**	**$ 45,818,618**	**621.4**	**$ 46,483,339**	**618.5**	**1.5%**	
Department of Public Works									
25A	Salary & Wages	$ 3,092,543	55.3	$ 3,258,049	56.3	$ 3,393,323	56.3		
25B	Expenses	$ 1,218,375		$ 1,387,250		$ 1,308,056			
25C	Capital			$ 5,500		$ 5,500			
25D	Snow and Ice	$ 1,130,516		$ 200,000		$ 200,000			
	Total	**$ 5,441,434**		**$ 4,850,799**		**$ 4,906,879**			
Municipal Parking Program									
26	Municipal Parking Program	$ 181,321		$ 282,900		$ 282,900			
	Total	**$ 181,321**		**$ 282,900**		**$ 282,900**			

Town of Needham
General Fund
FY 2011 Budget Recommendation - Submitted by the Finance Committee

Line	Description	FY 2009 Expended	FTE	FY 2010 Current Budget (03/10/2010)	FTE	FY 2011 Finance Committee Recommendation	FTE	% Change from 10	FY 2011 Amendments
Municipal Lighting Program									
27	Municipal Lighting Program	$ 328,192		$ 285,300		$ 253,300			
	Total	**$ 328,192**		**$ 285,300**		**$ 253,300**			
	Public Works Total	**$ 5,950,947**	**55.3**	**$ 5,418,999**	**56.3**	**$ 5,443,079**	**56.3**	**0.4%**	
Department of Public Facilities									
28A	Salary & Wages	$ 2,605,957	51.0	$ 2,875,501	56.7	$ 2,870,212	53.8		
28B	Expenses	$ 4,401,039		$ 5,002,276		$ 4,509,505			
28C	Capital	$ -		$ -		$ -			
	Total	**$ 7,006,996**		**$ 7,877,777**		**$ 7,379,717**			
	Public Facilities Total	**$ 7,006,996**	**51.0**	**$ 7,877,777**	**56.7**	**$ 7,379,717**	**53.8**	**-6.3%**	
Health Department									
29A	Salary & Wages	$ 356,976	5.7	$ 377,408	5.9	$ 383,012	5.9		
29B	Expenses	$ 68,137		$ 74,355		$ 76,829			
	Total	**$ 425,113**		**$ 451,763**		**$ 459,841**			
Diversified Community Social Services									
30A	Salary & Wages	$ 478,974	9.1	$ 525,393	8.3	$ 487,240	8.3		
30B	Expenses	$ 31,458		$ 39,670		$ 77,160			
	Total	**$ 510,432**		**$ 565,063**		**$ 564,400**			
Commission on Disabilities									
31A	Salary & Wages	$ -		$ -		$ -			
31B	Expenses	$ 330		$ 550		$ 550			
	Total	**$ 330**		**$ 550**		**$ 550**			
Historical Commission									
32A	Salary & Wages	$ -		$ -		$ -			
32B	Expenses	$ -		$ 1,050		$ 1,050			
	Total	**$ -**		**$ 1,050**		**$ 1,050**			

Town of Needham
General Fund
FY 2011 Budget Recommendation - Submitted by the Finance Committee

Line	Description	FY 2009 Expended	FTE	FY 2010 Current Budget (03/10/2010)	FTE	FY 2011 Finance Committee Recommendation	FTE	% Change from 10	FY 2011 Amendments
Needham Public Library									
33A	Salary & Wages	$ 1,033,541	21.7	$ 1,075,014	22.6	$ 1,072,844	22.6		
33B	Expenses	$ 249,657		$ 263,012		$ 260,843			
	Total	**$ 1,283,198**		**$ 1,338,026**		**$ 1,333,687**			
Park & Recreation Department									
34A	Salary & Wages	$ 414,512	4.0	$ 441,142	4.0	$ 443,185	4.0		
34B	Expenses	$ 108,153		$ 110,875		$ 110,875			
	Total	**$ 522,665**		**$ 552,017**		**$ 554,060**			
Memorial Park									
35A	Salary & Wages	$ -		$ -		$ -			
35B	Expenses	$ 250		$ 750		$ 750			
	Total	**$ 250**		**$ 750**		**$ 750**			
	Community Services Total	**$ 2,741,988**	**40.5**	**$ 2,909,219**	**40.8**	**$ 2,914,338**	**40.8**	**0.2%**	
	Department Budgets	**$ 72,648,876**	**934.1**	**$ 77,532,945**	**954.2**	**$ 77,915,921**	**948.4**	**0.5%**	
	Total Operating Budget	**$ 98,806,754**		**$ 106,426,151**		**$ 109,679,481**		**3.1%**	

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WARRANT FOR THE ANNUAL TOWN MEETING
TUESDAY, APRIL 13, 2010
TOWN OF NEEDHAM
COMMONWEALTH OF MASSACHUSETTS

Norfolk, ss.

To either of the constables in the Town of Needham in said County. Greetings:

In the name of the Commonwealth of Massachusetts you are hereby required to notify and warn the Inhabitants of the Town of Needham qualified to vote in elections and in Town Affairs to meet in their respective voting places in said Town namely:

Precinct A	-	Hillside School - Gymnasium
Precinct B	-	Hillside School - Gymnasium
Precinct C	-	Newman School - Gymnasium
Precinct D	-	Newman School - Gymnasium
Precinct E	-	Pollard Middle School – Inner Space
Precinct F	-	Stephen Palmer Community Room
Precinct G	-	Broadmeadow School - Performance Center
Precinct H	-	Broadmeadow School - Performance Center
Precinct I	-	William Mitchell School - Gymnasium
Precinct J	-	William Mitchell School - Gymnasium

on TUESDAY, THE THIRTEENTH DAY OF APRIL, 2010

from seven o'clock in the forenoon, until eight o'clock in the afternoon, then and there to act upon the following articles, viz:

ARTICLE 1: ANNUAL TOWN ELECTION

To choose by ballot the following Town Officers:

One Moderator for One Year;
One Selectman for Three Years;
One Town Clerk for Three Years;
One Assessor for Three Years;
Three Members of School Committee for Three Years;
One Trustee of Memorial Park (trustee of soldiers' memorials – veteran) for Three Years;
One Trustee of Memorial Park (trustee of soldiers' memorials – non-veteran) for Three Years;
Two Trustees of Needham Public Library for Three Years;
One Member of Board of Health for Three Years;
One Member of Planning Board for Five Years;
One Member of Needham Housing Authority for Five Years;
One Member of Needham Housing Authority for Three Years;
One Member of Needham Housing Authority for One Year;
One Commissioner of Trust Funds for Three Years;
One Commissioner of Trust Funds for Two Years;
Two Members of Park and Recreation Commission for Three Years.
Eight Town Meeting Members from Precinct A for Three Years;

Seven Town Meeting Members from Precinct B for Three Years;
One Town Meeting Member from Precinct B for One Year;
Eight Town Meeting Members from Precinct C for Three Years;
One Town Meeting Member from Precinct C for Two Years;
Eight Town Meeting Members from Precinct D for Three Years;
Eight Town Meeting Members from Precinct E for Three Years;
Eight Town Meeting Members from Precinct F for Three Years;
Two Town Meeting Members from Precinct F for Two Years;
Eight Town Meeting Members from Precinct G for Three Years;
Eight Town Meeting Members from Precinct H for Three Years;
Nine Town Meeting Members from Precinct I for Three Years;
Two Town Meeting Members from Precinct I for One Year;
Eight Town Meeting Members from Precinct J for Three Years.

Warrant for the Annual Town Meeting

MONDAY, MAY 3, 2010 AT 7:30 P.M. AT NEWMAN ELEMENTARY SCHOOL

ARTICLE 2: COMMITTEE AND OFFICER REPORTS

To hear and act on the reports of Town Officers and Committees.

ZONING/LAND USE ARTICLES

ARTICLE 3: AMEND ZONING BY-LAW – TEMPORARY METEOROLOGICAL TOWERS

To see if the Town will vote to amend the Needham Zoning By-Law as follows:

(a) In Section 2.1, Classes of Districts, by adding a new Overlay District designation category as follows:

"TMT – Temporary Meteorological Towers Overlay District"

(b) In Section 3, Use Regulations, by inserting a new Subsection 3.11, Temporary Meteorological Towers Overlay District, to read as follows:

"3.11 **Temporary Meteorological Towers Overlay District**

3.11.1 **Purposes of District**

The purpose of the Temporary Meteorological Towers Overlay District is to promote the health, safety and general welfare of the community while accommodating the needs of the general public. Those purposes can be achieved by minimizing the adverse visual effect of temporary wind monitoring or meteorological test towers ("MET towers"), by providing safeguards for the general public, by avoiding damage to adjacent properties, by minimizing the environmental impacts of such facilities, while at the same time accommodating the testing of wind speeds, direction, and quantity of wind power a particular location can be expected to generate by permitting temporary wind monitoring or meteorological test towers.

3.11.2 **Scope of Authority**

The Temporary Meteorological Towers Overlay District shall be considered overlying other use districts established by the By-Law. Within the Temporary Meteorological Towers Overlay District, the requirements of the underlying district continue to apply except as may be specifically superseded herein. The scope of authority of this Section 3.11 shall be limited to temporary MET towers as defined in the following provisions.

3.11.3 **Definitions**

Meteorological or wind monitoring Towers ("MET Tower"): A temporary test tower equipped with mechanical devices to measure wind speeds, variability, and direction and used to determine how much wind power a site can be expected to generate. Such temporary towers are used to determine if a site can support a Wind Energy Facility by ascertaining the wind-to-electrical-energy conversion capability at a specific site.

Wind Energy Facility: All equipment, machinery and structures utilized in connection with the conversion of wind to electricity. This includes, but is not limited to, all transmissions, storage, collection and supply equipment, substations, transformers, site access, services roads and machinery associated with the use. A wind energy facility may consist of one or more wind turbines.

3.11.4 **Uses in Temporary Meteorological Towers Overlay District**

3.11.4.1 **Permitted Uses**

All uses permissible and as regulated within the underlying district.

3.11.4.2 **Special Permit Uses**

(a) All uses permitted by special permit in the underlying district at that location may be allowed upon the issuance of a special permit by the designated Special Permit Granting Authority under such conditions as the Board may require.

(b) Free-standing MET towers which meet the following criteria:

1. MET towers shall be exempt from the height and other dimensional regulations of the By-Law and shall follow the height and setback requirements set forth in this section.
2. MET towers shall be no higher than 175 feet.
3. The minimum distance from the base of any MET tower to any property line or public or private street or way shall be equal to the height of the MET tower.
4. The minimum distance from the base of any MET tower to any dwelling, business or institutional use shall be equal to the height of the MET tower.
5. The purpose of the setbacks is to provide an area free of habitable structures; such setback does not need to be cleared of trees and vegetation and to the extent possible, existing on-site trees and vegetation shall be preserved.
6. Special Permit Criteria: All MET towers shall be constructed in locations to minimize any adverse visual, safety and environmental impacts. No special permit shall be issued unless the Board of Appeals, the Special Permit Granting Authority under this Section 3.11 finds that:

(a) the specific site is an appropriate location for such use;
(b) the use will not adversely affect the neighborhood;
(c) there will be no serious hazard to people or property from the use; no nuisance will be created by the use;
(d) adequate and appropriate facilities are provided for the proper operation of the use;
(e) the visual impact on the surrounding neighborhoods and community is minimized;
(f) no significant shadowing or flicking impacts the neighborhood;
(g) no significant negative impacts are occasioned by the use on the environment including rare species;
(h) the MET tower is painted with a non-reflective color that blends with the sky and/or other environmental considerations;
(i) all equipment is appropriately enclosed and/or shielded from view to avoid adverse visual impacts;
(j) the MET tower is lighted only if required by Federal Aviation Administration (FAA) or other state or federal requirements; and
(k) any lighting of the MET tower is shielded from abutting properties.

7. All MET towers, related ground mounted electrical and control equipment shall be secured to prevent unauthorized access, and the MET tower shall be designed and installed so as not to provide readily accessible steps or ladders to the public for a minimum of eight (8) feet above the ground.
8. All signs, other than manufacture or installers' identification, warning signs or owner identification on a MET tower or other structure visible from any public road shall be prohibited. All signs shall comply with the By-Law.

(c) Prior to the issuance of a building permit (after a special permit is issued by the Board of Appeals), the applicant shall be required to provide evidence of liability insurance, in an amount to be determined by the Board of Appeals and made part of the special permit, to cover loss or damage to persons or property occasioned by damage or injury caused by the MET tower.

(d) Proposed MET towers shall be consistent with all applicable local, state and federal requirements, including but not limited to all applicable electrical, construction, noise, safety and environmental and communications requirements. All MET tower facilities shall comply with the requirements set forth in this Section 3.11.

(e) A Special Permit issued for any MET tower shall be valid for two (2) years unless sooner revoked. At the end of that time period, unless extended by the Board of Appeals for not more than a total of five (5) years upon a showing of good cause for same, the MET tower shall be removed by the applicant. The site shall be restored to its original condition following removal of the MET tower.

(f) If the applicant fails to remove the MET tower in accordance with this section, the Town of Needham shall have authority, and any special permit issued hereunder shall so provide, to enter the subject property and remove the facility. The applicant may be required to provide a form of surety or bond at the time of issuance of the building permit to cover the costs of removal in the event the Town must remove the MET tower. The applicant shall submit a fully inclusive estimate of costs associated with removal and restoration of the site to its original condition, prepared by a qualified engineer. The amount of bond or surety shall be 150% of the cost at the time.

3.11.5 **Submission Requirements**

Ten (10) collated sets of application materials shall be submitted with any application for a MET tower. Application materials shall include all plans and materials required in this section:

(a) Documentation: Applications must include: name, address and telephone number of applicant and any co-applicants as well as any agents for same with original signatures; documentation of the legal right to install and use the proposed MET tower and proof of control over setback areas; proof of ability to obtain financial surety or bond; proof of liability insurance; certification of lighting requirements from the FAA; and certification of attainment from FCC relating to interference with radio or television reception (if required by the FCC).

(b) Site Plan Requirements:

1. A locus plan at a scale of one inch equals two-hundred feet which shows all property lines, the exact location of the proposed structure(s), public and private roads, street landscape features, dwellings and other structures within two-hundred feet of the property line. The zoning district designation shall be included on the plan.
2. A plan showing the proposed location of the MET tower and any other structures proposed, including fencing, utility connections, access roads, parking areas and any other construction attendant to the MET tower.
3. A plan showing distances at grade from the MET tower to each building on the vicinity plan.
4. A plan showing proposed changes to the existing property including grading and vegetation removal.
5. A plan showing tree cover and average height of trees on the property and on adjacent properties within 200 feet of the property line.
6. A landscape plan showing existing trees and shrubs, as well as those proposed to be added.
7. Contours at each two feet Above Mean Sea Level for subject property and adjacent properties within 200 feet of the property line.

(c) Elevation: Elevations shall be either at 1/4 or 1/8 inch scale showing views at grade from the north, south, east and west for a 50'radius around the proposed MET tower. Elevations shall show all equipment, security barriers, structures, existing and proposed trees and shrubs and grade changes.

(d) Equipment Brochures: Equipment brochures for the proposed MET tower such as manufacturer's specifications or trade journal reprints shall be provided for the tower, mounts, equipment shelters, cables as well as cable runs and security barrier, if any. Such information shall include the type of materials proposed.

(e) Photographs and Sight-line Diagrams: Color photographs of the current view shall be submitted from at least two locations to show existing conditions. Appearance of proposed MET tower shall be superimposed to scale on the existing condition photograph to accurately simulate the proposed MET tower. Sight-line diagrams from at least two locations shall be depicted in profile drawings at a scale of one inch

equals forty feet. The diagrams shall show the lowest point of the MET tower visible from each location and all intervening trees and buildings.

(f) Certifications: The following information must be prepared and signed by a registered professional engineer: description of the MET tower and reasons for the proposed location, height and design; confirmation that MET tower complies with all applicable Federal and State standards; and, if applicable, a written statement that the proposed MET tower complies with, or is exempt from, applicable regulations administered by the FAA, the FCC, Massachusetts Aeronautics Commission, and the Massachusetts Department of Public Health.

3.11.6 **Severability**

A determination that any portion or provision of this overlay district is invalid shall not invalidate any other portion or provision thereof, nor shall it invalidate any special permit previously issued thereunder."

or take any other action relative thereto

INSERTED BY: Planning Board
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting

Article Information: Article 3, in combination with Article 4, proposes to create the Temporary Meteorological Towers Overlay District. Article 3 lays out the regulatory framework for the new overlay district while Article 4 describes its geographic boundaries. The geographical boundaries of the new Temporary Meteorological Towers Overlay District includes all land now zoned Single Residence A and lying in the area northerly of Central Avenue which is commonly known as the Town of Needham landfill. The overlay district's key provisions are summarized below.

The experience of wind development in Massachusetts indicates that municipal zoning by-laws are one of the most significant barriers to small wind projects. This is due not so much to municipal governments' being expressly opposed to small wind development, but because wind power, as a newly emergent land use, is not typically included in existing zoning by-laws. In turn, numerous towns are attempting to change their by-laws to allow for appropriate wind development. This by-law amendment begins the process here in Needham by allowing a temporary meteorological tower to be erected at the Town of Needham landfill site by special permit from the Board of Appeals. A meteorological tower ("MET tower") is a temporary test tower, carrying meteorological instruments and data acquisition equipment to measure local wind information such as speed, direction, temperature, duration and seasonal variability. The results of this research will tell the Town whether the surveyed location is appropriate for installing a wind turbine. The information provided by the meteorological tower will also allow the Town to determine the optimal wind turbine type and size and to predict how much energy can be generated.

The purpose of this bylaw is to promote the health, safety and general welfare of the community while accommodating the needs of the general public. This purpose can be achieved by minimizing the adverse visual effect of temporary wind monitoring or MET towers, by providing safeguards for the general public, by avoiding damage to adjacent properties, by minimizing the environmental impacts of such facilities, while at the same time accommodating the testing of wind speeds, direction, and quantity of wind power a particular location can be expected to generate.

Accordingly, the proposed by-law allows MET towers to be installed by special permit from the Board of Appeals subject to the following conditions: (1) MET towers shall be no higher than 175 feet; (2) The

minimum distance from the base of any MET tower to any property line or public or private street or way shall be equal to the height of the MET tower; (3) The minimum distance from the base of any MET tower to any dwelling, business or institutional use shall be equal to the height of the MET tower; and (4) All MET towers shall be constructed in locations to minimize any adverse visual, safety and environmental impacts.

Additionally, to assure safeguards for the general public, the by-law requires that no special permit may be issued for a MET tower unless the Board of Appeals finds that: (1) the specific site is an appropriate location for such use; (2) the use will not adversely affect the neighborhood; (3) there will be no serious hazard to people or property from the use; (4) adequate and appropriate facilities are provided for the proper operation of the use; (5) the visual impact on the surrounding neighborhoods and community is minimized; (6) no significant shadowing or flicking impacts the neighborhood; (7) the MET tower is painted with a non-reflective color that blends with the sky and/or other environmental considerations; (8) all equipment is appropriately enclosed and/or shielded from view to avoid adverse visual impacts; (9) the MET tower is lighted only if required by Federal Aviation Administration (FAA) or other state or federal requirements; and (10) any lighting of the MET tower is shielded from abutting properties.

Finally, a special permit issued for any MET tower shall be valid for two (2) years unless sooner revoked. At the end of that time period, unless extended by the Board of Appeals for not more than a total of five (5) years upon a showing of good cause for same, the applicant will be required to remove the MET tower. The site shall be restored to its original condition following removal of the MET tower.

ARTICLE 4: AMEND ZONING BY-LAW – MAP CHANGE TO TEMPORARY METEOROLOGICAL TOWERS OVERLAY DISTRICT

To see if the Town will vote to amend the Needham Zoning By-Law by amending the Zoning Map as follows:

(a) Place in the Temporary Meteorological Towers Overlay District all that land now zoned Single Residence A and commonly known as the Town of Needham landfill and lying in the area bounded and described as follows:

"Beginning at a point on the northerly sideline of Central Avenue, thence running N55°-25'-16"W a distance of 59.67 feet to a point, thence running N55°-42'- 46"W a distance of 71.12 feet to a point, thence N558°-27'-06"W a distance of 112.06 feet to a point, thence N56°-16'-06"W a distance of 296.96 feet to a point, thence S00°-21'-59"W a distance of 42.02 feet to a point, thence S49°-16'-14"W a distance of 279.44 feet to a point, thence S75°-42'-34"W a distance of 187.24 feet to a point, thence S56°-16'-24"W a distance of 46.41 feet to a point, thence S41°-45'-34"W a distance of 50.01 feet to a point, thence S46°-22'-54"W a distance of 131.13 feet to a point, thence N82°-50'-34"W a distance of 228.42 feet to a point, thence N29°-35'-24"E a distance of 866.65 feet to a point, thence N14°-53'-20"W a distance of 1216± feet to a point in the centerline of Fuller Brook, thence by the said centerline of Fuller Brook northeasterly to a point (a tie of N62°-30'-33"E a distance of 1009.94 feet), thence S37°-39'-21"E a distance of 719.43 feet to a point, thence S36°-38'-47" E a distance of 88.71 feet to a point, thence S38°-48'-02"E a distance of 115.27 feet to a point, thence S38°-59'-47"E a distance of 152.44 feet to a point, thence S30°-32'-19" E a distance of 290.44 feet to a point, thence S24°-48'-14"E a distance of 24.80 feet to a point, thence S09°-13'-39"E a distance of 34.19 feet to a point, thence S63°-32'-06"E a distance of 97.36 feet to a point, thence S36°-34'-38"E a distance of 234.40 feet to a point, thence S50°-42'-20"E a distance of 77.07 feet to a point, thence N54°-20'-46"E a distance of 19.05 feet to a point, thence N82°-49'-47"E a distance of 11.46 feet to a point, thence S76°-10'-

08"E a distance of 31.72 feet to a point, thence S57°-15'-20"E a distance of 35.66 feet to a point, thence S53°-33'-52"E a distance of 15.31 feet to a point, thence S57°-38'-03"E a distance of 36.67 feet to a point, thence S58°-29'-44"E a distance of 181.83 feet to a point, thence S28°-44'-00"W a distance of 310.59 feet to a point, thence S59°-05'-55"E a distance of 275.42 feet to a point on the northerly sideline of Central Avenue, thence by said sideline and a curve to the right , with a radius of 500.00 feet, an length of 419.84 feet to a point, thence N88°-49'-18"W a distance of 233.98 feet to a point, thence by a curve to the left, with a radius of 804.73 feet, a length of 238.48 feet to a point, thence S74°-11'-57"W a distance of 348.85 feet to a point, thence by a curve with a radius of 894.54 feet, a length of 84.00 feet to the point of beginning."

or take any other action relative thereto.

INSERTED BY: Planning Board
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation be Made at Town Meeting

Article Information: This article describes the geographical boundaries of the new Temporary Meteorological Towers Overlay District which would include all land now zoned Single Residence A and lying in the area northerly of Central Avenue which is commonly known as the Town of Needham landfill.

ARTICLE 5: AMEND ZONING BY-LAW – DRIVEWAY OPENINGS

To see if the Town will vote to amend the Needham Zoning By-Law as follows:

(a) In Section 4.4 Dimensional Requirements for Commercial Districts, Subsection 4.4.5 Driveway Openings, by adding a new sentence at the end of the second paragraph, so that the paragraph shall now read as follows: (new language underlined):

"In the Center Business District, where access to the rear of a parcel is available from a public way, private way, common driveway, alley way or parking area, no driveway requiring the crossing of a public sidewalk or that requires a new curb cut on Chestnut Street, Highland Avenue, Great Plain Avenue or Chapel Street shall be allowed. This restriction shall not apply where the new curb cut provides a single driveway opening for two or more properties and constitutes merely the widening of an existing curb cut that already services one of the properties."

(b) In Section 4.4 Dimensional Requirements for Commercial Districts, Subsection 4.4.5 Driveway Openings, by revising the fourth sentence of the fourth paragraph so that the paragraph shall now read as follows (new language underlined):

"In that portion of a lot contained with the required front setback, there may be constructed not more than one (1) driveway for every one hundred (100) feet or less of frontage on each way in the Center Business District. Driveways shall be located so as to minimize conflict with traffic on streets and where good visibility and sight distances are available to observe approaching pedestrian and vehicular traffic. Driveways shall be located a minimum of fifty (50) feet from the property line at the nearest street intersection in the Center Business District. The width of a driveway for one-way traffic shall be a minimum of twelve (12) feet and a maximum of eighteen (18) feet, except if the driveway opening services two or more properties in which case said driveway opening shall be a maximum of twenty-five (25) feet, all as measured at its narrowest point. A Special Permit granted by the Planning Board shall be required for one-way driveways over twelve (12) feet in width in the Center Business District. The width of a driveway for two-

way traffic shall be a minimum of eighteen (18) feet and a maximum of twenty-five (25) feet, as measured at its narrowest point."

or take any other action relative thereto.

INSERTED BY: Planning Board
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Explanation: Presently, in the Center Business District, where access to the rear of a parcel is available from a public way, private way, common driveway, alley way or parking area, no driveway requiring the crossing of a public sidewalk or that requires a new curb cut on Chestnut Street, Highland Avenue, Great Plain Avenue or Chapel Street is allowed. This article would permit an exception to the above-noted rule. Under the subject amendment, a new curb cut would be permitted within the Center Business District in the limited circumstance where a single driveway opening for two or more properties constituted merely the widening of an existing curb cut that already services one of the properties. The width of the driveway opening for two or more properties would be limited to a maximum width of twenty-five (25) feet. A special permit would be required for a width in excess of twelve (12) feet.

ARTICLE 6: AMEND ZONING BY-LAW – MINIMUM SIDE AND REAR LINE SETBACKS: ACCESSORY STRUCTURES

To see if the Town will vote to amend the Needham Zoning By-Law, Section 4.2 Dimensional Regulations for Rural Residence-Conservation, Single Residence A, Single Residence B, General Residence, and Institutional Districts, Subsection 4.2.3, Minimum Side and Rear Line Setbacks: Accessory Structures, by adding a new sentence at the end of the paragraph, so that the entire subsection shall now read as follows: (new language underlined):

" No accessory building or structure, excepting fences, shall be constructed, altered or relocated so that any part thereof shall be less than ten (10) feet from any other building or structure or less than five feet from the side or rear lines of the lot on which such building or structure is located. Notwithstanding the foregoing, an accessory in-ground artificial or constructed swimming pool need not comply with the requirements of the preceding sentence but said structure must comply with all dimensional setback requirements from abutting properties and from streets and ways."

or take any other action relative thereto.

INSERTED BY: Planning Board
FINANCE COMMITTEE RECOMMENDS THAT: No Position Taken

Article Explanation: Presently, in the Rural Residence-Conservation, Single Residence A, Single Residence B, General Residence, and Institutional Districts, accessory buildings and structures (excepting fences) are required to be placed at least ten feet from any other building or structure on the lot. This article would permit an exception to the above-noted rule for an accessory in-ground artificial or constructed swimming pool. In the subject case, an accessory in-ground artificial or constructed swimming pool would be exempted from the minimum 10-foot setback requirement as relates another building or structure on the lot. All other dimensional setback requirements from abutting properties and from streets and ways would remain unchanged.

ARTICLE 7: AMEND ZONING BY-LAW – ACCESSORY USES

To see if the Town will vote to amend the Needham Zoning By-Law, Section 6.1 Accessory Uses, Subsection 6.1.2, by adding the following underlined language to the first paragraph thereof so that the entire subsection shall now read as follows (new language underlined):

> "There shall be permitted as an accessory use on residential property in the Single Residence A, Rural Residence – Conservation, Institutional, and Industrial Park districts garage space for not more than three (3) cars and in the Single Residence B, General Residence, Business and Industrial districts garage space for not more than two (2) cars.
>
> Upon application the Board of Appeals may issue a Special Permit for one additional garage space per lot, provided that the premises in questions are reasonably adaptable to such use and will allow proper layout thereof (including adequate separation of buildings or structures and open areas from adjacent premises), and provided further that the proposed use;
>
> (a) will not alter the character of the premises in which it is located,
>
> (b) will not have a material adverse effect on the value of the land and buildings or structures in the neighborhood, or on the amenities thereof, and
>
> (c) will not produce noise, odors or glare observable at the lot lines in amounts clearly detrimental to the normal use of adjacent property.
>
> In acting upon applications for such Special Permits, the Board of Appeals shall be governed by the provisions of Section 7.2."

or take any other action relative thereto.

INSERTED BY: Planning Board
FINANCE COMMITTEE RECOMMENDS THAT: No Position Taken

Article Information: This article seeks to correct a discrepancy that was created at the time the new Rural-Residence Conservation District was created in 1989. In 1989, the Town rezoned land previously designated Single Residence A to the new Rural-Residence Conservation district but failed to amend Section 6.1 Accessory Uses to recognize the new Rural-Residence Conservation district. Accordingly, this article corrects the noted omission and authorizes garage space for three (3) cars in the Rural-Residence Conservation District by right with one additional garage space permitted by special permit from the Board of Appeals. The noted garage space would be accessory to a permitted residential use. The same requirement is presently in place in the Single Residence A, Institutional, and Industrial Park districts.

HUMAN RESOURCES ARTICLES

ARTICLE 8: ESTABLISH ELECTED OFFICIALS' SALARIES

To see if the Town will vote to fix the compensation of the following elected officers of the Town as of July 1, 2010, as required by Massachusetts General Laws, Chapter 41, Section 108:

Town Clerk	$66,079
Town Clerk with 6 years of service in that position	$81,687 (1)
Selectmen, Chairman	$1,800
Selectmen, Others	$1,500

(1) In addition, such compensation shall also include payment of longevity in the amount of $4,902 the accumulation of 15 days of non-occupational sick leave per fiscal year; and payment for 25% of unused sick leave at the time of retirement from Town Service in accordance with M.G.L. c. 32, in an amount not to exceed $38,854. The annual salary of $81,687 includes compensation for five weeks of vacation leave, any unused portion of which will be paid at the time of separation from Town service in an amount not to exceed $8,326. At the time of separation from Town service, the Town Clerk shall also be paid for seven (7) weeks of accrued, unused vacation time in an amount not to exceed $11,657; or take any other action relative thereto.

INSERTED BY: Personnel Board
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted
PERSONNEL BOARD RECOMMENDS THAT: Article be Adopted

Article Explanation: In accordance with MGL Chapter 41, Section 108, the Town must annually vote to set the salary and compensation for any elected Town officials who receive compensation. The Town Clerk salary has been separated into two categories, newly elected Town Clerk, and Town Clerk with at least six years of service. This is done because Town elections are held in April and Town Meeting would not have a chance to vote on the salary of a newly elected Clerk until after the incumbent had been receiving a higher rate of pay for several months. It has been the practice of the Personnel Board to provide the Town Clerk, the only full-time elected official, with benefits as close to that of other full-time employees as possible. Payment for longevity, as well as buy-back of sick leave and vacation at the time of separation from Town service, is now included in the recommended salary and compensation article. This article also includes provision for a one-time distribution of accumulated and unused vacation leave as of June 30, 2000, such payment to be made at the time of separation from Town service.

The annual stipends for the members of the Board of Selectmen have remained unchanged since 1977.

ARTICLE 9: FUND COLLECTIVE BARGAINING AGREEMENT –INDEPENDENT TOWN WORKERS' ASSOCIATION

To see if the Town will vote to approve the funding of a collective bargaining agreement between the Town and the Needham Independent Town Workers' Association, and to appropriate a sum of money to defray the cost of salary and wages provided for under the agreement for fiscal year 2011; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be made at Town Meeting
PERSONNEL BOARD RECOMMENDS THAT: Recommendation to be made at Town Meeting

Article Information: At the time of the printing of the warrant, the parties had not reached agreement on this contract.

ARTICLE 10: FUND COLLECTIVE BARGAINING AGREEMENT – PUBLIC WORKS

To see if the Town will vote to approve the funding of a collective bargaining agreement between the Town and the Needham Independent Public Employees Association, and to appropriate a sum of money to defray the cost of salary and wages provided for under the agreement for fiscal year 2011; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be made at Town Meeting
PERSONNEL BOARD RECOMMENDS THAT: Recommendation to be made at Town Meeting

Article Information: At the time of the printing of the warrant, the parties had not reached agreement on this contract.

GENERAL ARTICLES

ARTICLE 11: LOCAL OPTION TO CHANGE THE DEMAND CHARGE FOR DELINQUENT TAXES

To see if the Town will vote to increase the charge for each written demand issued by the collector a fee of $10.00 to be added to and collected as part of the tax, as authorized by Massachusetts General Laws Chapter 60, Section 15, effective as of July 1, 2010; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: The State Legislature amended M.G.L. Chapter 60, Section 15, with passage of Chapter 182, Section 15 of the Acts of 2008, to allow communities to change the demand charge for delinquent taxes from $5.00 to as much as $30.00. The penalty is added to delinquent bills after the final due date for full payment has passed. The charge is required to be uniform for all taxes. The cost to create and send a demand notice is the same regardless of the amount that is past due. The proposed increase is $5 and would be effective at the start of fiscal year 2011. Delinquent accounts after July 1 would be subject to a $10 demand charge. By setting the charge at $10, the tax collector retains discretion to waive the charge if he or she determines that there are extenuating circumstances. State law allows local collectors to waive interest and collection costs where the total amount accrued is $15 or less. The last time the rate was changed was in 1986.

ARTICLE 12: AMEND GENERAL BY-LAW – DEMOLITION OF HISTORIC BUILDINGS

To see if the Town will vote to amend the General By-laws by deleting the number "5" in section 2.11.5.5.1 and inserting in place thereof the number "7"; or take any other action relative thereto.

INSERTED BY: Historic Commission
FINANCE COMMITTEE RECOMMENDS THAT: No Position Taken

Article Information: At the 2007 Annual Town Meeting, the Town voted to expand the membership of the Historic Commission from five to seven. This amendment to the General By-law expands the submission requirements of certain documents to meet the number of commissioners.

ARTICLE 13: AMEND GENERAL BY-LAW - DEMOLITION OF HISTORIC BUILDINGS

To see if the Town will vote to amend the General By-laws by deleting section 2.11.5.3.3 and inserting in place thereof the following: "2.11.5.3.3 If the building is contained in the inventory, the demolition permit application, if properly completed, will be referred to the Needham Historical Commission for its review. The application need not be accompanied by evidence of workmen's compensation coverage or letters from utility providers that the utilities have been disconnected in order for the application to be referred to the Historical Commission"; or take any other action relative thereto.

INSERTED BY: Historic Commission
FINANCE COMMITTEE RECOMMENDS THAT: No Position Taken

Article Information: This change provides that if an application for a permit to demolish a structure that is on the Historical Register is incomplete, (e.g. not applied for by a Licensed Construction Supervisor or otherwise lacking information), it will not be referred to the Historical Commission for review. It will have to be properly completed before being referred to the Commission. Presently, it is unclear whether an application must be referred to the commission and the process start, even if the application is incomplete. In addition, there are situations where the structure is occupied and the owner wants to apply for a demolition permit but does not want to vacate the premises until the Historical Commission returns the application to the building inspector upon completion of the Commission's review or 6 months after completion of the Commission's review. Also, there are situations where the applicant does not want to pay for workers compensation insurance during the Historical Commissions review period.

This change to the by-law will accommodate those situations, make it clear when an application is to be referred to the Commission and allow an application to be referred to the Commission even though the applicant has not filed disconnect letters or insurance certificates. This change will make it easier for applicants to navigate the demolition delay process.

FINANCE ARTICLES

ARTICLE 14: TRANSFER OF BUDGETARY FUND BALANCE

To see if the Town will vote to transfer $3,568,037 from the Budgetary Fund Balance Account (Free Cash) to meet, in part, appropriations made at this Town Meeting, and to authorize the Board of Assessors to use such sum as available funds to meet appropriations in its computation of the tax rate for the fiscal year 2011; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: Budgetary fund balance (free cash) is the result of unexpended appropriations and revenue in excess of estimates from fiscal year 2009.

ARTICLE 15: ACCEPT CHAPTER 73, SECTION 4 OF THE ACTS OF 1986

To see if the Town will vote to accept, for fiscal year 2011, the provisions of Section 4 of Chapter 73 of the Acts of 1986, as amended by Chapter 126 of the Acts of 1988, which amends Chapter 59 of the

General Laws relative to real estate property tax exemptions, and approve an increase in the amount of 85% for each eligible exemption; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: Acceptance of Section 4 of Chapter 73 of the Acts of 1986, as amended by Chapter 126 of the Acts of 1988, permits the Town to grant an additional exemption to certain taxpayers who are surviving spouses, surviving minors of deceased parents, persons over the age of 70, certain veterans and disabled veterans and their surviving spouses, parents of veterans who died in wartime service and blind individuals, and who qualify for an exemption under any one of the following clauses of Section 5 of Chapter 59 of the General Laws: Clauses 17, 17C, 22, 22A, 22B, 22C, 22D, 22E, 37, 37A, 41, 41B, 41C, 42 or 43. The additional exemption shall be uniform for all exemptions but shall not exceed one hundred percent of a taxpayer's original exemption. No taxpayer may pay less tax than paid on the preceding year, except through the application of General Laws, Chapter 58, Section 8A or Chapter 59, Section 5, clause 18. The taxable valuation of the taxpayer's property shall not be less than ten percent of its fair cash value. Town Meeting must approve the additional exemption on an annual basis. In fiscal year 2010 the cumulative increase above the statutory limit was 78%.

ARTICLE 16: APPROPRIATE FOR SENIOR CORPS

To see if the Town will vote to raise and/or transfer and appropriate the sum of $15,000 for the purpose of funding the Senior Corps program, said sum to be spent under the direction of the Town Manager and raised from the tax levy; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: The Senior Corps is a program whereby qualified elderly and disabled property owners may work up to 100 hours for the Town. In turn, the individuals are paid approximately $800, which is applied to their property tax bills. Eligible individuals are entitled to one payment per fiscal year.

ARTICLE 17: APPROPRIATE FOR NEEDHAM PROPERTY TAX ASSISTANCE PROGRAM

To see if the Town will vote to raise and/or transfer and appropriate the sum of $15,000 for the purpose of funding the Needham Property Tax Assistance Program, said sum to be spent under the direction of the Town Manager and raised from the tax levy; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: The 2009 Annual Town Meeting voted to establish a Property Tax Assistance Program. The goal of the Board of Selectmen is to set a target annual appropriation for the fund equal to the amount of private contributions to the Town's statutory voluntary tax relief program during the preceding fiscal year, up to a maximum appropriation of $25,000 (2008 dollars). The voluntary fund received $15,715 in fiscal year 2009.

ARTICLE 18: APPROPRIATE FOR PLANNING STUDY OF THE NEW ENGLAND BUSINESS CENTER

To see if the Town will vote to raise and/or transfer and appropriate the sum of $25,000 for the purpose of funding a planning study of the New England Business Center, said sum to be spent under the direction of the Town Manager and raised from the tax levy; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: This request would fund the Town's share of a follow-up study of the New England Business Center intended to address current regulatory rules that may be constraining the ability of the New England Business Center to redevelop in accordance with the vision anticipated by the 2001 plan. The planning study would be overseen by the Planning Board and would be funded by a Town Meeting appropriation of $25,000 with a like sum raised from private contributions.

Since March 2009, the Council of Economic Advisors (CEA) has focused its energies on assessing the development prospects of the New England Business Center (NEBC), with the goal of making recommendations to the Board of Selectmen on what the Town can do to reposition the area so that it optimally fulfills its role. The CEA's exploration has included looking at all factors, including the regulatory envelope that might affect the park's redevelopment. In that investigation, the CEA has identified at least three items about the regulatory envelope that are most likely affecting the limited development performance that the Town has seen in the last decade: (1) some of the definitions of uses permitted in the park are too narrowly drawn, unwittingly limiting uses that the Town would like to welcome; (2) the mix of allowable uses itself is unduly restrictive and does not now respond to market demands; and (3) some of the dimensional controls are restricting development, either by preventing it altogether on smaller lots, or not providing sufficient financial incentive to encourage the very development outcomes the Town would like to see.

Some of these issues, such as problems with the definitions or questions as to whether to confine or disperse the mix of uses within the park proper, the Town itself can address. Other issues, such as those related to achieving a balance between appropriate fiscal incentives and acceptable levels of impacts for our community incurred by various amounts of different uses or increased intensity of development require specific analytic expertise which we do not have the in-house capacity to provide. This kind of analysis is necessary to evaluate and test alternative fiscal, land use and intensity of use recommendations with the community and to make the appropriate regulatory adjustments required to unlock the park's economic potential moving forward. It is for this planning effort that we seek funding under this article.

ARTICLE 19: APPROPRIATE FOR ENERGY CHALLENGE/LED TRAFFIC SIGNALS

To see if the Town will vote to raise and/or transfer and appropriate the sum of $10,000 for the purpose of funding the Energy Challenge/LED Program, said sum to be spent under the direction of the Town Manager and raised from the tax levy; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: The Community Energy Challenge is an opportunity for municipalities across New England to identify simple and cost-effective measures that increase energy efficiency and renewable energy use while reducing air pollution and saving money. Previous funding helped to pay for the Town's conversion of its Mercury Vapor lights to the more energy efficient and mercury free High-Pressure Sodium (HPS) lights: approximately 1,200 lights were changed from 100w mercury lights to 50w HPS lights. The next step is the study to reduce the number of streetlights within the Town, as part of the Town's Sustainable Needham Initiative. The engineering department estimates based on current electric pricing that the Town will save $75,000 a year in electricity cost when all phases are completed.

The Department of Public Works has been exploring technologies relative to traffic signal lamps. This article will be a multiyear request to retrofit all of the existing red, yellow and green lamps which use 116 watt incandescent bulbs with a 6 watt/12 watt Light Emitting Diode (LED) unit. These LED displays provide efficient, durable and reliable service. The LED lights have many advantages as they are brighter, use less energy, require less maintenance, and are easier to see from a distance. LED on average need to be replaced every five to ten years compared to incandescent lights that need to be changed every one to three years. The Massachusetts Highway Department began retrofitting their signals several years ago and several area communities including Framingham and Newton are also making the change. Several of the Town's traffic lights are now using the LED system, including May/Highland, Chestnut/High Rock, Chestnut/South, and Central/Charles River.

ARTICLE 20: APPROVE BORROWING AUTHORIZATION

To see if the Town will approve the sum of $725,000 of borrowing authorized by the Minuteman Regional Vocational Technical School District, for the purpose of paying costs of a feasibility study to consider options for making improvements to the District's high school building located at 758 Marrett Road, Lexington, Massachusetts, which options shall include, but not be limited to renovating, reconstructing, expanding, remodeling and adding to the District's high school, or any combination of the foregoing, said sum to be expended at the direction of the School Building Committee. The Massachusetts School Building Authority's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any costs of the Project that the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District, and that the total amount of the borrowing authorized by this vote shall be reduced by any grant amount set forth in the Feasibility Study Agreement that may be executed between the District and the MSBA; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting

Article Information: The Minuteman Career and Technical School District is proposing to undertake a feasibility study in collaboration with the Massachusetts School Building Authority (MSBA) to find the most fiscally responsible and educationally appropriate solution to the facility's condition. The feasibility study will include not only a condition assessment of the facility, but an analysis of enrollment trends, partnerships and appropriate sizing of the facility. The Minuteman School Committee has authorized the amount of debt for the feasibility study, but in order to proceed with the study, the District needs the approval of its sixteen member towns. The projected cost of the feasibility study is $725,000, of which Needham's estimated share after the expected 40% MSBA reimbursement is $18,616, payable over a five-year period beginning in FY 2012. Additional information about the Minuteman Career and Technical High School and the feasibility study process is available at www.needhamma.gov/2010atm.

ARTICLE 21: APPROPRIATE THE FY 2011 OPERATING BUDGET

To see what sums of money the Town will vote to raise, appropriate, and/or transfer for the necessary Town expenses and charges, and further that the operating budget be partially funded by a transfer from the parking meter fund in the amount of $25,000 from the Overlay Surplus in the amount of $499,468, and from amounts reserved for debt exclusion offsets in the amount of $397,445; and further that the Town Manager is authorized to make transfers from line item 9 to the appropriate line items in order to fund the classification and compensation plan approved in accordance with the provisions of Section 20B(5) of the Town Charter, and to fund collective bargaining agreements approved by vote of Town Meeting; and further that the Town Manager is authorized to expend from line item 4 in order to meet expenses for post employment health and life insurance benefits for eligible retirees from the fund established for that purpose; or take any other action relative thereto.

INSERTED BY: Finance Committee
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted as Shown on Pages 11 – 15

ARTICLE 22: APPROPRIATE THE FY 2011 RTS ENTERPRISE FUND BUDGET

To see if the Town will vote to raise and/or transfer and appropriate the following sums of money to operate the Solid Waste and Recycling Division of the Department of Public Works during fiscal year 2011, under the provisions of M.G.L. Chapter 44, Section 53F ½:

Town of Needham
RTS Enterprise
FY 2011

Line #	Description	FY 2009 Expended	FTE	FY 2010 Current Budget	FTE	FY 2011 Recommended	FTE	Town Meeting Amendments
101A	Personnel	$ 501,670	9.4	$ 641,561	9.0	$ 635,125	9.0	
101B	Expenses	$ 1,009,034		$ 1,118,567		$ 1,115,280		
101C	Operating Capital	$ 50,614		$ 58,000		$ 58,000		
101D	Debt Service	$ 149,929		$ 150,000		$ 150,000		
102	Reserve Fund	Transfers Only		$ 45,000		$ 45,000		
TOTAL		**$ 1,711,247**	**9.4**	**$ 2,013,128**	**9.0**	**$ 2,003,405**	**9.0**	
		FY 2011 Budget Percentage Change from FY 2010 Budget					-0.5%	

and that $654,216 be raised from the tax levy and transferred to the RTS Enterprise Fund; or take any other action relative thereto.

INSERTED BY: Board of Selectmen & Finance Committee
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: This is the budget article to fund and operate the Town's Recycling Center and Transfer Station (RTS). Approximately 75% of Needham residents make use of the facility directly, and many other residents utilize the RTS through subscription hauler services. The RTS also provides disposal and recycling services for Town departments along with the materials processing and snow

dump services for the DPW. The RTS is recognized as one of the most diverse recycling programs in the Commonwealth.

During FY 2009, the RTS processed and disposed of 8,268 tons of solid waste (trash). The trash is incinerated at the Wheelabrator waste to energy plant in Millbury, Massachusetts. During the year, the RTS diverted 392 tons of wood waste material, which was used to produce electricity at a wood burning power plant, and removed 8,392 tons of materials through the various recycling programs.

The RTS handled and processed 7,277 tons of yard waste materials in the yard waste and composting area. The RTS also processed 8,392 tons of public works waste in the materials processing area. This processing work is related to the general fund payment. Had the Town not disposed of the materials through the RTS operations, the cost to use private contractors to process this waste would have been higher.

The recycling market is still weak and demand for material has declined. This has kept recycling revenue lower than in previous years. The lower demand for some recyclable materials has forced the Town to pay to for removal of those commodities, albeit at a lower cost than regular disposal cost, but nonetheless at a cost. Should market conditions not improve, a rate increase to offset the loss recycling revenue may be necessary to pay for rubbish transportation and disposal.

The operating budget for FY 2011 is $9,723 or 0.5% less than the current FY 2010 budget. The change is attributable to a $6,436 decrease in personnel related costs (-1.0%), a $3,287 decrease in non-personnel related costs (-0.3%), and no increase in operating capital, debt service, or the reserve fund.

The decrease in personnel reflects the reduction of part-time position. The Town has a collective bargaining agreement in place until June 30, 2010. The RTS Enterprise Fund budget includes no allocation for a cost-of-living increase for employees in FY 2011. The decrease in the expense line is attributable mostly to lower energy related expenses (-$13,447) and supplies (-$12,137), but the reduction was offset by costs associated with the new service to municipal facilities and schools with the disposal and sorting charges known as single stream recyclables. This increase is estimated at $16,400. However, the program actually reduced the cost of disposal with the elimination of the contracted service and rental of dumpsters for the school buildings (the savings is reflected in the public facilities budget) and improved service. There is also a contractual increase in transportation and disposal expenses of solid waste for FY 2011. The $58,000 line for capital reflects the annual purchase of containers and transfer trailers, which the Town began accounting for starting in FY 2008 through the operating budget rather than as a special financial warrant article. The ongoing and annual nature of these expenditures truly falls into the operational category. Debt service is level funded at $150,000 and supports the debt capacity requirements to continue the current RTS operations. The reserve fund is level-dollar as well for FY 2011.

The RTS also reimburses the general fund for costs incurred and paid by the general fund budgets, e.g., employee benefits, property and casualty insurance, financial and billing expenses, and other administrative and operational support costs. The budget is funded through a combination of property tax revenue and user fees.

ARTICLE 23: APPROPRIATE THE FY 2011 SEWER ENTERPRISE FUND BUDGET

To see if the Town will vote to raise and/or transfer and appropriate the following sums of money to operate the Sewer Division of the Department of Public Works during fiscal year 2011, under the provisions of M.G.L. Chapter 44, Section 53F ½:

Town of Needham
Sewer Enterprise
FY 2011

Line #	Description	FY 2009 Expended	FTE	FY 2010 Current Budget	FTE	FY 2011 Recommended	FTE	Town Meeting Amendments
201A	Personnel	$ 556,541	9.2	$ 599,718	9.2	$ 629,896	9.2	
201B	Expenses	$ 216,967		$ 267,547		$ 273,354		
201C	Capital Outlay	$ 24,433		$ 39,000		$ 25,000		
201D	MWRA Assessment	$ 4,893,374		$ 5,095,980		$ 5,042,674		
201E	Debt Service	$ 1,110,101		$ 1,200,000		$ 1,250,000		
202	Reserve Fund	Transfers Only		$ 35,000		$ 35,000		
TOTAL		**$ 6,801,416**	**9.2**	**$ 7,237,245**	**9.2**	**$ 7,255,924**	**9.2**	
FY 2011 Budget Percentage Change from FY 2010 Budget							0.3%	

or take any other action relative thereto.

INSERTED BY: Board of Selectmen & Finance Committee
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: This is the budget article to fund and operate the Town's sanitary sewer system. The Town's sewage collection system consists of more than 130 miles of collector and interceptor sewers, 6,500 sewer manholes and 10 sewer pump stations. The Town's sewer system is a collection system that discharges its wastewater to the Massachusetts Water Resources Authority (MWRA) system for treatment. Approximately 65% of the Town's sewer collection system is a totally gravity system and 35% of the sewer system is pumped into the gravity system. Needham has two principle points of discharge into the MWRA system and nine other public locations where subdivisions discharge to the MWRA system. Personnel maintain and operate 23 sewer pumps, motors, switchgear, gates, valves, buildings, and grounds contained in ten pumping facilities located throughout town. Maintaining and servicing the sewer system is a seven day per week operation.

The operating budget for FY 2011 is $18,679 or 0.3% over the current FY 2010 budget.

The personnel line shows an increase of $30,178 or 5.0%, which is due to personnel changes and a previous collective bargaining agreement. There is no increase in the number of positions and no funding for a cost-of-living increase for FY 2011. The expense line is up $5,807 or 2.2% most of which is related to operation of the sewer pump stations. The capital outlay line is reduced by $14,000 or 36% from the current budget. The capital outlay is to purchase equipment such as sewer pumps.

The MWRA assessment line is down $53,306 or 1.0% less than the FY 2010 budget amount. The overall change that the MWRA assessed to member communities for FY 2011 is up 1.9%. The lower amount for Needham is partially attributable to the continued investment the Town makes to remove Infiltration and Inflows (I/I) into the Town's sewer system. Infiltration results from cracks and breaks in sewer lines, which allow ground water to steep into the system, and increases the amount of volume that is processed by the MWRA. Inflow is sewerage and water entering the system from pipes and illegal hookups into the system. Many communities invest in removing I/I from their systems, and those communities that keep ahead of the others help contain (transfer) the cost of the annual assessment to other member communities. The final assessment from the MWRA will be affected by the amount of sewer rate relief that is provided to the Authority by the State, which will not be known until after the budget is voted by the Legislature and approved by the Governor.

The increase in debt service is based on approved projects, and is in keeping with the overall sewer capital infrastructure-funding plan for long term investments. The annual debt service for sewer is based on an average of $1.25 million per year. The reserve fund is level dollar for FY 2011.

The Sewer Enterprise Fund also reimburses the general fund for costs incurred and paid by general fund budgets, e.g., employee benefits, property and casualty insurance, financial and billing expenses, and other administrative and operational support costs. The Sewer Enterprise Fund budget is a self-supporting account. Sewer user fees and charges cover the entire cost of operations.

ARTICLE 24: APPROPRIATE THE FY 2011 WATER ENTERPRISE FUND BUDGET

To see if the Town will vote to raise and/or transfer and appropriate the following sums of money to operate the Water Division of the Department of Public Works during fiscal year 2011, under the provisions of M.G.L. Chapter 44, Section 53F ½:

Town of Needham
Water Enterprise
FY 2011

Line #	Description	FY 2009 Expended	FTE	FY 2010 Current Budget	FTE	FY 2011 Recommended	FTE	Town Meeting Amendments
301A	Personnel	$ 883,030	14.5	$ 1,001,824	14.5	$ 1,047,487	14.5	
301B	Expenses	$ 921,722		$ 1,068,621		$ 985,218		
301C	Capital Outlay	$ 20,000		$ 20,000		$ 20,000		
301D	MWRA Assessment	$ 1,061,719		$ 427,396		$ 265,017		
301E	Debt Service	$ 1,330,121		$ 1,500,000		$ 1,500,000		
302	Reserve Fund	Transfers Only		$ 75,000		$ 75,000		
TOTAL		**$ 4,216,592**	**14.5**	**$ 4,092,841**	**14.5**	**$ 3,892,722**	**14.5**	
FY 2011 Budget Percentage Change from FY 2010 Budget							-4.9%	

or take any other action relative thereto.

INSERTED BY: Board of Selectmen & Finance Committee
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: This is the budget article to fund and operate the Town's water system. The Town's water distribution system is a single service pressure zone system supplied by two sources. The Town's primary source of water is the Charles River Well Field that is able to produce 4.6 million gallons of water per day (mgd). The Charles River Well Field consists of three groundwater-pumping stations. Needham's second water source is a connection to the MWRA surface water supply originating at the Quabbin Reservoir and delivered through the new Metrowest Tunnel and the Hultman Aqueduct. This water is pumped into the Needham system at the St. Mary's Pumping Station located at the corner of St. Mary Street and Central Avenue. This supply is used when the Town's demand for water is greater than the Well Field's capabilities, and serves as a backup should the Town's wells need to be taken off-line. Personnel not only manage and operate the water treatment plant, but also run, maintain, and repair the town-wide water distribution system. The system is comprised of more than 135 miles of water mains, 1,150 public hydrants, 3,400 water gate valves, and 9,800 water service connections. This system supports approximately 13,000 metered accounts.

	2007	2008	2009
Total water produced:	1,115.628MG	1,313.391MG	1,177,089 MG
MWRA usage:	397.980MG	284.17MG	130,190 MG
Needham well production:	717.648MG	1,029.221MG	1,046,899 MG
Backwash waste to sanitary sewer:	3.42MG	10.304MG	10,903 MG
Samples collected and analyzed (EPA compliance-certified lab):	562	785	730
Total contaminates analyzed (EPA compliance-certified lab):	1,017	1,017	1,017
Samples collected and analyzed (CRWTF lab):	6,349	6,524	6,245
Total gallons of process chemicals:	103,878	156,744	158,383
Total number of backwashes conducted:	302	354	327
Instrument calculations:	170	170	170
Chemical feed calibrations:	456	433	440

The overall operating budget for FY 2011 is $200,119 or 4.9% under the FY 2010 budget. This reduction is due to yet another decrease in the annual assessment from the MWRA as the Town's water use from the Authority has declined. The MWRA bills the Town for actual water consumption in the calendar year preceding the new fiscal year; the FY 2011 water assessment is based on the CY 2009 water use. The preliminary water assessment for FY 2011 is $162,379 lower than the FY 2010 budget; approximately 38% lower. The final assessment from the MWRA is not expected until the end of the State Budget process. The decrease in billable consumption is mostly attributable to less water being purchased from the MWRA because the Town's drinking wells were able to meet the daily demands more often, and shut down of the treatment plant occurred less frequently and/or for shorter periods.

The personnel line shows an increase of $45,663 or 4.6% over the FY 2010 budget, as with the sewer enterprise this is due to personnel changes and a previous collective bargaining agreement. There is no increase in the number of positions and no funding for a cost-of-living increase for FY 2011. The water enterprise expenses are also down. The expense line is $83,403 or 7.8% lower than the FY 2010 budget. The decrease is related to anticipated savings by relying less on outside contractors for trench work and more on highway staff. This benefit is made possible as changes in the department structure is allowing for better coordination with other divisions, and will likely save $40,000. The other significant reduction is with public works supplies as the department expects to see favorable pricing for certain materials and chemicals when it goes out to bid later this year, and hence has reduced its budget allowance by $52,566. The increased reliance on the Town's water pumping capacity has increased the energy use so an allowance of approximately $11,000 has been made for energy expenses.

Debt service is level funded at $1,500,000, which is based on approved projects, and is in keeping with the overall water capital infrastructure-funding plan for long term investments. Operating capital is level funded at $20,000 for FY 2011, and the reserve fund is level dollar as well for FY 2011.

The Water Enterprise Fund also reimburses the general fund for costs incurred and paid by general fund budgets, e.g., employee benefits, property and casualty insurance, financial and billing expenses, and other administrative and operational support costs. The Water Enterprise Fund budget is a self-supporting account. Water user fees and charges cover the entire cost of operations.

ARTICLE 25: ESTABLISH PUBLIC SCHOOL TRANSPORTATION PROGRAM CHAPTER 44 SECTION 53E-1/2 REVOLVING FUND

To see if the town will vote to authorize a revolving fund for the Needham Public Schools under M.G.L. Chapter 44, Section 53E½ that may be spent by the Superintendent of Schools without further appropriation during FY 2011 for pupil and other district-wide transportation; the School Transportation Program Fund is to be credited with fee-based transportation program receipts, and the Superintendent of Schools may spend $819,000 in revolving fund monies; or take any other action thereto.

INSERTED BY: School Committee
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: The School Transportation Revolving Fund authorizes the School Committee to receive fee-based busing receipts, for the specific purpose of providing transportation to students to and from school. In an effort to promote sustainable operations, the School Department is exploring the efficiency and programmatic benefits associated with purchasing vehicles to provide portions of its transportation program in-house, instead of contacting for these services. The goal of the analysis is to identify opportunities for reducing costs, particularly in the area of special needs transportation, where contract rates are growing at 5% per year – a rate faster than the Town's revenue growth. (A lack of competition in this area, has limited the School Department's ability to procure other vendors to provide this service.) An additional objective is to provide beneficial programming, in areas where it does not currently exist. A consultant hired to examine the issue has identified that potential budget savings from in-house transportation do exist, in the areas of in-town special needs (van) transportation and KASE busing. The study also notes that additional benefits could accrue to both the Town and Schools, if owner-operated vehicles are made available for use on a fee-basis, during non-school hours, weekends and school vacation periods. Groups in need of reliable, flexible and cost-effective transportation include Needham High School Athletics, Park and Recreation programs, Senior Center programs, and after-school programs. The School Department, in turn, could use the fee-based busing receipts to offset the cost of providing regular student transportation and replacing the owned vehicles.

Toward this end, the School Department seeks authorization to broaden the scope of its existing transportation revolving fund (established under Ch 44. s 53E 1/2) beyond simple transportation of students to and from school, to permit other fee-based uses. These other fee-based uses include: the provision of transportation services to other Town departments and community programs, before/after school van transportation, athletics transportation, student field trips, and networked van use with other communities. Consistent with the expanded use, an increase in the expenditure ceiling is requested, to the limit allowed by law. (In a revolving fund, expanded use increases both expenditures and revenues to be collected. It is anticipated that expenses and revenues would be balanced appropriately as a result of the expanded use.) Changes to the language of this fund are summarized as follows:

Description:	*"School Busing" to "School Transportation Program"*
Spending Authority:	*"School Committee" (no change)*
Revenue Source:	*"Fee-Based Busing Program Receipts" to "Fee-Based Transportation Program Receipts"*
Use of Funds:	*"Transportation of Students to and From School" to "Pupil and Other District-wide Transportation"*
FY 2011 Budget:	*"$625,000" to "$819,000"*

Should Town Meeting not be inclined to broaden the allowable use of this fund, the School Committee respectfully requests re-authorization of this fund at the current levels, to permit continued operation of

the fee-based transportation of children to and from school. Town Meeting must re-authorize this fund annually, to continue the fee-based pupil transportation program.

ARTICLE 26: CONTINUE DEPARTMENTAL REVOLVING FUNDS

To see if the Town will vote to authorize and continue revolving funds for certain Town departments pursuant to the provisions of M.G.L. Chapter 44, Section 53E ½ for the fiscal year beginning July 1, 2010:

Revolving Fund	Spending Authority	Revenue Source	Use of Funds	FY 2011 Budget
Memorial Park	Memorial Park Trustees	Food Concessions	Improvements to Memorial Park	**$4,100**
Local Transportation	Council on Aging Director	MBTA, Grants, Program Receipts	Transportation program for COA	**$60,000**
Yard Waste Processing Program	DPW Director	Town and Participating Communities	Multi-Community yard waste processing program	**$75,000**
Home Composting Bin Account	DPW Director	Sale of Bins	Purchase of additional home composting bins	**$3,000**
Senior Center Activities	Council on Aging Director	Program Receipts	Costs related to social programs for elderly	**$1,000**
Youth Services Activities	Youth Commission Director	Program Receipts	Costs related to youth service and community programs	**$25,000**
Traveling Meals Program	Health Director	Program Receipts	Costs related to Traveling meals	**$75,000**
Immunization Fund	Health Director	Program Receipts	Costs associated with immunization and educational programs	**$25,000**

or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: A revolving fund established under the provisions of M.G.L., Chapter 44, Section 53E ½ must be authorized annually by vote of the Town Meeting. The fund shall be credited only with the departmental receipts received in connection with the programs supported by such revolving fund, and expenditures may be made from the revolving fund without further appropriation, subject to the provisions of Section 53E ½. The Annual Town Meeting authorization for each revolving fund shall specify: (1) the programs and purposes for which the revolving fund may be expended; (2) the departmental receipts which shall be credited to the revolving fund; (3) the board, department or officer authorized to expend from such fund; and (4) a limit on the amount which may be expended from such fund in the ensuing year. In any fiscal year, the Board of Selectmen and the Finance Committee may approve an increase in the amount to be spent from the revolving fund, but in no event shall any agency,

board, department or officer be authorized to expend in any one fiscal year more than one percent of the amount raised by the Town by taxation in the most recent fiscal year for which a tax rate has been certified pursuant to M.G.L., Chapter 59, Section 23.

ARTICLE 27: AUTHORIZATION TO EXPEND STATE FUNDS FOR PUBLIC WAYS

To see if the Town will vote to authorize the Town Manager to permanently construct, reconstruct, resurface, alter or make specific repairs upon all or portions of various Town ways and authorize the expenditure of funds received, provided or to be provided by the Commonwealth of Massachusetts through the Massachusetts Highway Department; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: The Town receives funding from the Commonwealth of Massachusetts for road construction projects. Approval of Town Meeting is required in order for the Town to receive and expend the funds. The Massachusetts Department of Transportation (MassDOT) will distribute Chapter 90 funding only after it has been authorized by the Legislature and the Governor. At the time of the printing of the warrant, the FY 2011 award amounts had not been released.

COMMUNITY PRESERVATION ACT ARTICLES

ARTICLE 28: APPROPRIATE FOR CPA PROJECT - HISTORIC ARTIFACTS

To see if the Town will vote to raise and/or transfer and appropriate the sum of $57,500 for restoration of Town Hall historic artifacts, to be spent under the direction of the Town Manager, said sum to be raised from FY 2011 Community Preservation Receipts; or take any other action relative thereto.

INSERTED BY: Community Preservation Committee
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: Artifacts that have been used at Town Hall would be restored and put back into use or placed on display after the renovation of the building is complete. The Historic Commission has reviewed the artifacts and deemed them to be of historical value to the Town. The artifacts include two tables from the Selectmen's Chambers, two 18th century maps, legal bookcases from Selectmen's Chambers and Town Clerk's Office, podium, and cabinet for weights and measures equipment. Additional information about these historic artifacts is available at www.needhamma.gov/2010atm.

ARTICLE 29: APPROPRIATE FOR CPA PROJECT – RESTORE OPEN SPACE LAND

To see if the Town will vote to raise and/or transfer and appropriate the sum of $40,000 for restoration of open space land at Carol Road and Brewster Road, to be spent under the direction of the Town Manager, said sum to be transferred from the Open Space Reserve; or take any other action relative thereto.

INSERTED BY: Community Preservation Committee
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: These parcels of land were purchased with CPA funds authorized at the November 2009 Special Town Meeting. The Board of Selectmen created the Carol-Brewster Land Committee to make recommendations for the use of the property, consistent with the use for which it was acquired – open space. Prior to the purchase, the land had been cleared for potential development. If left in this state, invasive species, such as oriental bittersweet and European buckthorn, will begin to take over the space. This project would restore the disturbed portions, preventing growth of invasive species, providing an appropriate wildlife habitat, and creating a more aesthetically pleasing environment. Additional information about this article is available at www.needhamma.gov/2010atm.

ARTICLE 30: APPROPRIATE FOR CPA PROJECT – CHARLES RIVER ENERGY

To see if the Town will vote to raise and/or transfer and appropriate the sum of $45,000 for energy/heating system improvements for three group homes, to be spent under the direction of the Town Manager, said sum to be transferred from the Community Housing Reserve; or take any other action relative thereto.

INSERTED BY: Community Preservation Committee
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: The Charles River Center is seeking funds to replace inefficient heating systems at three of its original group homes – Mountain House, Salamone House, and Stott House. The units had originally been designed for oil heat, but were converted to gas many years ago. The three homes combined include 25 affordable housing units. CPA funds may be spent on the support of affordable units, and capital improvements qualify as support. The Charles River Center receives no state or federal funds for capital projects, but continues to seek grant opportunities, some of which may support this request.

ARTICLE 31: APPROPRIATE TO COMMUNITY PRESERVATION FUND

To see if the Town will vote to hear and act on the report of the Community Preservation Committee; and to see if the Town will vote to appropriate $1,772,500 pursuant to M.G.L. Chapter 44B from the estimated FY 2011 Community Preservation Fund revenues, or to set aside certain amounts for future appropriation, to be spent under the direction of the Town Manager, as follows:

Appropriations:

A. Administrative and Operating Expenses of the Community Preservation Committee	$82,000
B. Debt Service	$0

Reserves:

C. Community Preservation Fund Annual Reserve	$1,144,100
D. Community Housing Reserve	$201,300
E. Historic Resources Reserve	$143,800
F. Open Space Reserve	$201,300

or take any other action relative thereto.

INSERTED BY: Community Preservation Committee
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting

Article Information: This is the sixth year that Town Meeting is being asked to address the Community Preservation Fund and the vote on this article will reflect the decisions made on the previous three articles. Town Meeting and the voters approved the Community Preservation Act in 2004. The Fund receives monies through a 2.0% surcharge on local real estate property tax bills with certain exemptions. Adoption of the Act makes the Town eligible to receive additional monies on an annual basis from the Massachusetts Community Preservation Fund. Any expenditure from the Community Preservation Fund must be both recommended by the Community Preservation Committee (CPC) and approved by Town Meeting. The law requires that at least 10% of the revenue be appropriated or reserved for future appropriation for each of the following purposes: community housing, historic preservation, and open space. The Town traditionally sets aside 11% to account for any changes to the revenue estimate or State match that may occur during the year. Up to 5% of the annual revenue estimate may be utilized for the administrative and operational expenses of the Community Preservation Committee.

CAPITAL ARTICLES

ARTICLE 32: APPROPRIATE FOR GENERAL FUND CASH CAPITAL

To see if the Town will vote to raise and/or transfer and appropriate $2,412,949 for General Fund Cash Capital, to be spent under the direction of the Town Manager, and raised from the tax levy; or take any other action relative thereto:

GF	Description	Recommended	Amendment
General Government	Financial Application Hardware	$150,000	
General Government	Network Services & Switches	$30,000	
General Government	Microsoft Office 2007 Upgrade	$60,000	
Public Safety	Communication Systems	$68,000	
Public Safety	Fire Inspection Vehicle	$30,000	
Public Schools	Copier Replacement	$51,700	
Public Schools	Technology Replacement	$259,800	
Public Schools	Furniture & Musical Equipment	$55,950	
Public Schools	Pollard School Condition Analysis	$30,000	
Public Works	Core Fleet Replacement	$221,200	
Public Works	Large Speciality Equipment	$223,500	
Public Works	Small Specialty Equipment	$92,500	
Public Works	Snow & Ice Equipment	$298,000	
Public Works	Brook & Culvert Maintenance	$100,000	
Public Works	Storm Drain Discharge Improvements	$42,000	
Public Facilities	Core Fleet Replacement	$65,046	
Public Facilities	Small Specialty Equipment	$20,853	
Public Facilities	Facilities Maintenance Program	$400,000	
Community Services	Memorial Park Bleachers	$43,000	
Community Services	Library Collection Supplement	$25,000	
Community Services	Library Technology Replacement	$42,800	
Community Services	Athletic Facility Improvements	$103,600	
	Total Appropriation	$2,412,949	

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted in the amount of $1,500,564

Article Information: All General Fund cash capital items are included as one article. This methodology allows Town Meeting to view general fund cash capital in its entirety as a considered and thoughtful recommendation on the part of the boards and committees, rather than as a series of independent articles. This approach will still allow for amendment of each line item. Capital proposed for funding by debt will continue to be presented as a separate article, in that debt authorizations require a 2/3 vote of Town Meeting. A description of each request follows. Additional information on the Town's Capital Improvement Plan is available at www.needhamma.gov/2010atm.

Financial Application Hardware *All of the Town's financial software is currently residing on an IBM A/S 400. All Town departments, including the Schools, have access to various modules within the application. The current piece of hardware maintains all the financial records of the Town dating back to 1993. Major applications include: General Ledger, Accounts Payable, Purchase and Inventory, Fixed Assets, Payroll, Taxes, and Water & Sewer Utilities. Hardware upgrades have typically been accomplished in a five-year cycle. It has been seven years since the last purchase was made.*

Network Services & Switches *This project will fund the replacement of network switches that are used to connect buildings, departments, and workstations throughout the Town. With advances in new technology, older switches are replaced to allow for faster and more efficient communications, and older application servers will be updated with newer, faster and more energy-efficient models.*

Microsoft Office 2007 Upgrade *Every eighteen to twenty-four months, Microsoft produces an upgrade to its popular Microsoft Office suite of products. Microsoft's recent version of the Office Suite is known as Office 2007. In the past, the Information Technology Center (ITC) has purchased Microsoft Office licenses on an as needed basis. At this point in time throughout the approximately 240 workstations and laptops, there is a mixture of Microsoft Office XP and Office 2003. This has never been a problem due to the fact that the Office products in the past have been "backwards compatible". That is not the case with Office 2007. The ITC is experiencing a greater number of problems with user files not being compatible with the current versions of Microsoft Office. This request would be an effort by the ITC to upgrade licensing and install Microsoft Office 2007 on all Town workstations and laptops.*

Communication Systems *This project will fund replacement of the portable radios that each police officer and some civilian staff carry. The current radios (Motorola HT1000 model) were purchased in 2000 and have a ten year life expectancy. The proposed portable radios are Motorola XTS1500. These portable radios are the basic communications tool for officers in the field and allow for on-going exchange of public safety information between employees of the police department, police dispatch, other public safety departments, and outside agencies.*

Fire Inspection Vehicle *This request is to replace a 2002 Ford sedan used daily by one of the Inspectors in the Fire Prevention Division. Currently, the car has over 87,000 miles of service, and at the time of replacement mileage is estimated to be 100,000. Although the car is used primarily for non-emergency services, it does respond to certain emergency calls and all fires. At the time of requested replacement, this vehicle will be two years beyond scheduled replacement, and will be 9 years old.*

Copier Replacement *School photocopiers are located in all of the schools and the administration building, and are used both by administrative and teaching staff. Teachers use the machines to reproduce classroom materials, including homework sheets, exams, teaching packets, etc. Currently, the School Department owns 57 copiers and 7 RISO copy machines. A total of five copiers are planned for replacement in FY 2011: two copiers at the High School, one copier at the Mitchell School, one copier at*

the Pollard School, and one copier at the Eliot School.

Technology Replacement *This request will fund the replacement of eight network servers. The servers are critical to the continuous use of the district's information systems. Although some of the systems are web-based, the in-house systems require a replacement cycle of three years, the length of the maintenance contract. As critical servers are replaced, they are delegated to a less critical function and kept in the inventory for approximately six years. This request also includes 133 administrative and teacher computers that have reached end-of-life cycle (seven to eight years) or are not repairable. The requests are building-based, calculated on the inventory quantities that need to be retired and the continued use of information and instructional systems in the daily educational environment.*

Another component of this request includes 60 laptop computers and 34 desktop computers for students at Newman, Hillside, Mitchell, and Pollard. These are replacements for units that have been in use for seven or more years. The laptop cart is for Newman, in anticipation of a FY 2011 relocation. The netbooks are for Pollard, where the District will be piloting the use of inexpensive netbook computers. If the pilot is successful, the District will be recommending that students provide their own netbooks in grades 8-12, thus impacting the future replacement cycles. Replacement printers are needed at Eliot and Broadmeadow in the main offices and at Pollard for the grade-level offices.

Furniture and Musical Equipment *Starting in FY 2005, Town Meeting approved first year funding to replace furniture in school facilities not scheduled to undergo capital renovation/addition projects in the near future (Hillside, Mitchell, Newman and Pollard). In these schools, furniture is 10-20+ years old and in a state of disrepair after decades of heavy use. This request would provide on-going funding for regular replacement. The FY 2011 request is for $40,950 to continue replacement of furniture in "poor" condition at these schools.*

In FY 2005, Town Meeting also began allocating funds toward a ten-year replacement cycle for school musical instruments. As a result, the Schools are beginning to see an improvement in the quality of musical instruments which its students are able to use. The School Fine and Performing Arts Department still maintains a good number of musical instruments, especially string instruments and upright pianos, which are 25+ years old that should be replaced or refurbished. Students do purchase more common, less expensive instruments, but a quality band and/or orchestra program should supply large, more expensive instruments to ensure balanced instrumentation. For FY 2011, the School Department plans to replace the upright piano at Newman School, and an upright piano and cello at the High School.

Pollard School Condition Analysis *This project will fund a condition assessment of the Pollard Middle School. The purpose of the assessment is to identify, quantify, and develop a timeline for improvements to the Pollard Middle School, for the purpose of undertaking needed repairs and contemplating improvements that will add functionality and extend the useful life of the school for the next generations of students. Additionally, the assessment will help guide future capital planning decisions. Several repair projects have been identified such as a roof replacement, parking and driveway improvements, auditorium upgrade, pedestrian access, science classroom upgrades, and a kitchen upgrade; this request would wrap all of those identified repairs into a condition analysis for Pollard. Funding for design of a consolidated project, if applicable, is included in the Capital Improvement Plan in the amount of $400,000 in the extraordinary category, and is proposed for funding at a fall at a future Town Meeting.*

Public Works Core Fleet Replacement *The Core fleet consists of passenger vehicles such as sedans and wagons, vans, pick-up trucks, small dump trucks, and utility trucks. Unless circumstances require otherwise, the vehicles scheduled to be replaced in FY 2011 include:*

Unit	Division	Year	Description	Miles	Cost
#1	Administration	2000	Sedan/Hybrid	70,000	$32,500
#44	Engineering	2000	Sedan/Hybrid	98,400	$32,500
#3	Garage	1997	Utility Body	16,200	$55,500
#55	Highway	1996	One Ton Dump Truck	77,600	$68,200
New	Engineering		Hybrid		$32,500

Large Specialty Equipment *Public Works specialty equipment consists of power-assisted equipment or other specialized tools used by the Department in the performance of its work. This replacement vacuum type sweeper will replace an older, mechanical broom type 3-wheeled street sweeper.*

Unit	Division	Year	Description	Miles	Cost
#182	Highway	1987	Vacuum type Street Sweeper	30,200	$223,500

Small Specialty Equipment *This program provides funding to purchase new and replace existing Public Works specialty equipment. This equipment is critical for the efficient operation of the Drains, Highway, and Parks and Forestry Division's maintenance programs. The purchase of this equipment will increase productivity and expand the use of maintenance dollars. Unless circumstances require otherwise, the vehicles scheduled to be replaced in FY 2011 include:*

Unit	Division	Year	Description	Cost
#350	Parks & Forestry	1976	Utility Tractor	$44,000
#353	Parks & Forestry	1989	Riding Turf Sweeper	$27,500
#335	Parks & Forestry	1999	Field Renovator	$21,000

Snow and Ice Equipment *This request will provide funding for equipment used primarily in the Snow and Ice Program. Unless circumstances require otherwise, the vehicles and equipment proposed for replacement in FY 2011 are as follows:*

Unit	Division	Year	Description	Cost
#10A	Highway	1989	Material Spreader	$30,000
#108	Highway	1989	Sidewalk tractor (Wheel w/blower)	$129,000
#206	Highway	1980	Snow Blower (Loader Mounted)	$139,000

Brook and Culvert Maintenance *Severe storms result in numerous complaints and subsequent investigations of the Town's brooks, streams and culverts. The DPW has developed a repair and maintenance program which is a combination of contracted work and use of Town forces to address the issue of flooded and poor draining brooks, streams, waterways and culverts throughout the Town. This program addresses the failure of retaining walls and loss of soil behind the walls, which is allowing the brooks to become silted and overgrown with vegetation, impacting water flow levels. The goal of the program is to improve situations where there is a loss of usable abutting property and flooded basements. The project will require a detailed investigation, a plan of recommended improvements, a design drawing and specifications, environmental permitting and bidding of construction services. This will return the waterways to a condition that will allow the DPW to maintain the brooks using its own forces. Funding for this program since FY 2006 has included cleaning of Hurd Brook and culverts, from Central Avenue to the Wellesley line and a portion of Alder Brook. Unless circumstances require otherwise, FY 2011 funds are targeted for construction for Perry Gorge, and water quality improvements.*

Storm Drain Discharge Improvements *The Town's Storm Water Master Plan was completed in 2002. Incorporated into this Storm Water Master Plan are improvements to the Storm Drainage System to upgrade the quality of the water discharged to the Charles River in Needham. This project will fund the engineering, design, and permitting for the water quality improvements at the DPW facility on Dedham Avenue.*

Public Facilities Core Fleet Replacement *The Core fleet consists of passenger vehicles such as sedans and wagons, vans, pick-up trucks, small dump trucks, and utility trucks. Unless circumstances require otherwise, the vehicles scheduled to be replaced in FY 2011 include:*

Unit	*Division*	*Year*	*Description*	*Miles*	*Cost*
#701	*Public Facilities*	*1998*	*E2520 Plumbers Trade Van*	*128,088*	*$34,114*
#709	*Public Facilities*	*2002*	*F150 Pickup*	*135,940*	*$30,932*

Small Specialty Equipment *The purchase of a John Deere Close Cab Mower/Blower for the Needham High School and the High Rock School will improve the Department's capacity for maintaining grounds and removing snow at these facilities. The new High Rock School has over 2,000 linear feet of sidewalk, with one day custodian and two night custodians to perform snow removal. This equipment will facilitate the removal of snow in a timely and efficient manner. The High School presently is being cleared of snow in the winter by a group of eleven (11) custodians and trades people. A John Deere Close Cab Mower/Blower will allow several of those trades currently being utilized for snow removal to perform their necessary duties. The addition of these units will improve the Department's ability to maintain the grass, sweep the parking lots and sidewalks and perform snow removal in the winter.*

Facilities Maintenance Program *This project allows for on-going building maintenance efforts, including, but not limited to flooring, painting, ductwork cleaning, and window replacement. With respect to flooring, the program allows for the replacement of worn, damaged, unsafe, and unsightly floor surfaces. In addition, it provides for the removal of asbestos-containing floor tile and allows for its replacement with vinyl composition floor tile in classrooms and carpeting in offices.*

Unless circumstances require otherwise, FY 2011 funding will provide abatement in the classrooms, hallways and office spaces at the Pollard School, and the Media Center at the Hillside School. Duct Cleaning will be performed at the Hillside and Broadmeadow elementary schools. Painting will be performed on an as needed basis to keep the buildings in a presentable condition. Funding from this article will also be used to enhance energy-efficiency and reduce energy consumption, such as replacing windows with dual pane glass where possible, and installing infrared and motion sensors for lighting, insulating, and correcting envelope issues. This program will allow the Public Facilities Department to address building systems determined to be in need of rebuilding or replacement.

This project will also provide funding for the removal and replacement of a rooftop air-conditioning unit at the Police Station (estimated at $48,000), and the removal and replacement of the existing roof at the Claxton Field Building (estimated at $30,598).

Memorial Park Bleachers *This project will fund the replacement of bleachers at Memorial Park. These bleachers are used by spectators at the newly renovated and heavily used Memorial Park multi-purpose field. The prior bleachers (1948 vintage) were removed this year for safety reasons.*

Library Collection Supplement *The Library's materials budget is inadequate for the current level of circulation. As a result of increased circulation patterns, a high level of demand is placed on the library's collection of various materials. The increased demand wears the items out at a faster rate than would normally be the case. The current materials budget is not sufficient to encompass any large-scale*

purchase of replacement materials. Since the new library opened in March of 2006, circulation has increased significantly. One-half of the requested funding will be used for children's materials.

Library Technology Replacement *This funding will allow the library to replace computer workstations, servers, network printers, microfilm ready equipment, and networked multi-functional copiers in accordance with its technology replacement plan.*

Athletic Facility Improvements *The Public Works and Park and Recreation Departments have developed a maintenance plan for all fields, which includes new or total reconstruction, partial renovation, irrigation, drainage improvements, and equipment replacement or repair (e.g. bleachers, fences/backstops, player benches and miscellaneous equipment) for multi-use fields and ball diamonds.*

Perimeter fencings and backstops for the Mills Field ball diamond are in need of replacement. The original installation dates back to 1959. Despite numerous repairs over the years, the present condition has reached a critical level and will require total replacement. Replacement would include new and updated backstops, complete perimeter fencing with gates, and efficiency improvements to the irrigation system.

The project also includes improvements to the drainage system at High Rock, which will enable the field to remain open more often. A drainage plan will be developed prior to construction, because the system is connected to existing catch basins. Other than fencing, this field was not part of the High Rock School Renovation Project.

ARTICLE 33: APPROPRIATE FOR HILLSIDE/MITCHELL CONDITION ASSESSMENT

To see if the Town will vote to raise and/or transfer and appropriate the sum of $50,000 for a condition assessment of the Hillside and Mitchell Elementary Schools, to be spent under the direction of the Town Manager/Permanent Public Building Committee, and to meet this appropriation that $50,000 be transferred from Article 45 of the 2009 Annual Town Meeting; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: The School Department is requesting to re-purpose the $50,000 appropriated in May 2009 for a technology infrastructure upgrade feasibility study, to become a more broad-based study that a) assesses the condition of the Hillside and Mitchell schools to help guide capital planning for maintenance/repair of these aging facilities, and b) conducts an assessment of upgrading the technology infrastructure at these two schools. The focus of the analysis is on needed repairs, life-safety improvements, and infrastructure upgrades minimally required to continue the educational program through to renovation. Both schools are two of the older schools in Needham and have not undergone major renovation. The two schools have individual building challenges and both are experiencing continued growth in their student populations. During the last several years, the School Department and Public Facilities Department have proposed capital requests and received funding to keep the schools functioning safely.

ARTICLE 34: APPROPRIATE FOR MODULAR CLASSROOMS/MITCHELL SCHOOL

To see if the Town will vote to raise and/or transfer and appropriate the sum of $363,700 for modular classrooms at the Mitchell Elementary School, to be spent under the direction of the Town

Manager/Permanent Public Building Committee, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L., Chapter 44, Section 7; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: Over the next five years, the School Department faces space constraints at the elementary level, particularly at Mitchell and Hillside schools. Based on Future School Needs Committee Projections for FY 2011-2015, the District projects that both the Mitchell School and the Hillside School will need additional classroom space to accommodate projected student populations, as well as special needs programming requirements. At Mitchell, a temporary classroom has been cobbled together on the stage area until more permanent space can be obtained. Due to space constraints, students are being instructed in hallways and other non-traditional space. At Hillside, a similar situation exists. This project would fund the installation of two classrooms at the Mitchell School in FY 2011. Future year funding is requested for modular classrooms at the Hillside School.

ARTICLE 35: APPROPRIATE FOR KENDRICK STREET BRIDGE REPAIR

To see if the Town will vote to raise and/or transfer and appropriate the sum of $850,000 for repairs to the Kendrick Street Bridge over the Charles River, to be spent under the direction of the Town Manager, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44, Section 7; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: Surrounded on three sides by the Charles River, the Town jointly maintains a number of bridges with neighboring communities. The Massachusetts Bridge Inspection Program has identified a number of bridges that have some level of deficiency and has recommended repairs. This program is essential to improving the structural and/or surface integrity of all bridges throughout Needham. Recent reports from MASSDOT indicate that the conditions of the Kendrick Street Bridge have been worsening, and the bridge is in immediate need of repair. Capital Project costs will include surveying, engineering evaluation, design, and repair or reconstruction. Town Meeting funded the design of the bridge repair in May, 2009 in the amount of $125,000. The cost of this project will be shared with the City of Newton. Additional information is available at www.needhamma.gov/2010atm.

ARTICLE 36: APPROPRIATE FOR ROADS, BRIDGES, SIDEWALKS AND INTERSECTION IMPROVEMENTS

To see if the Town will vote to raise and/or transfer and appropriate the sum of $1,236,300 for repairs to the Town's roads, bridges, sidewalks and intersections, to be spent under the direction of the Town Manager, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L., Chapter 44, Section 7; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: The roadway system throughout the community developed over the last century. Many miles of roadway, mainly residential, were developed after World War II. A combination of the aging of the earliest roads, the tremendous expansion of the road system, and the inability to provide adequate, ongoing maintenance and repair resulted in a decline in the overall condition of Needham's roads, bridges, sidewalks, and intersections. Over the past several years however, the Town has reversed this trend, and has invested significantly in its roadway and related infrastructure. The continuation of this program is essential to improving the structural and surface integrity of the Town's network of accepted streets. The primary strategy in this program is asphalt paving and incidental work directly associated with paving. Incidental work includes corner reconstruction, handicap ramps, leveling, structural overlays, utility adjustments, minor drainage improvements, some drain extension work, street sign replacement, asphalt curbing with grass shoulders and pavement markings. Many streets have insufficient pavement thickness, are poorly shaped, lack curbing and require some drain improvements. Applying this repair strategy in a timely manner will help defer costly and disruptive street reconstruction on all but the most highly-traveled roadways. Paving roadways in a timely manner will extend the useful life of the roadway system in the most cost effective manner. This program also provides funding for reconstruction and repair of sidewalks, intersections, bridges, traffic signals, and storm drains.

ARTICLE 37: APPROPRIATE FOR RTS ENTERPRISE FUND CASH CAPITAL

To see if the Town will vote to raise and/or transfer and appropriate $235,000 for RTS Enterprise Fund Cash Capital, to be spent under the direction of the Town Manager, said sum to be transferred from RTS Enterprise Fund retained earnings; or take any other action relative thereto:

Group	Description	Recommended	Amendment
RTS	Core Fleet Replacement	$139,200	
RTS	Large Specialty Equipment	$95,800	
	Total Appropriation	$235,000	

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information:

RTS Core Fleet Replacement *The Core fleet consists of passenger vehicles such as sedans and wagons, vans, pick-up trucks, small dump trucks and utility trucks. Additional information on the Town's Capital Improvement Plan is available at www.needhamma.gov/2010atm. Unless circumstances require otherwise, the vehicles scheduled for replacement in FY 2011 include:*

Unit	*Division*	*Year*	*Description*	*Miles*	*Cost*
#5	*RTS*	*1995*	*Six wheel dump truck*	*49,000*	*$139,200*

Large Specialty Equipment *In 1988 the Town acquired a knuckle-boom crane ("Grizzly"). This unit was used as the primary compaction device at the Transfer Station until January 1999, when the tipping floor was added during the Transfer Station Expansion Project. The knuckle-boom crane still serves as an integral part of the solid waste transfer process. It is primarily used for top dressing all loads prior to tarping and transportation. During this unit's 11 years of primary service, extensive repairs have been made to the unit due to excessive wear and tear. This proposal is for replacement of the knuckle-boom unit only. The electrical hydraulic power plant is not in need of replacement at this time.*

Unit	*Division*	*Year*	*Description*	*Miles / Hours*	*Cost*
#144	*RTS*	*1987*	*Stationary Compactor (Grizzly)*	*10,600 hours*	*$95,800*

ARTICLE 38: APPROPRIATE FOR SEWER ENTERPRISE FUND CASH CAPITAL

To see if the Town will vote to raise and/or transfer and appropriate $376,000 for Sewer Enterprise Fund Cash Capital, to be spent under the direction of the Town Manager, said sum to be transferred from Sewer Enterprise Fund retained earnings; or take any other action relative thereto:

Group	Description	Recommended	Amendment
Sewer	Core Fleet Replacement	$52,500	
Sewer	Large Specialty Equipment	$98,500	
Sewer	Sewer System Rehabilitation (I/I)	$225,000	
	Total Appropriation	$376,000	

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information:

Sewer Core Fleet Replacement *The Core fleet consists of passenger vehicles such as sedans and wagons, vans, pick-up trucks, small dump trucks and utility trucks. The unit intended for replacement does not have a typical pickup bed on the back, instead it has a utility body with a tool compartment located on the outside of body and an open area in the middle to carry items such as ladders, shovels, etc. Additional information on the Town's Capital Improvement Plan is available at www.needhamma.gov/2010atm. Unless circumstances require otherwise, the vehicle scheduled to be replaced in FY 2011 is:*

Unit	*Division*	*Year*	*Description*	*Miles*	*Cost*
#23	*Sewer*	*1997*	*Ford F350 Utility Body*	*125,100*	*$52,500*

Large Specialty Equipment *Public Works specialty equipment consists of power-assisted equipment or other specialized tools used by the Department in the performance of its work. This will provide funding to purchase a Sewer Rodder. This equipment is critical for the efficient operation of the Sewer Division's maintenance programs. The Sewer Rodder is used to clean sewer and drain lines of debris and root intrusion which a hydraulic flushing truck cannot address. While on a jobsite, the engine continues to run either at idle or higher engine speed when the rodding machine is being used. The rear mounted rodding machine uses the truck engine to supply hydraulic power to the rodding machine hydraulic motors.*

Unit	*Division*	*Year*	*Description*	*Miles*	*Cost*
#28/28A	*Sewer*	*2001*	*Sewer Rodder*	*24,300*	*$98,500*

ARTICLE 39: APPROPRIATE FOR WATER ENTERPRISE FUND CASH CAPITAL

To see if the Town will vote to raise and/or transfer and appropriate $1,465,400 for Water Enterprise Fund Cash Capital, to be spent under the direction of the Town Manager, said sum to be transferred from Water Enterprise Fund retained earnings; or take any other action relative thereto:

Group	Description	Recommended	Amendment
Water	Core Fleet Replacement	$88,500	
Water	Small Specialty Equipment	$12,600	
Water	Construction Equipment	$147,500	
Water	Fireflow Improvements	$313,500	
Water	Fire Hydrant Replacement	$100,000	
Water	Service Connections	$200,000	
Water	Water System Rehabilitation	$603,300	
	Total Appropriation	$1,465,400	

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information:

Water Core Fleet Replacement *The Core Fleet consists of passenger vehicles such as sedans and wagons, vans, pick-up trucks, small dump trucks and utility trucks. Additional information on the Town's Capital Improvement Plan is available at www.needhamma.gov/2010atm. Unless circumstances require otherwise, the vehicle(s) scheduled to be replaced in FY 2011 include:*

Unit	*Division*	*Year*	*Description*	*Miles*	*Cost*
#26	*Water*	*2005*	*Pickup Truck*	*46,000*	*$29,500*
#27	*Water*	*2005*	*Pickup Truck*	*69,200*	*$29,500*
#31	*Water*	*2005*	*Pickup Truck*	*86,200*	*$29,500*

Small Specialty Equipment *This program provides funding to purchase new and replace existing Public Works specialty equipment. This equipment is necessary for the efficient operation of the Division's maintenance programs. The Water and Sewer Division remains on stand-by status 24 hours per day to respond to emergencies.*

Unit	*Division*	*Year*	*Description*	*Miles/Hours*	*Cost*
#198	*Water*	*1999*	*Mobile Light Tower*	*450 hours*	*$12,600*

Construction Equipment *This grouping consists of equipment primarily used in the heavy maintenance, construction, or reconstruction of the Town's infrastructure. The backhoe loader is used for main and service connection repairs or installations. This particular unit has more than 5,000 hours of service. Unless circumstances require otherwise, the equipment scheduled to be replaced in FY 2011 include:*

Unit	*Division*	*Year*	*Description*	*Miles/Hours*	*Cost*
#133	*Water*	*2001*	*Backhoe Loader*	*5,000 hours*	*$147,500*

Fireflow Improvements *The Water System Master Plan has identified a category of improvements for high priority action. For FY 2011, this includes engineering and design for improvements to St. Mary's Street Pump Station. This request is for the final design of renovations to the St. Mary Street Water Pump Station. This station is where the Town's supplementary water supply is pumped from the MWRA System. The project will involve the replacement of existing pumps and motors, the motor control center and other internal components, as well as building repairs.*

Fire Hydrant Replacement *The goal of the program is to remove and replace older and out-dated fire hydrants with new and more reliable fire hydrants within the community. There are approximately 90 unreliable fire hydrants remaining out of 217 initial hydrants scheduled for replacement. During the annual fall hydrant inspection, older fire hydrants have been determined to be potential freezing hazards due to their lack of ability to either properly drain or efficiently shut down. Barring unforeseen circumstances, it is anticipated that this program will be completed by the end of FY 2011.*

Service Connections *The primary purpose of this program is to remove lead from the water distribution system by replacing older water service connections containing lead. The Town's water treatment process reduces the corrosivity of Needham's water to minimize the leaching of lead from the water pipes and house plumbing. However, only the removal of the lead sources will completely assure total compliance. The lead found in water service connections can be eliminated over time by replacing these connections. The DPW integrates this program with road repair and replacement initiatives – service connections are being replaced on streets that have been identified for road improvements.*

Water System Rehabilitation *The annual Water System Rehabilitation Program draws from the recommendations of the Water System Master Plan. This master plan recommends that pipes 85 years or older be considered for replacement or relining. This list of older pipes is evaluated and prioritized, and then cross-referenced with work proposed for other utilities, road repairs, or reconstruction. Unless circumstances require otherwise, projects for FY 2011 include Garden Street (construction, engineering & design), Kimball Street/Grant Street to Pleasant Street and Lincoln Street/Garfield Street to Dedham Avenue (engineering & design).*

TOWN RESERVE ARTICLES

ARTICLE 40: APPROPRIATE TO CAPITAL IMPROVEMENT FUND

To see if the Town will vote to raise, and/or transfer and appropriate a sum to the Capital Improvement Fund, as provided under M.G.L. Chapter 40, Section 5B as recently amended by Section 14 of Chapter 46 of the Acts of 2003, and as further amended by Section 19 of Chapter 140 of the Acts of 2003, said sum to be raised from the tax levy; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation be Made at Town Meeting

Article Information: Under Article 58 of the May 2004 Annual Town Meeting, the Town voted to establish the General Fund Cash Capital Equipment and Facility Improvement Fund for the purpose of setting aside funds for future capital investment. Over time, as the fund grows and is supported, it will be one of the tools in the overall financial plan of the Town. Maintaining and supporting such funds is looked upon favorably by the credit rating industry. As of February 28, 2010, the balance in the fund is $476,193.

ARTICLE 41: APPROPRIATE TO CAPITAL FACILITY FUND

To see if the Town will vote to raise and/or transfer and appropriate a sum to the Capital Facility Fund as provided under the provisions of M.G.L. Chapter 40, Section 5B as amended by Section 14 of Chapter 46 of the Acts of 2003, and as further amended by Section 19 of Chapter 140 of the Acts of 2003, to be raised from the Tax Levy; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation be Made at Town Meeting

Article Information: Established at the 2007 Annual Town meeting, this fund is intended to be part of the Town's planning strategy for addressing capital facility maintenance needs by providing a reserve to address extraordinary building repairs and related expenses at times when other resources are unavailable. The purpose of this fund is to allow the Town, from time to time, by appropriation, to reserve funds for design, maintenance, renovation or reconstruction relating to the structural integrity, building envelope or MEP (mechanical, electrical, plumbing) systems of then existing capital facilities. As of February 28, 2010, the balance in the fund is $630,453.

ARTICLE 42: APPROPRIATE TO STABILIZATION FUND

To see if the Town will vote to raise and/or transfer and appropriate a sum to the Stabilization Fund, said sum to be raised from the Tax Levy; or take any other action relative thereto.

INSERTED BY: Board of Selectmen & Finance Committee
FINANCE COMMITTEE RECOMMENDS THAT:

Article Information: Municipalities are authorized under M.G.L. Chapter 40, Section 5B to establish stabilization funds. Monies appropriated to the Stabilization Fund remain in the fund and carry forward from one fiscal year to another. The interest earned on the stabilization fund remains with the fund. The money from the Stabilization Fund can be appropriated for any lawful municipal purpose. Appropriations both into and from the fund require a two-thirds majority vote of Town Meeting.

Although the monies in the general Stabilization Fund may be appropriated for any lawful purpose, it is recommended that appropriations from the Stabilization Fund be limited to extraordinary unforeseen events or exceptionally negative fiscal conditions. Maintaining this fund serves an important function in that it represents the Town's commitment to prudent financial planning. State law restricts the amount that may be maintained in stabilizations funds to not more than ten percent of the Town's prior year tax levy, and not more than ten percent of the Town's equalized valuation, which is calculated bi-annually by the Department of Revenue. As of February 28, 2010, the balance in the fund is $3,371,158.

ARTICLE 43: OMNIBUS

To see if the Town will vote to raise by taxation, transfer from available funds, by borrowing or otherwise, such sums as may be necessary for all or any of the purposes mentioned in the foregoing articles, especially to act upon all appropriations asked for or proposed by the Selectmen, or any Town officer or committee, to appoint such committees as may be decided upon and to take action upon matters which may properly come before the meeting; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

And you are hereby directed to serve this Warrant by posting copies thereof in not less than twenty public places in said Town at least 7 days before said meeting.

Hereof fail not and make due return of this Warrant with your doings thereon unto our Town Clerk on or after said day and hour.

Given under our hands at Needham aforesaid this 9th day of March, 2010.

Daniel P. Matthews, Chairman
John A. Bulian, Vice Chairman
Denise C. Garlick, Clerk
Gerald A. Wasserman
Maurice P. Handel

Selectmen of Needham

a true copy
ATTEST:

Reserve Fund Transfer Requests
Approved by the Finance Committee
Fiscal Year 2009

Budget	Date of Action	Amount
Legal Settlement	January 21, 2009	$10,000
Department of Public Facilities (Newman School)	January 21, 2009	$184,248
Finance Department (Accounting)	February 25, 2009	$40,000
Finance Department (Information Technology Center)	April 29, 2009	$7,800
Legal Services	May 13, 2009	$38,000
Board of Appeals	June 17, 2009	$653
Department of Public Works - Snow & Ice	June 17, 2009	$919,150
Total Approved from General Reserve Fund		**$1,199,851**
Total Approved from RTS Reserve Fund		**$0**
Total Approved from Sewer Reserve Fund		**$0**
Total Approved from Water Reserve Fund		**$0**

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GENERAL GOVERNMENT SALARY AND STAFFING SCHEDULE
Of Funded Full-Time Equivalent Positions as of 3/31/2010
(Excludes Seasonal, Temporary and Intermittent Positions)

TITLE	GRADE	FUNDED FY2008	FUNDED FY 2009	FUNDED FY 2010	ANNUALIZED SALARY RANGE
GENERAL GOVERNMENT					
Board of Selectmen/Town Manager					
Town Manager	Contract	1.00	1.00	1.00	Contract
Assistant to the Town Manager	NR-4	1.00	1.00	1.00	$45,134 - $58,969
Department Assistant 1	TS-1	1.00	1.00	1.00	$28,165 - $35,677
Department Specialist	TS-3	0.80	1.00	1.00	$34,193 - $43,314
Assistant Town Manager/Dir. of Ops.	M-5	1.00	1.00	1.00	$93,497 - $117,161
Administrative Assistant	SS-3	1.00	1.00	1.00	$34,193 - $43,314
Director of Human Resources	M-3	0.00	1.00	1.00	$72,265 - $90,557
Human Resources Administrator	NR-3	1.00	1.00	1.00	$40,337 - $53,787
Subtotal:		***6.80***	***8.00***	***8.00***	
Town Clerk					
Town Clerk	Elected	1.00	1.00	1.00	$78,923
Assistant Town Clerk	NR-3	1.00	1.00	1.00	$40,337 - $53,787
Administrative Specialist	TS-4	0.30	0.30	0.30	$38,283 - $48,496
Department Assistant 2	TS-2	2.30	2.30	2.30	$31,783 - $40,261
Subtotal:		***4.60***	***4.60***	***4.60***	
Legal					
Town Counsel	Sch C				$68,401
FINANCE					
Assessors					
Administrative Assessor	M-2	1.00	1.00	1.00	$67,731 - $84,872
Asst. Administrative Assessor	PT-4	1.00	1.00	1.00	$45,134 - $58,969
Administrative Coordinator	TS-4	1.00	1.00	1.00	$38,283 - $48,496
Data Collector	PT-1	1.00	1.00	1.00	$33,624 - $44,461
Department Assistant 3	TS-3	1.00	1.00	1.00	$34,193 - $43,314
Subtotal:		***5.00***	***5.00***	***5.00***	
Finance Department					
Asst Town Manager/Dir. of Finance	M-5	1.00	1.00	1.00	$93,497 - $117,161
Subtotal:		***1.00***	***1.00***	***1.00***	
Parking Clerk	NR-1	0.17	0.17	0.17	$33,624 - $44,461
Subtotal:		***0.17***	***0.17***	***0.17***	

GENERAL GOVERNMENT SALARY AND STAFFING SCHEDULE
Of Funded Full-Time Equivalent Positions as of 3/31/2010
(Excludes Seasonal, Temporary and Intermittent Positions)

TITLE	GRADE	FUNDED FY2008	FUNDED FY 2009	FUNDED FY 2010	ANNUALIZED SALARY RANGE
Accounting					
Town Accountant	M-2	1.00	1.00	1.00	$67,731 - $84,872
Assistant Town Accountant	NR-5	1.00	1.00	1.00	$50,508 - $64,698
Administrative Specialist	TS-4	2.00	2.00	2.00	$38,283 - $48,496
Department Specialist	TS-3	0.70	0.70	0.70	$34,193 - $43,314
Subtotal:		***4.70***	***4.70***	***4.70***	
Information Technology Center					
Director, MIS	M-3	1.00	1.00	1.00	$72,265 - $90,557
Financial System Application Manager	PT-6	1.00	1.00	1.00	$52,639 - $68,774
GIS/Database Administrator	PT-5	1.00	1.00	1.00	$50,508 - $64,968
Computer Operator	PT-1	1.00	1.00	1.00	$33,624 - $44,461
Network Manager	PT-6	1.00	1.00	1.00	$52,639 - $68,774
Subtotal:		***5.00***	***5.00***	***5.00***	
Treasurer/Collector					
Treasurer/Collector	M-2	1.00	1.00	1.00	$67,731 - $84,872
Assistant Treasurer/Collector	NR-5	1.00	1.00	1.00	$50,508 - $64,698
Department Specialist	TS-3	2.30	2.30	2.30	$34,193 - $43,314
Department Assistant 2	TS-2	1.00	1.00	1.00	$31,783 - $40,261
Department Assistant 1	SS-1	0.48	0.48	0.48	$28,165 - $35,677
Subtotal:		***5.78***	***5.78***	***5.78***	
Finance Committee					
Finance Comm. Exec. Secretary	NR-4	0.51	0.51	0.51	$45,134 - $58,969
Subtotal:		***0.51***	***0.51***	***0.51***	
PUBLIC SAFETY					
Police Department					
Police Chief	M -5	1.00	1.00	1.00	Contract
Lieutenant	P-3	3.00	4.00	4.00	$69,292 - $81,182
Sergeant	P-2	8.00	7.00	7.00	$55,543 - $63,540
Police Officer	P-1	37.00	37.00	37.00	$41,817 - $51,424
Animal Control Officer	NR-2	1.00	1.00	1.00	$38,712 - $50,577
Administrative Specialist	TS-4	1.00	1.00	1.00	$38,283 - $48,496
Maintenance Worker.	NR-1	1.00	1.00	1.00	$33,624 - $44,461
Department Assistant 2	TS-2	2.00	2.00	2.00	$31,783 - $40,261
Public Safety Dispatcher	NR-1	3.00	3.00	3.00	$33,624 - $44,461
Parking Enforcement Attendant	SS-2	1.00	1.00	1.00	$31,783- $40,261
Subtotal:		***58.00***	***58.00***	***58.00***	

GENERAL GOVERNMENT SALARY AND STAFFING SCHEDULE
Of Funded Full-Time Equivalent Positions as of 3/31/2010
(Excludes Seasonal, Temporary and Intermittent Positions)

TITLE	GRADE	FUNDED FY2008	FUNDED FY 2009	FUNDED FY 2010	ANNUALIZED SALARY RANGE
Fire Department					
Fire Chief	M-5	1.00	1.00	1.00	Contract
Deputy Fire Chief Operations	F-4	1.00	1.00	1.00	$69,630 - $75,765
Deputy Fire Chief	F-4	4.00	4.00	4.00	$69,630 - $75,765
Fire Captain	F-3	2.00	2.00	2.00	$64,929 - $66,227
Fire Lieutenant	F-2	6.00	6.00	6.00	$56,126 - $60,929
Firefighter	F-1	52.00	52.00	52.00	$43,796 - $51,425
Asst., Super., Fire Alarm	FA-2	1.00	1.00	1.00	$51,420 - $60,958
Director of Administrative Services	PT-7	1.00	1.00	1.00	$56,350 - $73,622
Administrative Assistant	TS-3	1.00	1.00	1.00	$34,193 - $43,314
Public Safety Dispatcher	NR-1	4.00	4.00	4.00	$33,624 - $44,461
Public Safety Dispatch Super.	NR-4	1.00	1.00	1.00	$45,134 - $58,969
Subtotal:		***74.00***	***74.00***	***74.00***	
Building					
Inspector of Buildings	M-2	1.00	1.00	1.00	$67,731 - $84,872
Inspector of Plumbing and Gas	NR-4	1.00	1.00	1.00	$45,134 - $58,969
Inspector of Wires	NR-4	1.00	1.00	1.00	$45,134 - $58,969
Local Building Inspector	NR-5	2.00	2.00	2.00	$50,508 - $64,698
Sealer of Weights and Measures	NR-4	0.25	0.25	0.25	$45,134 - $58,969
Administrative Specialist	TS-4	1.00	1.00	1.00	$38,283 - $48,496
Department Assistant 2	TS-2	1.00	1.00	1.00	$31,783 - $40,261
Subtotal:		***7.25***	***7.25***	***7.25***	
PUBLIC WORKS (FY 2010 restated by division)					
Department of Public Works					
Director of Public Works	M-5	1.00	1.00		$93,497 - $117,161
Assistant Director of Public Works	M-4	0.00	0.00		$84,335 - $105,678
Town Engineer	M-4	1.00	1.00		$84,335 - $105,678
Division Super. Water & Sewer	M-3	1.00	1.00		$72,265 - $90,557
Division Super. Highway	M-2	1.00	1.00		$67,731 - $84,872
Division Super. Parks	M-2	1.00	1.00		$67,731 - $84,872
Division Super. Solid Waste	M-2	1.00	1.00		$67,731 - $84,872
Garage & Equipment Supervisor	M-1	1.00	1.00		$56,833 - $71,233
Assistant Town Engineer	NR-6	1.00	1.00		$52,639 - $68,775
Contract Administrator	NR-6	1.00	1.00		$52,639 - $68,775
Asst. Purchasing Agent/Office Mgr.	NR-4	0.00	0.00		$45,134 - $58,969
Administrative Services Manager	NR-5	1.00	1.00		$50,508 - $64,698
Assistant Superintendents	NR-5	4.00	4.00		$50,508 - $64,698

GENERAL GOVERNMENT SALARY AND STAFFING SCHEDULE
Of Funded Full-Time Equivalent Positions as of 3/31/2010
(Excludes Seasonal, Temporary and Intermittent Positions)

TITLE	GRADE	FUNDED FY2008	FUNDED FY 2009	FUNDED FY 2010	ANNUALIZED SALARY RANGE
Water Treatment Facility Mgr	NR-5	1.00	1.00		$50,508 - $64,698
Civil Engineer	NR-4	1.00	1.00		$45,134 - $58,969
Survey Party Chief	NR-3	2.00	2.00		$40,337 - $53,787
AutoCad Technician	NR-2	2.00	2.00		$38,712 - $50,577
Senior Admin. Coordinator	TS-5	1.00	1.00		$41,852 - $53,017
Department Specialist	TS-3	2.00	2.00		$34,193 - $43,314
Department Assistant 2	TS-2	1.00	1.00		$31,783 - $40,261
Master Mechanic	W-7	1.00	1.00		$21.30-$27.73/hour
Public Works Inspector	W-6	2.00	2.00		$20.62-$25.50/hour
Chief Pumping Station Operator	W-7	1.00	1.00		$21.30-$27.73/hour
Working Foreman	W-6	9.00	9.00		$20.62-$25.50/hour
Public Works Technician	W-5	1.00	2.00		$19.08-$23.59/hour
Equipment Mechanic	W-5	3.00	3.00		$19.08-$23.59/hour
Pumping Station Operator	W-5	3.00	3.00		$19.08-$23.59/hour
HMEO	W-4	11.00	12.00		$17.74-$22.04/hour
Craftsworker	W-4	16.00	16.00		$17.74-$22.04/hour
Tree Climber	W-4	2.00	2.00		$17.74-$22.04/hour
Public Works Specialist 1	W-4	2.00	1.00		$17.74-$22.04/hour
Laborer 3	W-3	3.00	3.00		$16.67-$20.64/hour
Laborer 2	W-2	4.00	8.00		$16.02-$19.02/hour
Laborer 1	W-1	4.00	0.00		--
Engineering Aide	NR-1	1.00	1.00		$33,624 - $44,461
Student Draftsman/Rodman	Sch C	0.00	0.00		$13.82-$16.39/hour
Subtotal:		***87.00***	***88.00***		
PUBLIC WORKS (FY2010 restated by division)					
Administration					
Director of Public Works	M-5			1.00	$93,497 - $117,161
Assistant Director of Public Works	M-4			1.00	$84,335 - $105,678
Asst. Purchasing Agent/Office Mgr.	NR-4			1.00	$45,134 - $58,969
Administrative Services Manager	NR-5			0.00	$50,508 - $64,698
Senior Admin. Coordinator	TS-5			1.00	$41,852 - $53,017
Department Specialist	TS-3			2.00	$34,193 - $43,314
Department Assistant 2	TS-2			0.00	$31,783 - $40,261
Subtotal:				***6.00***	
Engineering Division					
Town Engineer	M-4			1.00	$84,335 - $105,678
Assistant Town Engineer	NR-6			1.00	$52,639 - $68,775
Contract Administrator	NR-6			1.00	$52,639 - $68,775
Civil Engineer	NR-4			2.00	$45,134 - $58,969
Survey Party Chief	NR-3			2.00	$40,337 - $53,787
AutoCad Technician	NR-2			2.00	$38,712 - $50,577
Engineering Aide	NR-1			1.00	$33,624 - $44,461
Student Draftsman/Rodman	Sch C			0.00	$13.82-$16.39/hour
Subtotal:				***10.00***	

GENERAL GOVERNMENT SALARY AND STAFFING SCHEDULE
Of Funded Full-Time Equivalent Positions as of 3/31/2010
(Excludes Seasonal, Temporary and Intermittent Positions)

TITLE	GRADE	FUNDED FY2008	FUNDED FY 2009	FUNDED FY 2010	ANNUALIZED SALARY RANGE
Garage Division					
Garage & Equipment Supervisor	M-1			1.00	$56,833 - $71,233
Master Mechanic	W-7			1.00	$21.30-$27.73/hour
Equipment Mechanic	W-5			3.00	$19.08-$23.59/hour
Subtotal:				***5.00***	
Highway Division					
Division Super. Highway	M-2			1.00	$67,731 - $84,872
Assistant Superintendent - Highway	NR-5			1.00	$50,508 - $64,698
Public Works Specialist 2	W-5			1.00	$19.65-$23.59/hour
Public Works Technician	W-5			1.00	$19.08-$23.59/hour
Working Foreman	W-6			2.00	$20.62-$25.50/hour
Laborer 2	W-2			2.00	$16.02-$19.02/hour
HMEO	W-4			4.00	$17.74-$22.04/hour
Craftsworker	W-4			1.00	$17.74-$22.04/hour
Subtotal:				***13.00***	
Park & Forestry Division					
Division Super. Parks	M-2			1.00	$67,731 - $84,872
Assistant Superintendent - Parks	NR-5			1.00	$50,508 - $64,698
Working Foreman	W-6			2.00	$20.62-$25.50/hour
Tree Climber	W-4			2.00	$17.74-$22.04/hour
Craftsworker	W-4			9.00	$17.74-$22.04/hour
HMEO	W-4			1.00	$17.74-$22.04/hour
Laborer 3	W-3			1.00	$16.67-$20.64/hour
Laborer 2	W-2			1.00	$16.02-$19.02/hour
Subtotal:				***18.00***	
Recycling & Transfer Station					
Division Super. Solid Waste	M-2			1.00	$67,731 - $84,872
Working Foreman	W-6			1.00	$20.62-$25.50/hour
Public Works Specialist 1	W-4			1.00	$17.74-$22.04/hour
HMEO	W-4			4.00	$17.74-$22.04/hour
Laborer 2	W-2			2.00	$16.02-$19.02/hour
Subtotal:				***9.00***	
Water Division #					
Division Super. Water & Sewer	M-3			1.00	$72,265 - $90,557
Assistant Superintendent - Water	NR-5			1.00	$50,508 - $64,698
Water Treatment Facility Mgr	NR-5			1.00	$50,508 - $64,698
Pumping Station Operator	W-5			2.00	$19.08-$23.59/hour
Public Works Inspector	W-6			1.00	$20.62-$25.50/hour
Working Foreman	W-6			1.00	$20.62-$25.50/hour
Public Works Technician	W-5			1.00	$19.08-$23.59/hour
HMEO	W-4			2.00	$17.74-$22.04/hour
Craftsworker	W-4			2.00	$17.74-$22.04/hour
Laborer 3	W-3			2.00	$16.67-$20.64/hour
Laborer 2	W-2			3.00	$16.02-$19.02/hour
Subtotal:				**17.00**	

GENERAL GOVERNMENT SALARY AND STAFFING SCHEDULE
Of Funded Full-Time Equivalent Positions as of 3/31/2010
(Excludes Seasonal, Temporary and Intermittent Positions)

TITLE	GRADE	FUNDED FY2008	FUNDED FY 2009	FUNDED FY 2010	ANNUALIZED SALARY RANGE
Sewer Division #					
Assistant Superintendent - Sewer	NR-5			1.00	$50,508 - $64,698
HMEO	W-4			1.00	$17.74-$22.04/hour
Pumping Station Operator	W-5			1.00	$19.08-$23.59/hour
Chief Pumping Station Operator	W-7			1.00	$21.30-$27.73/hour
Public Works Inspector	W-6			1.00	$20.62-$25.50/hour
Working Foreman	W-6			2.00	$20.62-$25.50/hour
Craftsworker	W-4			4.00	$17.74-$22.04/hour
Subtotal:				**11.00**	
Public Works Total				***89.00***	
PUBLIC FACILITIES					
Department of Public Facilities					
Director of Facilities Operations	M-4	1.00	1.00	1.00	$84,335 - $105,678
Dir. of Design and Construction	M-4	1.00	1.00	1.00	$84,335 - $105,678
Project Manager	M-1	1.00	1.00	1.00	$56,833 - $71,233
Resident Site Manager*	NR-6	0.00	1.00	1.00	$52,639 - $68,775
Supervisor of Custodial Services	NR-6	1.00	1.00	1.00	$52,639 - $68,775
Administrative Specialist	TS-4	1.00	1.80	1.80	$38,283 - $48,496
Administrative Analyst	NR-3	1.00	1.00	1.00	$40,337 - $53,787
Department Specialist	TS-3	1.00	0.50	0.50	$34,193 - $43,314
Senior Custodian 1	BC-2	9.00	11.00	12.00	$36,286 - $43,767
Senior Custodian 2	BC-3	3.00	2.00	2.00	$38,103 - $45,960
Custodian	BC-1	24.00	24.00	22.00	$32,930 - $39,720
Warehouse Person	BT-1	1.00	1.00	1.00	$38,455 - $46,381
HVAC Technician	BT-4	2.00	2.00	2.00	$53,153 - $64,110
Carpenter	BT-2	1.00	1.00	1.00	$42,298 - $51,019
Craftsworker	BT-2	3.00	3.00	3.50	$42,298 - $51,019
Plumber	BT-3	1.00	1.00	1.00	$46,540 - $56,135
Electrician	BT-3	1.00	1.00	1.00	$46,540 - $56,135
Committee Secretary	SS-3	0.80	0.00	0.00	$34,193 - $43,314
Subtotal:		***52.80***	***54.30***	***53.80***	
HUMAN SERVICES					
Health Department					
Director of Public Health	M-3	1.00	1.00	1.00	$72,265 - $90,557
Environmental Health Agent	PT-5	1.29	1.29	1.29	$50,508 - $64,968
Public Health Nurse	NR-5	0.08	0.08	0.08	$50,508 - $64,698
Program Coordinator	NR-2	0.60	0.60	0.60	$38,712 - $50,577
Sr. Program Coordinator**	NR-5	0.00	0.25	0.00	$50,508 - $64,698
Public Health Nurse	PT-5	1.46	1.46	1.46	$50,508 - $64,968
Administrative Specialist	TS-4	1.00	1.00	1.00	$38,283 - $48,496
Department Assistant 2	TS-2	0.40	0.40	0.40	$31,783 - $40,261
Subtotal:		***5.83***	***6.08***	***5.83***	

GENERAL GOVERNMENT SALARY AND STAFFING SCHEDULE
Of Funded Full-Time Equivalent Positions as of 3/31/2010
(Excludes Seasonal, Temporary and Intermittent Positions)

TITLE	GRADE	FUNDED FY2008	FUNDED FY 2009	FUNDED FY 2010	ANNUALIZED SALARY RANGE
Veterans Services					
Director of Veteran Services	M-1	0.53	0.53	0.53	$56,833 - $71,233
Subtotal:		***0.53***	***0.53***	***0.53***	
Youth Services					
Director of Youth Services	M-2	1.00	1.00	1.00	$40,337 - $53,787
Social Worker	PT-3	2.00	2.00	2.00	$40,337 - $53,787
Administrative Assistant	TS-3	0.76	1.00	1.00	$34,193 - $43,314
Subtotal:		***3.76***	***4.00***	***4.00***	
Council on Aging					
Executive Director	M-2	1.00	1.00	1.00	$45,134 - $58,969
Associate Director	PT-4	1.00	1.00	1.00	$45,134 - $58,969
Outreach Worker	PT-2	0.25	0.25	0.25	$38,712 - $50,577
Social Worker	PT-3	1.00	1.00	1.00	$40,337 - $53,787
Program Coordinator	NR-2	0.80	0.80	0.80	$38,712 - $50,577
Building Monitor	Sch C	0.50	0.50	0.50	$10.81/hour
Subtotal:		***4.55***	***4.55***	***4.55***	
DEVELOPMENT					
Planning					
Director of Planning & Comm. Develop	M-3	1.00	1.00	1.00	$72,265 - $90,557
Assistant to the Planning Director	NR-3	1.00	1.00	1.00	$40,337 - $53,787
Director of Economic Development	M-1	1.00	1.00	1.00	$56,833 - $71,233
Administrative Assistant	TS-3			0.29	$34,193 - $43,314
Subtotal:		***3.00***	***3.00***	***3.29***	
Community Development					
Director of Conservation	M-1	0.80	0.80	1.00	$56,833 - $71,233
Administrative Specialist	TS-4	0.00	1.00	1.00	$38,283 - $48,496
Administrative Assistant	TS-3			0.29	$34,193 - $43,314
Department Assistant 1	TS-1	0.50	0.00	0.00	$28,165 - $35,677
Committee Secretary	SS-3	0.64	0.00	0.00	$34,193 - $43,314
Subtotal:		***1.94***	***1.80***	***2.29***	

GENERAL GOVERNMENT SALARY AND STAFFING SCHEDULE
Of Funded Full-Time Equivalent Positions as of 3/31/2010
(Excludes Seasonal, Temporary and Intermittent Positions)

TITLE	GRADE	FUNDED FY2008	FUNDED FY 2009	FUNDED FY 2010	ANNUALIZED SALARY RANGE
CULTURE AND LEISURE SERVICES					
Library					
Director of Public Library	M-3	1.00	1.00	1.00	$72,265 - $90,557
Assistant Director	NR-6	1.00	1.00	1.00	$52,639 - $68,775
Reference Supervisor	NR-4	1.00	1.00	1.00	$45,134 - $58,969
Children's Supervisor	NR-4	1.00	1.00	1.00	$45,134 - $58,969
Technology Specilalist/Archivist	NR-4	1.00	1.00	1.00	$45,134 - $58,969
Tech. Services Supervisor	NR-4	1.00	1.00	1.00	$45,134 - $58,969
Reference Librarian/AV Specialist	NR-3	1.00	1.00	1.00	$40,337 - $53,787
Reference Librarian/Program Specialist	NR-3	1.00	1.00	1.00	$40,337 - $53,787
Circulation Supervisor	SS-5	1.00	1.00	1.00	$40,832 - $51,724
Assistant Children's Librarian	SS-4	1.00	1.00	1.00	$38,283 - $48,496
Assistant Cataloger	SS-3	1.00	1.00	1.00	$34,193 - $43,314
Administrative Assistant	TS-3	0.00	0.00	0.00	$34,193 - $43,314
Administrative Specialist	TS-4	1.00	1.00	1.00	$38,283 - $48,496
Library Assistant PT	SS-1	5.70	5.70	5.70	$28,165 - $35,677
Library Assistant FT	SS-2	2.00	2.00	2.00	$31,783- $40,261
Reference Librarian PT	NR-2	1.97	1.97	1.97	$38,712 - $50,577
Subtotal:		***21.67***	***21.67***	***21.67***	
Park & Recreation					
Director of Park and Recreation	M-2	1.00	1.00	1.00	$67,731 - $84,872
Assistant Director	PT-4	1.00	1.00	1.00	$45,134 - $58,969
Administrative Specialist	TS-4	1.00	1.00	1.00	$38,283 - $48,496
Department Assistant 2	TS-2	1.00	1.00	1.00	$31,783 - $40,261
Subtotal:		***4.00***	***4.00***	***4.00***	
Totals		**357.89**	**361.94**	**362.97**	

*Resident Site Manager allocated to specific projects for funding

** an additional .27 was funded by non-tax dollars in FY 09. The position is funded at 1 FTE in FY 10 with non-tax dollars

Water and Sewer Divisions include positions which are allocated to General Fund Drains Program

CLASSIFICATION	Budgeted FY 2008 Funded FTE	Budgeted FY 2008 Salary Minimum	Budgeted FY 2008 Salary Maximum	Budgeted FY 2009 Funded FTE	Budgeted FY 2009 Salary Minimum	Budgeted FY 2009 Salary Maximum	Budgeted FY 2010 Request FTE	Budgeted FY 2010 Salary Minimum
Superintendent	1.00	143,000		1.00	154,440		1.00	154,440
Central Administrators	3.00	117,572	123,386	3.00	113,814	124,484	3.00	118,814
Director of Financial Operations	1.00	107,882		1.00	112,566		0.79	112,566
High School Principal	1.00	123,386		1.00	128,553		1.00	128,553
Middle School Principal	1.00	109,174		1.00	116,737		2.00	116,737
Elementary Principal	5.00	97,944	112,031	5.00	97,944	117,703	5.00	101,861
High School Assistant Principal	2.00	77,332	104,781	2.00	79,555	109,949	2.00	82,101
Middle School House Administrator	3.00	72,110	99,185	3.00	74,183	104,078	2.00	76,557
Elementary Assistant Principal	1.50	62,831	89,075	1.50	67,952	98,262	1.50	70,127
Director	6.60	65,514	106,443	6.60	67,397	111,693	7.60	69,554
Director of Special Education	3.00	73,869	108,862	2.50	75,992	114,232	3.00	78,424
Department Chairs & Curriculum Coor	2.90	66,296	94,735	3.30	68,202	99,408	5.30	70,384
Teacher	389.63	40,023	81,346	393.87	41,174	85,359	405.84	42,358
Nurse	8.40	40,023	76,585	8.50	41,174	80,362	7.58	42,358
Instructional Assistants	102.18	$14.4511/hr	$28.31/hr	110.69	$14.7401/hr	$28.8762/hr	110.38	$15.1086/hr
Permanent Substitute	-	$14.15/hr		4.00	$14.51/hr		4.00	$14.51/hr
Network Administrator	1.00	59,978	82,530	1.00	84,737		1.00	88,973
Database Administrators	2.00	51,764	71,354	2.00	65,000	74,982	2.00	68,250
Compuer Technicians	5.00	$21.4087/hr	$27.0733/hr	5.00	$21.8369/hr	$27.6148/hr	5.00	$21.2172/hr
School Office Assistants	11.00	$10.1888/hr	$14.2709/hr	10.29	$10.3926/hr	$14.5563/hr	9.75	$13.5584/hr
Mail Carrier/Production Center	1.00	$15.5107/hr	$19.7814/hr	1.00	$15.8209/hr	$20.1366/hr	1.00	$16.6663/hr
Secretary	33.40	$15.5107/hr	$25.3095/hr	32.12	$15.8209/hr	$25.8157/hr	32.51	$16.6663/hr
Director of Community Education and External Funding	0.25	70,806	91,330	0.25	72,576	93,613	0.10	74,390
Administrative Assistant	5.00	$21.33/hr	$37.63/hr	5.00	$21.86/hr	$38.58/hr	5.00	$22.41/hr
Bus Driver	1.00	$19.85/hr		1.00	$20.35/hr		1.00	$20.86/hr
Transportation Coordinator	0.50	30,263	31,795	-	59,004		-	60,184
Accounting Supervisor	1.00	59,600		1.00	58,459		1.00	61,382
Budget Analyst	1.00	43,837	60,000	1.00	56,940		1.00	59,823
Total	593.36			607.61			621.36	

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DEBT
APPENDIX
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TOWN OF NEEDHAM DEBT SERVICE - SCHEDULE OF AUTHORIZED & ISSUED

Project	T.M. Vote	Amount Issued	Bond Issued	Final Maturity	Average Rate	Debt Service 2010	Debt Service 2011	Debt Service 2012	Debt Service 2013	Debt Service 2014	Debt Service 2015	After 2015
GENERAL FUND WITHIN THE LEVY LIMIT - AUTHORIZED & ISSUED												
Title V - MWPAT T5-97-1027 - R	May-97	$85,894	Dec-99	Aug-19	(see note)	$7,519	$7,305	$7,056	$6,794	$6,530	$6,265	$26,951
Storm Water - MWPAT 98-92 (Restructured)	May-98	$364,979	Sep-01	Aug-19	(see note)	$36,878	$34,831	$34,506	$33,750	$32,889	$35,650	$156,444
High School Repair	Feb-01	$750,000	May-03	Nov-09	2.12%	$75,938	PAID					
Pollard School Modular Classrooms	Nov-01	$1,712,000	May-03	Nov-10	2.33%	$299,925	$228,150	PAID				
Police Fire Complex Repairs	May-03	$400,000	Jun-05	Jun-10	3.17%	$82,600	PAID					
Road & Intersection Improvements	May-03	$500,000	Jun-05	Jun-10	3.17%	$103,250	PAID					
Ambulance	May-05	$120,250	Dec-05	Feb-10	3.41%	$31,013	PAID					
Police Fire Complex Repairs	May-04	$110,000	Dec-05	Feb-10	3.42%	$20,675	PAID					
Road Improvements	May-05	$468,400	Dec-05	Feb-15	3.48%	$100,716	$32,510	$11,460	$11,110	$10,750	$10,380	
Road Improvements (Series II)	May-04	$485,000	Dec-05	Feb-10	3.41%	$124,050	PAID					
Sidewalk Improvements	May-05	$123,300	Dec-05	Feb-10	3.42%	$31,013	PAID					
Sidewalk Improvements (Series II)	May-04	$50,000	Dec-05	Feb-10	3.43%	$10,338	PAID					
Roads, Bridges, Sidewalks & Intersections (Series I)	May-06	$500,000	Nov-06	May-10	4.11%	$208,000	PAID					
Mitchell School Roof	Nov-06	$580,000	Jun-07	Nov-11	4.31%	$127,219	$122,331	$117,444	PAID			
Roads, Bridges, Sidewalks & Intersections (Series II)	May-06	$340,000	Jun-07	Nov-10	4.33%	$90,419	$86,806	PAID				
Roads, Bridges, Sidewalks & Intersections	May-07	$1,100,000	Dec-07	Jun-10	3.31%	$387,188	PAID					

TOWN OF NEEDHAM DEBT SERVICE - SCHEDULE OF AUTHORIZED & ISSUED

Project	T.M. Vote	Amount Issued	Bond Issued	Final Maturity	Average Rate	Debt Service 2010	Debt Service 2011	Debt Service 2012	Debt Service 2013	Debt Service 2014	Debt Service 2015	After 2015
Ambulance & EMS Reporting System	May-08	$160,000	Nov-08	Aug-10	3.40%	$85,300	$81,400					
Public Services Administrative Building Design	May-08	$120,000	Nov-08	Aug-10	3.40%	$63,975	$61,050					
Hillside & Mitchell Schools Paving Work	May-08	$90,000	Nov-08	Aug-11	3.46%	$33,300	$31,575	$30,525				
Road, Bridges, Sidewalks and Intersection Improvement	May-08	$820,000	Jun-09	Jun-13	2.40%	$227,550	$219,350	$213,200	$209,100			
Street & Traffic Light Improvements	May-08	$80,000	Jun-09	Jun-11	3.33%	$42,800	$41,200					
Public Services Administration Building	Oct-08	$4,000,000	Dec-09	Aug-26	3.16%	Issued	$363,375	$344,325	$339,525	$334,725	$329,925	$3,362,288
Road, Bridges, Sidewalks and Intersection Improvement	May-09	$165,000	Dec-09	Aug-13	2.00%	Issued	$48,272	$42,000	$41,200	$40,400		
GENERAL FUND DEBT SERVICE - WITHIN THE LEVY LIMIT						**$2,189,663**	**$1,358,156**	**$800,515**	**$641,479**	**$425,294**	**$382,220**	**$3,545,682**
GENERAL FUND DEBT EXCLUDED FROM THE LEVY LIMIT - AUTHORIZED & ISSUED												
High School Renovations	May-00	$5,350,000	Jun-01	Jun-11	4.00%	$577,800	$556,400	PAID				
Land Acquisition (Wiswall)	Nov-00	$1,930,000	Jun-01	Jun-11	4.00%	$205,200	$197,600	PAID				
Broadmeadow School	May-00	$14,000,000	Nov-03	Nov-23	4.09%	$1,111,600	$1,089,725	$1,066,100	$1,040,725	$1,013,600	$985,600	$7,558,600
Library Project (Series I)	May-03	$11,000,000	Dec-04	Dec-19	3.90%	$1,149,763	$1,118,181	$1,084,563	$1,056,038	$1,026,494	$994,913	$4,475,456
Eliot School	May-00	$5,500,000	Jun-05	Jun-25	3.82%	$446,444	$417,344	$408,894	$399,794	$390,694	$421,594	$3,434,938
Library Project (Series II)	May-03	$750,000	Dec-05	Feb-15	3.59%	$103,799	$100,930	$102,955	$99,805	$91,565	$93,420	
High School (Series I)	May-03	$10,000,000	Nov-06	May-26	4.01%	$888,450	$907,250	$865,875	$845,250	$823,250	$801,250	$7,053,125
High Rock School - Designs	Nov-06	$45,000	Dec-07	Jun-12	3.28%	$10,975	$10,650	$10,325	PAID			

TOWN OF NEEDHAM DEBT SERVICE - SCHEDULE OF AUTHORIZED & ISSUED

Project	T.M. Vote	Amount Issued	Bond Issued	Final Maturity	Average Rate	Debt Service 2010	Debt Service 2011	Debt Service 2012	Debt Service 2013	Debt Service 2014	Debt Service 2015	After 2015
High Rock & Pollard School Projects	May-07	$600,000	Dec-07	Jun-12	3.28%	$164,625	$159,750	$154,875	PAID			
High Rock School - Designs	Nov-06	$480,000	Jun-08	Dec-26	3.91%	$41,406	$40,594	$39,781	$38,969	$38,156	$37,344	$372,156
High Rock & Pollard School Projects	May-07	$1,120,000	Jun-08	Dec-26	3.91%	$98,575	$96,625	$94,675	$92,725	$90,775	$88,825	$865,175
High School (Series IIA)	May-03	$9,000,000	Jun-08	Dec-24	3.89%	$835,013	$817,788	$800,563	$783,338	$766,113	$748,888	$6,349,713
High School (Series IIB)	Feb-05	$2,000,000	Jun-08	Dec-26	3.91%	$173,906	$170,494	$167,081	$163,669	$160,256	$156,844	$1,563,056
High Rock & Pollard School Projects (Series III)	May-07	$5,000,000	Nov-08	Aug-27	4.69%	$531,291	$468,625	$459,350	$450,075	$440,800	$430,863	$4,492,131
High School (Series III)	Feb-05	$3,850,000	Jun-09	Jun-28	3.42%	$414,600	$358,000	$310,650	$306,550	$297,450	$292,950	$3,116,100
High Rock & Pollard School Projects (Series IV)	May-07	$10,500,000	Dec-09	Aug-28	3.35%	Issued	$896,566	$846,138	$835,038	$823,938	$812,838	$9,662,056
EXCLUDED DEBT						**$6,753,446**	**$7,406,521**	**$6,411,824**	**$6,111,974**	**$5,963,090**	**$5,865,326**	**$48,942,506**
RTS FUND DEBT FEE SUPPORTED - AUTHORIZED & ISSUED												
RTS Construction Equipment	May-07	$200,000	Dec-07	Jun-11	3.30%	$53,250	$51,625	PAID				
Collection Packer	May-08	$125,000	Dec-09	Aug-12	2.00%	Issued	$47,369	$41,200	$40,400			
RTS DEBT SERVICE						**$53,250**	**$98,994**	**$41,200**	**$40,400**			
SEWER FUND DEBT SERVICE FEE SUPPORTED - AUTHORIZED & ISSUED												
West Street Force Sewer Main	May-98	$881,800	Jun-99	Jun-19	4.83%	$71,456	$69,375	$67,238	$70,100	$67,700	$70,250	$281,750
West Street Sewer Pump Station	May-98	$1,939,000	Jun-99	Jun-19	4.83%	$153,296	$153,903	$154,153	$154,165	$153,885	$153,250	$614,750
Sewer - MWPAT 95-01 (Restructured)	May-91	$310,656	Aug-01	Feb-15	(see note)	$32,162	$32,130	$32,110	$32,080	$32,061	$32,021	
Sewer - MWPAT 97-13 (Restructured)	Oct-96	$67,700	Nov-04	Aug-18	(see note)	$6,805	$6,815	$6,406	$6,558	$6,509	$6,537	$24,996

TOWN OF NEEDHAM DEBT SERVICE - SCHEDULE OF AUTHORIZED & ISSUED

Project	T.M. Vote	Amount Issued	Bond Issued	Final Maturity	Average Rate	Debt Service 2010	Debt Service 2011	Debt Service 2012	Debt Service 2013	Debt Service 2014	Debt Service 2015	After 2015
Sewer - MWPAT 97-33 (Restructured)	Oct-96	$180,300	Nov-04	Aug-18	(see note)	$18,001	$18,160	$17,194	$17,593	$17,427	$17,374	$66,144
Sewer - MWPAT 97-63 (Restructured 2)	May-97	$1,019,778	Nov-04	Aug-18	(see note)	$101,808	$102,444	$97,017	$99,729	$98,417	$98,250	$374,823
Sewer - MWPAT 98-10 (Restructured)	May-97	$130,200	Nov-04	Aug-18	(see note)	$12,944	$13,071	$12,388	$12,793	$12,594	$12,567	$47,803
Sewer System Rehab - I/I Work (Series II)	May-03	$425,000	Jun-05	Jun-14	3.14%	$46,800	$45,500	$44,200	$42,800	$41,400		
Sewer Pump Station	May-05	$484,550	Dec-05	Feb-15	3.59%	$66,621	$64,765	$62,840	$60,915	$58,935	$51,900	
Sewer Rehabilitation - Rte 128 Area (Series I)	Nov-05	$2,000,000	Jun-07	Nov-22	4.35%	$308,788	$161,138	$141,781	$142,638	$138,388	$134,013	$839,544
Sewer Pump Station - GPA	May-05	$500,000	Jun-09	Jun-19	3.17%	$65,000	$63,000	$61,500	$60,500	$59,500	$58,375	$219,188
Sewer System Rehabilitation I/I	May-07	$725,000	Jun-10	Jun-14	2.35%	$164,213	$158,413	$154,063	$151,163	$148,263		
Sewer Rehabilitation - Rte 128 Area	Nov-05	$320,000	Dec-09	Aug-28	3.39%	Issued	$30,359	$28,763	$28,363	$27,963	$22,613	$285,481
Sewer Pump Station GPA	May-08	$550,000	Dec-09	Aug-28	3.36%	Issued	$47,857	$45,200	$44,600	$44,000	$43,400	$502,613
SEWER DEBT SERVICE						**$1,047,893**	**$966,929**	**$924,851**	**$923,995**	**$907,040**	**$700,549**	**$3,257,091**
WATER FUND DEBT SERVICE FEE SUPPORTED - AUTHORIZED & ISSUED												
Water Treatment Facility	Nov-97	$3,090,000	Jun-99	Jun-19	4.83%	$242,840	$245,903	$243,303	$245,465	$247,065	$243,000	$981,750
Water Treatment Facility	May-96	$2,665,000	Jun-99	Jun-19	4.83%	$209,608	$208,595	$212,183	$210,295	$208,095	$210,500	$840,250
Water Systems - Broadmeadow Area	Nov-00	$257,304	Jul-01	Aug-11	ZERO	$25,730	$25,730	$25,730	PAID			
Water System Improvement	May-01	$665,000	May-03	Nov-09	2.12%	$65,813	PAID					
Water System Designs - Warren Area	May-04	$50,000	Dec-05	Feb-11	3.44%	$10,688	$10,350	PAID				

TOWN OF NEEDHAM DEBT SERVICE - SCHEDULE OF AUTHORIZED & ISSUED

Project	T.M. Vote	Amount Issued	Bond Issued	Final Maturity	Average Rate	Debt Service 2010	Debt Service 2011	Debt Service 2012	Debt Service 2013	Debt Service 2014	Debt Service 2015	After 2015
Water System Rehab - Warren Area (Series I)	May-05	$413,500	Dec-05	Feb-15	3.60%	$55,039	$53,520	$51,945	$50,370	$53,750	$51,900	
Water System Rehab - Warren Area (Series II)	May-05	$330,000	Nov-06	May-10	4.16%	$72,800	PAID					
Water System Rehab - Webster Area (Series I)	May-03	$788,000	Nov-06	May-10	4.16%	$208,000	PAID					
Water Service Connections (Series I)	May-06	$50,000	Jun-07	Nov-11	4.31%	$11,063	$10,638	$10,213	PAID			
Water System Rehab - Rte 128 Area (Series I)	May-06	$1,500,000	Jun-07	Nov-22	4.32%	$100,600	$138,050	$178,694	$148,913	$144,663	$140,288	$1,030,356
Water Service Connections (Series II)	May-06	$100,000	Dec-07	Jun-12	3.28%	$27,438	$26,625	$25,813	PAID			
Water Storage Tank Rehabilitation	May-07	$600,000	Dec-07	Jun-12	3.28%	$197,550	$191,700	$185,850	PAID			
Water System Design	May-01	$25,000	Dec-07	Jun-12	3.28%	$5,488	$5,325	$5,163	PAID			
Water System Rehab - Webster Area (Series II)	May-03	$100,000	Dec-07	Jun-12	3.28%	$27,438	$26,625	$25,813	PAID			
Water System Rehabilitation - Rte 128 Area	May-06	$230,000	Nov-08	Aug-12	3.48%	$68,788	$64,900	$57,888	$55,963			
Water System Rehabilitation - Rte 128 Area	May-06	$212,000	Jun-09	Jun-19	3.16%	$32,398	$29,358	$28,638	$23,158	$22,778	$23,350	$87,675
Water Storage Tank Rehabilitation	May-08	$655,000	Jun-09	Jun-19	3.16%	$85,633	$82,993	$81,013	$79,693	$78,373	$75,888	$284,944
Water Service Connections	May-06	$55,000	Dec-09	Aug-19	2.51%	Issued	$11,324	$6,013	$5,913	$5,813	$5,713	$26,744
Water System Rehabilitation - Rte 128 Area	May-06	$100,000	Dec-09	Aug-28	3.41%	Issued	$8,319	$7,838	$7,738	$7,638	$7,538	$95,294
WATER DEBT SERVICE						**$1,446,909**	**$1,139,953**	**$1,146,092**	**$827,505**	**$768,173**	**$758,175**	**$3,347,013**
TOTAL						**$11,491,160**	**$10,970,553**	**$9,324,482**	**$8,545,353**	**$8,063,596**	**$7,706,270**	**$59,092,292**

Note: Massachusetts Water Pollution Abatement Trust (MWPAT) loans include many communities and multiple loans and are frequently restructured by the Trust. The program provides grants and other financial assistance which in effect results in low or no interest rate loan. Under the program the Town usually pays less than it borrows from the Trust.

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DEBT
APPENDIX
B

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Town of Needham - Debt - Appendix B

Open and Authorized Projects and Proposed Projects Financed by Debt

Project	T M Vote	Article		Open or Requested Authorization
Open General Fund Projects				
Newman School HVAC Project	Nov-09	14	$26,962,128	$26,962,128
Town Hall Project	May-09	35	$4,100,000	$4,100,000
Stormwater Master Plan Drainage	May-09	49	$200,000	$200,000
Newman School HVAC Design & Engineering	May-09	3	$450,000	$450,000
Kendrick Street Bridge Repair Design	May-09	47	$125,000	$125,000
Road, Bridges, Sidewalks and Intersection Improvement	May-09	48	$875,000	$710,000
Public Services Administration Bldg	Oct-08	5	$5,725,000	$1,525,000
Public Safety Building Roof	May-08	36	$535,000	$485,000
Hillside & Mitchell School Parking & Play Area Improvements	May-08	38	$160,000	$3,600
Street & Traffic Light Improvements	May-08	42	$105,000	$25,000
Municipal Parking Lot Improvements	May-08	41	$105,000	$105,000
High Rock and Pollard School Project	May-07	41	$20,475,000	$2,884,000
Mitchell School Roof Repair	Nov-06	12	$700,000	$11,400
Ridge Hill Rehabilitation	May-05	31	$126,875	$106,600
High School	Feb-05	1	$10,700,000	$1,537,720
Library New Facility	May-03	30	$15,700,000	$35,997
Parking Lot Dedham Avenue	Nov-02	14	$180,000	$46,500
Rosemary Pool Complex - Design	May-00	63	$100,000	$72,500
TOTAL				$39,385,445
Proposed General Fund Projects for the 2010 ATM				
Modular Classrooms/Mitchell School	Pending	34		$363,700
Roads, Bridges, Sidewalks, and Intersection Improvements	Pending	36		$1,236,300
Kendrick Street Bridge Repair	Pending	37		$850,000
TOTAL				$2,450,000

Town of Needham - Debt - Appendix B

Open and Authorized Projects and Proposed Projects Financed by Debt

Project	T M Vote	Article		Open or Requested Authorization
Open CPA Fund Projects				
Town Hall Project	May-09	35	$7,200,000	$7,200,000
TOTAL				$7,200,000
Proposed CPA Fund Projects for the 2010 ATM				
TOTAL				$0
Open RTS Enterprise Fund Projects				
RTS Construction Equipment (FE Loader)	May-09	53	$230,000	$230,000
Collection Packer Equipment	May-08	44	$225,000	$50,000
RTS Construction Equipment	May-07	43	$230,000	$14,300
TOTAL				$294,300
Proposed RTS Enterprise Fund Projects for the 2010 ATM				
TOTAL				$0
Open Sewer Enterprise Fund Projects				
Sewer Pump Station Design - Reservoir B	May-09	55	$577,500	$577,500
Sewer Pump Station - Great Plain Ave.	May-08	45	$770,000	$220,000
Sewer System Rehabilitation I/I Work	May-07	45	$1,806,800	$900,000
Rte 128 Sewer System Improvements	Nov-05	9	$3,500,000	$335,000
Sewer System Rehab - I/I Work	May-03	55	$1,000,000	$175,000
Sewer Pump Station Richardson Drive	Nov-02	20	$500,000	$497,000
TOTAL				$2,704,500

Town of Needham - Debt - Appendix B

Open and Authorized Projects and Proposed Projects Financed by Debt

Project	T M Vote	Article		Open or Requested Authorization
Proposed Sewer Enterprise Fund Projects for the 2010 ATM				
TOTAL				$0
Open Water Enterprise Fund Projects				
Water System Improvements	May-09	57	$1,000,000	$1,000,000
Water Main Improvements	May-08	47	$1,900,000	$1,900,000
Water Storage Tank Cleaning & Painting	May-08	48	$730,000	$75,000
Water System Improvements (Rte 128 Area)	May-06	71	$3,000,000	$900,000
Water System Improvements - Warren Street	May-05	54	$913,500	$30,000
Water System Designs - Webster	Nov-02	25	$105,000	$11,000
Water Pumping Station Design - St. Mary's	Nov-02	26	$300,000	$180,000
TOTAL				$4,096,000
Proposed Water Enterprise Fund Projects for the 2010 ATM				
TOTAL				$0

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SPECIAL TOWN MEETING

WARRANT

TOWN OF NEEDHAM

MONDAY, MAY 10, 2010

7:30 P. M.

NEWMAN ELEMENTARY SCHOOL

CENTRAL AVENUE **NEEDHAM**

May 10, 2010 Special Town Meeting Warrant
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COMMONWEALTH OF MASSACHUSETTS

Norfolk, ss.

To either of the Constables in the Town of Needham in said County, Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of the Town of Needham qualified to vote in elections and in Town affairs to meet at the Newman Elementary School:

MONDAY, THE TENTH DAY OF MAY, 2010

at seven-thirty in the afternoon, then and there to act upon the following articles, viz:

ARTICLE 1: AMEND ZONING BY-LAW – ELDER SERVICES ZONING DISTRICT

To see if the Town will vote to amend the Needham Zoning By-Law, as follows:

(a) Amend Section 1.3, Definitions, by adding the following terms and definitions in appropriate alphabetical order as follows:

"Independent Living Apartments

A building in the Elder Services Zoning District containing three or more dwelling units, which building houses only residential uses and support services accessory thereto, intended primarily as independent living units for individuals aged 55 years or older, and/or families with at least one family member aged 55 years or older, within a Continuing Care Retirement Community.

Assisted Living and Alzheimer's/Memory Loss Facilities

Convalescent or nursing homes that may not be licensed as skilled nursing facilities by the Massachusetts Department of Public Health, but cater to individuals who need some degree of assistance in caring for themselves and are certified, licensed, or otherwise approved by the Executive Office of Elder Affairs or other Commonwealth of Massachusetts governmental entity.

Continuing Care Retirement Community

A Continuing Care Retirement Community, whether or not governed by M.G.L. Chapter 93, Section 76, is also sometimes called a life care community, allowing residents to "age in place". Facilities are on a campus of one or more contiguous parcels that includes separate housing for those who live independently, which may include communal dining for one or more meals, assisted living facilities that offer more support, and nursing homes for those needing skilled nursing care."

(b) Amend the definition of "Setback" in Section 1.3, Definitions, so that the words "Elder Services" are added after the words "Commercial – 128" of the ninth line of said definition.

(c) Amend Section 2.1, Classes of Districts, by adding the following term and abbreviation under the subsection Commercial:

"ES - Elder Services"

(d) Amend Section 3, Use Regulations, by adding a new Subsection 3.12, Elder Services Zoning District, to read as follows:

"3.12 Elder Services Zoning District

3.12.1 Purposes of District

The purpose of the Elder Services Zoning District is to promote the health, safety and general welfare of the community by encouraging the establishment of housing and other facilities in close proximity to each other primarily serving individuals 55 years or older who wish to live in independent apartments with convenient access to supportive services, while minimizing potential adverse impacts upon nearby residential and other properties. These purposes are to be achieved through establishing controls specifically for the proposed uses at locations where either such uses already exist or they would be appropriate because of access or other locational considerations.

3.12.2 Scope of Authority

The regulations of the Elder Services Zoning District shall govern all new construction, reconstruction or expansion of new or existing buildings, and new or expanded uses, regardless of whether the requirements of Section 3.12 are more or less restrictive than those of the General Residence Zoning District, of which the Elder Services Zoning District was formerly a part. Provisions of Section 3.12 shall supersede those of Section 3.2 Schedule of Use Regulations, Sections 4.2 through 4.10 (Dimensional Regulations) and Section 5.1.2 (Required Parking) except as otherwise specifically provided herein.

3.12.3 Allowed Uses

The following uses are allowed by right:

a) All uses allowed by right in the General Residence Zoning District as described in Section 3.2.1 of the Zoning By-Law.

3.12.4 Special Permit Uses

The following uses are allowed by Special Permit:

a) All uses allowed by Special Permit in the General Residence Zoning District, as set forth in Section 3.2.1 of the Zoning By-Law.
b) Independent Living Apartments.
c) Assisted Living and/or Alzheimer's/Memory Loss Facilities.

3.12.5 Multiple Buildings and Uses in the Elder Services Zoning District

More than one use may be located on a lot as a matter of right and more than one building may be located on a lot as a matter of right, provided that each building and/or its uses are in compliance with the requirements of Section 3.12 of this By-Law.

3.12.6 Dimensional Regulations For the Elder Services Zoning District

Lot Area, Frontage and Setback Requirements

The following lot area, frontage and setback requirements shall apply to development in the Elder Services Zoning District:

a) Minimum Lot Area: 10,000 square feet
b) Minimum Lot Frontage: 80 feet
c) Minimum Front Setback: 25 feet from the front property line
d) Minimum Side and Rear Setback: Minimum side and rear setbacks abutting a railroad right of way shall be 10 feet. Minimum side and rear setbacks not abutting a railroad right of way shall be 25 feet except that the minimum setback abutting residential properties on the north side of Putnam Street shall be 35 feet. For side and rear setbacks not abutting a railroad right of way, the Board of Appeals or other Special Permit granting authority may grant a Special Permit reducing the minimum side yard setback to no less than 20 feet and the minimum rear yard setback to no less than 10 feet. In acting upon such applications for such reductions, the Board shall consider, in addition to the criteria for special permits generally (Section 7.5.2), the criteria set forth in Section 4.2.7 (a)-(f).

3.12.7 Building Height Requirements

The maximum building height of buildings in the Elder Services Zoning District shall be 40 feet. The maximum number of stories (exclusive of the basement) shall be three, plus an unfinished, uninhabitable fourth story contained under a pitched roof with gables.

Provided further, however, that the existing nursing home structure shall be further limited so that any expansion of such structure in a northerly direction, the highest point of said structure along Gould Street, shall not be higher than a horizontal line drawn through the highest points of said existing nursing home structure and extended northward to the boundary of the Elder Services Zoning District. Such further limitation shall not be applicable to any future structures to be located to the west of said existing nursing home structure (as it may be extended) regardless of whether a physical connection will be constructed between such other future structures to the west and the existing nursing home structure (as it may be extended).

3.12.8 Building Bulk, Lot Coverage and Other Dimensional Requirements

Except as otherwise provided herein, the maximum floor to area ratio in the Elder Services Zoning District shall be 1.0. Parking garages, interior portions of buildings devoted to off-street parking and all other parking facilities shall not be utilized in computing floor to area ratio.

Buildings developed or re-developed under the regulations of the Elder Services Zoning District shall not be subject to any other limitations on floor to area ratio, lot coverage, building bulk, setbacks or other dimensional requirements as are contained in Sections 4.2 through 4.10.

Notwithstanding anything in the By-Law to the contrary, including but not limited to the preceding two subparagraphs of this Section 3.12.8, the construction of single family detached dwellings, two family detached dwellings or the conversion of a single family dwelling to a two

family dwelling, shall be governed by the dimensional and density requirements of the General Residence Zoning District.

3.12.9 Off-Street Parking

Except as provided below, the off-street parking regulations in Section 5.1 shall apply in the Elder Services Zoning District.

a) The minimum number of off-street parking spaces in Section 5.1.2 shall apply except as follows:

1) The off-street parking requirement for independent living apartments in the Elder Services Zoning District shall be 0.5 parking spaces for each dwelling unit.

3.12.10 Affordable Housing

Independent living apartments, as defined above (i.e. which excludes convalescent or nursing homes, assisted living and Alzheimer's/memory loss facilities) shall include Affordable Housing Units as defined in Section 1.3 of this By-Law. The following requirements shall apply to a development that includes Affordable Housing Units:

a) For a development with not more than 10 dwelling units, at least one unit shall be an Affordable Housing Unit; and for a development with 11 or more dwelling units, at least 10% shall be Affordable Housing Units. In the instance of a fraction, the fraction shall be rounded up to the nearest whole number.

b) If the Applicant provides at least one-half of the Affordable Housing Units for households with incomes at or below 50% of area median income, the remaining Affordable Housing Units may be sold or rented to households with incomes up to 100% of area median income even if the latter units are not eligible for the subsidized housing inventory, regardless of any requirements to the contrary set forth in Section 1.3.

c) Affordable Housing Units shall be dispersed within the building or buildings and not concentrated in one area or one floor. They shall generally be comparable in size, energy efficiency, quality, convenience and unit specific real estate-related amenities to the development's market-rate units. Services and other amenities that may be purchased by residents on a voluntary basis are not to be considered unit specific real estate related amenities and are excluded from such comparability requirements.

d) The Affordable Housing Units shall be constructed in proportion to the number of market-rate units in a development. Proportionality shall be determined by the number of building permits or certificates of occupancy issued for the Affordable Housing Units and market-rate units, as applicable.

e) The selection of eligible residents for the Affordable Housing Units shall be in accordance with a marketing plan approved by the Needham Planning Board prior to

the issuance of any building permits for the independent living units.

f) The Affordable Housing Units shall be subject to an affordable housing restriction as defined in Section 1.3 of this By-Law with limitations on use, occupancy, resale prices or rents, as applicable, and which provides for periodic monitoring for compliance with the requirements of said restriction.

(e) Amend Section 7.4, Site Plan Review, by making the following changes to Section 7.4.2, Definitions:

Under Major Project: Add a new paragraph after "Needham Center Overlay District" as follows:

"In the Elder Services Zoning District a Major Project shall be defined as any construction project which involves the construction of 10,000 or more square feet gross floor area; or increase in gross floor area by 5,000 or more square feet; or any project which results in the creation of 25 or more off-street parking spaces; or any project that results in any new curb or driveway cut."

Under Minor Project: Add a new paragraph after "Needham Center Overlay District" as follows:

"In the Elder Services District a Minor Project shall be defined as any construction project which involves the construction of more than 5,000 but less than 10,000 square feet gross floor area; or an increase in gross floor area such that the total gross floor area after the increase is 5,000 or more square feet - and the project cannot be defined as a Major Project."

or take any other action thereto.

INSERTED BY: Planning Board
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article 1-2 Introduction: Articles 1 and 2 in combination propose the creation of an Elder Services Zoning District. The concept of the district is to allow individuals to "age in place" in a campus environment that includes separate housing for those who live independently, assisted living facilities that offer more support, and nursing homes for those needing skilled nursing care. By providing this comprehensive approach of having various types of facilities and services available in close proximity to each other, the physical and emotional disruption surrounding moves necessitated by changes in an individual's condition is minimized.

As in most other communities in Massachusetts and across the nation, Needham's citizens are aging and their life expectancy is increasing. One of the results of that phenomenon is an increased need (as well as an increased awareness of that need) for a community to provide different types of care for its senior citizens. Since all of us age differently, there are a number of alternatives that should be made available. Some individuals remain healthy but have decided they no longer wish or are able to care for a single-family residence on their own. Others may have a variety of health problems that require differing levels of care. The proposed Elder Services Zoning District is intended to address this growing need.

At the present time, the Wingate at Needham Nursing Home, located at the corner of Highland Avenue and Gould Street, is a 142-bed skilled nursing facility that has operated in Needham for many years. There are two vacant parcels adjacent to the Wingate at Needham facility which can be utilized (a) to create independent living apartments for those seniors who continue to be able to care for themselves but do not wish to continue the expense and energy associated with maintenance of single family homes, and (b) to create an assisted living facility on the same "campus" which will be able to serve the population and offer

an increased level of care and support (for example, common dining facilities, staff to assist in daily activities of living, counseling, etc.). Within the assisted living facility, a number of beds would be reserved for those suffering from Alzheimer's and other memory-loss related illnesses. The third component of the Elder Services Zoning District is a skilled nursing facility. The existing Wingate at Needham Nursing home would provide the skilled nursing care component of the project as anticipated by the Elder Services Zoning District.

The advantage of having different types of facilities and services available in close proximity to each other are numerous. As one can imagine, each move is traumatic and a move from one facility to another affiliated facility located on the same campus will ease that transition. In addition, it is very common that spouses, due to their advancing ages and differing circumstances, require different levels of care. For example, one spouse may remain healthy and perfectly capable of living in an independent apartment. The other spouse, however, may suffer from a variety of illnesses or conditions that require either an assisted living facility or skilled nursing facility. The ability for spouses to reside on the same campus (albeit in different buildings) lessens the disruption of the long-term relationship between the spouses, and is designed to maximize continuing contact between them. The proposed zoning amendment is meant to address this inevitable aging process. It is contemplated that the independent living apartments to be constructed as a result of this rezoning will be rental units.

Article 1 Explanation: Article 1, in combination with Article 2, proposes to create the Elder Services Zoning District. Article 1 lays out the regulatory framework for the new district while Article 2 describes its geographic boundaries.

Designation of the District
The Elder Services Zoning District would comprise slightly more than seven acres of land that will be bounded as follows: on the south by the portion of Highland Avenue that presently houses the Wingate at Needham Nursing Home; on the east by Gould Street running from the intersection of Highland Avenue and Gould Street to the railroad right of way; on the north by the railroad right of way; and on the west by the boundaries of the proposed parcels to be included in the zoning district. The approximately five acres shown on Needham Assessor's Map 77, Lots 25 and 56 are presently undeveloped, and many years ago were part of a sand and gravel operation. The properties to be included in the Elder Services Zoning District are presently zoned as "General Residence".

Purpose of the District
The purpose of the Elder Services Zoning District is to promote the health, safety and general welfare of the community by encouraging the establishment of housing and other facilities in close proximity to each other. The facilities will serve individuals 55 years or older who wish to live in independent apartments with convenient access to supportive services, while minimizing potential adverse impacts upon nearby residential and other properties.

Definitions
New terms that appear in the package of zoning amendments but not elsewhere in the zoning by-law are presented in alphabetical order: assisted living and Alzheimer's /memory loss facilities; continuing care retirement community; independent living apartments.

Permitted Uses
The Zoning By-Law amendment was written to minimize changes in uses allowed in the new district as compared to the current district. With the exception of the assisted and independent living apartments, which are now not allowed in a General Residence District, and are proposed to become uses requiring a special permit, all uses in the General Residence District that are presently allowed as a matter of right will continue to be allowed as a matter of right. Moreover, all uses presently allowed in the General Residence District by

special permit will continue to be allowed by special permit. The nursing home presently on the site was allowed by special permit by the Needham Planning Board in 1993. Alzheimer's/memory loss facilities are considered nursing or convalescent homes and as such are presently allowed by special permit.

Lot Area and Frontage
The Elder Services Zoning District requires the same minimum lot area (10,000 square feet) and the minimum lot frontage (80 feet) as the existing General Residence District.

Minimum Front, Side and Rear Setbacks
The minimum front yard setback in the Elder Services Zoning District is 25 feet. The present front yard setback in the General Residence District is 20 feet with the exception that for institutional uses the minimum front yard setback is 25 feet. The Elder Services Zoning District maintains the more restrictive front yard setback of 25 feet of an institutional use in the General Residence District.

The present side and rear yard setback in the General Residence District is 12.5 and 10 feet respectively, with the exception that for institutional uses the minimum side and rear yard setback is 25 feet. The Elder Services Zoning District establishes an overall as of right minimum side and rear yard setback of 25 feet with the following two exceptions: 1) an extra 10-foot setback requirement (from 25 feet to 35 feet) has been added for the portion of the site abutting the rear of the properties located on the northerly side of Putnam Street; and 2) the side yard setback adjacent to the MBTA right of way has been reduced to 10 feet. Additionally, a provision has been added allowing for side and rear yard setbacks not abutting the railroad right of way to be reduced to 20 feet for a side yard and 10 feet for a rear yard by Special Permit.

Building Height Requirements
The maximum building height of structures in the Elder Services Zoning District is 40 feet, which is an increase of 5 feet over the maximum height in the General Residence District. It should be noted, however, that the Planning Board has discouraged the use of flat roofs for the buildings and prefers peaked roofs with gables, which necessarily increase the maximum height of the building. Since building height is measured to the top of the peaked roof, the additional height is a necessary component of the re-zoning. The top portion of the buildings (under the sloped roofs) will be unfinished and uninhabitable. Buildings will be limited to three finished and habitable stories, plus a basement.

Moreover, an additional restriction on height has been provided along Gould Street so that the maximum height of any building along Gould Street will never exceed a horizontal line running through the tops of the gables on the existing nursing home. This additional restriction was included to ensure that any structure along Gould Street would be consistent with what already exists along this side of Gould Street.

Building Bulk, Lot Coverage and Other Dimensional Requirements
The maximum floor-area ratio in the Elder Services Zoning District shall be 1.0. Floor-area ratio is computed by dividing the total amount of square footage of a building by the size of the lot. For example, if a lot were comprised of 10,000 square feet and a two-story structure with a 5,000 square foot footprint were located on that lot, the total floor area would be 10,000 and the floor-area ratio would be 1.0.

Parking
No changes are proposed from what already exists in the Zoning By-Law with respect to parking requirements for nursing homes, assisted living and Alzheimer's/memory loss centers. The standard that has been used for many years and will continue to be used is one parking space for every two beds plus one space for each two employees on the larger shift. With respect to the independent living apartments, the parking requirement will be .5 parking spaces per unit. It is generally acknowledged that parking requirements for both independent living apartments and assisted living/Alzheimer's/memory loss centers are very low and that

the traffic generated by those facilities is also very low. A traffic study was submitted and reviewed by the Planning Board in connection with the public hearings associated with this zoning article. The study provided evidence of minimal traffic impact as a result of the proposed rezoning proposal.

Affordable Housing
Ten percent (10%) of the independent living apartments will be required to be "Affordable Housing Units", as defined in the existing Zoning By-Law.

Summary
The Planning Board believes that the proposed location for the Elder Services Zoning District is a good one and that it will have a positive impact on the Town's ability to accommodate and care for the needs of senior citizens.

ARTICLE 2: MAP CHANGE TO ELDER SERVICES ZONING DISTRICT

To see if the Town will vote to amend the Needham Zoning By-Law by amending the Zoning Map, as follows:

Place in the Elder Services Zoning District all that land now zoned General Residence and comprising Parcels 1, 25 and 56 as shown on Needham Assessor's Map No. 77.

Said land is bounded generally to the south by Highland Avenue, to the east by Gould Street, to the north by the Massachusetts Bay Transportation Authority (M.B.T.A.) railroad right of way, and to the west by Parcels 36, 21, 22, 23, 2 and 3 on Needham Assessor's Map No. 77, Guild Road, Cross Street and Putnam Avenue.

Said land is bounded and described as follows:

Parcel 1 – beginning at the point of intersection of the easterly sideline of Gould Street and the northwesterly sideline of Highland Avenue on Town of Needham Assessor's Map No. 77; thence running southwesterly along the southeasterly sideline of Highland Avenue a distance of 195.21 feet, to the point of intersection with the northeasterly boundary line of Parcel 3; thence turning and running northwesterly along the northeasterly boundary line of Parcel 3 and Parcel 2 a distance of 222.45 feet, to a point on the easterly boundary of Parcel 2; thence turning and running northeasterly 42.78 feet, along the easterly boundary of Parcel 2 and Parcel 59 to the most southeasterly corner of Parcel 59; thence turning and running northwesterly 139.34 feet, along the northeasterly sideline of Parcel 59, Putnam (private) Street, and Parcel 23 to a point on the southeasterly boundary line of Parcel 25; thence turning and running northeasterly 416.75 feet, along the southeasterly boundary line of Parcel 25 and Parcel 56 to the westerly sideline of Gould Street; thence turning and running in a southerly and southeasterly direction 472.55 feet, to an angle in the southwesterly sideline of Gould Street; thence turning and running in a southerly direction 29.14 feet, to an intersection of Gould Street and Highland Avenue which is the point of beginning.

Parcel 25 – beginning at the point of intersection of the easterly sideline of Gould Street and land of the Massachusetts Bay Transportation Authority on Town of Needham Assessor's Map No. 77; thence running southerly along the westerly sideline of Gould Street 301.06 feet, to Parcel 56; thence turning and running southwesterly 145.50 feet, along the northeasterly boundary of Parcel 56 to a point; thence turning and running southerly 155.57 feet, along the easterly boundary of Parcel 56 to Parcel 1; thence turning and running southwesterly 474.96 feet, along the northwesterly boundary of Parcel 23, Parcel 22, and Parcel 21 to Cross Street; thence turning and running northwesterly 234.89 along the southeasterly sideline of Cross

Street, Guild Road, and Parcel 36 to land of the Massachusetts Bay Transportation Authority; thence turning and running northeasterly 970.27 feet along the southeasterly boundary of land of the Massachusetts Bay Transportation Authority to Gould Street and the point of beginning.

Parcel 56 – beginning at the intersection of Gould Street and Parcel 25 on Town of Needham Assessor's Map No. 77; thence running southerly 37.15 feet along the westerly sideline of Gould Street to Parcel 1; thence turning and running southwesterly 241.67 feet, along the northwesterly boundary of Parcel 1 to Parcel 25; thence turning and running northerly 155.57 feet, along the easterly boundary of Parcel 25; thence turning and running northeasterly 145.50 feet, along the southeasterly boundary of Parcel 25 to the westerly sideline of Gould Street and the point of beginning.

Or take any other action relative thereto.

INSERTED BY: Planning Board
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: This article describes the geographical boundaries of the new Elder Services Zoning District. As described above, it is comprised of slightly over seven (7) acres and is shown on Needham Assessor's Map 77 as parcels 1, 25 and 56. The district is bounded as follows: on the south by Highland Avenue (is limited to the portion of Highland Avenue where the Wingate at Needham Nursing Home is presently located); to the east by Gould Street; to the north by the railroad right of way, and; to the west by the boundaries of the proposed parcels to be included in the zoning district.

ARTICLE 3: AUTHORIZE TAKING OF EASEMENTS AND REAL PROPERTY

To see if the town will vote to authorize the Board of Selectmen to acquire the following land parcels and or rights in land parcels though all legal means, including by donations, purchase or eminent domain, for the purpose of obtaining a secure and public right of way, to allow for the construction and roadway safety improvements at the Willow Street Bridge from South Street in the Town of Needham to Willow Street in Town of Dover, Massachusetts.

1. A temporary construction easement, identified as Parcel XX-TE-2, supposedly owned by Ronald Edward Ebel and Theresa J. Ebel, with an area of 1834 s. f., more or less;
2. A taking in fee, identified as Parcel XX-2, supposedly owned by Ronald Edward Ebel and Theresa J. Ebel, with an area of 52 s. f., more or less;
3. A temporary construction easement identified as Parcel XX-TE-3, supposedly owned by Commonwealth of Massachusetts, with an area of 430 s. f., more or less;
4. A permanent utility easement identified as Parcel XX-DS-1, supposedly owned by Commonwealth of Massachusetts, with an area of 1171 s. f., more or less;
5. A taking in fee, identified as Parcel XX-4, owners unknown, with an area of 121 s. f., more or less;
6. A permanent utility easement identified as Parcel XX-D-1, owners unknown, with an area of 213 s. f., more or less;
7. A temporary construction easement identified as Parcel XX-TE-5, owners unknown, with an area of 890 s. f., more or less; and
8. A temporary construction easement identified as Parcel XX-TE-6, owners unknown, with an area of 188 s. f., more or less.

Further that the Selectmen may acquire these parcels, or modification of these parcels or other required parcels though all legal means, including donations, purchase or eminent domain.

The subject parcels are currently shown and identified on plans drafted by the Massachusetts Department of Transportation, Dated December 2009 and entitled Massachusetts Department of Transportation – Highway Division – Plan and Profile of Willow Street Over The Charles River – Bridge No. D-10-004 = N-04-007. Sheet No. 6 of 7. Project File No. 603713; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: The South Street (Needham)/Willow Street (Dover) bridge project is being undertaken by the Commonwealth of Massachusetts at the cost of approximately $4 million. The project includes a complete replacement of the circa 1930 bridge structure and wing walls with a precast concrete arch bridge matching the geometry of the existing arch. The existing stone façade on the bridge will be removed and reused in a nearly identical fashion. The responsibility of acquiring rights to land needed to complete the project is to be borne by Needham and Dover.

At the November 2, 2009 Special Town Meeting, the Town authorized a home rule petition to allow the Town to effect takings of easements on property under the jurisdiction of the Commonwealth/Department of Conservation and Recreation. The Home Rule was filed and is being considered by the Legislature. The Town was recently informed by MassDOT that additional takings are required in order to complete the project. These takings were not included in the November, 2009 Special Town Meeting warrant because the Town was unaware at that time that they would be required.

The Town has commissioned an appraisal of the value of the temporary construction easement and the taking in fee of property on Fisher Street, and we anticipate that the value of the takings will be approximately $5,000 to be expended through previously appropriated bridge funding.

ARTICLE 4: AMEND GENERAL BY-LAWS – TAXATION

To see if the Town will vote to amend the General By-laws of the Town of Needham by deleting Article 7 in its entirety and inserting in place thereof "Article 7. – Reserved"; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: The November 2, 2009 Special Town Meeting voted to amend the local room occupancy excise to the rate of 6% in accordance with M.G.L. 64G, Section 3A. That action supersedes Article 7 of the General By-laws. This proposal would eliminate the by-law reference to avoid confusion. The language to be removed is as follows:

"ARTICLE 7
TAXATION

SECTION 7.1 HOTELS, LODGING HOUSE AND MOTEL TAX
There is imposed a local excise tax upon the transfer of occupancy of any room or rooms in a hotel, lodging house, or motel located within the Town by any operator at the rate of 4% of the total amount of rent for each such occupancy. No excise tax shall be imposed if the total amount of rent is less than fifteen dollars ($15) per day or its equivalent or if the accommodation is exempt under the provisions of M.G.L. Chapter 64F, Section 2. This tax is imposed and is to be paid in accordance with and subject to the provisions of General

Laws Chapter 64G, Section 3A."

ARTICLE 5: ACCEPT M.G.L. c. 59 § 5(54) – **PERSONAL PROPERTY TAX EXEMPTION**

To see if the Town will vote to accept the provisions of M. G. L. Chapter 59 § 5(54) added by Chapter 159 § 114 of the Acts of 2000, to establish an exemption from taxation personal property accounts with an assessed value of less than $5,000, beginning in Fiscal Year 2011; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: The purpose of this article is to allow the Town to adopt the local option statute to set a dollar amount for an exemption from personal property tax. The proposal is to establish the exemption at $5,000; the statute allows for an exemption up to $10,000. The exemption is applicable only for personal property, not real estate and is only applicable to personal property accounts that have a total assessed value that is less than the adopted limit. Personal property accounts with a total assessed value that exceeds the limit are not eligible for the exemption; meaning the entire value is taxable. The law does not allow partial exemptions.

Personal property generally includes tangible items that are not firmly attached to land or buildings, and which are not specially designed for or of such a size and bulk to be considered part of the real estate. This includes merchandise, furnishings and effects, machinery, tools, animals and equipment. The personal property tax is predominately assessed on businesses. Personal property is taxable unless a specific exemption provision applies. Many corporations are specifically exempted from the personal property tax. Certain utilities and telephone companies, however, are subject to the personal property tax on their machinery, poles, wires and underground conduits, wires, and pipes.

Adoption of this article would help to reduce certain administrative expenses (billing, abatement application processing, and appeals) on tax accounts which generate little tax revenue. Adoption of this exemption would provide relief to small businesses in Town that are subject to the tax. The article, based on FY2010 data, would exempt 429 Needham businesses from the personal property tax in FY2011. The total assessed value of the qualifying accounts is $949,980 which represents less than 0.0128% of the total assessed taxable value in Needham. The average total assessed value of the 429 personal property accounts that would be exempted if this article is adopted is $2,214 with an average bill of less than $46 for the year.

ARTICLE 6: TRANSFER OF PROPERTY AT PERRY GLEN

To see if the Town will vote to transfer the control of a parcel of land known as Perry Glen (Assessors' Map 140, parcel 1), containing 6.51 acres from the Park and Recreation Commission to the Conservation Commission, and to change the purpose for which it is held from "park and recreation" to "open space;" or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: At the request of the Board of Selectmen, the Park and Recreation Commission voted to declare that this 6.51 acre parcel, which was acquired by the Town in 1965, is no longer needed for "Park and Recreation purposes." The parcel has no frontage or access, and was likely acquired for water quality protection for Rosemary Brook and Rosemary Lake. The Board of Selectmen asked the Park and Recreation Commission to take this action in order to transfer the property to the Conservation Commission to fulfill a

commitment made in 2007. If transferred, the property will be permanently restricted as conservation land.

In 2007, the Board of Selectmen and Conservation Commission entered into an Agreement to transfer jurisdiction of 3.04 acres at Ridge Hill Reservation from the Commission to the Board of Selectmen. The reason for the transfer was the proposed construction of a senior center on the property. The transfer of jurisdiction was approved by the Town Meeting in May, 2007. The change in use from conservation use to general municipal use also required the approval of the Legislature, which was achieved under Chapter 202 of the Acts of 2007. Under the so-called "no net loss" policy of the Commonwealth, the Town agreed to use all feasible means to acquire for open space and/or recreational purposes a parcel or parcels of land of a total size equal to or greater than the 3.04 acre parcel, or to transfer a municipally owned parcel or parcels of land of a total size equal to or greater, to the Conservation Commission.

The Board of Selectmen made a commitment to the Conservation Commission that it would seek to acquire or transfer property with significant conservation value in return for the Conservation Commission's willingness to accommodate the proposed senior center construction. The Perry Glen parcel has been identified by the Conservation Commission as a parcel of significant conservation value.

ARTICLE 7: TRANSFER OF PROPERTY FOR MUNICIPAL AND RECREATION USE

To see if the Town will vote to transfer the control of three parcels known as Avery Field (Assessors' Map 70, Parcel 28 consisting of 80,970 +/- s.f.), Dwight Field (Assessors' Map 120, Parcel 23-002 and a portion of Map 309 consisting of a total of 193,924 +/- s.f.) and Perry Park (Assessors' Map 23, Parcel 1 consisting of 111,514 +/- s.f.), from the Board of Selectmen to the Park and Recreation Commission for municipal and recreation use; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: No Position Taken

Article Information: The Board of Selectmen voted to support the transfer of three parcels known as Avery Field, Dwight Field, and Perry Park from the jurisdiction of the Board of Selectmen to the jurisdiction of the Park and Recreation Commission for municipal and recreation uses. The Park and Recreation Commission requested that the Board of Selectmen support this transfer for properties that were originally transferred to the Selectmen from the School Committee for "the purpose of maintaining and preserving said property for sale or other Town use". The three parcels have been used as ball fields since the sale of the Avery, Carter, Dwight, Highland, and Harris Schools in 1981, and have been scheduled and managed by the Park and Recreation Department since that time. The proposed transfer of jurisdiction is for municipal and recreation purposes and is not permanently restricted. As such, the use of the property may be changed in the future by vote of Town Meeting.

ARTICLE 8: APPROPRIATE FOR GENERAL FUND CASH CAPITAL

To see if the Town will vote to raise and/or transfer and appropriate $691,185 for General Fund Cash Capital, to be spent under the direction of the Town Manager and to meet this appropriation that $415,900 be transferred from Line 10 of Article 28 of the May 2009 Annual Town Meeting, and that $275,285 be transferred from line 28B of Article 28 of the May 2009 Annual Town Meeting; or take any other action relative thereto.

GF	Description	Recommended	Amendment
General Government	Microsoft Office 2007 Upgrade	$60,000	
Public Works	Large Speciality Equipment	$223,500	
Public Works	Small Specialty Equipment	$92,500	
Public Works	Brook & Culvert Maintenance	$75,000	
Public Works	Storm Drain Discharge Improvements	$42,000	
Public Facilities	Core Fleet Replacement	$30,932	
Public Facilities	Small Specialty Equipment	$20,853	
Community Services	Library Technology Replacement	$42,800	
Community Services	Athletic Facility Improvements	$103,600	
	Total Appropriation	$691,185	

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: *Due to the below average cost for snow removal this year, and projected savings in the Public Facilities Department energy line item, the Board of Selectmen and Finance Committee are recommending that Town Meeting amend the fiscal year 2010 budget to fund some cash capital requests that the Town would not otherwise be able to fund. A description of each request follows. Additional information on the Town's Capital Improvement Plan is available at www.needhamma.gov.*

Microsoft Office 2007 Upgrade *Every eighteen to twenty-four months, Microsoft produces an upgrade to its popular Microsoft Office suite of products. Microsoft's recent version of the Office Suite is known as Office 2007. In the past, the Information Technology Center (ITC) has purchased Microsoft Office licenses on an as needed basis. At this point in time throughout the approximately 240 workstations and laptops, there is a mixture of Microsoft Office XP and Office 2003. This has never been a problem due to the fact that the Office products in the past have been "backwards compatible". That is not the case with Office 2007. The ITC is experiencing a greater number of problems with user files not being compatible with the current versions of Microsoft Office. This request would be an effort by the ITC to upgrade licensing and install Microsoft Office 2007 on all Town workstations and laptops.*

Large Specialty Equipment *Public Works specialty equipment consists of power-assisted equipment or other specialized tools used by the Department in the performance of its work. This replacement vacuum type sweeper will replace an older, mechanical broom type 3-wheeled street sweeper.*

Unit	*Division*	*Year*	*Description*	*Miles*	*Cost*
#182	*Highway*	*1987*	*Vacuum type Street Sweeper*	*30,200*	*$223,500*

Small Specialty Equipment *This program provides funding to purchase new and replace existing Public Works specialty equipment. This equipment is critical for the efficient operation of the Drains, Highway, and Parks and Forestry Division's maintenance programs. The purchase of this equipment will increase productivity and expand the use of maintenance dollars. The equipment scheduled to be replaced include:*

Unit	*Division*	*Year*	*Description*	*Cost*
#350	*Parks & Forestry*	*1976*	*Utility Tractor*	*$44,000*

#353	*Parks & Forestry*	*1989*	*Riding Turf Sweeper*	*$27,500*
#335	*Parks & Forestry*	*1999*	*Field Renovator*	*$21,000*

Brook and Culvert Maintenance *Severe storms result in numerous complaints and subsequent investigations of the Town's brooks, streams and culverts. The DPW has developed a repair and maintenance program which is a combination of contracted work and use of Town forces to address the issue of flooded and poor draining brooks, streams, waterways and culverts throughout the Town. This program addresses the failure of retaining walls and loss of soil behind the walls, which is allowing the brooks to become silted and overgrown with vegetation, impacting water flow levels. The goal of the program is to improve situations where there is a loss of usable abutting property and flooded basements. The project will require a detailed investigation, a plan of recommended improvements, a design drawing and specifications, environmental permitting and bidding of construction services. This will return the waterways to a condition that will allow the DPW to maintain the brooks using its own forces. Funding for this program since FY 2006 has included cleaning of Hurd Brook and culverts, from Central Avenue to the Wellesley line and a portion of Alder Brook. Unless circumstances require otherwise, FY 2011 funds are targeted for construction for Perry Gorge, and water quality improvements.*

Storm Drain Discharge Improvements *The Town's Storm Water Master Plan was completed in 2002. Incorporated into this Storm Water Master Plan are improvements to the Storm Drainage System to upgrade the quality of the water discharged to the Charles River in Needham. This project will fund the engineering, design, and permitting for the water quality improvements at the DPW facility on Dedham Avenue.*

Public Facilities Core Fleet Replacement *The Core fleet consists of passenger vehicles such as sedans and wagons, vans, pick-up trucks, small dump trucks, and utility trucks. The vehicle scheduled to be replaced is:*

Unit	*Division*	*Year*	*Description*	*Miles*	*Cost*
#709	*Public Facilities*	*2002*	*F150 Pickup*	*135,940*	*$30,932*

Small Specialty Equipment *The purchase of a Close Cab Mower/Blower for the Needham High School and the High Rock School will improve the Department's capacity for maintaining grounds and removing snow at these facilities. The new High Rock School has over 2,000 linear feet of sidewalk, with one day custodian and two night custodians to perform snow removal. This equipment will facilitate the removal of snow in a timely and efficient manner. The High School presently is being cleared of snow in the winter by a group of eleven (11) custodians and trades people. A Close Cab Mower/Blower will allow several of those trades currently being utilized for snow removal to perform their necessary duties. The addition of these units will improve the Department's ability to maintain the grass, sweep the parking lots and sidewalks and perform snow removal in the winter.*

Library Technology Replacement *This funding will allow the library to replace computer workstations, servers, network printers, microfilm ready equipment, and networked multi-functional copiers in accordance with its technology replacement plan.*

Athletic Facility Improvements *The Public Works and Park and Recreation Departments have developed a maintenance plan for all fields, which includes new or total reconstruction, partial renovation, irrigation, drainage improvements, and equipment replacement or repair (e.g. bleachers, fences/backstops, player benches and miscellaneous equipment) for multi-use fields and ball diamonds. Perimeter fencings and backstops for the Mills Field ball diamond are in need of replacement. The original installation dates back to 1959. Despite numerous repairs over the years, the present condition has reached a critical level and will require total replacement. Replacement would include new and updated backstops, complete perimeter fencing with gates, and efficiency improvements to the irrigation system. The project also includes*

improvements to the drainage system at High Rock, which will enable the field to remain open more often. A drainage plan will be developed prior to construction, because the system is connected to existing catch basins.

ARTICLE 9: APPROPRIATE FOR POLLARD SCHOOL IMPROVEMENTS

To see if the Town will vote to raise and/or transfer and appropriate $30,000 for design and engineering modifications and/or improvements to the Pollard School property related to the temporary relocation of elementary school students during the renovation of the Newman School, to be spent under the direction of the Town Manager, and to meet this appropriation that $30,000 be transferred from Article 11 of the November 1, 2006 Special Town Meeting Warrant; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: The purpose of this article is to provide funds for the design/engineering of required improvements to the Pollard School, related to the temporary relocation of Newman elementary school students to the site in September 2011. The $30,000 in requested funding will be supplemented by an additional $20,000 in one-time school funds, for a total budget of $50,000. Possible improvements include, but are not limited to: alterations to vehicle access/parking in the rear of the school and retrofits to the modular classrooms to accommodate the elementary school program. This article complements, but does not duplicate, the work proposed to be undertaken by the Pollard Condition Assessment, the purpose of which is to assess the condition of the school and identify any renovations required to extend the useful life of that facility.

ARTICLE 10: APPROPRIATE FOR (CPA) - PURCHASE OF LAND

To see if the Town will vote to raise and/or transfer and appropriate $800,000 to acquire parcels of land for recreational purposes under the Community Preservation Act, and to make improvements to said parcels including demolition of existing structures thereon, and to provide for costs incidental or related thereto, to be spent under the direction of the Town Manager, and further to authorize the Board of Selectmen to acquire said parcels for recreational purposes and to meet this appropriation that said sum be raised from FY2011 Community Preservation Receipts; or take any other action relative thereto.

INSERTED BY: Community Preservation Committee
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be made at Town Meeting

Article Information: The Community Preservation Committee is considering the possible acquisition of a parcel or parcels of land for recreational purposes. At the time of the printing of this warrant, the Town had not yet reached agreement with the property owner. More information will available prior to the Special Town Meeting at www.needhamma.gov.

ARTICLE 11: APPROPRIATE FOR PAYMENT OF UNPAID BILLS OF PRIOR YEARS

To see if the Town will vote to raise and/or transfer and appropriate $2,845.49 for the payment of unpaid bills of previous years, incurred by the departments, boards and officers of the Town of Needham, as follows, and

to meet this appropriation that $731.44 be transferred from Overlay Surplus and that $2,114.05 be transferred from Sewer Retained Earnings; or take any other action relative thereto.

Department	Vendor	Description of Goods/Service	Fiscal Year	$ Amount
Public Facilities	Midland Fire Protection	Emergency Fire Sprinkler Shut Down	FY2009	$ 731.44
DPW – Sewer	Bahr Sales	Equipment Parts/Repair	FY2009	$2,114.05
Total				$2,845.49

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: State law requires Town Meeting action in order for the Town to make payment for bills received after the close of the fiscal year.

ARTICLE 12: AMEND THE 2010 OPERATING BUDGET

To see if the Town will vote to amend and supersede certain parts of the fiscal year 2010 Operating Budget adopted under Article 28 of the May 2009 Annual Town Meeting by deleting the amounts of money appropriated under some of the line items and appropriating new amounts as follows:

Line Item	Appropriation	Changing From:	Changing To:
15A	Finance Department Salary and Wages	$1,350,144	$1,305,144
15B	Finance Department Expenses	$715,252	$760,252

or take any other action relative thereto.

INSERTED BY: Finance Committee
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: This article is to amend the Town's operating budget for FY2010. The request is to transfer of $45,000 from the salary and wages line (Line 15A) to the expenses line (15B) in the Finance Department. Due to turnover and continued vacancies in the Accounting Division, a growing backlog of work required hiring outside consultants to assist with current reporting requirements. The amendment would obviate the need for a Reserve Fund Transfer.

ARTICLE 13: AMEND THE 2010 SEWER ENTERPRISE FUND BUDGET

To see if the Town will vote to amend and supersede certain parts of the fiscal year 2010 Sewer Enterprise Fund Budget adopted under Article 30 of the May 2009 Annual Town Meeting by deleting the amounts of money appropriated under some of the line items and appropriating new amounts as follows:

Line Item	Appropriation	Changing From:	Changing To:
201A	Sewer Personnel	$599,718	$649,718

201B	Sewer Expenses	$267,547	$366,547
201C	Sewer Capital	$ 39,000	$ 84,000

and to meet this appropriation that $194,000 be transferred from Sewer Enterprise Fund Retained Earnings; or take any other action relative thereto.

INSERTED BY: Finance Committee
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: This article is to amend the Town's sewer enterprise fund budget for FY2010. The request is for a supplemental appropriation of $194,000 to cover increased and extraordinary operating expenses resulting from the two severe March rain storms. This appropriation and the Sewer Enterprise Fund Reserve Fund would cover expenses incurred to date relating to the March storms, as well as usual operating costs through June 30, 2010. The Town will also seek reimbursement through the Federal Emergency Management Agency (FEMA) for eligible costs. At the time of printing the warrant, FEMA has not yet issued applications for assistance.

The costs related to the March storms include overflow by-pass pumping at eleven different locations throughout Town, including three of the Town's sewer pumping stations. The costs include overtime expenses for around-the-clock monitoring of the sewer by-passes, and the rental of pumps, and repairs to the Town's sewer infrastructure. The cost includes $50,000 for overtime, $99,000 for services, rentals, repairs, and supplies, and $45,000 for pumps at Great Plain Avenue pump station.

ARTICLE 14: APPROPRIATE FOR MOBILE HIGH CAPACITY PUMPS

To see if the Town will vote to appropriate the sum of $200,000 for the purchase of mobile high capacity pumps and related installation costs, to be spent under the direction of the Town Manager, and to meet this appropriation that $200,000 be transferred from Sewer Enterprise Fund Retained Earnings; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: The heavy rain from the March storms and consequent flooding resulted in serious taxing of the Town's sewer system. The costs related to the March storms include overflow by-pass pumping at eleven different locations throughout town, including three of the Town's sewer pumping stations. To cover these costs, funding is being requested under two warrant articles, the sewer enterprise operating budget, and this article. The Town will also seek reimbursement through the Federal Emergency Management Agency (FEMA) for eligible costs. At the time of printing the warrant FEMA has not yet issued applications for assistance.

This article is to fund the purchase of two mobile high capacity pumps that can be used to by-pass malfunctioning, damaged, or overstressed pump stations or culverts. The Town is currently renting two units which will be needed at the Reservoir B Pumping Station for a number of months. The cost of renting the pumps long term is comparable to the cost of purchasing the pumps. These pumps are movable, and can be used in the future to tackle emergency sewer by-pass pumping needs and/or pumping storm water flow which may be impeded by blockage or damaged infrastructure.

Town Clerk's Office
Needham, MA 02492

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ATTN: SPECIAL TOWN MEETING WARRANT

WARRANT FOR THE
SPECIAL STATE ELECTION
The Commonwealth of Massachusetts
TUESDAY, MAY 11, 2010

Norfolk, ss.

To either of the Constables of the Town of Needham

GREETING:

In the name of the Commonwealth you are hereby required to notify and warn the inhabitants of said town who are qualified to vote in the State Election to vote at their respective voting places in said Town, namely:

PRECINCT A – Hillside School - Gymnasium
PRECINCT B – Hillside School - Gymnasium
PRECINCT C – Newman School – Gymnasium
PRECINCT D – Newman School - Gymnasium
PRECINCT E – Pollard Middle School – Inner Room
PRECINCT F – Stephen Palmer Community Room
PRECINCT G – Broadmeadow School - Performance Ctr.
PRECINCT H – Broadmeadow School - Performance Ctr.
PRECINCT I – Wm. Mitchell School – Gymnasium
PRECINCT J – Wm. Mitchell School - Gymnasium

ON TUESDAY, THE ELEVENTH DAY OF MAY, 2010

From 7:00 A.M. to 8:00 P.M. for the following purposes:

To cast their votes in the Special State Election for the candidates for the following office:

SENATOR IN GENERAL COURT (Norfolk, Bristol and Middlesex District) . . . . . FOR THE COMMONWEALTH

The Polls Wills Be Open From 7:00 A.M. to 8:00 P.M.

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said meeting.
Given under our hands this 20th day of April, A.D. 2010.

JOHN A. BULIAN, *Chairman*
DENISE C. GARLICK
MAURICE P. HANDEL
GERALD A. WASSERMAN
DANIEL P. MATTHEWS
Selectmen of Needham

A true copy,
ATTEST _____ 2009
Constable (month) (day)

(Warrant must be posted at least ~~seven days prior to May 11~~, 2010.)

FISCAL YEAR 2010
(July 1, 2009 – June 30, 2010)

TOWN CLERK'S RECORDS

OF THE

SPECIAL TOWN MEETING
Tuesday, November 2, 2009

SPECIAL STATE PRIMARY
Tuesday, December 8, 2009

SPECIAL TOWN ELECTION
Tuesday, December 8, 2009

SPECIAL STATE ELECTION
Tuesday, January 19, 2010

ANNUAL TOWN ELECTION
Tuesday, April 13, 2010

SPECIAL STATE PRIMARY
Tuesday, April 13, 2010

ANNUAL TOWN MEETING
Monday, May 3, 2010

SPECIAL TOWN MEETING
Monday, May 10, 2010

SPECIAL STATE ELECTION
Tuesday, May 11, 2010

FISCAL YEAR 2010
(July 1, 2009 – June 30, 2010)

TOWN CLERK'S RECORDS

OF THE

SPECIAL TOWN MEETING
Tuesday, November 2, 2009

SPECIAL STATE PRIMARY
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SPECIAL TOWN ELECTION
Tuesday, December 8, 2009

SPECIAL STATE ELECTION
Tuesday, January 19, 2010

ANNUAL TOWN ELECTION
Tuesday, April 13, 2010

SPECIAL STATE PRIMARY
Tuesday, April 13, 2010

ANNUAL TOWN MEETING
Monday, May 3, 2010

SPECIAL TOWN MEETING
Monday, May 10, 2010

SPECIAL STATE ELECTION
Tuesday, May 11, 2010

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RECORD OF SPECIAL TOWN MEETING
Monday, November 2, 2009

Pursuant to a Warrant issued by the Selectmen September 22, 2009 the Inhabitants of the Town of Needham qualified to vote in Town Affairs met in the Newman Elementary School on Monday, November 2, 2009, at 7:30 o'clock in the afternoon.

The checkers appointed by the Selectmen were sworn to the faithful performance of their duties by the Town Clerk.

Check lists were used and 241 voters, including 217 Town Meeting Members, were checked on the list as being present.

The Moderator, Michael K. Fee, called the meeting to order at 7:30 o'clock. The call to the meeting and the officer's return were read by the Town Clerk, the reading of the articles in the Warrant being waived upon motion.

The Moderator introduced the First Grade Class at the Hillside School who led Town Meeting members in the Pledge of Allegiance. Town Meeting members then joined the class in singing "America The Beautiful" and A Grand Old Flag" led by their teacher and Town Meeting Member from Precinct H, Marjorie M. Margolis, and accompanied by Ms. Dana Neuberger and Town Meeting Member William J. Okerman on the Guitar.

The Moderator declared a quorum to be present and requested the Town Clerk to so record.

The Moderator stated that Town Meeting Members may only sit in the first eleven rows as indicated by the Marshalls and as signified by the pylons. He further noted that there are two microphones which must be used for comments from the floor. Tonight these microphones are being provided to you by Michael Escalante and Ned Cooley.

The Moderator announced that Mike O'Reilly from the Needham Channel will be televising the oldest football game in the nation – the Needham/Wellesley game on November 26 in Wellesley.

The Moderator announced the following ground rules and these were adopted unanimously:

1. A speaker will be ruled out of order who refers to personalities or in the judgment of the Moderator, exceeds the bonds of civility. Let us remember that we are ONE community and ONE Town Meeting Family with one common goal: the best interests of our town.

2. Please rise to be recognized and address the Moderator as Chair. When a member is recognized by the Chair, please state your name and precinct clearly so that the Town Clerk may keep accurate records. If for some reason related to a disability a member cannot rise, shout "Mr. Moderator" or raise your hand high to inform the Chair so that appropriate accommodation may be made.

3. All commentary, remarks and inquiries must be addressed to the Moderator as Chair.

4. Anyone entering or exiting the Hall while we are in session must use care not to disrupt the session, in particular, must not allow the doors to slam.

5. No eating, drinking or smoking is permitted in the hall.

6. No firearms or weapons are permitted in the hall.

7. No hats may be worn except by uniform personnel or for medical reasons.

8. Your attention is drawn to the disclosure required by an attorney employed by one who has an interest in a matter as set forth in Art. I, Sec. 1.9 of the Needham General By-Laws.

9. Blank forms for lengthy motions are available from Town Counsel, Mr. Tobin, and should be employed. If lengthy or complicated motions are not drafted and submitted for review by the Moderator and Town Counsel prior to being placed on the floor, the speaker will yield the floor to another speaker while the drafting and formulation process is underway.

10. Short motions to amend and procedural motions need not be in writing.

11. Parliamentary motions known as "points of information" and "points of order" shall be strictly construed so as not to elongate or permit debate after a motion to move the previous question has been placed on the floor.

12. Limits on debate shall be enforced by the Moderator.

13. Questions asked for general informational purposes unrelated to the matter under consideration by the meeting shall be ruled out of order.

14. As stated in the Moderator's memorandum to Town Meeting Members in connection with our Annual Town Meeting, inappropriate conduct involving the T.V. cameras shall be dealt with swiftly by the chair and will be deemed to be out of order.

15. Rules concerning budget articles. In keeping with our tradition, I seek your unanimous consent for a rule of procedure and debate for discussion under the budget articles that will be before this Special Town Meeting, Articles 15. That rule would provide that a motion to amend under these articles which adds funds to a particular line item will not be in order unless the movant identifies another line item or items that will be reduced in order to fund the proposed increase.

16. Chapter 39: Section 17. Powers of moderator; preservation of order

Section 17. No person shall address a town meeting without leave of the moderator, and all persons shall, at the request of the moderator, be silent. If a person, after warning from the moderator, persists in disorderly behavior, the moderator may order him to withdraw from the meeting, and, if he does not withdraw, may order a constable or any other person to remove him and confine him in some convenient place until the meeting is adjourned.

17. Unanimous consent was given to adopt the following limits of debate:

15 Minutes - Committee Chairpersons, Proponents, Attorneys representing proponents; subject to extension by the Moderator.

5 Minutes - Town Meeting Members, non-Town Meeting Members, visitors other than attorneys.

The Moderator reminded Town Meeting Members of the following amendment to the General By-Laws passed under Article 80 at the 1998 Annual Town Meeting: If two-thirds vote of the Town Meeting is required by statute, a count shall not be taken unless it is deemed necessary by the Moderator in the fulfillment of the duties of the office.

The Moderator announced that the proponents no longer have an interest in Articles 1 and 12 and requested unanimous consent to withdraw this article. Town Meeting Members indicated that there were no objections to the withdrawal of this article and it was voted unanimously to withdraw Article 1 and 12.

The Moderator announced that Articles 10, 11 13 and 16 are subject to motions to amend or other motions from their proponents or for other reasons cannot be passed by unanimous consent.

As in the tradition of the Annual Town Meeting, the Moderator asked unanimous consent to omit the reading of the articles and to refer to them by number only. Any Town Meeting Member who wished to "question" or "debate" should so indicate when the number was called and those articles not so indicated would be adopted by unanimous consent. There was no objection and the Moderator declared this method to be adopted unanimously.

The Moderator then proceeded to call each article in the Warrant by number commencing with Article No. 2. No Town Meeting Members responded with "question" or "debate" to Articles 2, 3, 4, 6, and 15. The Moderator then called each of the above-mentioned articles by number and no objection was heard to adoption by unanimous consent. It was so unanimously voted and the Town Clerk was requested to so record. As a result thereof, said articles and the votes thereunder are as follows:

ARTICLE 1: was withdrawn by unanimous consent.

ARTICLE 2: FUND COLLECTIVE BARGAINING AGREEMENT –NEEDHAM BUILDING CUSTODIAN AND TRADESMAN INDEPENDENT ASSOCIATION

To see if the Town will vote to approve the funding of a collective bargaining agreement between the Town and the Needham Building Custodian and Tradesman Independent Association, and to appropriate a sum of money to defray the cost of salary and wages provided for under the agreement for fiscal year 2009; or take any other action relative thereto.

MOVED: That the Town vote to approve the funding of a collective bargaining agreement between the Town and the Needham Building Custodian and Tradesman Independent Association, and to appropriate a sum of money to defray the cost of salary and wages provided for under the agreement for fiscal year 2009.

Article Information: The Town and the Needham Building Custodian and Tradesman Independent Association have agreed to a contract for fiscal year 2009 which includes a 2.5% base wage increase. The Association has agreed to the conversion of the Town's group health insurance program to a higher deductible and higher co-payment plan known as "Rate Saver" for new hires. Town Meeting funding approval is required to ratify this contract.

ACTION : So voted by unanimous consent.

ARTICLE 3: FUND COLLECTIVE BARGAINING AGREEMENT – NEEDHAM BUILDING CUSTODIAN AND TRADESMAN INDEPENDENT ASSOCIATION

To see if the Town will vote to approve the funding of a collective bargaining agreement between the Town and the Needham Building Custodian and Tradesman Independent Association, and to appropriate a sum of money to defray the cost of salary and wages provided for under the agreement for fiscal year 2010; or take any other action relative thereto.

MOVED: That the Town vote to approve the funding of a collective bargaining agreement between the Town and the Needham Building Custodian and Tradesman Independent Association, and to appropriate a sum of money to defray the cost of salary and wages provided for under the agreement for fiscal year 2010.

Article Information: The Town and the Association have not reached an agreement for fiscal year 2010. If agreement is reached prior to Town Meeting, information on contract provisions and cost will be available at the Town's website www.needhamma.gov under Government Town Meeting.

ACTION: So voted by unanimous consent.

ARTICLE 4: FUND COLLECTIVE BARGAINING AGREEMENT – FIRE UNION

To see if the Town will vote to approve the funding of a collective bargaining agreement between the Town and the Needham Fire Union, and to appropriate a sum of money to defray the cost of salary and wages provided for under the agreement for fiscal year 2010; or take any other action relative thereto.

MOVED: That the Town vote to approve the funding of a collective bargaining agreement between the Town and the Needham Fire Union, and to appropriate a sum of money to defray the cost of salary and wages provided for under the agreement for fiscal year 2010.

Article Information: The Town and the Fire Union have not reached an agreement for fiscal year 2010. If agreement is reached prior to Town Meeting, information on contract provisions and cost will be available at the Town's website www.needhamma.gov under Government Town Meeting.

ACTION: So voted by unanimous consent.

ARTICLE 6: HOME RULE PETITION – TAKING FOR BRIDGE REPAIR

To see if the Town will vote to authorize the Board of Selectmen to petition the General Court, in compliance with Clause (1), Section 8 of Article LXXXIX of the Amendments of the Constitution, to the end that legislation be adopted precisely as follows. The General Court may make clerical or editorial changes of form only to the bill, unless the Town Manager approves amendments to the bill before enactment by the General Court. The Town Manager is hereby authorized to approve amendments that shall be within the scope of the general public objectives of this petition.

AN ACT RELATIVE TO AUTHORIZING THE TOWN OF NEEDHAM TO TAKE BY EMINENT DOMAIN EASEMENTS IN LAND OWNED BY THE COMMONWEALTH OF MASSACHUSETTS ADJACENT TO SOUTH STREET AND THE CHARLES RIVER FOR THE PURPOSE OF INSTALLING UTILITIES AND TO CHANGE THE USE OF THE LAND FROM OPEN SPACE TO UTILITY USE UNDER ARTICLE OF AMENDMENT XLIX.

Section 1. The Town of Needham, acting by its Board of Selectmen may take easements in land owned by the Department of Conservation and Recreation located adjacent to South Street and the Charles River in Needham for the purposes of accommodating Mass Highway Department's reconstruction of the bridge over the Charles River that connects South Street in the Town of Needham to Willow Street in the Town of Dover and for installing utilities to accommodate the reconstruction of the bridge.

Section 2. There shall be no damages paid to the Department of Conservation and Recreation for such takings.

Section 3. Under the provisions of Article of Amendment XLIX of the Constitution of the Commonwealth of Massachusetts, the Town of Needham is authorized to change the use of the land in which it takes easements from the Department of Recreation and Conservation adjacent to South Street and the Charles River in the Town of Needham from open space to highway purposes and utility purposes and may grant easements to utility companies and cable companies to install equipment necessary for them to provide their services.

Section 4. This act shall take affect upon its passage.

Or take any other action relative thereto.

MOVED: That the Town vote to authorize the Board of Selectmen to petition the General Court, in compliance with Clause (1), Section 8 of Article LXXXIX of the Amendments of the Constitution, to the end that legislation be adopted precisely as follows. The General Court may make clerical or editorial changes of form only to the bill, unless the Town Manager approves amendments to the bill before enactment by the General Court. The Town Manager is hereby authorized to approve amendments that shall be within the scope of the general public objectives of this petition.

AN ACT RELATIVE TO AUTHORIZING THE TOWN OF NEEDHAM TO TAKE BY EMINENT DOMAIN EASEMENTS IN LAND OWNED BY THE COMMONWEALTH OF MASSACHUSETTS ADJACENT TO SOUTH STREET AND THE CHARLES RIVER FOR THE PURPOSE OF INSTALLING UTILITIES AND TO CHANGE THE USE OF THE LAND FROM OPEN SPACE TO UTILITY USE UNDER ARTICLE OF AMENDMENT XLIX.

Section 1. The Town of Needham, acting by its Board of Selectmen may take easements in land owned by the Department of Conservation and Recreation located adjacent to South Street and the Charles River in Needham for the purposes of accommodating Mass Highway Department's reconstruction of the bridge over the Charles River that connects South Street in the Town of Needham to Willow Street in the Town of Dover and for installing utilities to accommodate the reconstruction of the bridge.

Section 2. There shall be no damages paid to the Department of Conservation and Recreation for such takings.

Section 3. Under the provisions of Article of Amendment XLIX of the Constitution of the Commonwealth of Massachusetts, the Town of Needham is authorized to change the use of the land in which it takes easements from the Department of Recreation and Conservation adjacent to South Street and the Charles River in the Town of Needham from open space to highway purposes and utility purposes and may grant easements to utility companies and cable companies to install equipment necessary for them to provide their services.

Section 4. This act shall take affect upon its passage.

Article Information: *The Massachusetts Highway Department (MassHighway) is in the process of replacing the South Street/Willow Street Bridge over the Charles River between Needham and Dover. In order for the work to proceed, the Town is required to obtain a drain and utility easement within the state Department of Conservation and Recreation property adjacent to the bridge in order to allow MassHighway to relocate a storm drain pipe and utility pole. The legal process requires that the Town seek permission from the State Legislature under MGL Chapter 97 to take the easement, and to reassign the use of the property within the easement for a different public purpose than what was originally intended.*

ACTION: So voted by unanimous consent.

ARTICLE 15: AMEND THE 2010 OPERATING BUDGET

To see if the Town will vote to amend and supersede certain parts of the fiscal year 2010 Operating Budget adopted under Article 28 of the May 2009 Annual Town Meeting by deleting the amounts of money appropriated under some of the line items and appropriating new amounts as follows:

Line Item	Appropriation	Changing From:	Changing To:
6	Debt Service	$9,886,980	$9,943,937
17A	Planning Department Salary and Wages	$ 204,227	$ 202,727
17B	Planning Department Expenses	$ 16,260	$ 17,760

and to meet this appropriation that $56,957 be transferred from Debt Exclusion Offsets; or take any other action relative thereto.

MOVED: That the Town vote to amend and supersede certain parts of the fiscal year 2010 Operating Budget adopted under Article 28 of the May 2009 Annual Town Meeting by deleting the amounts of money appropriated under some of the line items and appropriating new amounts as follows:

Line Item	Appropriation	Changing From:	Changing To:
6	Debt Service	$9,886,980	$9,943,937
17A	Planning Department Salary and Wages	$ 204,227	$ 202,727
17B	Planning Department Expenses	$ 16,260	$ 17,760

and to meet this appropriation that $56,957 be transferred from Debt Exclusion Offsets.

Article Information: *This request (Line 6) would allow the Town to appropriate $56,957 in debt exclusion offset credits provided by the lender at the June, 2009 bond sale which occurred after the appropriation of the FY2010 debt service budget. Changes to Lines 17A and B provide for the Town to hire a student intern in*

the Planning Department, not by means of direct salary and wages, as originally intended, but through a university cooperative program, in which the Town reimburses the university as an expense payment.

ACTION: So voted by unanimous consent.

At this time the Moderator proceeded with the remaining articles in the Warrant.

ARTICLE 5: AUTHORIZE EASEMENT

To see if the Town will vote to authorize the Board of Selectmen to convey to the Massachusetts Water Resources Authority an easement to construct, install and maintain utilities for the supply of water at the St. Mary's Street waterworks; or take any other action relative thereto.

MOVED: That the Town vote to authorize the Board of Selectmen to convey to the Massachusetts Water Resources Authority an easement to construct, install and maintain utilities for the supply of water at the St. Mary's Street waterworks.

Article Information: The Massachusetts Water Resources Authority (MWRA) has requested that the Town provide the agency with an easement to maintain the water pipes and controls connecting the MWRA's existing water distribution system to the Town's water distribution system. The MWRA provides water to the Town to supplement the Town's water supply. The easement is located on Town property at the St. Mary's Street pumping station.

Mr. John A. Bulian, Selectman, addressed this proposal on behalf of the Board of Selectmen. He explained that the Town is giving the MWRA an easement in order for the MWRA to maintain their water mains. There is no cost to the Town. The Board of Selectmen unanimously supports this article.

Mr. Michael A. Taggart, member, advised that the Finance Committee took no position on this article.

ACTION: The main motion was presented and carried unanimously by voice vote.

ARTICLE 7: ACCEPTANCE OF G.L. CHAPTER 64L SECTION 2(a) – LOCAL OPTION MEALS TAX

To see if the Town will vote to accept G.L. c. 64L Section 2(a) to impose a local meals excise.

MOVED: That the Town vote to accept G.L. c. 64L Section 2(a) to impose a local meals excise.

Article Information: Acceptance of Mass. General Law chapter 64L Section 2(a) would authorize the Town to levy an excise of .75% on the sale of restaurant meals. This local option statute was enacted by the legislature during the fiscal year 2010 budget process. If adopted, the increase in the meals excise would be effective on January 1, 2010. Estimated revenue during the remaining six months of fiscal year 2010 would be approximately $113,000 based on preliminary State Department of Revenue data. Additional information on the meals excise is available at the Town's website at www.needhamma.gov under Government/Town Meeting.

Mr. Daniel P. Matthews, Chairman, addressed this proposal on behalf of the Board of Selectmen. He explained that this is a local option sales tax on meals and suggested that this is a fair way to allocate the burden.

Mr. Richard Reilly, member, recommended adoption of this proposal on behalf of the Finance Committee. He advised that the acceptance of the local meals excise would bring in additional revenue of approximately $113,000 to the Town in the first full year of implementation.

In response to an inquiry from Mr. Glenn S. Orenstein, Mr. Matthews advised that the meals tax is paid to the State and subsequently returned to local communities.

ACTION: The main motion was presented and carried by majority voice vote as declared by the Moderator.

ARTICLE 8: ACCEPTANCE OF G.L. CHAPTER 64G SECTION 3A – ROOM OCCUPANCY EXCISE

To see if the Town will vote to amend its local room occupancy excise under G.L. c. 64G, Section 3A to the rate of six percent.

MOVED: That the Town vote to amend its local room occupancy excise under G.L. c. 64G, Section 3A to the rate of six percent.

Article Information: Acceptance of Mass. General Law chapter 64G Section 3A would authorize the Town to amend its local room occupancy excise by 2% to a maximum of 6%. This local option statute was enacted by the legislature during the fiscal year 2010 budget process. If adopted, the increase in the room occupancy excise would be effective on January 1, 2010. Estimated revenue during the remaining six months of fiscal year 2010 would be approximately $51,000. Additional information on the room occupancy excise is available at the Town's website at www.needhamma.gov under Government/Town Meeting.

Mr. Daniel P. Matthews, Chairman, addressed this proposal on behalf of the Board of Selectmen. He recommended adoption and noted that the revenue would be derived from outside the community.

Mr. Richard M. Reilly, member, recommended adoption on behalf of the Finance Committee.

ACTION: The Main motion was presented and carried by majority vote on a voice vote.

ARTICLE 9: APPROPRIATE FOR REMOVAL AND REMEDIATION OF NEWMAN SCHOOL OIL TANK

To see if the Town will vote to raise and/or transfer and appropriate the sum of $125,000 for the removal and associated remediation of the oil tank at the Newman Elementary School, to be spent under the direction of the Town Manager, and to meet this appropriation that $125,000 be transferred from Article 2 of the May 12, 2008 Special Town Meeting; or take any other action relative thereto.

MOVED: That the Town vote to raise and/or transfer and appropriate the sum of $125,000 for the removal and associated remediation of the oil tank at the Newman Elementary School, to be spent under the direction of the Town Manager, and to meet this appropriation that $125,000 be transferred from Article 2 of the May 12, 2008 Special Town Meeting.

Article Information: This request would allow the Town to remove a failed oil tank at the Newman Elementary School during the summer of 2010 to ensure that the work is completed prior to the start of the proposed construction project. The oil tank was discovered to be leaking last spring and has been de-activated. The School is currently relying on temporary oil storage tanks to supply fuel for the heating system. The funding source is an amount originally intended for repair work in an electrical room at the School – this work is now incorporated into the proposed renovation project.

Mr. Gerald A. Wasserman, Selectman, advised that this proposal would allow for the removal of a failed oil tank at the Newman Elementary School during the summer of 2010. He noted that the Board of Selectmen recommends adoption of this proposal.

Mr. Richard S. Creem, member, stated that the Finance Committee concurs with the Board of Selectmen and the Permanent Public Building Committee with the removal of the failed oil tank and recommends adoption of this proposal.

In response to an inquiry from Mr. Paul A. Siegenthaler, Mr. Wasserman noted that the failed oil tank is located near the loading dock at the Newman Elementary School.

In order to respond to Mr. Siegenthaler's second inquiry, unanimous consent was given to allow Mr. Chip Laffey, non-resident and Director of the Public Facilities Department, to address Town Meeting. Mr. Laffey advised that the project costs came in at approximately $80,000 - $90,000 and the balance is a contingency.

In response to an inquiry from Mr. Robert Y. Larsen, unanimous consent was given to allow Kate Fitzpatrick, Town Manager and non-resident, to address Town Meeting. Ms. Fitzpatrick stated that the failed oil tank is scheduled for removal during the summer of 2010 which is one year prior to the start of the Newman renovations

ACTION: The main motion was presented and carried by unanimous vote.

ARTICLE 10: APPROPRIATE FOR CPA - PURCHASE OF LAND (LOT 1)

To see if the Town will vote to authorize the Board of Selectmen to acquire a parcel of land described as Assessors Map 217, Lot 11 consisting of 154,507 sq. ft. (known as "Lot 1") for open space purposes under the Community Preservation Act, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow $445,000 under M.G.L., Chapter 44B as it may hereafter be amended; or take any other action relative thereto.

MOVED: That the Town vote to authorize the Board of Selectmen to acquire a parcel of land described as Assessors Map 217, Lot 11 consisting of 154,507 sq. ft. (known as "Lot 1") for open space purposes under the Community Preservation Act, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow $445,000 under M.G.L., Chapter 44B as it may here after be amended.

Article Information: An option to purchase this open space parcel (approximately 3 ½ acres) is available to the Town under the provisions of Mass. General Law c. 61A. Under this program, agricultural land that has received favorable tax treatment must be offered to the Town prior to sale. The Board of Selectmen recommends that the Town purchase this parcel by bonding from Community Preservation Act open space revenue. This acquisition would add to the Town's holdings between Great Plain Avenue and Central Avenue, which constitute the community's largest contiguous area of Town-owned open space land. The Selectmen believe that this property, and the adjacent parcel recommended for purchase under Article 11, are good values in and of themselves, and may prove to be more so in the event that additional open space to the southwest becomes available in the future. This property would also increase the buffer between the former landfill site and the abutting neighborhood, and would facilitate trail improvements and use of an existing public easement across the property. Additional information is available on the Town's website at www.needhamma.gov under Government Town Meeting.

Jane A. Howard, Chairman, addressed this proposal on behalf of the Community Preservation Committee.

A motion to amend was offered by Mrs. Howard by deleting the words "the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow $445,000 under M.G.L. Chapter 44B as it may hereafter be amended" and inserting in place thereof the words "that $445,000 be transferred from the Community Preservation Fund Open Space Reserve".

A second motion under Article 10 was offered by Mrs. Howard by adding an emergency preamble as follows: "This is an emergency measure necessary for the immediate preservation of the safety and convenience of the Town, and therefore final vote of the Town Meeting passing this measure shall be immediately operative".

A motion to discuss Articles 10 and 11 together and vote on them separately was offered by Mrs. Howard. The motion was presented. At this time Mr. Eric J. Bailey asked if the motions under Article 11 could be presented and the Moderator read the following motions to amend under Article 11 for informational purposes:

A motion to amend by deleting the words "the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow $475,000 under M.G.L. Chapter 44B as it may hereafter by amended" and inserting in place thereof the words "that $475,000 be transferred from the Community Preservation Fund Open Space Reserve was offered by Jane A. Howard.

A second motion under Article 11 was offered by Mrs. Howard by adding an emergency preamble as follows: "This is an emergency measure necessary for the immediate preservation of the safety and convenience of the Town, and therefore final vote of the Town Meeting passing this measure shall be immediately operative".

Mrs. Howard's motion to discuss Article 10 and 11 together and vote on separately was presented and carried by unanimous vote.

Mrs. Howard explained that the total cost for lots 1 and 2 is $920,000 and totals about five acres located near Brewster Drive and Carol Road. She advised that the Community Preservation Committee believes this is a good value and urges support of these two articles.

Mr. Paul S. Alpert, member, spoke in favor of the purchase of these two parcels on behalf of the Conservation Commission. He explained that the two lots are contiguous to other open space in the area. He further explained that the Conservation Commission was concerned that the Open Space

Reserve would be almost depleted with the purchase of these two lots, but on further review, the Conservation Commission learned that approximately $185,000 per year is added annually to replenish the Open Space Fund. The Conservation Commission supports Article 10 and 11.

Mr. Gerald A. Wasserman, Selectman, advised that M.G.L. Chapter 61A gives the Town the right of first refusal. The Board of Selectmen believes unanimously that this right should be used. The neighbors are in favor of this purchase as it will act as a buffer between the neighborhood and open space. The Board of Selectmen unanimously supports Article 10 and 11.

Mr. Steven Rosenstock, member, explained that the Finance Committee determined that it is appropriate to expend funds at this time for the purchase of the two lots and that the purchase price is fair. The Finance Committee recommends adoption as amended for both articles.

Allegra Lowitt, resident of 68 Brewster Drive, representing the neighbors, recommended the purchase of the two lots as open space. She explained that there is a 3rd parcel of approximately 25 acres owned by the Volante family.

In response to a statement about the condition of the land, Mrs. Howard explained that if the land is purchased with CPA funds, the land can be amended with CPA funds. However, if the land is purchased with funds other than the CPA funds, CPA funds cannot be used to upgrade the land. She further noted that there are no plans for the land at the present time.

In response to an inquiry from Jeanne S. McKnight, Mr. Gerald A. Wasserman advised that the Conservation Commission spoke in favor of these articles and the Board of Selectmen would support the Conservation Commission should there ever be an interest in a Conservation restriction.

Mr. Daniel P. Matthews, Chairman, Board of Selectmen, noted that this is the first time the Town has used CPA funds to purchase land. This land could have a variety of uses.

Mrs. Leigh M. Doukas spoke in opposition of this purchase explaining that most of the land is wetlands and these two parcels could be used as two house lots. Mr. Paul S. Alpert stated that the land behind these two lots is conservation land and that is wetlands.

Mr. Jeffrey D. Heller spoke in favor of Articles 10 and 11. He stated that he received materials in which the authors opposed these articles. He expressed concern that the authors did not disclose that they were proposed purchasers.

In response to an inquiry from Mr. Richard B. Dagen, Mr. Wasserman explained that a new house translates into increased property tax of about $9,000 annually. However it costs the town approximately $10,000 in educational costs per child annually.

In response to an inquiry from Mr. Alan S. Fanger, Mr. Wasserman indicated that the town is interested in looking at wind turbine on landfill property and this land would provide screening.

In response to an inquiry from Mr. Peter W. Beacham, Jr., Mr. Matthews stated that the town did receive a written letter from a proposed purchaser who was willing to donate part of the land to Open Space but there was no designation or follow-up.

After a lengthy discussion, a motion to move the previous question on all motions and motions to amend under Article 10 and 11 was offered by Mr. Robert A. Downs. The motion was presented and carried by two thirds vote as declared by the Moderator.

Under Article 10, Mrs. Howard 's motion to amend to dispense with the borrowing and transfer funds from the CPA Open Space Reserve was presented and carried by majority vote.

Under Article 10, Mrs. Howard's second motion to amend to attach an emergency preamble was presented and carried by two thirds vote as declared by the Moderator.

ACTION: The main motion under Article 10, as amended, was presented, but the Moderator was in doubt. The motion was presented again and the Moderator was still in doubt. The following tellers were sworn in by the Moderator: Meredith P. Page, Jane A. Murphy, Erik J. Bailey, William J. Supple, Paula R. Callanan, and Heinz R. Brinkhaus. The motion was again presented and carried by a count of hands. The hand count was Yes – 157, No – 53.

VOTED: That the Town vote to authorize the Board of Selectmen to acquire a parcel of land described as Assessors Map 217, Lot 11 consisting of 154,507 sq. ft. (known as "Lot 1") for open space purposes under the Community Preservation Act, and to meet this appropriation that $445,000 be transferred from the Community Preservation Fund Open Space Reserve. This is an emergency measure necessary for the immediate preservation of the safety and convenience of the Town, and therefore final vote of the Town Meeting passing this measure shall be immediately operative.

ARTICLE 11: APPROPRIATE FOR CPA - PURCHASE OF LAND (LOT 2)

To see if the Town will vote to authorize the Board of Selectmen to acquire a parcel of land described as Assessors Map 217, Lot 12 consisting of approximately 52,625 sq. ft. (known as "Lot 2") for open space purposes under the Community Preservation Act, and to meet this appropriation that $445,000 be transferred from the Community Preservation Fund Open Space Reserve.

MOVED: That the Town vote to authorize the Board of Selectmen to acquire a parcel of land described as Assessors Map 217, Lot 12 consisting of approximately 52,625 sq. ft. (known as "Lot 2") for open space purposes under the Community Preservation Act, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow $475,000 under M.G.L., Chapter 44B as it may here after be amended.

Article Information: As with the subject matter of Article 10, an option to purchase this open space parcel (approximately 1.2 acres) is available to the Town under the provisions of Mass. General Law c. 61A. Under this program, agricultural land that has received favorable tax treatment must be offered to the Town prior to sale. The Board of Selectmen recommends that the Town purchase this parcel by bonding from Community Preservation Act open space revenue. This acquisition would add to the Town's holdings between Great Plain Avenue and Central Avenue, which constitute the community's largest contiguous area of Town-owned open space land. The Selectmen believe that this property, and the adjacent parcel recommended for purchase under Article 10, are good values in and of themselves, and may prove to be

more so in the event that additional open space to the southwest becomes available in the future. This property would also increase the buffer between the former landfill site and the abutting neighborhood. Additional information on this parcel is available at the Town's website at www.needhamma.gov under Government/Town Meeting.

Under Article 11, Mrs. Howard's motion as stated under discussion of Article 10 to amend to dispense with the borrowing and transfer funds from the CPA Open Space Reserve was presented and carried by majority vote.

Under Article 11, Mrs. Howard's second motion to amend as stated under discussion of Article 10 to attach an emergency preamble was presented and carried by two thirds vote on a voice vote declared by the Moderator.

ACTION: The main motion, as amended, was presented and carried by two thirds vote declared on a voice vote by the Moderator.

VOTED: That the Town vote to authorize the Board of Selectmen to acquire a parcel of land described as Assessors Map 217, Lot 12 consisting of approximately 52,625 sq. ft. (known as "Lot 2") for open space purposes under the Community Preservation Act, and to meet this appropriation that $475,000 be transferred from the Community Preservation Fund Open Space Reserve. This is an emergency measure necessary for the immediate preservation of the safety and convenience of the Town, and therefore final vote of the Town Meeting passing this measure shall be immediately operative".

ARTICLE 12 was previously withdrawn by unanimous consent earlier this evening.

ARTICLE 13: APPROPRIATE FOR FEASIBILITY FUNDING

To see if the Town will vote to raise and/or transfer and appropriate $100,000 for a feasibility study of certain facilities and/or parcels proposed to be used for the creation of a new facility for the Senior Center, said sum to be to be spent under the direction of the Town Manager/Permanent Public Building Committee, and to meet this appropriation, that $50,909 be transferred from line 10 of the fiscal year 2010 operating budget, that $391 be transferred from Article 36 of the 2005 Annual Town Meeting, that $10,000 be transferred from Article 39 of the 2005 Annual Town Meeting, that $7,900 be transferred from Article 66 of the 2006 Annual Town Meeting, that $14,400 be transferred from Article 46 of the 2006 Annual Town Meeting, that $2,200 be transferred from the Article 38 of the 2007 Annual Town Meeting, that $2,500 be transferred from Article 33 of the 2006 Annual Town Meeting, and that $11,700 be transferred from Article 32 of the 2008 Annual Town Meeting; or take any other action relative thereto.

MOVED: That the Town vote to raise and/or transfer and appropriate $100,000 for a feasibility study of certain facilities and/or parcels proposed to be used for the creation of a new facility for the Senior Center, said sum to be to be spent under the direction of the Town Manager/Permanent Public Building Committee, and to meet this appropriation, that $50,909 be transferred from line 10 of the fiscal year 2010 operating budget, that $391 be transferred from Article 36 of the 2005 Annual Town Meeting, that $10,000 be transferred from Article 39 of the 2005 Annual Town Meeting, that $7,900 be transferred from Article 66 of the 2006 Annual Town Meeting, that $14,400 be transferred from Article 46 of the 2006 Annual Town Meeting, that $2,200 be transferred from the Article 38 of the 2007 Annual Town Meeting, that $2,500 be transferred from Article 33 of the 2006 Annual Town Meeting, and that $11,700 be transferred from Article 32 of the 2008 Annual Town Meeting.

Article Information: The Senior Center Exploratory Committee has progressed to a point in its evaluation of potential sites where funding for professional level analysis and recommendation is required. The SCEC has recommended that the Town appropriate $100,000 for this purpose.

A motion to amend by deleting the sum "$100,000" and inserting in place thereof the sum "49,091" and by deleting the words "that $50,909 be transferred from line 10 of the fiscal year 2010 operating budget".

Denise C. Garlick, Selectman and Co-Chair of the Senior Center Exploratory Committee, address this proposal on behalf of both the Board of Selectmen and the Committee. She advised that the charge to the Committee is to find a location for a new senior center. The current location is unacceptable. There are three remaining possible sites – Rosemary Hill, Green Field, and Ridge Hill. The Board of Selectmen, the Senior Center Exploratory Committee, and the Council On Aging all urge support of this proposal.

Lisa W. Zappala, Chairman, recommended adoption on behalf of the Finance Committee.

A motion to amend by deleting the words "certain facilities and/or parcels" and inserting in place thereof the words "the town-owned parcel known as Rosemary Hill" was offered by Mr. Paul A. Siegenthaler.

Mr. Siegenthaler stated that the Committee deserves our thanks. He suggested that we are confusing location with price and that perhaps with a clear focus on Rosemary Hill there would be a clear picture.

Mr. Alan S. Fanger concurred with Mr. Siegenthaler's amendment. He noted that a study had been conducted to determine the best use of town properties. Let's not reinvent the wheel. Ridge Hill is too far for seniors and Green Field does not have enough open space.

Mr. Russell S. Broad, Jr., rose in support of Mr. Siegenthaler's amendment. He stated that the town needs a new senior center. Rosemary Hill is near the center, the library and the grocery store. There is plenty of parking and seniors could swim and walk around the pond.

Mr. Irwin Silverstein rose in support of the main motion and against Mr. Siegenthaler's amendment. He noted that there are a lot of senior centers that are not in town centers. Don't lose the opportunity to study multiple sites.

Mr. John A. Fountain, resident and former Town Meeting Member, supported the necessity to consider all options.

Mr. James G. Healy, Town Meeting Member and Co-Chair of the Senior Center Exploratory Committee, advised that now is not the time to pick the location of the senior center. The

cost of the project is important and cannot be ignored. He urged support of the main motion.

In response to an inquiry from Mr. Craig Scholl, Mrs. Garlick advised that the Senior Center Exploratory Committee is charged with making a recommendation to the Board of Selectmen.

Also speaking in favor of the main motion were Town Meeting Members Sam Bass Warner, Nina Silverstein, and Lois Sockol.

After a lengthy discussion, a motion to move the previous question was offered by Mrs. Jane A. Howard. The motion was presented and passed by a two thirds vote declared by the Moderator on a voice vote.

Mr. Siegenthaler's motion to amend was presented, but it failed to pass on a voice vote.

Mrs. Garlick's motion to amend was presented and carried by a majority vote.

ACTION: The main motion, as amended, was presented and carried by majority vote on a voice vote declared by the Moderator.

VOTED: That the Town vote to raise and/or transfer and appropriate $49,091 for a feasibility study of certain facilities and/or parcels proposed to be used for the creation of a new facility for the Senior Center, said sum to be to be spent under the direction of the Town Manager/Permanent Public Building Committee, and to meet this appropriation, that $391 be transferred from Article 36 of the 2005 Annual Town Meeting, that $10,000 be transferred from Article 39 of the 2005 Annual Town Meeting, that $7,900 be transferred from Article 66 of the 2006 Annual Town Meeting, that $14,400 be transferred from Article 46 of the 2006 Annual Town Meeting, that $2,200 be transferred from the Article 38 of the 2007 Annual Town Meeting, that $2,500 be transferred from Article 33 of the 2006 Annual Town Meeting, and that $11,700 be transferred from Article 32 of the 2008 Annual Town Meeting.

ARTICLE 14: APPROPRIATE FOR FACILITY REPAIRS / NEWMAN SCHOOL

To see if the Town will vote to raise and/or appropriate the sum of $26,962,128 for architectural design, engineering, constructing, remodeling, reconstructing and making extraordinary repairs to the Newman School located at 1155 Central Avenue and shown as Lot 21 on the Needham Assessor's Map, numbered 216; which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, said sum to be expended under the direction of the Town Manager/Public Building Committee; that to meet said appropriation the Treasurer with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44, or any other enabling authority; that the Town acknowledges that the Massachusetts School Building Authority's ("MSBA") grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the Town incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town; provided further any grant that Town may receive from the MSBA for the Project shall not exceed the lesser of (1) forty percent (40%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; provided that any appropriation hereunder shall be subject to and contingent upon an affirmative vote of the Town to exempt the amounts required for the payment of interest and principal on said borrowing from the limitations on taxes imposed by M.G.L. 59 Section 21C (Proposition 2 ½); and that the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the Town and the MSBA; or take any other action relative thereto.

MOVED: That the Town vote to raise and/or appropriate the sum of $26,962,128 for architectural design, engineering, constructing, remodeling, reconstructing and making extraordinary repairs to the Newman School located at 1155 Central Avenue and shown as Lot 21 on the Needham Assessor's Map, numbered 216; which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, said sum to be expended under the direction of the Town Manager/Public Building Committee; that to meet said appropriation the Treasurer with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44, or any other enabling authority; that the Town acknowledges that the Massachusetts School Building Authority's ("MSBA") grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the Town incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town; provided further any grant that Town may receive from the MSBA for the Project shall not exceed the lesser of (1) forty percent (40%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; provided that any appropriation hereunder shall be subject to and contingent upon an affirmative vote of the Town to exempt the amounts required for the payment of interest and principal on said borrowing from the limitations on taxes imposed by M.G.L. 59 Section 21C (Proposition 2 ½); and that the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the Town and the MSBA.

Article Information: The Massachusetts School Building Authority (MSBA) has approved partial funding for the Newman School Repair Project, contingent upon Town Meeting appropriation and a successful debt exclusion override vote on December 8, 2009. If approved, the MSBA will reimburse the Town for up to 40% of eligible costs, or $8,598,927, thereby reducing the amount the Town must borrow for the project to $18,813,201. This article requests Town Meeting approval of $26,962,128 of the total project budget of $27,412,128, contingent upon voter approval of the debt exclusion ballot question in December. This request for authorization differs from that which will be presented to the voters because $450,000 of the total amount was previously appropriated at the May 11, 2009 Special Town Meeting.

The authorization requested through this article would cover architectural design, engineering, constructing, remodeling, reconstructing and extraordinary repairs to the Newman School, consistent with the approved project scope. The project scope includes repairs/replacement/ upgrades to the heating/ventilation system and related components, roofing and building repairs, code upgrades, other electrical/technology infrastructure upgrades, interior finishes and renovations (including

reconfiguration of the nursing/guidance/administration suite), kitchen upgrades, auditorium light and sound upgrades, modular classrooms and related site work, and relocation of students to temporary space. This project budget is in addition to the $650,000 appropriated in May 2008 to install a temporary heating/ventilation system at the school and to conduct a feasibility study of long-term repair options. Additional information on this project is available at the Town's website at www.needhamma.gov under Government/Town Meeting.

Mr. Gerald A. Wasserman, Selectman, addressed this proposal on behalf of the Board of Selectmen. He advised that this is a solid plan for the Newman School Repair Project and there is a sense of urgency. The Board of Selectmen, the School Committee, the Finance Committee and the Massachusetts School Building Authority (MSBA) all approve this plan and there is a consensus that this is a necessary project. The Board of Selectmen unanimously asks for Town Meeting support.

Mrs. Marianne B. Cooley, Chairman, addressed this proposal on behalf of the School Committee. She stated that this is a $27.4 million project necessary for the health and safety of our students. She presented a review of the project background and the project's scope and plan. She recommended adoption of this project.

Mr. Richard A. Zimbone, member, advised that the Finance Committee unanimously recommends adoption of this project. He noted that the $8.6 million funding from the MSBA reduces the costs to the town to approximately $19 million. The Finance Committee concurs with the scope of the project. The Newman project will increase the Finance Committee's debt guidelines from a recommended 10% to 11 – 11 1/2%. However, funding the Newman School project through debt exclusion is prudent.

Mr. Jeffrey Kristeller, Town Meeting Member and member of the Needham Community Theater, noted that the Newman stage is the only stage in town that has the required space, wings, and dressing rooms for theater productions. He recommended adoption of this project.

ACTION: The main motion was presented and carried unanimously by voice vote.

ARTICLE 15: was previously adopted by unanimous consent.

ARTICLE 16: AMEND COMMUNITY PRESERVATION FUND RESERVES

To see if the Town will vote to amend and supersede certain parts of the fiscal year 2010 Community Preservation Fund Reserve Appropriations adopted under Article 43 of the May 2009 Annual Town Meeting by deleting the amounts of money appropriated under some of the line items and appropriating new amounts as follows:

		Changing From:	Changing To:
C.	Community Preservation Fund		
	Annual Reserve	$ 83,880	$278,391
D.	Community Housing		
	Reserve	$182,000	$186,200
E.	Historic Resources		
	Reserve	$ 0	$ 4,200
F.	Open Space		
	Reserve	$182,000	$186,200

And to meet these appropriations that $207,111 be raised from FY2010 CPA receipts; or take any other action relative thereto.

MOVED: That the Town will vote to amend and supersede certain parts of the fiscal year 2010 Community Preservation Fund Reserve Appropriations adopted under Article 43 of the May 2009 Annual Town Meeting by deleting the amounts of money appropriated under some of the line items and appropriating new amounts as follows:

		Changing From:	Changing To:
C.	Community Preservation Fund		
	Annual Reserve	$ 83,880	$278,391
D.	Community Housing		
	Reserve	$182,000	$186,200
E.	Historic Resources		
	Reserve	$ 0	$ 4,200
F.	Open Space		
	Reserve	$182,000	$186,200

And to meet these appropriations that $207,111 be raised from FY2010 CPA receipts.

Article Information: The Town received a larger than projected Community Preservation Fund match from the Commonwealth in the amount of $207,111. This request would allocate the statutorily required allocations to Community Housing, Historic Resources, and Open Space, and the balance to the Community Preservation Fund Annual Reserve.

A motion to amend was offered by Mrs. Jane A. Howard by striking Line E in its entirety; by deleting "Changing To:" amount for Community Preservation Fund Annual Reserve and inserting in place thereof the amount "$264,151;" by deleting the "Changing To:" amount for Community Housing Reserve and inserting in place thereof the amount "$195,420;" and by deleting the "Changing To:" amount for Open Space Reserve and inserting in place thereof the amount of "$195,420" so that the section reads as follows:

		Changing From:	Changing To:
C.	Community Preservation Fund		
	Annual Reserve	$ 83,880	$264,151
D.	Community Housing		
	Reserve	$182,000	$195,420
F.	Open Space		
	Reserve	$182,000	$195,420.

Mrs. Howard addressed this proposal and recommended adoption on behalf of the Community Preservation Committee.

Mr. Steven Rosenstock, member, recommended adoption on behalf of the Finance Committee.

The motion to amend was presented and carried by unanimous vote.

ACTION: The main motion, as amended, was presented and carried by unanimous vote.

VOTED: That the Town will vote to amend and supersede certain parts of the fiscal year 2010 Community Preservation Fund Reserve Appropriations adopted under Article 43 of the May 2009

Annual Town Meeting by deleting the amounts of money appropriated under some of the line items and appropriating new amounts as follows:

		Changing From:	Changing To:
C.	Community Preservation Fund		
	Annual Reserve	$ 83,880	$264,151
D.	Community Housing		
	Reserve	$182,000	$195,420
F.	Open Space		
	Reserve	$182,000	$195,420

And to meet these appropriations that $207,111 be raised from FY2010 CPA receipts.

At 11:45 P.M. Mr. Daniel P. Matthews on behalf of the Board of Selectmen offered the following Resolution:

THE FOLLOWING RESOLUTION

Was offered

In memory of Walter A. Wright, Jr.

WHEREAS: Walter Wright was born in Somerville, and raised in North Cambridge. With his wife Charlotte, he settled in Needham in 1956, where, after his wife's untimely death in 1968, he raised his three children Walter, Charles and Andrea; and

WHEREAS: Walter Wright was one of the first employees of the Massachusetts Turnpike Authority, serving as Captain of the Money Couriers and as a member of the Teamsters Union. At the time of his death, Mr. Wright was the oldest living retiree of the Turnpike Authority; and

WHEREAS: Walter Wright was a faithful member of St. Joseph's Church. He was a Life Member of the Needham Village Club, holding a number of leadership positions since joining the Club in 1966. Mr. Wright loved Needham, and was most proud that his three children settled in Needham and contribute to the community in many different ways; and

WHEREAS: In overcoming and thriving after tragic losses and medical diagnoses, Walter Wright was an inspiration to the community by virtue of his courage, sacrifice, gratitude and faith; and

WHEREAS: Walter Wright served as an elected Constable, and in that role he posted notices of Town Meetings and Town Elections from 1987 through 1999,

NOW THEREFORE, be it resolved by this body that the November 2, 2009 Special Town Meeting be dissolved in honor of the many civic and community contributions of Walter Wright to the Town of Needham.

ACTION: The Resolution was presented and carried unanimously by voice vote.

The Moderator thanked Michael Escalante and Ned Colley for manning the microphones, custodian Doug Emily for his services, and Steve Tedesco for his audio-visual expertise.

At 11:45 P.M. a motion to dissolve this Special Town Meeting was offered by Mr. Daniel P. Matthews. The motion was presented and so voted by unanimous vote.

Theodora K. Eaton, MMC
Town Clerk

A true copy
ATTEST:

RECORD OF THE SPECIAL STATE PRIMARY
Tuesday, December 8, 2009

Pursuant to a Warrant issued by the Selectmen October 13, 2009 the Inhabitants of the Town of Needham qualified to vote in elections met at the polling places designated for the several precincts in said Needham on Tuesday, the eighth day of December in the year 2009 at seven o'clock in the forenoon for the purpose of nominating a Senator in Congress. The polls remained open until 8:00 o'clock in the afternoon.

The meeting was called to order and the Wardens of the Precincts read the Warrant and the Officer's Return.

The ballot boxes were inspected and found to be empty and with the zero report printed. The boxes were then locked and the keys delivered to the Police Officers in attendance.

The ballot clerks were sworn to the faithful performance of their duties by their respective Wardens.

The polling places had been designated as follows:

Precinct A - Hillside School - Gymnasium
Precinct B - Hillside School - Gymnasium
Precinct C - Newman School - Gymnasium
Precinct D – Newman School – Gymnasium
Precinct E - Pollard Middle School - Room 226
Precinct F - Stephen Palmer Community Room
Precinct G – Broadmeadow School - Gymnasium
Precinct H – Broadmeadow School - Gymnasium
Precinct I- William Mitchell School - Gymnasium
Precinct J- William Mitchell School - Gymnasium

The polls were opened at seven o'clock in the forenoon and were kept open until eight o'clock in the afternoon.

Cards of instruction and specimen ballots were posted as required by Section 48, Chapter 54 of the General Laws.

The ballot box returns in the Precincts were as follows: (Note: The hourly returns are inflated due to the double election.)

PRECINCTS	A	B	C	D	E
7:00 A.M.	0	0	0	0	0
8:00 A.M.	100	108	155	140	166
9:00 A.M.	185	208	275	220	292
10:00 A.M	317	304	389	362	424
11:00 A.M.	475	416	550	520	582
12:00 NOON	560	578	729	645	647
1:00 P.M.	658	696	857	719	824
2:00 P.M.	738	854	958	798	908
3:00 P.M.	788	942	1086	895	1010
4:00 P.M.	861	1019	1129	976	1153
5:00 P.M.	970	1102	1341	1109	1250
6:00 P.M.	1046	1215	1462	1269	1459
7:00 P.M.	1246	1375	1662	1440	1715
8:00 P.M.	1273	1465	1778	1556	1855

PRECINCTS	F	G	H	I	J
7:00 A.M.	0	0	0	0	0
8:00 A.M.	122	119	125	168	105
9:00 A.M.	272	194	175	311	229
10:00 A.M.	391	394	399	476	341
11:00 A.M.	545	449	568	640	544
12:00 NOON	689	693	778	788	627
1:00 P.M.	875	794	908	876	697
2:00 P.M.	900	875	989	967	752
3:00 P.M.	989	930	1094	1075	834
4:00 P.M.	1071	1092	1236	1178	936
5:00 P.M.	1209	1258	1416	1385	1052
6:00 P.M.	1374	1441	1581	1573	1205
7:00 P.M.	1607	1732	1866	1775	1391
8:00 P.M.	1744	1868	1913	1992	1511

The Town Clerk upon receipt of the returns from the several precincts forthwith canvassed the same and announced the official results at 10:13 P.M., December 8, 2009.

The total number of votes cast was as follows:

	Democrat	Republican	Libertarian	Total
Precinct A	497	148	0	645
Precinct B	543	189	1	733
Precinct C	638	248	1	887
Precinct D	585	193	0	778
Precinct E	687	238	2	927
Precinct F	665	205	0	870
Precinct G	701	234	0	935
Precinct H	687	264	1	952
Precinct I	795	204	0	999
Precinct J	573	184	2	759
TOTAL	**6,371**	**2,107**	**7**	**8,485**

(The absentee ballots are included in the Total Vote)
TOTAL VOTE CAST – 8,485
(43.45% of Registered Voters)

The result of the balloting was as follows:

	A	B	C	D	E	F	G	H	I	J	TOTAL
DEMOCRATIC PARTY											
Total # of Votes Cast	497	543	638	585	687	665	701	687	795	573	6,371
SENATOR IN CONGRESS											
Michael E. Capuano	102	97	112	126	125	170	140	149	179	123	1,323
Martha Coakley	230	268	327	292	334	310	324	327	375	256	3,043
Alan A. Khazei	107	133	131	116	156	132	171	155	182	147	1,430
Stephen G. Pagliuca	56	41	66	49	67	53	63	53	57	45	550
Scattered Write-Ins	2	4	2	1	4	0	1	2	2	1	20
Blanks	0	0	0	1	0	0	2	1	0	1	5

	A	B	C	D	E	F	G	H	I	J	TOTAL
REPUBLICAN PARTY											
Total # of Votes Cast	148	189	248	193	238	205	234	264	204	184	2,107
SENATOR IN CONGRESS											
Scott P. Brown	143	180	242	181	227	201	226	259	195	182	2,036
Jack E. Robinson	4	5	5	9	8	2	6	5	9	1	54
Scattered Write-Ins	1	3	1	0	3	1	2	0	0	1	12
Blanks	0	1	0	3	0	1	0	0	0	0	5

	A	B	C	D	E	F	G	H	I	J	TOTAL
LIBERTARIAN PARTY											
Total # of Votes Cast	0	1	1	0	2	0	0	1	0	2	7
SENATOR IN CONGRESS											
No Nomination	0	0	0	0	0	0	0	0	0	0	0
Scattered Write-Ins	0	0	1	0	2	0	0	1	0	2	6
Blanks	0	1	0	0	0	0	0	0	0	0	1

The ballots casts in the several precincts were returned to the Town Clerk in the sealed cases. The voting lists used at the entrances to the polling places and at the ballot boxes and copy of the precinct record of the election were also returned, all properly sealed in conformity with the laws governing elections.

Adjourned at 10:13 P.M., December 8, 2009.

Theodora K. Eaton, MMC
Town Clerk

A true Copy
ATTEST:

RECORD OF THE SPECIAL TOWN ELECTION
Tuesday, December 8, 2009

Pursuant to a Warrant issued by the Selectmen October 27, 2009 the Inhabitants of the Town of Needham qualified to vote in elections met at the polling places designated for the several precincts in said Needham on Tuesday, the eighth day of December in the year 2009 at seven o'clock in the forenoon for the purpose of nominating a Senator in Congress. The polls remained open until 8:00 o'clock in the afternoon.

The meeting was called to order and the Wardens of the Precincts read the Warrant and the Officer's Return.

The ballot boxes were inspected and found to be empty and with the zero report printed. The boxes were then locked and the keys delivered to the Police Officers in attendance.

The ballot clerks were sworn to the faithful performance of their duties by their respective Wardens.

The polling places had been designated as follows:

Precinct A - Hillside School - Gymnasium
Precinct B - Hillside School - Gymnasium
Precinct C - Newman School - Gymnasium
Precinct D - Newman School - Gymnasium
Precinct E - Pollard Middle School - Room 226
Precinct F - Stephen Palmer Community Room
Precinct G – Broadmeadow School Performance Center
Precinct H – Broadmeadow School Performance Center
Precinct I- William Mitchell School - Gymnasium
Precinct J- William Mitchell School - Gymnasium

The polls were opened at seven o'clock in the forenoon and were kept open until eight o'clock in the afternoon.

Cards of instruction and specimen ballots were posted as required by Section 48, Chapter 54 of the General Laws.

The ballot box returns in the Precincts were as follows: (Note: the hourly returns are inflated due to the double election.)

PRECINCTS	A	B	C	D	E
7:00 A.M.	0	0	0	0	0
8:00 A.M.	100	108	155	140	166
9:00 A.M.	185	208	275	220	292
10:00 A.M	317	304	389	362	424
11:00 A.M.	475	416	550	520	582
12:00 NOON	560	578	729	645	647
1:00 P.M.	658	696	857	719	824
2:00 P.M.	738	854	958	798	908
3:00 P.M.	788	942	1086	895	1010
4:00 P.M.	861	1019	1129	976	1153
5:00 P.M.	970	1102	1341	1109	1250
6:00 P.M.	1046	1215	1462	1269	1459
7:00 P.M.	1246	1375	1662	1440	1715
8:00 P.M.	1273	1465	1778	1556	1855

PRECINCTS	F	G	H	I	J
7:00 A.M.	0	0	0	0	0
8:00 A.M.	122	119	125	168	105
9:00 A.M.	272	194	175	311	229
10:00 A.M.	391	394	399	476	341
11:00 A.M.	545	449	568	640	544
12:00 NOON	689	693	778	788	627
1:00 P.M.	875	794	908	876	697
2:00 P.M.	900	875	989	967	752
3:00 P.M.	989	930	1094	1075	834
4:00 P.M.	1071	1092	1236	1178	936
5:00 P.M.	1209	1258	1416	1385	1052
6:00 P.M.	1374	1441	1581	1573	1205
7:00 P.M.	1607	1732	1866	1775	1391
8:00 P.M.	1744	1868	1913	1992	1511

The Town Clerk upon receipt of the returns from the several precincts forthwith canvassed the same and announced the official results at 10:13 P.M., December 8, 2009.

The total number of votes cast was as follows:

	Total
Precinct A	628
Precinct B	732
Precinct C	891
Precinct D	778
Precinct E	930
Precinct F	874
Precinct G	933
Precinct H	961
Precinct I	995
Precinct J	752
TOTAL	**8,474**

(The absentee ballots are included in the Total Vote)
TOTAL VOTE CAST – 8,474
(43.34% of Registered Voters)

The result of the balloting was as follows:

	A	B	C	D	E	F	G	H	I	J	TOTAL
Total # of Votes Cast	628	732	891	778	930	874	933	961	995	752	8,474

QUESTION #1 (Debt Exclusion: Newman Elementary School)

"Shall the Town of Needham be allowed to exempt from the provisions of Proposition two and one-half, so-called, the amounts required to pay for the bond issued in the principal amount not to exceed $27,412,128 in order to provide architectural design, engineering, construction, remodeling, reconstruction, and extraordinary repairs to the Newman Elementary School?"

Yes	287	394	570	483	542	497	533	476	563	397	4,742
No	341	332	319	295	388	376	398	485	429	351	3,714
Blanks	0	6	2	0	0	1	2	0	3	4	18

The ballots casts in the several precincts were returned to the Town Clerk in the sealed cases. The voting lists used at the entrances to the polling places and at the ballot boxes and copy of the precinct record of the election were also returned, all properly sealed in conformity with the laws governing elections.

Adjourned at 10:13 P.M., December 8, 2009.

Theodora K. Eaton, MMC

Town Clerk

A true copy
ATTEST:

RECORD OF THE SPECIAL STATE ELECTION
Tuesday, January 19, 2010

Pursuant to a Warrant issued by the Selectmen October 13, 2009 the Inhabitants of the Town of Needham qualified to vote in elections met at the polling places designated for the several precincts in said Needham on Tuesday, the nineteenth day of January in the year 2010 at seven o'clock in the forenoon for the purpose of nominating a Senator in Congress. The polls remained open until 8:00 o'clock in the afternoon.

The meeting was called to order and the Wardens of the Precincts read the Warrant and the Officer's Return.

The ballot boxes were inspected and found to be empty and with the zero report printed. The boxes were then locked and the keys delivered to the Police Officers in attendance.

The ballot clerks were sworn to the faithful performance of their duties by their respective Wardens.

The polling places had been designated as follows:

Precinct A - Hillside School - Gymnasium
Precinct B - Hillside School - Gymnasium
Precinct C - Newman School - Gymnasium
Precinct D – Newman School – Gymnasium
Precinct E - Pollard Middle School - Room 226
Precinct F - Stephen Palmer Community Room
Precinct G - Broadmeadow School - Performance Ctr.
Precinct H - Broadmeadow School - Performance Ctr.
Precinct I- William Mitchell School - Gymnasium
Precinct J- William Mitchell School - Gymnasium

The polls were opened at seven o'clock in the forenoon and were kept open until eight o'clock in the afternoon.

Cards of instruction and specimen ballots were posted as required by Section 48, Chapter 54 of the General Laws.

The ballot box returns in the Precincts were as follows:

PRECINCTS	A	B	C	D	E
7:00 A.M.	0	0	0	0	0
8:00 A.M.	135	153	206	134	161
9:00 A.M.	167	257	335	259	300
10:00 A.M	308	377	432	382	452
11:00 A.M.	423	500	552	493	570
12:00 NOON	523	638	667	605	726
1:00 P.M.	610	733	734	672	831
2:00 P.M.	720	834	790	746	933
3:00 P.M.	775	899	884	825	990
4:00 P.M.	835	975	973	902	1080
5:00 P.M.	940	1061	1062	1019	1216
6:00 P.M.	1018	1155	1141	1128	1342
7:00 P.M.	1192	1291	1264	1263	1510
8:00 P.M.	1250	1346	1357	1353	1595

PRECINCTS	F	G	H	I	J
7:00 A.M.	0	75	0	0	0
8:00 A.M.	161	157	160	189	120
9:00 A.M.	285	250	398	415	294
10:00 A.M.	479	382	481	533	406
11:00 A.M.	585	575	643	650	523
12:00 NOON	712	697	771	768	600
1:00 P.M.	807	764	874	862	687
2:00 P.M.	908	838	957	947	737
3:00 P.M.	980	893	996	1038	807
4:00 P.M.	1066	1007	1168	1147	914
5:00 P.M.	1149	1131	1246	1268	1012
6:00 P.M.	1278	1258	1364	1409	1137
7:00 P.M.	1415	1438	1534	1596	1277
8:00 P.M.	1509	1531	1625	1695	1348

The Town Clerk upon receipt of the returns from the several precincts forthwith canvassed the same and announced the official results at 9:45 P.M., January 10, 2010.

The total number of votes cast was as follows:

	Total
Precinct A	1254
Precinct B	1346
Precinct C	1357
Precinct D	1354
Precinct E	1596
Precinct F	1509
Precinct G	1531
Precinct H	1625
Precinct I	1695
Precinct J	1348
TOTAL	**14,615**

(The absentee ballots are included in the Total Vote)
(The votes of the five provisional ballots and two overseas absentee ballots Postmarked by January 19, 2010 and received by January 29, 2010 are included on the following pages)
TOTAL VOTE CAST – 14,622
(74.38% of Registered Voters)

The result of the balloting was as follows:

	A	B	C	D	E	F	G	H	I	J	TOTAL
	1255	1346	1358	1356	1597	1509	1533	1625	1695	1348	14,622
SENATOR IN CONGRESS											
Scott P. Brown	610	654	677	649	791	649	717	803	738	611	6,899
Martha Coakley	6``	686	676	700	797	853	810	817	950	733	7,658
Joseph Kennedy	8	6	5	7	9	7	6	5	6	2	61
Scattered Write-Ins	1	0	0	0	0	0	0	0	0	1	2
Blanks	0	0	0	0	0	0	0	0	1	1	2

The ballots casts in the several precincts were returned to the Town Clerk in the sealed cases. The voting lists used at the entrances to the polling places and at the ballot boxes and copy of the precinct record of the election were also returned, all properly sealed in conformity with the laws governing elections.

Adjourned at 9:45 P.M., January 19, 2010.

Theodora K. Eaton, MMC
Town Clerk

A true copy
ATTEST:

Board of Registrars Meeting
Friday, January 29, 2010
5:00 P. M.

A meeting of the Board of Registrars was held on Friday, January 29, 2010 at 5:00 P.M. to open the overseas absentee ballots that were postmarked by January 19, 2010 and received by January 29, 2010. Two ballots were received and added to the total vote. In addition, 5 of the 15 provisional ballots that were reviewed and determined to be valid were added to the total vote.

(The absentee ballots are included in the Total Vote)
(The votes of the five provisional ballots and two overseas absentee ballots
Postmarked by January 19, 2010 and received by
January 29, 2010 are included on the following pages)
TOTAL VOTE CAST – 14,622
(74.38% of Registered Voters)

RECORD OF THE SPECIAL STATE PRIMARY
Tuesday, April 13, 2010

Pursuant to a Warrant issued by the Selectmen March 9, 2010 the Inhabitants of the Town of Needham qualified to vote in elections met at the polling places designated for the several precincts in said Needham on Tuesday, the thirteenth day of April in the year 2010 at seven o'clock in the forenoon for the purpose of nominating a Senator in General Court in the Norfolk, Bristol and Middlesex District. The polls remained open until 8:00 o'clock in the afternoon.

The meeting was called to order and the Wardens of the Precincts read the Warrant and the Officer's Return.

The ballot boxes were inspected and found to be empty and with the zero report printed. The boxes were then locked and the keys delivered to the Police Officers in attendance.

The ballot clerks were sworn to the faithful performance of their duties by their respective Wardens.

The polling places had been designated as follows:

Precinct A - Hillside School - Gymnasium
Precinct B - Hillside School - Gymnasium
Precinct C - Newman School - Gymnasium
Precinct D – Newman School – Gymnasium
Precinct E - Pollard Middle School – Inner Room
Precinct F - Stephen Palmer Community Room
Precinct G – Broadmeadow School - Performance Ctr.
Precinct H – Broadmeadow School - Performance Ctr.
Precinct I- William Mitchell School - Gymnasium
Precinct J- William Mitchell School - Gymnasium

The polls were opened at seven o'clock in the forenoon and were kept open until eight o'clock in the afternoon.

Cards of instruction and specimen ballots were posted as required by Section 48, Chapter 54 of the General Laws.

The ballot box returns in the Precincts were as follows:
(Note: The hourly returns are inflated due to the double election.)

PRECINCTS	A	B	C	D	E
7:00 A.M.	2	0	0	0	0
8:00 A.M.	22	27	43	50	28
9:00 A.M.	68	120	87	96	84
10:00 A.M	97	153	161	162	145
11:00 A.M.	122	179	215	213	187
12:00 NOON	185	243	257	257	221
1:00 P.M.	289	280	295	305	255
2:00 P.M.	248	313	324	335	307
3:00 P.M.	277	351	352	374	351
4:00 P.M.	305	418	387	436	401
5:00 P.M.	340	477	442	506	486
6:00 P.M.	387	525	512	571	566
7:00 P.M.	340	577	576	623	682
8:00 P.M.	481	629	634	667	755

PRECINCTS	F	G	H	I	J
7:00 A.M.	25	0	0	0	0
8:00 A.M.	61	90	60	81	56
9:00 A.M.	118	100	172	165	141
10:00 A.M.	224	131	210	213	209
11:00 A.M.	266	242	280	263	265
12:00 NOON	313	300	359	305	299
1:00 P.M.	354	362	422	345	349
2:00 P.M.	405	401	473	397	375
3:00 P.M.	460	448	515	445	427
4:00 P.M.	517	530	587	523	481
5:00 P.M.	576	622	647	602	518
6:00 P.M.	682	721	717	673	565
7:00 P.M.	766	846	824	824	663
8:00 P.M.	863	977	920	925	733

The Town Clerk upon receipt of the returns from the several precincts forthwith canvassed the same and announced the official results at 8:44 P.M., April 13, 2010.

The total number of votes cast was as follows:

	Democrat	Republican	Libertarian	Total
Precinct A	219	20	0	239
Precinct B	279	41	0	320
Precinct C	285	32	0	317
Precinct D	304	29	1	334
Precinct E	360	38	0	398
Precinct F	389	46	1	436
Precinct G	453	40	0	493
Precinct H	397	64	1	462
Precinct I	426	41	0	467
Precinct J	324	45	0	369
TOTAL	**3,436**	**396**	**3**	**3.835**

(The absentee ballots are included in the Total Vote)
TOTAL VOTE CAST – 3,835
(19.69% of Registered Voters)

The result of the balloting was as follows:

	A	B	C	D	E	F	G	H	I	J	TOTAL
DEMOCRATIC PARTY											
Total # of Votes Cast	219	279	285	304	360	389	453	397	426	324	3,436
SENATOR IN GENERAL COURT (Norfolk, Bristol & Middlesex District)											
Lida E. Harkins	142	168	196	203	222	254	291	247	255	202	2,180
Peter B. Smulowitz	76	110	89	101	138	133	161	149	171	120	1,248
Scattered Write-Ins	1	1	0	0	0	1	1	1	0	0	5
Blanks	0	0	0	0	0	1	0	0	0	2	3

	A	B	C	D	E	F	G	H	I	J	TOTAL
REPUBLICAN PARTY											
Total # of Votes Cast	20	41	32	29	38	46	40	64	41	45	396
SENATOR IN GENERAL COURT (Norfolk, Bristol & Middlesex District)											
Richard J. Ross	19	41	28	28	37	45	38	63	41	41	381
Scattered Write-Ins	0	0	3	0	0	1	2	1	0	1	8
Blanks	1	0	1	1	1	0	0	0	0	3	7

	A	B	C	D	E	F	G	H	I	J	TOTAL
LIBERTARIAN PARTY											
Total # of Votes Cast	0	0	0	1	0	1	0	1	0	0	3
SENATOR IN GENERAL COURT (Norfolk, Bristol & Middlesex District)											
No Nomination	0	0	0	0	0	0	0	0	0	0	0
Scattered Write-Ins	0	0	0	1	0	1	0	1	0	0	3
Blanks	0	0	0	0	0	0	0	0	0	0	0

The ballots casts in the several precincts were returned to the Town Clerk in the sealed cases. The voting lists used at the entrances to the polling places and at the ballot boxes and copy of the precinct record of the election were also returned, all properly sealed in conformity with the laws governing elections.

Adjourned at 8:44 P.M., April 13, 2010.

Theodora K. Eaton, MMC
Town Clerk

A true Copy
ATTEST:

RECORD OF THE ANNUAL TOWN ELECTION
Tuesday April 13, 2010

Pursuant to a Warrant issued by the Selectmen March 9, 2010, the Inhabitants of the Town of Needham qualified to vote in elections met at the polling places designated for the several precincts in said Needham on Tuesday, the thirteenth day of April in the year 2010 at seven o'clock in the forenoon for the purpose of nominating Town Officers and Town Meeting Members. The polls remained open until 8:00 o'clock in the afternoon.

The meeting was called to order and the Wardens of the Precincts read the Warrant and the Officer's Return.

The ballot boxes were inspected and found to be empty and with the zero report printed. The boxes were then locked and the keys delivered to the Police Officers in attendance.

The ballot clerks were sworn to the faithful performance of their duties by their respective Wardens.

The polling places had been designated as follows:

Precinct A - Hillside School - Gymnasium
Precinct B - Hillside School - Gymnasium
Precinct C - Newman School - Gymnasium
Precinct D – Newman School - Gymnasium
Precinct E - Pollard Middle School – Inner Room
Precinct F - Stephen Palmer Community Room
Precinct G – Broadmeadow School Performance Center
Precinct H – Broadmeadow School Performance Center
Precinct I- William Mitchell School - Gymnasium
Precinct J- William Mitchell School - Gymnasium

The polls were opened at seven o'clock in the forenoon and were kept open until eight o'clock in the afternoon.

Cards of instruction and specimen ballots were posted as required by Section 48, Chapter 54 of the General Laws.

ARTICLE 1: ANNUAL TOWN ELECTION

To choose by ballot the following Town Officers:

One Moderator for One Year;
One Selectman for Three Years;
One Town Clerk for Three Years;
One Assessor for Three Years;
Three Members of School Committee for Three Years;
One Trustee of Memorial Park (trustee of soldiers' memorials - veteran) for Three Years;
One Trustee of Memorial Park (trustee of soldiers' memorials – non-veteran) for Three Years;
Two Trustees of Needham Public Library for Three Years;
One Member of Board of Health for Three Years;
One Member of Planning Board for Five Years;
One Member of Needham Housing Authority for Five Years;
One Member of Needham Housing Authority for Three Years;
One Member of Needham Housing Authority for One Year;
One Commissioner of Trust Funds for Three Years;
One Commissioner of Trust Funds for Two Years;
Two Members of Park and Recreation Commission for Three Years;
Eight Town Meeting Members from Precinct A for Three Years;
Seven Town Meeting Members from Precinct B for Three Years;
One Town Meeting Member from Precinct B for One Year;
Eight Town Meeting Members from Precinct C for Three Years;
One Town Meeting Member from Precinct C for Two Years;
Eight Town Meeting Members from Precinct D for Three Years;
Eight Town Meeting Members from Precinct E for Three Years;
Eight Town Meeting Members from Precinct F for Three Years;
Two Town Meeting Member from Precinct F for Two Years;
Eight Town Meeting Members from Precinct G for Three Years;
Eight Town Meeting Members from Precinct H for Three Years;
Nine Town Meeting Members from Precinct I for Three Years;
Two Town Meeting Members from Precinct I for One Year;
Eight Town Meeting Members from Precinct J for Three Years;

The ballot box returns in the Precincts were as follows: (Note: The hourly returns are inflated due to the double election.)

PRECINCTS	A	B	C	D	E
7:00 A.M.	2	0	0	0	0
8:00 A.M.	22	27	43	50	28
9:00 A.M.	68	120	87	96	84
10:00 A.M	97	153	161	162	145
11:00 A.M.	122	179	215	213	187
12:00 NOON	185	243	257	257	221
1:00 P.M.	289	280	295	305	255
2:00 P.M.	248	313	324	335	307
3:00 P.M.	277	351	352	374	351
4:00 P.M.	305	418	387	436	401
5:00 P.M.	340	477	442	506	486
6:00 P.M.	387	525	512	571	566
7:00 P.M.	340	577	576	623	682
8:00 P.M.	481	629	634	667	755

PRECINCTS	F	G	H	I	J
7:00 A.M.	25	0	0	0	0
8:00 A.M.	61	90	60	81	56
9:00 A.M.	118	100	172	165	141
10:00 A.M.	224	131	210	213	209
11:00 A.M.	266	242	280	263	265
12:00 NOON	313	300	359	305	299
1:00 P.M.	354	362	422	345	349
2:00 P.M.	405	401	473	397	375
3:00 P.M.	460	448	515	445	427
4:00 P.M.	517	530	587	523	481
5:00 P.M.	576	622	647	602	518
6:00 P.M.	682	721	717	673	565
7:00 P.M.	766	846	824	824	663
8:00 P.M.	863	977	920	925	733

The Town Clerk upon receipt of the returns from the several precincts forthwith canvassed the same and announced the official results at 8:44 P.M., April 13, 2010.

The total number of votes cast was as follows:

	Total
Precinct A	242
Precinct B	309
Precinct C	317
Precinct D	333
Precinct E	357
Precinct F	427
Precinct G	484
Precinct H	458
Precinct I	458
Precinct J	364
TOTAL	**3,749**

(The absentee ballots are included in the Total Vote)

TOTAL VOTE CAST – 3,749
(19.25% of Registered Voters)

The results of the balloting were as follows:

TOWN OFFICES

	A	B	C	D	E	F	G	H	I	J	TOTAL
Total # of Votes Cast	242	309	317	333	357	427	484	458	458	364	3,749
MODERATOR (for one year)(Vote for One)											
Michael K. Fee	192	217	237	237	265	320	333	316	349	266	2,732
Scattered Write-Ins	1	1	2	2	3	1	4	5	2	2	23
Blanks	49	91	78	94	89	106	147	137	107	96	994
SELECTMAN (for three years)(Vote for One)											
Daniel P. Matthews	193	216	228	236	255	310	316	307	342	257	2,660
Scattered Write-Ins	3	2	2	1	4	2	6	5	2	3	30
Blanks	46	91	87	96	98	115	162	146	114	104	1,059
TOWN CLERK (for three years)(Vote for One)											
Theodora K. Eaton	201	220	244	257	274	337	336	344	347	286	2,846
Scattered Write-Ins	1	1	1	0	0	1	2	1	2	0	9
Blanks	40	88	72	76	83	89	146	113	109	78	894
ASSESSOR (for three years)(Vote for One)											
Thomas P. Colarusso	165	195	196	208	211	279	266	263	303	226	2,312
Scattered Write-Ins	1	0	0	0	0	1	2	1	0	0	5
Blanks	76	114	121	125	146	147	216	194	155	138	1,432
SCHOOL COMMITTEE (For three years) (Vote for Not More Than Three)											
Joseph P. Barnes	158	198	218	234	236	289	317	300	328	246	2,524
Constance S. Barr	159	198	208	225	240	273	301	287	306	244	2,441
Marianne B. Cooley	158	203	197	202	215	279	287	274	314	250	2,379
Scattered Write-Ins	2	3	1	1	1	3	2	2	0	3	18
Blanks	249	325	327	337	379	437	545	511	426	349	3,885

TOWN OFFICES

	A	B	C	D	E	F	G	H	I	J	TOTAL
Total # of Votes Cast	242	309	317	333	357	427	484	458	458	364	3,749
TRUSTEE OF MEMORIAL PARK (Trustee of Soldiers' Memorials – veteran) (for three years) (Vote for One)											
Charles J. Mangine	166	203	215	212	219	282	286	280	292	237	2,392
Scattered Write-Ins	0	0	0	0	0	1	1	0	0	1	3
Blanks	76	106	102	121	138	144	197	178	166	126	1,354
TRUSTEE OF MEMORIAL PARK (Trustee of Soldiers' Memorials – non-veteran) (for three years) (Vote for One)											
Joseph J. McSweeney	161	200	206	204	210	272	272	267	299	231	2,322
Scattered Write-Ins	0	1	0	0	1	2	0	0	1	1	6
Blanks	81	108	111	129	146	153	212	191	158	132	1,421
TRUSTEE OF NEEDHAM PUBLIC LIBRARY (for three years) (Vote for Not More Than Two)											
Lois C. Bacon	162	197	206	220	216	286	284	273	302	235	2,381
Rose A. Doherty	163	201	202	204	216	278	288	274	310	222	2,358
Scattered Write-Ins	0	1	1	0	2	1	0	0	0	1	6
Blanks	159	219	225	242	280	289	396	369	304	270	2,753
BOARD OF HEALTH (For three years) (Vote for One)											
Stephan K. Epstein	163	195	209	207	216	292	264	269	301	228	2,344
Scattered Write-Ins	0	0	1	0	0	0	2	1	0	0	4
Blanks	79	114	107	126	141	135	218	188	157	136	1,401
PLANNING BOARD (for five years) (Vote for One)											
Sam Bass Warner	161	193	199	202	211	286	270	263	286	232	2,303
Scattered Write-Ins	0	1	0	0	2	0	1	2	0	0	6
Blanks	81	115	118	131	144	141	213	193	172	132	1,440
NEEDHAM HOUSING AUTHORITY (For five years)(Vote for One)											
Peter J. Pingitore	157	189	194	198	197	266	263	250	291	219	2,224
Scattered Write-Ins	0	0	2	0	2	0	2	3	4	3	16
Blanks	85	120	121	135	158	161	219	205	163	142	1,509
NEEDHAM HOUSING AUTHORITY (For three years)(Vote for One)											
Reginald C. Foster	149	186	186	196	196	267	252	242	277	222	2,173
Scattered Write-Ins	0	1	1	0	0	0	1	1	3	2	9
Blanks	93	122	130	137	161	160	231	215	178	140	1,567
NEEDHAM HOUSING AUTHORITY (For one year) (Vote for One)											
No Nomination											
Write-In: William DeBear	2	1	9	10	6	4	1	0	6	26	65
Scattered Write-Ins	14	23	20	19	27	30	26	34	16	27	236
Blanks	226	285	288	304	324	393	457	424	436	311	3,448
COMMISSIONER OF TRUST FUNDS (For three years) (Vote for One)											
Joseph P. Scalia	157	191	199	194	221	267	259	260	285	227	2,260
Scattered Write-Ins	0	0	0	0	1	0	1	1	0	0	3
Blanks	85	118	118	139	135	160	224	197	173	137	1,486
COMMISSIONER OF TRUST FUNDS (For Two Years)(Vote for One)											
Heydon David Traub	148	185	212	204	196	271	255	249	278	219	2,217
Scattered Write-Ins	2	1	0	0	0	0	1	1	0	0	5
Blanks	92	123	105	129	161	156	228	208	180	145	1,527

TOWN OFFICES

	A	B	C	D	E	F	G	H	I	J	TOTAL
Total # of Votes Cast	242	309	317	333	357	427	484	458	458	364	3,749
PARK & RECREATION COMMISSION (For three years) (Vote for Not More Than Two)											
Cynthia J. Chaston	162	197	201	204	212	271	280	252	297	238	2,314
Michael J. Retzky	135	182	191	194	210	257	258	249	279	223	2,178
Scattered Write-Ins	0	1	1	0	3	0	2	0	1	1	9
Blanks	187	238	241	268	289	326	428	415	339	266	2,997

TOWN MEETING MEMBERS

* Not Elected

PRECINCT A (For three years) (Vote for Not More Than Eight)

Alan J. Davidson	163	Elizabeth M. Sargent	161
Alan S. Fanger	142	John R. Wallace	153
Lee Garf	151	Write-In: Rachel B. Miller	2
Christopher A. Maxwell	148	Write-In: Stephanie P. Wallace	2
		Scattered Write-Ins	11

PRECINCT B (For three years)(Vote for Not More Than Seven)

George Baierlein	165	Kim Marie Nicols	169
Mark Goldberg	170	Caroline W. Sabin	176
James G. Healy	177	Richard M. Freedberg	162
Richard B. Moody	170	Scattered Write-Ins	3

PRECINCT B (For one year)(Vote for One)

Cathy M. Freedberg	182	Scattered Write-Ins	1

PRECINCT C (For three years)(Vote for Not More Than Eight)

Joseph P. Barnes	199	Nancy L. Holly	1
Bruce S. Barnett	173	Amelia J. Klein	1
Scott M. Brightman	211	Joel H. Lebow	1
William H. Dugan, Jr.	175	Caterina Bonadio O'Connor	1
Allegra W. Lowitt	158	Marsha C. Salett	1
Write-Ins: Lois R. Goldberg	2	Paul B. Tillotson	1
Joanne R. Fisher	1	Scattered Write-Ins:	1

PRECINCT C (For two years)(Vote for One)

Andrea Longo-Carter	2	Scattered Write-Ins	7

PRECINCT D (For three years)(Vote for Not More Than Eight)

Heidi C. Black	198	Write-Ins:	
Bruce T. Eisenhut	187	Barry Coffman	12
Kathleen M. Lewis	197	Joshua Levy	7
Thomas F. Soisson	184	Roger B. Hunt	6
Arthur Walitt	173	Scattered Write-Ins	10
Reginald C. Foster	174		

TOWN MEETING MEMBERS

* Not Elected

PRECINCT E (For three years)(Vote for Not More Than Eight)

Cynthia J. Chaston	152	Sam Bass Warner	147
Irene M. Francesconi	164	Carol A. Fachetti	162
Linda J. Novak	156	Martin L. B. Walter	159
Maryruth Perras	163	Scattered Write-Ins	9
Julie E. Stevens	160		

PRECINCT F (For three years)(Vote for Not More Than Eight)

Stephen L. Dornbusch	220	Alison S. Borrelli	235
Carl Goldstein	227	Write-Ins:	
Richard G. Lyons	211	Steven Markman	17
Carolyn R. McIver	225	Steven Jacques	5
Jeanne S. McKnight	226	Richard Viedenheimer	5
Jennifer S. Sexton	236	Scattered Write-Ins	23

PRECINCT F (For two years)(Vote for Nor More Then Two)

Lawrence J. Cohen	249	Scattered Write-Ins	3
Mary Anne MacMahon	246		

PRECINCT G (For three years)(Vote for Not More Than Eight)

Paula R. Callanan	232	* Rochelle E. Goldin	119
Richard DeMeis	171	Fredie D. Kay	244
Jane O. Johnson	166	* John P. Kirk	140
Maureen T. McCaffrey	229	Craig Scholl	164
* Michael A. Taggart	142	Robert T. Smart, Jr.	212
Timothy P. Tierney	165	Scattered Write-Ins:	5
* Frank S. Bond	112		

PRECINCT H (For three years)(Vote for Not More Than Eight)

John E. Comando	235	Richard A. Zimbone	217
Richard B. Dagen	217	Write-Ins:	
Michael C. Kardok	210	Michael Diener	2
Laura London	232	Peter R. Olive	2
Richard J. Savage, Jr.	217	Scattered Write-Ins:	33
Ron Sockol	243		

PRECINCT I (For three years)(Vote for Not More Than Nine)

John P. Connelly	250	Jill C. Kahn-Boesel	245
Peter Stephen Connolly	256	Lorraine M. Murphy	251
Claire Dee Ecsedy	238	Nancy E. Sexton	246
David J. Escalante	253	Rachel Ann Weinstock	244
Thomas W. Higgins	254	Scattered Write-Ins	4

PRECINCT I (For one year)(Vote for Not More Than Two)

Write-Ins:		David Paul Supple	2
David Ecsedy	4	Kenneth W. Wegner	2
Marc Pagnier	2	Scattered Write-Ins	19

TOWN MEETING MEMBERS

* Not Elected

PRECINCT J (For three years)(Vote for Not More Than Eight)

Catherine J. Barker	219	Sara Orozco	223
Marianne B. Cooley	234	Paul G. Smith	214
Robert A. Downs	216	Write-Ins:	
George F. Kent	210	Robert E. Deutsch	16
Donna M. Mullin	219	Scattered Write-Ins	17

The ballots cast in the several precincts were returned to the Town Clerk in the sealed containers. The voting lists used at the entrance to the polling place and at the ballot boxes and a copy of the precinct record of the election were also returned, all properly sealed in conformity with the laws governing elections.

Adjourned at 8:44 P.M., April 13, 2010.

Theodora K. Eaton, MMC
Town Clerk

A true copy
ATTEST:

ELECTION
(To break Tie Votes in Precinct C
for Two Write-In Candidates for a Three-Year Term)
Tuesday, April 20, 2010
7:30 P.M.

In accordance with Section 9, Chapter 403 of the Acts of 1971 (Town Charter), a meeting of the Town Meeting Members from Precinct C was held on Tuesday, April 20, 2010 at 8:00 P.M. for the purpose of electing two write-in candidates receiving tie votes to fill the vacancy in the elected membership of Town Meeting Members in Precinct C for a three-year term. The ballots were cast with the following results:

John M. Rooney	4 Votes
Charlotte B. Sidell	6 Votes
Patrick W. Tacelli	1 Votes

ELECTION
(To break Tie Votes in Precinct G
for Write-In Candidates for a Three-Year Term)
Tuesday, April 20, 2010
8:00 P.M.

In accordance with Section 9, Chapter 403 of the Acts of 1971 (Town Charter), a meeting of the Town Meeting Members from Precinct H was held on Tuesday, April 20, 2010 at 8:00 P.M. for the purpose of electing one of three write-in candidates receiving tie votes to fill the vacancy in the elected membership of Town Meeting Members in Precinct G for a three-year term. The ballots were cast with the following results:

John M. Rooney	4 Votes
Charlotte B. Sidell	6 Votes
Patrick W. Tacelli	1 Votes

ELECTION
(To break Tie Votes in Precinct I
for Write-In Candidates for a Three-Year Term)
Tuesday, April 20, 2010
8:15 P.M.

In accordance with Section 9, Chapter 403 of the Acts of 1971 (Town Charter), a meeting of the Town Meeting Members from Precinct B was held on Tuesday, April 21, 2010 at 8:00 P.M. for the purpose of electing one of three write-in candidates receiving tie votes to fill the vacancy in the elected membership of Town Meeting Members in Precinct I for a three-year term. The ballots were cast with the following results:

John M. Rooney	4 Votes
Charlotte B. Sidell	6 Votes
Patrick W. Tacelli	1 Votes

ELECTION
(To break Tie Votes in Precinct A
for Write-In Candidates for a Three-Year Term)
Monday, May 3, 2010
7:00 P.M.

In accordance with Section 9, Chapter 403 of the Acts of 1971 (Town Charter), a meeting of the Town Meeting Members from Precinct A was held on Monday, May 3, 2010 at 7:00 P.M. for the purpose of electing one of four write-in candidates receiving tie votes to fill the vacancy in the elected membership of Town Meeting Members in Precinct A for a three-year term. The ballots were cast with the following results:

Robert A. Faneuil	0 Votes
Alison Snyder Reiser	0 Votes
Robert G. Ruscansky	5 Votes
Sylvia Shuman	7 Votes

RECORD OF ANNUAL TOWN MEETING
Monday, May 3, 2010

Pursuant to a Warrant issued by the Selectmen March 9, 2010 the Inhabitants of the Town of Needham qualified to vote in Town Affairs met in the Newman Elementary School on Monday, May 3, 2010, at 7:30 o'clock in the afternoon.

The checkers appointed by the Selectmen were sworn to the faithful performance of their duties by the Town Clerk.

Check lists were used and 227 voters, including 221 Town Meeting Members, were checked on the list as being present.

The Moderator, Michael K. Fee, called the meeting to order at 7:30 o'clock. The Moderator led Town Meeting Members in the Pledge of Allegiance. A video was shown of the Pollard Middle School chorus who sang the National Anthem at the Lincoln Memorial in Washington DC.

The Moderator then asked for a moment of silence at the beginning of Town Meeting. He asked Town Meeting Members to please remember Meredith P. Page, a longstanding Town Meeting Member and active volunteer in the Town of Needham who passed away earlier this year.

The Town Meeting Members were sworn to the faithful performance of their duties by the Town Clerk.

The call to the meeting and the officer's return were read by the Town Clerk, the reading of the articles in the Warrant being waived upon motion.

The Moderator declared a quorum to be present and requested the Town Clerk to so record.

The Moderator stated that Town Meeting Members may only sit in the first ten (eleven) rows as indicated by the Marshalls and as signified by the pylons. He further noted that there are two microphones which must be used for comments from the floor. Tonight these microphones are being provided to you by Michael Escalante and Ned Cooley.

The Moderator announced the following ground rules and these were adopted unanimously:

1. Please rise to be recognized and address remarks to the Moderator. When a member is recognized by the Chair, please state your name and precinct clearly so that the Town Clerk may keep accurate records. If for some reason related to a disability a member cannot rise, shout "Mr. Moderator" or raise your hand high to inform the Chair so that appropriate accommodations may be made.

2. Anyone entering or exiting the hall while we are in session must use care not to disrupt the session and in particular, must not slam the doors.

3. No eating, drinking or smoking is permitted in the hall.

4. No firearms or weapons may be brought into the hall.

5. No hats in the hall may be worn except by uniform personnel or for medical reasons.

6. Members and attendees must observe our rules of practice and civility. A speaker will be ruled out of order who refers to individuals or personalities or in the judgment of the Moderator, exceeds the bounds of civility. Please remember that we are ONE community and ONE Town Meeting Family with one common goal: the best interests of our town.

7. All commentary, remarks and inquiries must be addressed to the Moderator as Chair.

8. Your attention is drawn to the disclosure required by an attorney employed by one who has an interest in a matter as set forth in Art. I, Sec. 1.9 of the Needham General By-Laws.

9. Blank forms for lengthy motions are available from Town Counsel, Mr. Tobin, and should be employed. If lengthy or complicated motions are not drafted and submitted for review by the Moderator and Town Counsel prior to being placed on the floor, the speaker will yield the floor to another speaker while the drafting and formulation process is underway.

10. Short motions to amend and procedural motions need not be in writing.

11. Parliamentary motions known as "points of information" and "points of order" shall be strictly construed so as not to elongate or permit debate after a motion to move the previous question has been placed on the floor.

12. Limits on debate shall be enforced by the Moderator.

13. Questions asked for general informational purposes unrelated to the matter under consideration by the meeting shall be ruled out of order.

14. As stated in the Moderator's memorandum to Town Meeting Members in connection with our Annual Town Meeting, inappropriate conduct involving the T.V. cameras shall be dealt with swiftly by the chair and will be deemed to be out of order.

15. Unanimous consent was given to adopt the following limits of debate:

> Committee Chairpersons, Proponents, Attorneys representing proponents – 15 Minutes.
>
> Town Meeting Members, non-Town Meeting Members, visitors other than attorneys – 5 Minutes in total per article.

Rules concerning budget and Cash Capital Articles

In keeping with our tradition, the Moderator sought consent for a rule of procedure and debate for discussion under Article 21, the Fiscal Year 2011 Operating Budget, as well as under Articles 22, 23, and 24, the enterprise fund budgets. That rule would provide that a motion to amend under these articles which adds funds to a particular line item will not be in order unless the moving party identifies another line item or items that will be reduced in order to fund the proposed increase.

For the fourth year in a row, we are, under Article 32, addressing the requested funding for distinct capital items under one main motion. The Moderator sought unanimous consent for the same rule of procedure we have employed with our budget articles and motions. This rule would provide that a motion to amend one of the items within Article 32 will be out of order

unless the moving party identifies an item or items within that same Article 32 that will be reduced to fund the increase.

The adoption of the Rules concerning budget and Cash Capital Articles was presented and passed by majority vote as declared by the Moderator.

Hearing no objection, the Moderator finds by majority vote that the remaining rules of practice concerning debate and rules of procedure as described by the Moderator are voted and adopted and the Town Clerk will so record.

The Moderator introduced two AFS students who are staying with families in Needham for the school year – Ryan Zyang from China and Martina Ohen Addo from Italy.

The moderator announced that the American Field Service and Ms. Jane Howard have arranged for coffee and donuts to be available at our recess. Proceeds support the AFS program.

The Needham Exchange Club would like to invite business and community organizations throughout Town – even neighborhoods – to plan, build and enter floats in this year's Fourth of July Parade. The Moderator noted that the membership of Town meeting represents a multitude of business, governmental, political, cultural, civic, and religious organizations, so we're asking all Town Meeting Members to "spread the word" and encourage their respective organizations and neighborhoods to become involved. For more information, please contact float committee chairmen Russell Garlick and Don Gratz, or any Exchange Club member.

The Moderator reminded Town Meeting Members of the following amendment to the General By-Laws passed under Article 80 at the 1998 Annual Town Meeting: If two-thirds vote of the Town Meeting is required by statute, a count shall not be taken unless it is deemed necessary by the Moderator in the fulfillment of the duties of the office.

The Moderator noted that there are no changes in affirmative motions.

The Moderator announced that the proponents no longer have an interest in Articles 9, 10, 34, 40, 41 and 42 and requested unanimous consent to withdraw these articles. Town Meeting Members indicated that there were no objections to the withdrawal of these articles and it was voted unanimously to withdraw Articles 9, 10, 34, 40, 41, and 42.

The Moderator announced that Articles 29 and 32 are subject to motions to amend or other motions from their proponents or for other reasons cannot be passed by unanimous consent.

As in the tradition of the Annual Town Meeting, the Moderator asked unanimous consent to omit the reading of the articles and to refer to them by number only. Any Town Meeting Member who wished to "question" or "debate" should so indicate when the number was called and those articles not so indicated would be adopted by unanimous consent. There was no objection and the Moderator declared this method to be adopted unanimously.

The Moderator then proceeded to call each article in the Warrant by number commencing with Article No. 3. No Town Meeting Members responded with "question" or "debate" to Articles 14, 15, 16, 26, 27, and 36. The Moderator then called each of the above-mentioned articles by number and no objection was heard to adoption by unanimous consent. It was so unanimously voted and the Town Clerk was requested to so record. As a result thereof, said articles and the votes thereunder are as follows:

ARTICLE 14: TRANSFER OF BUDGETARY FUND BALANCE

To see if the Town will vote to transfer $3,568,037 from the Budgetary Fund Balance Account (Free Cash) to meet, in part, appropriations made at this Town Meeting, and to authorize the Board of Assessors to use such sum as available funds to meet appropriations in its computation of the tax rate for the fiscal year 2011; or take any other action relative thereto.

Article Information: Budgetary fund balance (free cash) is the result of unexpended appropriations and revenue in excess of estimates from fiscal year 2009.

MOVED: That the Town vote to transfer $3,568,037 from the Budgetary Fund Balance Account (Free Cash) to meet, in part, appropriations made at this Town Meeting, and to authorize the Board of Assessors to use such sum as available funds to meet appropriations in its computation of the tax rate for the fiscal year 2011.

ACTION: So adopted by unanimous consent.

ARTICLE 15: ACCEPT CHAPTER 73, SECTION 4 OF THE ACTS OF 1986

To see if the Town will vote to accept, for fiscal year 2011, the provisions of Section 4 of Chapter 73 of the Acts of 1986, as amended by Chapter 126 of the Acts of 1988, which amends Chapter 59 of the General Laws relative to real estate property tax exemptions, and approve an increase in the amount of 85% for each eligible exemption; or take any other action relative thereto.

Article Information: Acceptance of Section 4 of Chapter 73 of the Acts of 1986, as amended by Chapter 126 of the Acts of 1988, permits the Town to grant an additional exemption to certain taxpayers who are surviving spouses, surviving minors of deceased parents, persons over the age of 70, certain veterans and disabled veterans and their surviving spouses, parents of veterans who died in wartime service and blind individuals, and who qualify for an exemption under any one of the following clauses of Section 5 of Chapter 59 of the General Laws: Clauses 17, 17C, 22, 22A, 22B, 22C, 22D, 22E, 37, 37A, 41, 41B, 41C, 42 or 43. The additional exemption shall be uniform for all exemptions but shall not exceed one hundred percent of a taxpayer's original exemption. No taxpayer may pay less tax than paid on the preceding year, except through the application of General Laws, Chapter 58, Section 8A or Chapter 59, Section 5, clause 18. The taxable valuation of the taxpayer's property shall not be less than ten percent of its fair cash value. Town Meeting must approve the additional exemption on an annual basis. In fiscal year 2010 the cumulative increase above the statutory limit was 78%.

MOVED: That the Town vote to accept, for fiscal year 2011, the provisions of Section 4 of Chapter 73 of the Acts of 1986, as amended by Chapter 126 of the Acts of 1988, which amends Chapter 59 of the General Laws relative to real estate property tax exemptions, and approve an increase in the amount of 85% for each eligible exemption.

ACTION : So adopted by unanimous consent.

ARTICLE 16: APPROPRIATE FOR SENIOR CORPS

To see if the Town will vote to raise and/or transfer and appropriate the sum of $15,000 for the purpose of funding the Senior Corps program, said sum to be spent under the direction of the Town Manager and raised from the tax levy; or take any other action relative thereto.

Article Information: The Senior Corps is a program whereby qualified elderly and disabled property owners may work up to 100 hours for the Town. In turn, the individuals are paid approximately $800, which is applied to their property tax bills. Eligible individuals are entitled to one payment per fiscal year.

MOVED: That the Town vote to raise and/or transfer and appropriate the sum of $15,000 for the purpose of funding the Senior Corps program said sum to be spent under the direction of the Town Manager and raised from the tax levy.

ACTION: So adopted by unanimous consent.

ARTICLE 26: CONTINUE DEPARTMENTAL REVOLVING FUNDS

To see if the Town will vote to authorize and continue revolving funds for certain Town departments pursuant to the provisions of M.G.L. Chapter 44, Section 53E ½ for the fiscal year beginning July 1, 2010:

Revolving Fund	Spending Authority	Revenue Source	Use of Funds	FY 2011 Budget
Memorial Park	Memorial Park Trustees	Food Concessions	Improvements to Memorial Park	$4,100
Local Transportation	Council on Aging Director	MBTA, Grants, Program Receipts	Transportation program for COA	$60,000
Yard Waste Processing Program	DPW Director	Town and Participating Communities	Multi-Community yard waste processing program	$75,000
Home Composting Bin Account	DPW Director	Sale of Bins	Purchase of additional home composting bins	$3,000
Senior Center Activities	Council on Aging Director	Program Receipts	Costs related to social programs for elderly	$1,000
Youth Services Activities	Youth Commission Director	Program Receipts	Costs related to youth service and community programs	$25,000
Traveling Meals Program	Health Director	Program Receipts	Costs related to Traveling meals	$75,000
Immunization Fund	Health Director	Program Receipts	Costs associated with immunization and educational programs	$25,000

or take any other action relative thereto.

Article Information: A revolving fund established under the provisions of M.G.L., Chapter 44, Section 53E ½ must be authorized annually by vote of the Town Meeting. The fund shall be credited only with the departmental receipts received in connection with the programs supported by such revolving fund, and expenditures may be made from the revolving fund without further appropriation, subject to the provisions of Section 53E ½. The Annual Town Meeting authorization for each revolving fund shall specify: (1) the programs and purposes for which the revolving fund may be expended; (2) the departmental receipts which shall be credited to the revolving fund; (3) the board, department or officer authorized to expend from such fund; and (4) a limit on the amount which may be expended from such fund in the ensuing year. In any fiscal year, the Board of Selectmen and the Finance Committee may approve an increase in the amount to be spent from the revolving fund, but in no event shall any agency, board, department or officer be authorized to expend in any one fiscal year more than one percent of the amount raised by the Town by taxation in the most recent fiscal year for which a tax rate has been certified pursuant to M.G.L., Chapter 59, Section 23.

MOVED: That the Town vote to authorize and continue revolving funds for certain Town departments pursuant to the provisions of M.G.L. Chapter 44, Section 53E ½ for the fiscal year beginning July 1, 2010:

Revolving Fund	Spending Authority	Revenue Source	Use of Funds	FY 2011 Budget
Memorial Park	Memorial Park Trustees	Food Concessions	Improvements to Memorial Park	$4,100
Local Transportation	Council on Aging Director	MBTA, Grants, Program Receipts	Transportation program for COA	$60,000
Yard Waste Processing Program	DPW Director	Town and Participating Communities	Multi-Community yard waste processing program	$75,000
Home Composting Bin Account	DPW Director	Sale of Bins	Purchase of additional home composting bins	$3,000
Senior Center Activities	Council on Aging Director	Program Receipts	Costs related to social programs for elderly	$1,000
Youth Services Activities	Youth Commission Director	Program Receipts	Costs related to youth service and community programs	$25,000
Traveling Meals Program	Health Director	Program Receipts	Costs related to Traveling meals	$75,000
Immunization Fund	Health Director	Program Receipts	Costs associated with immunization and educational programs	$25,000

ACTION: So voted by unanimous consent.

ARTICLE 27: AUTHORIZATION TO EXPEND STATE FUNDS FOR PUBLIC WAYS

To see if the Town will vote to authorize the Town Manager to permanently construct, reconstruct, resurface, alter or make specific repairs upon all or portions of various Town ways and authorize the expenditure of funds received, provided or to be provided by the Commonwealth of Massachusetts through the Massachusetts Highway Department; or take any other action relative thereto.

Article Information: The Town receives funding from the Commonwealth of Massachusetts for road construction projects. Approval of Town Meeting is required in order for the Town to receive and expend the funds. The Massachusetts Department of Transportation (MassDOT) will distribute Chapter 90 funding only after it has been authorized by the Legislature and the Governor. At the time of the printing of the warrant, the FY 2011 award amounts had not been released.

MOVED: That the Town vote to authorize the Town Manager to permanently construct, reconstruct, resurface, alter or make specific repairs upon all or portions of various Town ways and authorize the expenditure of funds received, provided or to be provided by the Commonwealth of Massachusetts through the Massachusetts Highway Department.

ACTION: So voted by unanimous consent.

Article 36: APPROPRIATE FOR ROADS, BRIDGES, SIDEWALKS AND INTERSECTION IMPROVEMENTS

To see if the Town will vote to raise and/or transfer and appropriate the sum of $1,236,300 for repairs to the Town's roads, bridges, sidewalks and intersections, to be spent under the direction of the Town Manager, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L., Chapter 44, Section 7; or take any other action relative thereto.

Article Information: The roadway system throughout the community developed over the last century. Many miles of roadway, mainly residential, were developed after World War II. A combination of the aging of the earliest roads, the tremendous expansion of the road system, and the inability to provide adequate, ongoing maintenance and repair resulted in a decline in the overall condition of Needham's roads, bridges, sidewalks, and intersections. Over the past several years however, the Town has reversed this trend, and has invested significantly in its roadway and related infrastructure. The continuation of this program is essential to improving the structural and surface integrity of the Town's network of accepted streets. The primary strategy in this program is asphalt paving and incidental work directly associated with paving. Incidental work includes corner reconstruction, handicap ramps, leveling, structural overlays, utility adjustments, minor drainage improvements, some drain extension work, street sign replacement, asphalt curbing with grass shoulders and pavement markings. Many streets have insufficient pavement thickness, are poorly shaped, lack curbing and require some drain improvements. Applying this repair strategy in a timely manner will help defer costly and disruptive street reconstruction on all but the most highly-traveled roadways. Paving roadways in a timely manner will extend the useful life of the roadway system in the most cost effective manner. This program also provides funding for reconstruction and repair of sidewalks, intersections, bridges, traffic signals, and storm drains.

MOVED: That the Town vote to raise and/or transfer and appropriate the sum of $1,236,300 for repairs to the Town's roads, bridges, sidewalks and intersections, to be spent under the direction of the Town Manager, and to meet this appropriation the

Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L., Chapter 44, Section 7.

ACTION: So voted by unanimous consent.

The Moderator referred to Article 20, Borrowing Authorization for Minuteman Regional School District. He advised that the Superintendent of the Minuteman Regional School District, Dr. Edward Boquillon, wishes to address the town meetings of the member towns and has a complicated schedule to do so. For this reason, Dr. Boquillon has requested that his appearance before this body be scheduled.

A motion to move Article 20 to a time certain, specifically the first article of business on Wednesday, May 5, 2010, was offered by Mr. John A. Bulian. The motion was presented and carried by unanimous vote.

At this time the Moderator proceeded with the remaining articles in the Warrant.

ARTICLE 2: COMMITTEE AND OFFICER REPORTS

To hear and act on the reports of Town Officers and Committees.

ACTION: The moderator stated that there are no committee reports to present at this Town Meeting.

ARTICLE 3: AMEND ZONING BY-LAW – TEMPORARY METEOROLOGICAL TOWERS

To see if the Town will vote to amend the Needham Zoning By-Law as follows:

(a) In Section 2.1, Classes of Districts, by adding a new Overlay District designation category as follows:

"TMT – Temporary Meteorological Towers Overlay District"

(b) In Section 3, Use Regulations, by inserting a new Subsection 3.11, Temporary Meteorological Towers Overlay District, to read as follows:

"3.11 **Temporary Meteorological Towers Overlay District**

3.11.1 **Purposes of District**

The purpose of the Temporary Meteorological Towers Overlay District is to promote the health, safety and general welfare of the community while accommodating the needs of the general public. Those purposes can be achieved by minimizing the adverse visual effect of temporary wind monitoring or meteorological test towers ("MET towers"), by providing safeguards for the general public, by avoiding damage to adjacent properties, by minimizing the environmental impacts of such facilities, while at the same time accommodating the testing of wind speeds, direction, and quantity of wind power a particular location can be expected to generate by permitting temporary wind monitoring or meteorological test towers.

3.11.2 **Scope of Authority**

The Temporary Meteorological Towers Overlay District shall be considered overlying other use districts established by the By-Law. Within the Temporary Meteorological Towers Overlay District, the requirements of the underlying district continue to apply except as may be specifically superseded herein. The scope of authority of this Section 3.11 shall be limited to temporary MET towers as defined in the following provisions.

3.11.3 **Definitions**

Meteorological or wind monitoring Towers ("MET Tower"): A temporary test tower equipped with mechanical devices to measure wind speeds, variability, and direction and used to determine how much wind power a site can be expected to generate. Such temporary towers are used to determine if a site can support a Wind Energy Facility by ascertaining the wind-to-electrical-energy conversion capability at a specific site.

Wind Energy Facility: All equipment, machinery and structures utilized in connection with the conversion of wind to electricity. This includes, but is not limited to, all transmissions, storage, collection and supply equipment, substations, transformers, site access, services roads and machinery associated with the use. A wind energy facility may consist of one or more wind turbines.

3.11.4 **Uses in Temporary Meteorological Towers Overlay District**

3.11.4.1 **Permitted Uses**

All uses permissible and as regulated within the underlying district.

3.11.4.2 **Special Permit Uses**

(a) All uses permitted by special permit in the underlying district at that location may be allowed upon the issuance of a special permit by the designated Special Permit Granting Authority under such conditions as the Board may require.

(b) Free-standing MET towers which meet the following criteria:

1. MET towers shall be exempt from the height and other dimensional regulations of the By-Law and shall follow the height and setback requirements set forth in this section.
2. MET towers shall be no higher than 175 feet.
3. The minimum distance from the base of any MET tower to any property line or public or private street or way shall be equal to the height of the MET tower.
4. The minimum distance from the base of any MET tower to any dwelling, business or institutional use shall be equal to the height of the MET tower.
5. The purpose of the setbacks is to provide an area free of habitable structures; such setback does not need to be cleared of trees and vegetation and to the extent

possible, existing on-site trees and vegetation shall be preserved.

6. Special Permit Criteria: All MET towers shall be constructed in locations to minimize any adverse visual, safety and environmental impacts. No special permit shall be issued unless the Board of Appeals, the Special Permit Granting Authority under this Section 3.11 finds that:
   (a) the specific site is an appropriate location for such use;
   (b) the use will not adversely affect the neighborhood;
   (c) there will be no serious hazard to people or property from the use; no nuisance will be created by the use;
   (d) adequate and appropriate facilities are provided for the proper operation of the use;
   (e) the visual impact on the surrounding neighborhoods and community is minimized;
   (f) no significant shadowing or flicking impacts the neighborhood;
   (g) no significant negative impacts are occasioned by the use on the environment including rare species;
   (h) the MET tower is painted with a non-reflective color that blends with the sky and/or other environmental considerations;
   (i) all equipment is appropriately enclosed and/or shielded from view to avoid adverse visual impacts;
   (j) the MET tower is lighted only if required by Federal Aviation Administration (FAA) or other state or federal requirements; and
   (k) any lighting of the MET tower is shielded from abutting properties.
7. All MET towers, related ground mounted electrical and control equipment shall be secured to prevent unauthorized access, and the MET tower shall be designed and installed so as not to provide readily accessible steps or ladders to the public for a minimum of eight (8) feet above the ground.
8. All signs, other than manufacture or installers' identification, warning signs or owner identification on a MET tower or other structure visible from any public road shall be prohibited. All signs shall comply with the By-Law.

(c) Prior to the issuance of a building permit (after a special permit is issued by the Board of Appeals), the applicant shall be required to provide evidence of liability insurance, in an amount to be determined by the Board of Appeals and made part of the special permit, to cover loss or damage to persons or property occasioned by damage or injury caused by the MET tower.

(d) Proposed MET towers shall be consistent with all applicable local, state and federal requirements, including but not limited to all applicable electrical, construction, noise, safety and environmental and communications requirements. All MET tower facilities shall comply with the requirements set forth in this Section 3.11.

(e) A Special Permit issued for any MET tower shall be valid for two (2) years unless sooner revoked. At the end of that time period, unless extended by the Board of Appeals for not more than a total of five (5) years upon a showing of good cause for same, the MET tower shall be removed by the applicant. The site shall be restored to its original condition following removal of the MET tower.

(f) If the applicant fails to remove the MET tower in accordance with this section, the Town of Needham shall have authority, and any special permit issued hereunder shall so provide, to enter the subject property and remove the facility. The applicant may be required to provide a form of surety or bond at the time of issuance of the building permit to cover the costs of removal in the event the Town must remove the MET tower. The applicant shall submit a fully inclusive estimate of costs associated with removal and restoration of the site to its original condition, prepared by a qualified engineer. The amount of bond or surety shall be 150% of the cost at the time.

3.11.5 **Submission Requirements**

Ten (10) collated sets of application materials shall be submitted with any application for a MET tower. Application materials shall include all plans and materials required in this section:

(a) Documentation: Applications must include: name, address and telephone number of applicant and any co-applicants as well as any agents for same with original signatures; documentation of the legal right to install and use the proposed MET tower and proof of control over setback areas; proof of ability to obtain financial surety or bond; proof of liability insurance; certification of lighting requirements from the FAA; and certification of attainment from FCC relating to interference with radio or television reception (if required by the FCC).

(b) Site Plan Requirements:

1. A locus plan at a scale of one inch equals two-hundred feet which shows all property lines, the exact location of the proposed structure(s), public and private roads, street landscape features, dwellings and other structures within two-hundred feet of the property line. The zoning district designation shall be included on the plan.
2. A plan showing the proposed location of the MET tower and any other structures proposed, including fencing, utility connections, access roads, parking areas and any other construction attendant to the MET tower.

3. A plan showing distances at grade from the MET tower to each building on the vicinity plan.
4. A plan showing proposed changes to the existing property including grading and vegetation removal.
5. A plan showing tree cover and average height of trees on the property and on adjacent properties within 200 feet of the property line.
6. A landscape plan showing existing trees and shrubs, as well as those proposed to be added.
7. Contours at each two feet Above Mean Sea Level for subject property and adjacent properties within 200 feet of the property line.

(c) Elevation: Elevations shall be either at 1/4 or 1/8 inch scale showing views at grade from the north, south, east and west for a 50'radius around the proposed MET tower. Elevations shall show all equipment, security barriers, structures, existing and proposed trees and shrubs and grade changes.

(d) Equipment Brochures: Equipment brochures for the proposed MET tower such as manufacturer's specifications or trade journal reprints shall be provided for the tower, mounts, equipment shelters, cables as well as cable runs and security barrier, if any. Such information shall include the type of materials proposed.

(e) Photographs and Sight-line Diagrams: Color photographs of the current view shall be submitted from at least two locations to show existing conditions. Appearance of proposed MET tower shall be superimposed to scale on the existing condition photograph to accurately simulate the proposed MET tower. Sight-line diagrams from at least two locations shall be depicted in profile drawings at a scale of one inch equals forty feet. The diagrams shall show the lowest point of the MET tower visible from each location and all intervening trees and buildings.

(f) Certifications: The following information must be prepared and signed by a registered professional engineer: description of the MET tower and reasons for the proposed location, height and design; confirmation that MET tower complies with all applicable Federal and State standards; and, if applicable, a written statement that the proposed MET tower complies with, or is exempt from, applicable regulations administered by the FAA, the FCC, Massachusetts Aeronautics Commission, and the Massachusetts Department of Public Health.

3.11.6 **Severability**

A determination that any portion or provision of this overlay district is invalid shall not invalidate any other portion or provision thereof, nor shall it invalidate any special permit previously issued thereunder."

Article Information: Article 3, in combination with Article 4, proposes to create the Temporary Meteorological Towers Overlay District. Article 3 lays out the regulatory framework for the new overlay district while Article 4 describes its geographic boundaries. The geographical boundaries of the new Temporary Meteorological Towers Overlay District includes all land now zoned Single Residence A and lying in the area northerly of Central Avenue which is commonly known as the Town of Needham landfill. The overlay district's key provisions are summarized below.

The experience of wind development in Massachusetts indicates that municipal zoning by-laws are one of the most significant barriers to small wind projects. This is due not so much to municipal governments' being expressly opposed to small wind development, but because wind power, as a newly emergent land use, is not typically included in existing zoning by-laws. In turn, numerous towns are attempting to change their by-laws to allow for appropriate wind development. This by-law amendment begins the process here in Needham by allowing a temporary meteorological tower to be erected at the Town of Needham landfill site by special permit from the Board of Appeals. A meteorological tower ("MET tower") is a temporary test tower, carrying meteorological instruments and data acquisition equipment to measure local wind information such as speed, direction, temperature, duration and seasonal variability. The results of this research will tell the Town whether the surveyed location is appropriate for installing a wind turbine. The information provided by the meteorological tower will also allow the Town to determine the optimal wind turbine type and size and to predict how much energy can be generated.

The purpose of this bylaw is to promote the health, safety and general welfare of the community while accommodating the needs of the general public. This purpose can be achieved by minimizing the adverse visual effect of temporary wind monitoring or MET towers, by providing safeguards for the general public, by avoiding damage to adjacent properties, by minimizing the environmental impacts of such facilities, while at the same time accommodating the testing of wind speeds, direction, and quantity of wind power a particular location can be expected to generate.

Accordingly, the proposed by-law allows MET towers to be installed by special permit from the Board of Appeals subject to the following conditions: (1) MET towers shall be no higher than 175 feet; (2) The minimum distance from the base of any MET tower to any property line or public or private street or way shall be equal to the height of the MET tower; (3) The minimum distance from the base of any MET tower to any dwelling, business or institutional use shall be equal to the height of the MET tower; and (4) All MET towers shall be constructed in locations to minimize any adverse visual, safety and environmental impacts.

Additionally, to assure safeguards for the general public, the by-law requires that no special permit may be issued for a MET tower unless the Board of Appeals finds that: (1) the specific site is an appropriate location for such use; (2) the use will not adversely affect the neighborhood; (3) there will be no serious hazard to people or property from the use; (4) adequate and appropriate facilities are provided for the proper operation of the use; (5) the visual impact on the surrounding neighborhoods and community is minimized; (6) no significant shadowing or flicking impacts the neighborhood; (7) the MET tower is painted with a non-reflective color that blends with the sky and/or other environmental considerations; (8) all equipment is appropriately enclosed and/or shielded from view to avoid adverse visual impacts; (9) the MET tower is lighted only if required by Federal Aviation Administration (FAA) or other state or federal

requirements; and (10) any lighting of the MET tower is shielded from abutting properties.
Finally, a special permit issued for any MET tower shall be valid for two (2) years unless sooner revoked. At the end of that time period, unless extended by the Board of Appeals for not more than a total of five (5) years upon a showing of good cause for same, the applicant will be required to remove the MET tower. The site shall be restored to its original condition following removal of the MET tower.

MOVED: That the Town vote to amend the Needham Zoning By-Law as follows:

(a) In Section 2.1, Classes of Districts, by adding a new Overlay District designation category as follows:

"TMT – Temporary Meteorological Towers Overlay District"

(b) In Section 3, Use Regulations, by inserting a new Subsection 3.11, Temporary Meteorological Towers Overlay District, to read as follows:

"3.11 **Temporary Meteorological Towers Overlay District**

3.11.1 **Purposes of District**

The purpose of the Temporary Meteorological Towers Overlay District is to promote the health, safety and general welfare of the community while accommodating the needs of the general public. Those purposes can be achieved by minimizing the adverse visual effect of temporary wind monitoring or meteorological test towers ("MET towers"), by providing safeguards for the general public, by avoiding damage to adjacent properties, by minimizing the environmental impacts of such facilities, while at the same time accommodating the testing of wind speeds, direction, and quantity of wind power a particular location can be expected to generate by permitting temporary wind monitoring or meteorological test towers.

3.11.2 **Scope of Authority**

The Temporary Meteorological Towers Overlay District shall be considered overlying other use districts established by the By-Law. Within the Temporary Meteorological Towers Overlay District, the requirements of the underlying district continue to apply except as may be specifically superseded herein. The scope of authority of this Section 3.11 shall be limited to temporary MET towers as defined in the following provisions.

3.11.3 **Definitions**

Meteorological or wind monitoring Towers ("MET Tower"): A temporary test tower equipped with mechanical devices to measure wind speeds, variability, and direction and used to determine how much wind power a site can be expected to generate. Such temporary towers are used to determine if a site can support a Wind Energy Facility by ascertaining the wind-to-electrical-energy conversion capability at a specific site.

Wind Energy Facility: All equipment, machinery and structures utilized in connection with the conversion of wind to electricity. This includes, but is not limited to, all transmissions, storage, collection and supply equipment, substations, transformers, site access, services roads and machinery associated with the use. A wind energy facility may consist of one or more wind turbines.

3.11.4 **Uses in Temporary Meteorological Towers Overlay District**

3.11.4.1 **Permitted Uses**

All uses permissible and as regulated within the underlying district.

3.11.4.2 **Special Permit Uses**

(a) All uses permitted by special permit in the underlying district at that location may be allowed upon the issuance of a special permit by the designated Special Permit Granting Authority under such conditions as the Board may require.

(b) Free-standing MET towers which meet the following criteria:

1. MET towers shall be exempt from the height and other dimensional regulations of the By-Law and shall follow the height and setback requirements set forth in this section.
2. MET towers shall be no higher than 175 feet.
3. The minimum distance from the base of any MET tower to any property line or public or private street or way shall be equal to the height of the MET tower.
4. The minimum distance from the base of any MET tower to any dwelling, business or institutional use shall be equal to the height of the MET tower.
5. The purpose of the setbacks is to provide an area free of habitable structures; such setback does not need to be cleared of trees and vegetation and to the extent possible, existing on-site trees and vegetation shall be preserved.
6. Special Permit Criteria: All MET towers shall be constructed in locations to minimize any adverse visual, safety and environmental impacts. No special permit shall be issued unless the Board of Appeals, the Special Permit Granting Authority under this Section 3.11 finds that:
   (a) the specific site is an appropriate location for such use;
   (b) the use will not adversely affect the neighborhood;
   (c) there will be no serious hazard to people or property from the use; no nuisance will be created by the use;
   (d) adequate and appropriate facilities are provided for the proper operation of the use;
   (e) the visual impact on the surrounding neighborhoods and community is minimized;
   (f) no significant shadowing or flicking impacts the neighborhood;
   (g) no significant negative impacts are occasioned by the use on the environment including rare species;
   (h) the MET tower is painted with a non-reflective color that blends with

the sky and/or other environmental considerations;

(i) all equipment is appropriately enclosed and/or shielded from view to avoid adverse visual impacts;

(j) the MET tower is lighted only if required by Federal Aviation Administration (FAA) or other state or federal requirements; and

(k) any lighting of the MET tower is shielded from abutting properties.

7. All MET towers, related ground mounted electrical and control equipment shall be secured to prevent unauthorized access, and the MET tower shall be designed and installed so as not to provide readily accessible steps or ladders to the public for a minimum of eight (8) feet above the ground.

8. All signs, other than manufacture or installers' identification, warning signs or owner identification on a MET tower or other structure visible from any public road shall be prohibited. All signs shall comply with the By-Law.

(c) Prior to the issuance of a building permit (after a special permit is issued by the Board of Appeals), the applicant shall be required to provide evidence of liability insurance, in an amount to be determined by the Board of Appeals and made part of the special permit, to cover loss or damage to persons or property occasioned by damage or injury caused by the MET tower.

(d) Proposed MET towers shall be consistent with all applicable local, state and federal requirements, including but not limited to all applicable electrical, construction, noise, safety and environmental and communications requirements. All MET tower facilities shall comply with the requirements set forth in this Section 3.11.

(e) A Special Permit issued for any MET tower shall be valid for two (2) years unless sooner revoked. At the end of that time period, unless extended by the Board of Appeals for not more than a total of five (5) years upon a showing of good cause for same, the MET tower shall be removed by the applicant. The site shall be restored to its original condition following removal of the MET tower.

(f) If the applicant fails to remove the MET tower in accordance with this section, the Town of Needham shall have authority, and any special permit issued hereunder shall so provide, to enter the subject property and remove the facility. The applicant may be required to provide a form of surety or bond at the time of issuance of the building permit to cover the costs of removal in the event the Town must remove the MET tower. The applicant shall submit a fully inclusive estimate of costs associated with removal and restoration of the site to its original condition, prepared by a qualified engineer. The amount of bond or surety shall be 150% of the cost at the time.

3.11.5 **Submission Requirements**

Ten (10) collated sets of application materials shall be submitted with any application for a MET tower. Application materials shall include all plans and materials required in this section:

(a) Documentation: Applications must include: name, address and telephone number of applicant and any co-applicants as well as any agents for same with original signatures; documentation of the legal right to install and use the proposed MET tower and proof of control over setback areas; proof of ability to obtain financial surety or bond; proof of liability insurance; certification of lighting requirements from the FAA; and certification of attainment from FCC relating to interference with radio or television reception (if required by the FCC).

(b) Site Plan Requirements:

1. A locus plan at a scale of one inch equals two-hundred feet which shows all property lines, the exact location of the proposed structure(s), public and private roads, street landscape features, dwellings and other structures within two-hundred feet of the property line. The zoning district designation shall be included on the plan.
2. A plan showing the proposed location of the MET tower and any other structures proposed, including fencing, utility connections, access roads, parking areas and any other construction attendant to the MET tower.
3. A plan showing distances at grade from the MET tower to each building on the vicinity plan.
4. A plan showing proposed changes to the existing property including grading and vegetation removal.
5. A plan showing tree cover and average height of trees on the property and on adjacent properties within 200 feet of the property line.
6. A landscape plan showing existing trees and shrubs, as well as those proposed to be added.
7. Contours at each two feet Above Mean Sea Level for subject property and adjacent properties within 200 feet of the property line.

(c) Elevation: Elevations shall be either at 1/4 or 1/8 inch scale showing views at grade from the north, south, east and west for a 50'radius around the proposed MET tower. Elevations shall show all equipment, security barriers, structures, existing and proposed trees and shrubs and grade changes.

(d) Equipment Brochures: Equipment brochures for the proposed MET tower such as manufacturer's specifications or trade journal reprints shall be provided for the tower, mounts, equipment shelters, cables as well as cable runs and security barrier, if

any. Such information shall include the type of materials proposed.

(e) Photographs and Sight-line Diagrams: Color photographs of the current view shall be submitted from at least two locations to show existing conditions. Appearance of proposed MET tower shall be superimposed to scale on the existing condition photograph to accurately simulate the proposed MET tower. Sight-line diagrams from at least two locations shall be depicted in profile drawings at a scale of one inch equals forty feet. The diagrams shall show the lowest point of the MET tower visible from each location and all intervening trees and buildings.

(f) Certifications: The following information must be prepared and signed by a registered professional engineer: description of the MET tower and reasons for the proposed location, height and design; confirmation that MET tower complies with all applicable Federal and State standards; and, if applicable, a written statement that the proposed MET tower complies with, or is exempt from, applicable regulations administered by the FAA, the FCC, Massachusetts Aeronautics Commission, and the Massachusetts Department of Public Health.

3.11.6 **Severability**

A determination that any portion or provision of this overlay district is invalid shall not invalidate any other portion or provision thereof, nor shall it invalidate any special permit previously issued thereunder."

Jeanne S. McKnight, member, Planning Board, moved that Articles 3 and 4 be discussed together and voted on separately. The motion was presented and carried unanimously by voice vote.

Mrs. McKnight addressed these proposals on behalf of the Planning Board. She explained that Article 3 creates a Temporary Meteorological Towers Overlay District and Article 4 describes the geographical boundaries. The proposed district includes land now zoned Single Residence A and is located in the area northerly of Central Avenue which is commonly known as the Town of Needham landfill. The Planning Board recommends adoption of these articles.

Mr. Gerald A. Wasserman, Selectman, explained that this is a temporary test tower that will let the Town know if it can support a Wind Energy Facility. The Town has received $10,000 in private grants plus other grant funds are available. The Board of Selectmen by unanimous vote supports these articles.

In response to an inquiry from Mr. Thomas M. Harkins, Mrs. McKnight advised that the district includes only town-owned land and not the Pool and Racquet Club land.

Mrs. McKnight also advised Cynthia J. Chaston that the use of this land as a test site is only for two years unless extended up to a maximum of five years. It does not preclude use of passive recreation.

In response to an inquiry from Louise L. Miller, Mrs. McKnight stated that there is no limit on the number of testing towers on this property, but the land is owned by the Town with the understanding that the Town can set limits.

Mr. Gerald A. Wasserman explained to Mr. Richard B. Dagen that the selection process includes the Town's going out to bid.

Mr. William H. Dugan, Jr. questioned the use of a fence on a tower that could range from 200 to 220 feet in height. Mr. Wasserman explained that an eight foot gape at the base prevents anyone from attempting to climb the tower.

ACTION: The main motion was presented and carried by the required two-thirds vote on a voice vote as declared by the Moderator.

ARTICLE 4: AMEND ZONING BY-LAW – MAP CHANGE TO TEMPORARY METEOROLOGICAL TOWERS OVERLAY DISTRICT

To see if the Town will vote to amend the Needham Zoning By-Law by amending the Zoning Map as follows:

(a) Place in the Temporary Meteorological Towers Overlay District all that land now zoned Single Residence A and commonly known as the Town of Needham landfill and lying in the area bounded and described as follows:

"Beginning at a point on the northerly sideline of Central Avenue, thence running N55˚-25'-16"W a distance of 59.67 feet to a point, thence running N55˚-42'- 46"W a distance of 71.12 feet to a point, thence N558˚-27'-06"W a distance of 112.06 feet to a point, thence N56˚-16'-06"W a distance of 296.96 feet to a point, thence S00˚-21'-59"W a distance of 42.02 feet to a point, thence S49˚-16'-14"W a distance of 279.44 feet to a point, thence S75˚-42'-34"W a distance of 187.24 feet to a point, thence S56˚-16'-24"W a distance of 46.41 feet to a point, thence S41˚-45'-34"W a distance of 50.01 feet to a point, thence S46˚-22'-54"W a distance of 131.13 feet to a point, thence N82˚-50'-34"W a distance of 228.42 feet to a point, thence N29˚-35'-24"E a distance of 866.65 feet to a point, thence N14˚-53'-20"W a distance of 1216± feet to a point in the centerline of Fuller Brook, thence by the said centerline of Fuller Brook northeasterly to a point (a tie of N62˚-30'-33"E a distance of 1009.94 feet), thence S37˚-39'-21"E a distance of 719.43 feet to a point, thence S36˚-38'-47" E a distance of 88.71 feet to a point, thence S38˚-48'-02"E a distance of 115.27 feet to a point, thence S38˚-59'-47"E a distance of 152.44 feet to a point, thence S30˚-32'-19" E a distance of 290.44 feet to a point, thence S24˚-48'-14"E a distance of 24.80 feet to a point, thence S09˚-13'-39"E a distance of 34.19 feet to a point, thence S63˚-32'-06"E a distance of 97.36 feet to a point, thence S36˚-34'-38"E a distance of 234.40 feet to a point, thence S50˚-42'-20"E a distance of 77.07 feet to a point, thence N54˚-20'-46"E a distance of 19.05 feet to a point, thence N82˚-49'-47"E a distance of 11.46 feet to a point, thence S76˚-10'-08"E a distance of 31.72 feet to a point, thence S57˚-15'-20"E a distance of 35.66 feet to a point, thence S53˚-33'-52"E a distance of 15.31 feet to a point, thence S57˚-38'-03"E a distance of 36.67 feet to a point, thence S58˚-29'-44"E a distance of 181.83 feet to a point, thence S28˚-44'-00"W a distance of 310.59 feet to a point, thence S59˚-05'-55"E a distance of 275.42 feet to a point on the northerly sideline of Central Avenue, thence by said sideline and a curve to the right , with a radius of 500.00 feet, an length of 419.84 feet to a point, thence N88˚-49'-18"W a distance of 233.98 feet to a point, thence by a curve to the left, with a radius of 804.73 feet, a length of 238.48 feet to a point, thence S74˚-11'-57"W a distance of 348.85 feet to a point, thence

by a curve with a radius of 894.54 feet, a length of 84.00 feet to the point of beginning."

or take any other action relative thereto.

Article Information: This article describes the geographical boundaries of the new Temporary Meteorological Towers Overlay District which would include all land now zoned Single Residence A and lying in the area northerly of Central Avenue which is commonly known as the Town of Needham landfill.

MOVED: That the Town vote to amend the Needham Zoning By-Law by amending the Zoning Map as follows:

(a) Place in the Temporary Meteorological Towers Overlay District all that land now zoned Single Residence A and commonly known as the Town of Needham landfill and lying in the area bounded and described as follows:

"Beginning at a point on the northerly sideline of Central Avenue, thence running N55°-25'-16"W a distance of 59.67 feet to a point, thence running N55°-42'- 46"W a distance of 71.12 feet to a point, thence N558°-27'-06"W a distance of 112.06 feet to a point, thence N56°-16'-06"W a distance of 296.96 feet to a point, thence S00°-21'-59"W a distance of 42.02 feet to a point, thence S49°-16'-14"W a distance of 279.44 feet to a point, thence S75°-42'-34"W a distance of 187.24 feet to a point, thence S56°-16'-24"W a distance of 46.41 feet to a point, thence S41°-45'-34"W a distance of 50.01 feet to a point, thence S46°-22'-54"W a distance of 131.13 feet to a point, thence N82°-50'-34"W a distance of 228.42 feet to a point, thence N29°-35'-24"E a distance of 866.65 feet to a point, thence N14°-53'-20"W a distance of 1216± feet to a point in the centerline of Fuller Brook, thence by the said centerline of Fuller Brook northeasterly to a point (a tie of N62°-30'-33"E a distance of 1009.94 feet), thence S37°-39'-21"E a distance of 719.43 feet to a point, thence S36°-38'-47" E a distance of 88.71 feet to a point, thence S38°-48'-02"E a distance of 115.27 feet to a point, thence S38°-59'-47"E a distance of 152.44 feet to a point, thence S30°-32'-19" E a distance of 290.44 feet to a point, thence S24°-48'-14"E a distance of 24.80 feet to a point, thence S09°-13'-39"E a distance of 34.19 feet to a point, thence S63°-32'-06"E a distance of 97.36 feet to a point, thence S36°-34'-38"E a distance of 234.40 feet to a point, thence S50°-42'-20"E a distance of 77.07 feet to a point, thence N54°-20'-46"E a distance of 19.05 feet to a point, thence N82°-49'-47"E a distance of 11.46 feet to a point, thence S76°-10'-08"E a distance of 31.72 feet to a point, thence S57°-15'-20"E a distance of 35.66 feet to a point, thence S53°-33'-52"E a distance of 15.31 feet to a point, thence S57°-38'-03"E a distance of 36.67 feet to a point, thence S58°-29'-44"E a distance of 181.83 feet to a point, thence S28°-44'-00"W a distance of 310.59 feet to a point, thence S59°-05'-55"E a distance of 275.42 feet to a point on the northerly sideline of Central Avenue, thence by said sideline and a curve to the right , with a radius of 500.00 feet, an length of 419.84 feet to a point, thence N88°-49'-18"W a distance of 233.98 feet to a point, thence by a curve to the left, with a radius of 804.73 feet, a length of 238.48 feet to a point, thence S74°-11'-57"W a distance of 348.85 feet to a point, thence by a curve with a radius of 894.54 feet, a length of 84.00 feet to the point of beginning."

ACTION: The main motion was presented and carried by the required two-thirds vote on a voice vote as declared by the Moderator.

ARTICLE 5: AMEND ZONING BY-LAW – DRIVEWAY OPENINGS

To see if the Town will vote to amend the Needham Zoning By-Law as follows:

(a) In Section 4.4 Dimensional Requirements for Commercial Districts, Subsection 4.4.5 Driveway Openings, by adding a new sentence at the end of the second paragraph, so that the paragraph shall now read as follows: (new language underlined):

"In the Center Business District, where access to the rear of a parcel is available from a public way, private way, common driveway, alley way or parking area, no driveway requiring the crossing of a public sidewalk or that requires a new curb cut on Chestnut Street, Highland Avenue, Great Plain Avenue or Chapel Street shall be allowed. This restriction shall not apply where the new curb cut provides a single driveway opening for two or more properties and constitutes merely the widening of an existing curb cut that already services one of the properties."

(b) In Section 4.4 Dimensional Requirements for Commercial Districts, Subsection 4.4.5 Driveway Openings, by revising the fourth sentence of the fourth paragraph so that the paragraph shall now read as follows (new language underlined):

"In that portion of a lot contained with the required front setback, there may be constructed not more than one (1) driveway for every one hundred (100) feet or less of frontage on each way in the Center Business District. Driveways shall be located so as to minimize conflict with traffic on streets and where good visibility and sight distances are available to observe approaching pedestrian and vehicular traffic. Driveways shall be located a minimum of fifty (50) feet from the property line at the nearest street intersection in the Center Business District. The width of a driveway for one-way traffic shall be a minimum of twelve (12) feet and a maximum of eighteen (18) feet, except if the driveway opening services two or more properties in which case said driveway opening shall be a maximum of twenty-five (25) feet, all as measured at its narrowest point. A Special Permit granted by the Planning Board shall be required for one-way driveways over twelve (12) feet in width in the Center Business District. The width of a driveway for two-way traffic shall be a minimum of eighteen (18) feet and a maximum of twenty-five (25) feet, as measured at its narrowest point."

or take any other action relative thereto.

Article Explanation: Presently, in the Center Business District, where access to the rear of a parcel is available from a public way, private way, common driveway, alley way or parking area, no driveway requiring the crossing of a public sidewalk or that requires a new curb cut on Chestnut Street, Highland Avenue, Great Plain Avenue or Chapel Street is allowed. This article would permit an exception to the above-noted rule. Under the subject amendment, a new curb cut would be permitted within the Center Business District in the limited circumstance where a single driveway opening for two or more properties constituted merely the widening of an existing curb cut that already services one of the properties. The width of the driveway opening for two or more properties would be limited to a maximum width of twenty-five (25) feet. A special permit would be required for a width in excess of twelve (12) feet.

MOVED: That the Town vote to amend the Needham Zoning By-Law as follows:

(a) In Section 4.4 Dimensional Requirements for Commercial Districts, Subsection 4.4.5 Driveway Openings, by adding a new sentence at the end of the second paragraph, so that the paragraph shall now read as follows: (new language underlined):

"In the Center Business District, where access to the rear of a parcel is available from a public way, private way, common driveway, alley way or parking area, no driveway requiring the crossing of a public sidewalk or that requires a new curb cut on Chestnut Street, Highland Avenue, Great Plain Avenue or Chapel Street shall be allowed. This restriction shall not apply where the new curb cut provides a single driveway opening for two or more properties and constitutes merely the widening of an existing curb cut that already services one of the properties."

(b) In Section 4.4 Dimensional Requirements for Commercial Districts, Subsection 4.4.5 Driveway Openings, by revising the fourth sentence of the fourth paragraph so that the paragraph shall now read as follows (new language underlined):

"In that portion of a lot contained with the required front setback, there may be constructed not more than one (1) driveway for every one hundred (100) feet or less of frontage on each way in the Center Business District. Driveways shall be located so as to minimize conflict with traffic on streets and where good visibility and sight distances are available to observe approaching pedestrian and vehicular traffic. Driveways shall be located a minimum of fifty (50) feet from the property line at the nearest street intersection in the Center Business District. The width of a driveway for one-way traffic shall be a minimum of twelve (12) feet and a maximum of eighteen (18) feet, except if the driveway opening services two or more properties in which case said driveway opening shall be a maximum of twenty-five (25) feet, all as measured at its narrowest point. A Special Permit granted by the Planning Board shall be required for one-way driveways over twelve (12) feet in width in the Center Business District. The width of a driveway for two-way traffic shall be a minimum of eighteen (18) feet and a maximum of twenty-five (25) feet, as measured at its narrowest point."

Mr. Ronald W. Ruth, member, addressed this proposal on behalf of the Planning Board. He explained that this article allows flexibility in the zoning code to allow a shared driveway between two properties specifically in the Center Business District. The width of the driveway for two or more properties would be limited to a maximum width of twenty-five feet and a special permit would be required for a width in excess of twelve feet.

Mr. Maurice P. Handel, Selectman, explained that this article addresses very specific zoning to the Town Hall annex. The Board of Selectmen urges adoption of this proposal.

In response to an inquiry from David C. Harris, Mr. Handel advised that there are only eight spaces behind the Town Hall annex and the town does have additional parking for its employees.

Mr. Sean C. Sweeney cautioned that the sight lines be taken into consideration for proper vision. Mr. Handel concurred that the Town will look at final plantings.

Mr. Richard B. Dagen suggested the possibility of a gate as this could become a throughway.

ACTION: The main motion, which requires a two-thirds vote, was presented but the Moderator was in doubt. The motion was again presented and the Moderator was still in doubt. The following Town Meeting Members were sworn in as tellers by the Moderator: Erik J. Bailey, Paul B. Tillotson, Jane B. Murphy, Paula R. Callanan, James G. Healy, and Thomas M. Hannigan, Jr. The motion was again presented and carried by the required two-thirds vote. The hand count was Yes – 182, No – 24.

ARTICLE 6: AMEND ZONING BY-LAW – MINIMUM SIDE AND REAR LINE SETBACKS: ACCESSORY STRUCTURES

To see if the Town will vote to amend the Needham Zoning By-Law, Section 4.2 Dimensional Regulations for Rural Residence-Conservation, Single Residence A, Single Residence B, General Residence, and Institutional Districts, Subsection 4.2.3, Minimum Side and Rear Line Setbacks: Accessory Structures, by adding a new sentence at the end of the paragraph, so that the entire subsection shall now read as follows: (new language underlined):

" No accessory building or structure, excepting fences, shall be constructed, altered or relocated so that any part thereof shall be less than ten (10) feet from any other building or structure or less than five feet from the side or rear lines of the lot on which such building or structure is located. Notwithstanding the foregoing, an accessory in-ground artificial or constructed swimming pool need not comply with the requirements of the preceding sentence but said structure must comply with all dimensional setback requirements from abutting properties and from streets and ways."

or take any other action relative thereto.

Article Explanation: Presently, in the Rural Residence-Conservation, Single Residence A, Single Residence B, General Residence, and Institutional Districts, accessory buildings and structures (excepting fences) are required to be placed at least ten feet from any other building or structure on the lot. This article would permit an exception to the above-noted rule for an accessory in-ground artificial or constructed swimming pool. In the subject case, an accessory in-ground artificial or constructed swimming pool would be exempted from the minimum 10-foot setback requirement as relates another building or structure on the lot. All other dimensional setback requirements from abutting properties and from streets and ways would remain unchanged.

MOVED: That the Town vote to amend the Needham Zoning By-Law, Section 4.2 Dimensional Regulations for Rural Residence-Conservation, Single Residence A, Single Residence B, General Residence, and Institutional Districts, Subsection 4.2.3, Minimum Side and Rear Line Setbacks: Accessory Structures, by adding a new sentence at the end of the paragraph, so that the entire subsection shall now read as follows: (new language underlined):

" No accessory building or structure, excepting fences, shall be constructed, altered or relocated so that any part thereof shall be less than ten (10) feet from any other building or structure or less than five feet from the side or rear lines of the lot on which such building or structure is located. Notwithstanding the foregoing, an accessory in-ground artificial or constructed swimming pool need not comply with the requirements of the preceding sentence but said structure must comply with all dimensional setback requirements from abutting properties and from streets and ways."

Mr. Bruce T. Eisenhut, member, addressed this proposal on behalf of the Planning Board. He explained that this would create an exemption to allow an accessory in-ground artificial or constructed swimming pool to be exempted from the minimum 10-foot setback requirement as related to another building or structure on the lot.

Mr. Maurice P. Handel, Selectman, advised that the Board of Selectmen unanimously supports this proposal.

Mr. Martin L. B. Walter expressed concern with the noise level to adjacent houses. Mr. Philip V. Robey suggested that there could be a safety issue with kids jumping off the deck. Fredie D. Kay also expressed concern with the safety issues of kids' ability to walk out of the house directly into the pool area.

ACTION: The main motion was presented, but the Moderator was in doubt as to the voice vote. The motion was again presented and the Moderator was still in doubt. The motion was presented for a third time, but it failed to pass by the required two-thirds vote. The hand count was Yes – 124, No – 82.

ARTICLE 7: AMEND ZONING BY-LAW – ACCESSORY USES

To see if the Town will vote to amend the Needham Zoning By-Law, Section 6.1 Accessory Uses, Subsection 6.1.2, by adding the following underlined language to the first paragraph thereof so that the entire subsection shall now read as follows (new language underlined):

"There shall be permitted as an accessory use on residential property in the Single Residence A, Rural Residence – Conservation, Institutional, and Industrial Park districts garage space for not more than three (3) cars and in the Single Residence B, General Residence, Business and Industrial districts garage space for not more than two (2) cars.

Upon application the Board of Appeals may issue a Special Permit for one additional garage space per lot, provided that the premises in questions are reasonably adaptable to such use and will allow proper layout thereof (including adequate separation of buildings or structures and open areas from adjacent premises), and provided further that the proposed use;

(a) will not alter the character of the premises in which it is located,

(b) will not have a material adverse effect on the value of the land and buildings or structures in the neighborhood, or on the amenities thereof, and

(c) will not produce noise, odors or glare observable at the lot lines in amounts clearly detrimental to the normal use of adjacent property.

In acting upon applications for such Special Permits, the Board of Appeals shall be governed by the provisions of Section 7.2."

or take any other action relative thereto.

Article Information: This article seeks to correct a discrepancy that was created at the time the new Rural-Residence Conservation District was created in 1989. In 1989, the Town rezoned land previously designated Single Residence A to the new Rural-Residence Conservation district but failed to amend Section 6.1 Accessory Uses to recognize the new Rural-Residence Conservation district. Accordingly, this article corrects the noted omission and authorizes garage space for three (3) cars in the Rural-Residence Conservation District by right with one additional garage space permitted by special permit from the Board of Appeals. The noted garage space would be accessory to a permitted residential use. The same requirement is presently in place in the Single Residence A, Institutional, and Industrial Park districts.

MOVED: That the Town vote to amend the Needham Zoning By-Law, Section 6.1 Accessory Uses, Subsection 6.1.2, by adding the following underlined language to the first paragraph thereof so that the entire subsection shall now read as follows (new language underlined):

"There shall be permitted as an accessory use on residential property in the Single Residence A, Rural Residence – Conservation, Institutional, and Industrial Park districts garage space for not more than three (3) cars and in the Single Residence B, General Residence, Business and Industrial districts garage space for not more than two (2) cars.

Upon application the Board of Appeals may issue a Special Permit for one additional garage space per lot, provided that the premises in questions are reasonably adaptable to such use and will allow proper layout thereof (including adequate separation of buildings or structures and open areas from adjacent premises), and provided further that the proposed use;

(a) will not alter the character of the premises in which it is located,

(b) will not have a material adverse effect on the value of the land and buildings or structures in the neighborhood, or on the amenities thereof, and

(c) will not produce noise, odors or glare observable at the lot lines in amounts clearly detrimental to the normal use of adjacent property.

In acting upon applications for such Special Permits, the Board of Appeals shall be governed by the provisions of Section 7.2."

Mr. Sam Bass Warner, member, addressed this proposal on behalf of the Planning Board. This article seeks to correct a discrepancy that was created at the time the Rural-Residence Conservation District was created in 1989. At that time the Town failed to amend Section 6.1 Accessory Uses to recognize the new Rural-Resident Conservation district. The article also authorizes garage space for three cars in this district by right with one additional garage space permitted by special permit from the Board of Appeals.

Mr. Maurice P. Handel, Selectman, stated that the Board of Selectmen supports this article.

ACTION: The main motion, which requires a two-thirds vote, was presented and carried unanimously by voice vote.

ARTICLE 8: ESTABLISH ELECTED OFFICIALS' SALARIES

To see if the Town will vote to fix the compensation of the following elected officers of the Town as of July 1, 2010, as

required by Massachusetts General Laws, Chapter 41, Section 108:

Town Clerk	$66,079
Town Clerk with 6 years of service in that position	$81,687 (1)
Selectmen, Chairman	$1,800
Selectmen, Others	$1,500

(1) In addition, such compensation shall also include payment of longevity in the amount of $4,902 the accumulation of 15 days of non-occupational sick leave per fiscal year; and payment for 25% of unused sick leave at the time of retirement from Town Service in accordance with M.G.L. c. 32, in an amount not to exceed $38,854. The annual salary of $81,687 includes compensation for five weeks of vacation leave, any unused portion of which will be paid at the time of separation from Town service in an amount not to exceed $8,326. At the time of separation from Town service, the Town Clerk shall also be paid for seven (7) weeks of accrued, unused vacation time in an amount not to exceed $11,657; or take any other action relative thereto.

Article Explanation: In accordance with MGL Chapter 41, Section 108, the Town must annually vote to set the salary and compensation for any elected Town officials who receive compensation. The Town Clerk salary has been separated into two categories, newly elected Town Clerk, and Town Clerk with at least six years of service. This is done because Town elections are held in April and Town Meeting would not have a chance to vote on the salary of a newly elected Clerk until after the incumbent had been receiving a higher rate of pay for several months. It has been the practice of the Personnel Board to provide the Town Clerk, the only full-time elected official, with benefits as close to that of other full-time employees as possible. Payment for longevity, as well as buy-back of sick leave and vacation at the time of separation from Town service, is now included in the recommended salary and compensation article. This article also includes provision for a one-time distribution of accumulated and unused vacation leave as of June 30, 2000, such payment to be made at the time of separation from Town service.

The annual stipends for the members of the Board of Selectmen have remained unchanged since 1977.

MOVED: That the Town vote to fix the compensation of the following elected officers of the Town as of July 1, 2010, as required by Massachusetts General Laws, Chapter 41, Section 108:

Town Clerk	$66,079
Town Clerk with 6 years of service in that position	$81,687 (1)
Selectmen, Chairman	$1,800
Selectmen, Others	$1,500

(1) In addition, such compensation shall also include payment of longevity in the amount of $4,902 the accumulation of 15 days of non-occupational sick leave per fiscal year; and payment for 25% of unused sick leave at the time of retirement from Town Service in accordance with M.G.L. c. 32, in an amount not to exceed $38,854. The annual salary of $81,687 includes compensation for five weeks of vacation leave, any unused portion of which will be paid at the time of separation from Town service in an amount not to exceed $8,326. At the time of separation from Town service, the Town Clerk shall also be paid for seven (7) weeks of accrued, unused vacation time in an amount not to exceed $11,657; or take any other action relative thereto.

Mr. Daniel P. Matthews, Selectman, addressed this proposal on behalf of the Board of Selectmen. He explained that this salary represents a 3.5 % increase to adjust the salary that had not taken into consideration the step increases granted to town employees under the Personnel By-Law.

Mr. Richard S. Creem, member, Finance Committee, advised that the board brings the salary of elected officials to Town Meeting each year. There is no provision for step increases for an elected position; however, the Personnel Board has tried to bring the salary of the Town Clerk as close to the M2 position as possible and has tried to adjust the salary within 95% of the M2 Management grade. Over the past 10 years the maximum step for the M2 grade had fallen out of step. The Town Manager and the Assistant Town Manager recommended an adjustment. Mr. Creem noted that under the current economic conditions there is no dispute that the current increase of 3.5% does not come at a good time. However the Finance Committee recommends adoption of this proposal.

A motion to amend was offered by Mr. Joshua W. Levy to amend "five" weeks of vacation leave to "three" weeks vacation leave. He noted that the Division of Human Resources recommends three weeks with 9 years experience and this would bring the vacation time more in line with other employees.

Mr. Daniel P. Matthews, Selectman, explained that the incumbent has more than twenty years service and the five weeks is in line with the Town of Needham's Personnel By-Law.

Mr. James G. Healy urged rejection of the motion to amend. He stated that the position was put behind the eight-ball over five year ago.

In response Mr. Levy questioned why the article did not specify twenty-two years. Mr. Matthews explained that the salary for Town Clerk with 6 years of service was set in the event a new Town Clerk was elected who had less than 6 years experience.

In response to an inquiry from Mr. Lee Garf, Mr. Matthews explained that the length of service that corresponds to five weeks is twenty years of service.

Mr. Levy's motion to amend was presented, but it failed to pass by unanimous vote.

ACTION: The main motion to amend was presented and carried unanimously by voice vote.

ARTICLE 9 was previously withdrawn earlier this evening.

ARTICLE 10 was previously withdrawn earlier this evening.

ARTICLE 11: LOCAL OPTION TO CHANGE THE DEMAND CHARGE FOR DELINQUENT TAXES

To see if the Town will vote to increase the charge for each written demand issued by the collector a fee of $10.00 to be added to and collected as part of the tax, as authorized by Massachusetts General Laws Chapter 60, Section 15, effective as of July 1, 2010; or take any other action relative thereto.

Article Information: The State Legislature amended M.G.L. Chapter 60, Section 15, with passage of Chapter 182, Section 15 of the Acts of 2008, to allow communities to change the demand charge for delinquent taxes from $5.00 to as much as $30.00. The penalty is added to delinquent bills after the final due date for full payment has passed. The charge is required to be uniform for all taxes. The cost to create and send a demand notice is the same regardless of the amount that is past due. The proposed increase is $5 and would be effective at the start of fiscal year 2011. Delinquent accounts after July 1 would be subject to a $10 demand charge. By setting the charge at $10, the tax collector retains discretion to waive the charge if he or she determines that there are extenuating circumstances. State law allows local collectors to waive interest and collection costs where the total amount accrued is $15 or less. The last time the rate was changed was in 1986.

MOVED: That the Town vote to increase the charge for each written demand issued by the collector a fee of $10.00 to be added to and collected as part of the tax, as authorized by Massachusetts General Laws Chapter 60, Section 15, effective as of July 1, 2010.

Mr. Daniel P. Matthews, Selectman, addressed this proposal on behalf of the Board of Selectmen. He explained that this article seeks to increase the demand charge for delinquent taxes from $5.00 to $10.00.

Mr. Michael A. Taggart, member, recommended adoption of this article on behalf of the Finance Committee. He explained that by doubling the fine, the Town could receive an additional $50,000 in revenue.

Mr. Martin L. B. Walter questioned whether the Town charges interest and asked for an estimate on how many charges are waived. In response, Mr. Matthews advised that interest is charged in the amount of 14% on Real Estate and 12% on Auto Excise and approximately 10 – 15% of the charges are waived.

Mr. David J. Escalante suggested that there are too many fees.

ACTION: The main motion was presented and carried on a voice vote.

ARTICLE 12: AMEND GENERAL BY-LAW – DEMOLITION OF HISTORIC BUILDINGS

To see if the Town will vote to amend the General By-laws by deleting the number "5" in section 2.11.5.5.1 and inserting in place thereof the number "7"; or take any other action relative thereto.

Article Information: At the 2007 Annual Town Meeting, the Town voted to expand the membership of the Historic Commission from five to seven. This amendment to the General By-law expands the submission requirements of certain documents to meet the number of commissioners.

MOVED: That the Town vote to amend the General By-laws by deleting the number "5" in section 2.11.5.5.1 and inserting in place thereof the number "7".

Mr. John A. Bulian, Chairman, addressed this proposal on behalf of the Board of Selectmen. He explained that this proposal is a technical correction. The 2007 Annual Town Meeting increased the membership of the Needham Historical Commission from five to seven members. This amendment increases the number of required applications from five to seven.

ACTION: The main motion was presented and carried unanimously by voice vote.

ARTICLE 13: AMEND GENERAL BY-LAW - DEMOLITION OF HISTORIC BUILDINGS

To see if the Town will vote to amend the General By-laws by deleting section 2.11.5.3.3 and inserting in place thereof the following: "2.11.5.3.3 If the building is contained in the inventory, the demolition permit application, if properly completed, will be referred to the Needham Historical Commission for its review. The application need not be accompanied by evidence of workmen's compensation coverage or letters from utility providers that the utilities have been disconnected in order for the application to be referred to the Historical Commission"; or take any other action relative thereto.

Article Information: This change provides that if an application for a permit to demolish a structure that is on the Historical Register is incomplete, (e.g. not applied for by a Licensed Construction Supervisor or otherwise lacking information), it will not be referred to the Historical Commission for review. It will have to be properly completed before being referred to the Commission. Presently, it is unclear whether an application must be referred to the commission and the process start, even if the application is incomplete. In addition, there are situations where the structure is occupied and the owner wants to apply for a demolition permit but does not want to vacate the premises until the Historical Commission returns the application to the building inspector upon completion of the Commission's review or 6 months after completion of the Commission's review. Also, there are situations where the applicant does not want to pay for workers compensation insurance during the Historical Commissions review period.

This change to the by-law will accommodate those situations, make it clear when an application is to be referred to the Commission and allow an application to be referred to the Commission even though the applicant has not filed disconnect letters or insurance certificates. This change will make it easier for applicants to navigate the demolition delay process.

MOVED: That the Town vote to amend the General By-laws by deleting section 2.11.5.3.3 and inserting in place thereof the following: "2.11.5.3.3 If the building is contained in the inventory, the demolition permit application, if properly completed, will be referred to the Needham Historical Commission for its review. The application need not be accompanied by evidence of workmen's compensation coverage or letters from utility providers that the utilities have been disconnected in order for the application to be referred to the Historical Commission".

Mr. John A. Bulian, Chairman, recommended adoption of this proposal on behalf of the Board of Selectmen. He explained that if an application for a demolition permit is not complete, that application will not be referred to the Historical Commission.

ACTION: The main motion was presented and carried unanimously by voice vote

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Article 14 was adopted by unanimous consent on May 3, 2010.

Article 15 was adopted by unanimous consent on May 3, 2010.

Article 16 was adopted by unanimous consent on May 3, 2010.

ARTICLE 17: APPROPRIATE FOR NEEDHAM PROPERTY TAX ASSISTANCE PROGRAM

To see if the Town will vote to raise and/or transfer and appropriate the sum of $15,000 for the purpose of funding the Needham Property Tax Assistance Program, said sum to be spent under the direction of the Town Manager and raised from the tax levy; or take any other action relative thereto.

Article Information: The 2009 Annual Town Meeting voted to establish a Property Tax Assistance Program. The goal of the Board of Selectmen is to set a target annual appropriation for the fund equal to the amount of private contributions to the Town's statutory voluntary tax relief program during the preceding fiscal year, up to a maximum appropriation of $25,000 (2008 dollars). The voluntary fund received $15,715 in fiscal year 2009.

MOVED: That the Town vote to raise and/or transfer and appropriate the sum of $15,000 for the purpose of funding the Needham Property Tax Assistance Program, said sum to be spent under the direction of the Town Manager and raised from the tax levy.

Mr. Gerald A. Wasserman, Selectman, presented this proposal on behalf of the Board of Selectmen. He explained that the Property Tax Assistance Program was established at the 2009 Annual Town Meeting. The Board of Selectmen hope to appropriate an amount each year equal to the amount of private contributions received in that year. The voluntary fund received $15,715 in fiscal year 2009.

Mr. Richard S. Creem, member, recommended adoption on behalf of the Finance Committee. He explained that the goal is to appropriate an amount equal to the voluntary tax contributions.

A motion to amend the amount of "$15,000" to "$15,715" was offered by Mr. Russell S. Broad, Jr. He stated that this article is dear to his heart and he would like to see the appropriation match the contributions for fiscal year 2009.

Mr. Wasserman explained that this fund falls under State regulations and limits what the Town can do to market this fund.

Mr. Lee Garf spoke in opposition to this proposal. He stated that this is a tough budget year and that $15,000 could go toward a teacher or the Police or Fire Departments. He expressed concern that it is not the role of the Town to mandate funds.

Mr. Irwin Silverstein concurred with the proposal to match the voluntary contributions.

Elizabeth P. Handler, member of the Taxation Aid Committee and the Property Tax Assistance Committee, rose in support of this article and encouraged people to support this article.

Mr. Wasserman suggested that Town Meeting approve the current appropriation and there could be additional funding at the Fall Special Town Meeting which is in the same fiscal year.

After a lengthy discussion, a motion to move the previous question was offered by Mr. James Hugh Powers. The motion was presented and carried unanimously by voice vote.

Mr. Broad's motion to amend was presented, but it failed to pass by voice vote.

ACTION: The main motion was presented and carried by voice vote.

ARTICLE 18: APPROPRIATE FOR PLANNING STUDY OF THE NEW ENGLAND BUSINESS CENTER

To see if the Town will vote to raise and/or transfer and appropriate the sum of $25,000 for the purpose of funding a planning study of the New England Business Center, said sum to be spent under the direction of the Town Manager and raised from the tax levy; or take any other action relative thereto.

Article Information: This request would fund the Town's share of a follow-up study of the New England Business Center intended to address current regulatory rules that may be constraining the ability of the New England Business Center to redevelop in accordance with the vision anticipated by the 2001 plan. The planning study would be overseen by the Planning Board and would be funded by a Town Meeting appropriation of $25,000 with a like sum raised from private contributions.

Since March 2009, the Council of Economic Advisors (CEA) has focused its energies on assessing the development prospects of the New England Business Center (NEBC), with the goal of making recommendations to the Board of Selectmen on what the Town can do to reposition the area so that it optimally fulfills its role. The CEA's exploration has included looking at all factors, including the regulatory envelope that might affect the park's redevelopment. In that investigation, the CEA has identified at least three items about the regulatory envelope that are most likely affecting the limited development performance that the Town has seen in the last decade: (1) some of the definitions of uses permitted in the park are too narrowly drawn, unwittingly limiting uses that the Town would like to welcome; (2) the mix of allowable uses itself is unduly restrictive and does not now respond to market demands; and (3) some of the dimensional controls are restricting development, either by preventing it altogether on smaller lots, or not providing sufficient financial incentive to encourage the very development outcomes the Town would like to see.

Some of these issues, such as problems with the definitions or questions as to whether to confine or disperse the mix of uses within the park proper, the Town itself can address. Other issues,

such as those related to achieving a balance between appropriate fiscal incentives and acceptable levels of impacts for our community incurred by various amounts of different uses or increased intensity of development require specific analytic expertise which we do not have the in-house capacity to provide. This kind of analysis is necessary to evaluate and test alternative fiscal, land use and intensity of use recommendations with the community and to make the appropriate regulatory adjustments required to unlock the park's economic potential moving forward. It is for this planning effort that we seek funding under this article.

MOVED: That the Town vote to raise and/or transfer and appropriate the sum of $25,000 for the purpose of funding a planning study of the New England Business Center, said sum to be spent under the direction of the Town Manager and raised from the tax levy.

Mrs. Denise C. Garlick, Selectman, addressed this proposal on behalf of the Board of Selectmen. She explained that this proposal seeks to fund a planning study of the New England Business Center.

Mr. Matthew D. Borrelli, member, recommended adoption on behalf of the Finance Committee. He explained that an additional amount will be raised from private funds.

Mrs. Jeanne S. McKnight, member, recommended adoption of this proposal on behalf of the Planning Board.

Mr. Robert Y. Larsen asked if we were approaching this article from the right direction. He stated that there is currently 260,000 square feet of space for lease in the New England Business Center. He questioned if we should assess if the vacancy rate is related to the economic conditions.

Mrs. Lois Sockol rose in support of this article and suggested that if the town can develop a center that generates taxes, those changes to the center could benefit our community.

Mr. Glenn S. Orenstein expressed concern that 50% of the study is to be paid for by private contributions and this could be tainted.

Mr. Robert E. Deutsch rose in support of this article noting that his neighborhood abuts this property.

Mr. Martin L. B. Walter rose in support of this article and urged support.

ACTION: The main motion was presented and carried by majority vote on a voice vote as declared by the Moderator.

At 10:55 P.M. Mr. Gilbert W. Cox moved that the Annual Town Meeting stand adjourned to Wednesday May 5, 2010 at 7:30 P.M. at the Newman School, and it was so voted by voice vote.

Theodora K. Eaton, MMC
Town Clerk

A true copy
Attest:

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ADJOURNED ANNUAL TOWN MEETING

Wednesday, May 5, 2010

Pursuant to adjournment of the Annual Town Meeting held May 3, 2010, the Inhabitants of the Town of Needham qualified to vote in Town Affairs met in the Newman School on Wednesday May 5, 2010, at 7:30 P.M.

Check lists were used and 208 voters were checked on the list as being present, including 205 Town Meeting Members.

The Moderator declared a quorum to be present and requested the Town Clerk to so record.

The Moderator provided the following announcements:

The Needham Rotary Club is sponsoring an electronic recycling fundraising event on May 22, 2010 at the Department of Public Works at 500 Dedham Avenue.

The Town Clerk has asked that the Monday, May 10, 2010 Town Meeting be adjourned earlier than 11:00 P.M. since she and some of the Town Meeting Members and staff have to work the Special State Election on Tuesday, May 11, 2010.

At this time, by Town Meeting vote on Monday, May 3, 2010, Article 20 was advanced as the first order of business.

ARTICLE 20: APPROVE BORROWING AUTHORIZATION

To see if the Town will approve the sum of $725,000 of borrowing authorized by the Minuteman Regional Vocational Technical School District, for the purpose of paying costs of a feasibility study to consider options for making improvements to the District's high school building located at 758 Marrett Road, Lexington, Massachusetts, which options shall include, but not be limited to renovating, reconstructing, expanding, remodeling and adding to the District's high school, or any combination of the foregoing, said sum to be expended at the direction of the School Building Committee. The Massachusetts School Building Authority's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any costs of the Project that the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District, and that the total amount of the borrowing authorized by this vote shall be reduced by any grant amount set forth in the Feasibility Study Agreement that may be executed between the District and the MSBA; or take any other action relative thereto.

Article Information: The Minuteman Career and Technical School District is proposing to undertake a feasibility study in collaboration with the Massachusetts School Building Authority (MSBA) to find the most fiscally responsible and educationally appropriate solution to the facility's condition The feasibility study will include not only a condition assessment of the facility, but an analysis of enrollment trends, partnerships and appropriate sizing of the facility. The Minuteman School Committee has authorized the amount of debt for the feasibility study, but in order to proceed with the study, the District needs the approval of its sixteen member towns. The projected cost of the feasibility study is $725,000, of which Needham's estimated share after the expected 40% MSBA reimbursement is $18,616, payable over a

five-year period beginning in FY 2012. Additional information about the Minuteman Career and Technical High School and the feasibility study process is available at www.needhamma.gov/2010atm.

MOVED: That the Town approve the sum of $725,000 of borrowing authorized by the Minuteman Regional Vocational Technical School District, for the purpose of paying costs of a feasibility study to consider options for making improvements to the District's high school building located at 758 Marrett Road, Lexington, Massachusetts, which options shall include, but not be limited to renovating, reconstructing, expanding, remodeling and adding to the District's high school, or any combination of the foregoing, said sum to be expended at the direction of the School Building Committee. The Massachusetts School Building Authority's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any costs of the Project that the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District, and that the total amount of the borrowing authorized by this vote shall be reduced by any grant amount set forth in the Feasibility Study Agreement that may be executed between the District and the MSBA.

Upon the request of the Moderator, unanimous consent was granted to permit Dr. Boquillon, Superintendent of the Minuteman Regional School District, and non-resident, to address Town Meeting.

Mr. Gerald A. Wasserman, Selectman, presented this proposal on behalf of the Board of Selectmen. He explained that all the community towns must vote in favor of this proposal to appropriate money for a feasibility study to consider options for making improvements to the Minuteman Regional School building.

Dr. Boquillon, Minuteman Regional School District Superintendent, presented a video on the overview of Minuteman's goals for its students. He explained that the impact would begin in 2012 and the costs would be born by all sixteen towns. Dr. Boquillon stated that the State has agreed to pay 40% of the study. After the State's 40% reimbursement, Needham's share is $18,616.

Mr. Michael A. Taggart, member, recommended adoption of this proposal on behalf of the Finance Committee. He explained that nine of the sixteen communities have approved the study to date.

Mr. Martin L. B. Walter suggested that it is easy to accept this proposal, but he would have liked to see an enrollment target. Mr. Wasserman explained that the town has received a statement from the State acknowledging its agreement to pay 40% of this study.

In response to an inquiry from Mr. David C. Harris, Dr. Boquillon stated that the town's portion could go up or down depending on enrollment. Holly Anne Clarke suggested looking at the practicalities of increasing enrollment.

Mrs. Jeanne S. McKnight was pleased to learn that the study will include the possibility of students spending part of their time at their local schools.

ACTION: The main motion was presented and carried unanimously by voice vote.

ARTICLE 19: APPROPRIATE FOR ENERGY CHALLENGE/LED TRAFFIC SIGNALS

To see if the Town will vote to raise and/or transfer and appropriate the sum of $10,000 for the purpose of funding the Energy Challenge/LED Program, said sum to be spent under the direction of the Town Manager and raised from the tax levy; or take any other action relative thereto.

Article Information: The Community Energy Challenge is an opportunity for municipalities across New England to identify simple and cost-effective measures that increase energy efficiency and renewable energy use while reducing air pollution and saving money. Previous funding helped to pay for the Town's conversion of its Mercury Vapor lights to the more energy efficient and mercury free High-Pressure Sodium (HPS) lights; approximately 1,200 lights were changed from 100w mercury lights to 50w HPS lights. The next step is the study to reduce the number of streetlights within the Town, as part of the Town's Sustainable Needham Initiative. The engineering department estimates based on current electric pricing that the Town will save $75,000 a year in electricity cost when all phases are completed.

The Department of Public Works has been exploring technologies relative to traffic signal lamps. This article will be a multiyear request to retrofit all of the existing red, yellow and green lamps which use 116 watt incandescent bulbs with a 6 watt/12 watt Light Emitting Diode (LED) unit. These LED displays provide efficient, durable and reliable service. The LED lights have many advantages as they are brighter, use less energy, require less maintenance, and are easier to see from a distance. LED on average need to be replaced every five to ten years compared to incandescent lights that need to be changed every one to three years. The Massachusetts Highway Department began retrofitting their signals several years ago and several area communities including Framingham and Newton are also making the change. Several of the Town's traffic lights are now using the LED system, including May/Highland, Chestnut/High Rock, Chestnut/South, and Central/Charles River.

MOVED: That the Town vote to raise and/or transfer and appropriate the sum of $10,000 for the purpose of funding the Energy Challenge/LED Program, said sum to be spent under the direction of the Town Manager and raised from the tax levy.

Mr. John A. Bulian, Chairman, addressed this proposal on behalf of the Board of Selectmen. He explained that the article appropriates money to fund the Energy Challenge/LED Program.

Mr. John P. Connelly, member, recommended adoption on behalf of the Finance Committee.

Unanimous consent was given to allow Kate Fitzpatrick, Town Manager and non-resident, to address Town Meeting.

In response to an inquiry from Mr. Glenn S. Orenstein, Ms. Fitzpatrick explained that the funding to begin the conversion of amber lights to LED lights was approved at the 2009 Annual Town Meeting. However, the study has not been completed.

ACTION: The main motion was presented and carried unanimously by voice vote.

Article 20 was adopted by unanimous vote at the beginning of this Adjourned Annual Town Meeting.

ARTICLE 21: APPROPRIATE THE FY 2011 OPERATING BUDGET

To see what sums of money the Town will vote to raise, appropriate, and/or transfer for the necessary Town expenses and charges, and further that the operating budget be partially funded by a transfer from the parking meter fund in the amount of $25,000 from the Overlay Surplus in the amount of $499,468, and from amounts reserved for debt exclusion offsets in the amount of $397,445; and further that the Town Manager is authorized to make transfers from line item 9 to the appropriate line items in order to fund the classification and compensation plan approved in accordance with the provisions of Section 20B(5) of the Town Charter, and to fund collective bargaining agreements approved by vote of Town Meeting; and further that the Town Manager is authorized to expend from line item 4 in order to meet expenses for post employment health and life insurance benefits for eligible retirees from the fund established for that purpose; or take any other action relative thereto.

MOVED: That the Town vote to raise, appropriate, and/or transfer for the necessary Town expenses and charges, and further that the operating budget be partially funded by a transfer from the parking meter fund in the amount of $25,000 from the Overlay Surplus in the amount of $499,468, and from amounts reserved for debt exclusion offsets in the amount of $397,445; and further that the Town Manager is authorized to make transfers from line item 9 to the appropriate line items in order to fund the classification and compensation plan approved in accordance with the provisions of Section 20B(5) of the Town Charter, and to fund collective bargaining agreements approved by vote of Town Meeting; and further that the Town Manager is authorized to expend from line item 4 in order to meet expenses for post employment health and life insurance benefits for eligible retirees from the fund established for that purpose.

Mrs. Lisa Zappala, Chairman, presented the annual report of the Finance Committee. She noted that 2010 has been a challenging budget year, due to slower overall revenue growth related to cuts in state aid and certain cost areas growing faster than revenue. The Finance Committee and the Town were confronted with some tough choices, but were still able to balance the operating budget in one of the more challenging economic environments. Mrs. Zappala stated that part of the success in coming to a balanced budget was the cooperation of town leadership. All parties involved in the budget, Town Manager and her staff, the Board of Selectmen, School Department leadership and the School Committee worked very hard cooperatively with the Finance Committee to provide the information necessary to balance this year's operating budget. The total operating budget of $109,679,481 represents a 3.1% increase over the Fiscal 2010 Operating Budget.

Mr. John A. Bulian, Chairman, recommended adoption of the operating budget as it appears in the warrant on behalf of the Board of Selectmen.

The Moderator announced that there are no amendments to the line items this year. He then proceeded to call each line item in the operating budget.

Under Line Item 4 – in response to an inquiry, Kate Fitzpatrick, Town Manager, stated that town employees who reach the age of 65 do go onto Medicare.

Under Line Item 20A, Police, Mr. Russell S. Broad, Jr. inquired about the practice of using special details. He asked what the total cost to both the town and to private contractors for special details. He further stated that he will move out of Needham in the fall and retire as Town Meeting Member after 46 years of non-continuous service. He was first elected in 1964 at the age of 30. He received a round of applause. Town Manager Kate Fitzpatrick estimated a cost of $750,000 for special details. She also noted that the Town also uses workers other than police at a lower rate for special details including crossing guards.

In a response from David C. Harris, Kate explained that the cost of hiring additional police officers to offset overtime costs is not always cost effective due to increased health and insurance costs.

Under Line Item 22A, Building Inspector, Mr. Aaron M. Pressman expressed concern that the salaries increased by $30,000 while inspections are decreasing. Finance Committee Chairman Lisa Zappala concurred that inspections are down. Town Manager Kate Fitzpatrick noted that building permits are issued within the time frame.

Under Line Item 24, Needham Schools, Constance S. Barr, Chairman, presented a review of the School budget.

Mr. Alan S. Fanger commended the School Committee and Superintendent Dan Gutekantz. He requested that the School committee look into private fundraising. Mr. Michael J. Greis, member, stated that the School Committee will continue to study methods of fundraising as well as fees which are a burden to parents.

Mr. James Hugh Powers stated that the State Constitution says that every child is entitled to an adequate and effective education and that is the responsibility of the State Legislator.

In response to an inquiry from Mrs. Holly Anne Clarke, Mr. Greis explained that the increased staff needed to take care of the "bubble" (one grade with a larger than normal population) will be deployed to other areas.

ACTION: The main motion was presented and carried unanimously by voice vote.

VOTED: That the Town vote to raise, appropriate, and/or transfer for the necessary Town expenses and charges, and further that the operating budget be partially funded by a transfer from the parking meter fund in the amount of $25,000 from the Overlay Surplus in the amount of $499,468, and from amounts reserved for debt exclusion offsets in the amount of $397,445; and further that the Town Manager is authorized to make transfers from line item 9 to the appropriate line items in order to fund the classification and compensation plan approved in accordance with the provisions of Section 20B(5) of the Town Charter, and to fund collective bargaining agreements approved by vote of Town Meeting; and further that the Town Manager is authorized to expend from line item 4 in order to meet expenses for post employment health and life insurance benefits for eligible retirees from the fund established for that purpose.

Townwide Expenses

1. Non Contributory Retirement Payments	59,400
2. Contributory Retirement System	4,552,978

3. Group Health insurance	9,799,125
4. Retiree Insurance & Insurance Liability Fund	3,626,375
5. Unemployment compensation	140,000
6. Debt Service	11,379,319
7. Worker's Compensation	400,000
8. Casualty Liability & Self Insurance Program	525,000
9. Classification Performance & Settlements	30,000
10. Reserve Fund	1,251,363
Total	31,763,560
Townwide Expense Total	**31,763,560**
Board of Selectmen & Town Manager	
11A Salary & Wages	639,739
11B Expenses	161,450
Total	**801,189**
Town Clerk & Board of Registrars	
12A Salary & Wages	282,308
12B Expenses	39,270
Total	**321,578**
Town Counsel	
13A Salary & Wages	68,664
13B Expenses	193,500
Total	**262,164**
Personnel Board	
14A Salary & Wages	600
14B Expenses	11,000
Total	**11,600**
Finance Department	
15A Salary & Wages	1,342,043
15B Expenses	734,889
15C Capital	37,500
Total	**2,114,432**
Finance Committee	
16A Salary & Wages	27,493
16B Expenses	1,125
Total	**28,618**
General Government Total	**3,539,581**
Planning	
17A Salary & Wages	215,547
17B Expenses	16,460
Total	**232,007**
Community Development	
18A Salary & Wages	99,338
18B Purchase of Service& Expenses	11,858
Total	**111,196**
Reserved	-
Land Use and Development Total	**343,203**
Police Department	
20A Salary & Wages	4,884,190
20B Expenses	248,339
20C Capital	146,888
Total	**5,279,417**
Fire Department	
21A Salary & Wages	5,812,408
21B Expenses	259,238
21C Capital	-
Total	**6,071,646**
Building Inspector	
22A Salary & Wages	445,919
22B Expenses	15,682
Total	**461,601**
Public Safety Total	**11,812,664**
Minuteman Assessment	
23 Assessment	369,261
TOTAL	**369,261**
Needham Public Schools	
24 Needham Public School Budget	46,114,078
TOTAL	**46,114,078**
Public Schools Total	**46,483,339**
Department of Public Works	
25A Salary & Wages	3,393,323
25B Expenses	1,308,056
25C Capital	5,500
25D Snow & Ice	200,000
Total	**4,906,879**
Municipal Parking Program	
26 Municipal Parking Program	282,900
Total	**282,900**
Municipal Lighting Program	
27 Municipal Lighting Program	253,300
Total	**253,300**
Public Works Total	**5,443,079**
Department of Public Facilities	
28A Salary & Wages	2,870,212
28B Expenses	4,509,505
28C Capital	

Total	7,379,717
Public Facilities Total	**7,379,717**
Health Department	
29A Salary & Wages	383,012
29B Expenses	76,829
Total	**459,841**
Diversified Community Social Services	
30A Salary & Wages	487,240
30B Expenses	77,160
Total	**564,400**
Commission on Disabilities	
31A Salary & Wages	-
31B Expenses	550
Total	**550**
Historical Commission	
32A Salary & Wages	-
32B Expenses	1,050
Total	**1,050**
Needham Public Library	
33A Salary & Wages	1,072,844
33B Expenses	260,843
Total	**1,333,687**
Park & Recreation Department	
34A Salary & Wages	443,185
34B Expenses	110,875
Total	**554,060**
Memorial Park	
35A Salary & Wages	-
35B Expenses	750
Total	**750**
TOTAL: COMMUNITY SERVICES	**2,914,338**
DEPARTMENT BUDGET TOTAL	**77,915,921**
TOTAL OPERATING BUDGET	**109,679,481**

ARTICLE 22: APPROPRIATE THE FY 2011 RTS ENTERPRISE FUND BUDGET

To see if the Town will vote to raise and/or transfer and appropriate the following sums of money to operate the Solid Waste and Recycling Division of the Department of Public Works during fiscal year 2011, under the provisions of M.G.L. Chapter 44, Section 53F ½:

Town of Needham
RTS Enterprise
FY 2011

Line #	Description	FY 2009 Expended	FTE	FY 2010 Current Budget	FTE	FY 2011 Recommended	FTE	Town Meeting Amendments
101A	Personnel	$ 501,670	9.4	$ 641,561	9.0	$ 635,125	9.0	
101B	Expenses	$ 1,009,034		$ 1,118,567		$ 1,115,280		
101C	Operating Capital	$ 50,614		$ 58,000		$ 58,000		
101D	Debt Service	$ 149,929		$ 150,000		$ 150,000		
102	Reserve Fund	Transfers Only		$ 45,000		$ 45,000		
TOTAL		**$ 1,711,247**	**9.4**	**$ 2,013,128**	**9.0**	**$ 2,003,405**	**9.0**	
		FY 2011 Budget Percentage Change from FY 2010 Budget					-0.5%	

and that $654,216 be raised from the tax levy and transferred to the RTS Enterprise Fund; or take any other action relative thereto.

Article Information: This is the budget article to fund and operate the Town's Recycling Center and Transfer Station (RTS). Approximately 75% of Needham residents make use of the facility directly, and many other residents utilize the RTS through subscription hauler services. The RTS also provides disposal and recycling services for Town departments along with the materials processing and snow dump services for the DPW. The RTS is recognized as one of the most diverse recycling programs in the Commonwealth.

During FY 2009, the RTS processed and disposed of 8,268 tons of solid waste (trash). The trash is incinerated at the Wheelabrator waste to energy plant in Millbury, Massachusetts. During the year, the RTS diverted 392 tons of wood waste material, which was used to produce electricity at a wood burning power plant, and removed 8,392 tons of materials through the various recycling programs.

The RTS handled and processed 7,277 tons of yard waste materials in the yard waste and composting area. The RTS also processed 8,392 tons of public works waste in the materials processing area. This processing work is related to the general fund payment. Had the Town not disposed of the materials through the RTS operations, the cost to use private contractors to process this waste would have been higher.

The recycling market is still weak and demand for material has declined. This has kept recycling revenue lower than in previous years. The lower demand for some recyclable materials has forced the Town to pay to for removal of those commodities, albeit at a lower cost than regular disposal cost, but nonetheless at a cost. Should market conditions not improve, a rate increase to offset the loss recycling revenue may be necessary to pay for rubbish transportation and disposal.

The operating budget for FY 2011 is $9,723 or 0.5% less than the current FY 2010 budget. The change is attributable to a $6,436 decrease in personnel related costs (-1.0%), a $3,287 decrease in non-personnel related costs (-0.3%), and no increase in operating capital, debt service, or the reserve fund.

The decrease in personnel reflects the reduction of part-time position. The Town has a collective bargaining agreement in place until June 30, 2010. The RTS Enterprise Fund budget includes no allocation for a cost-of-living increase for employees in FY 2011. The decrease in the expense line is attributable mostly to lower energy related expenses (-$13,447) and supplies (-$12,137), but the reduction was offset by costs associated with the new service to municipal facilities and schools with the disposal and sorting charges known as single stream recyclables. This increase is estimated at $16,400. However, the program actually reduced the cost of disposal with the elimination of the contracted service and rental of dumpsters for the school buildings (the savings is reflected in the public facilities budget) and improved service. There is also a contractual increase in transportation and disposal expenses of solid waste for FY 2011. The $58,000 line for capital reflects the annual purchase of containers and transfer trailers, which the Town began accounting for starting in FY 2008 through the operating budget rather than as a special financial warrant article. The ongoing and annual nature of these expenditures truly falls into the operational category. Debt service is level funded at $150,000 and supports the debt capacity requirements to continue the current RTS operations. The reserve fund is level-dollar as well for FY 2011.

The RTS also reimburses the general fund for costs incurred and paid by the general fund budgets, e.g., employee benefits, property and casualty insurance, financial and billing expenses, and other administrative and operational support costs. The budget is funded through a combination of property tax revenue and user fees.

MOVED: That the Town vote to raise and/or transfer and appropriate the following sums of money to operate the Solid Waste and Recycling Division of the Department of Public Works during fiscal year 2011, under the provisions of M.G.L. Chapter 44, Section 53F ½:

Town of Needham
RTS Enterprise
FY 2011

Line #	Description	FY 2009 Expended	FTE	FY 2010 Current Budget	FTE	FY 2011 Recommended	FTE	Town Meeting Amendments
101A	Personnel	$ 501,670	9.4	$ 641,561	9.0	$ 635,125	9.0	
101B	Expenses	$ 1,009,034		$ 1,118,567		$ 1,115,280		
101C	Operating Capital	$ 50,614		$ 58,000		$ 58,000		
101D	Debt Service	$ 149,929		$ 150,000		$ 150,000		
102	Reserve Fund	Transfers Only		$ 45,000		$ 45,000		
	TOTAL	**$ 1,711,247**	**9.4**	**$ 2,013,128**	**9.0**	**$ 2,003,405**	**9.0**	
				FY 2011 Budget Percentage Change from FY 2010 Budget			-0.5%	

and that $654,216 be raised from the tax levy and transferred to the RTS Enterprise Fund.

Mr. John A. Bulian, Chairman, addressed this proposal and recommended adoption on behalf of the Board of Selectmen.

Mr. Steven Rosenstock, member, also recommended adoption on behalf of the Finance Committee.

ACTION: The main motion was presented and carried unanimously by voice vote.

ARTICLE 23: APPROPRIATE THE FY 2011 SEWER ENTERPRISE FUND BUDGET

To see if the Town will vote to raise and/or transfer and appropriate the following sums of money to operate the Sewer Division of the Department of Public Works during fiscal year 2011, under the provisions of M.G.L. Chapter 44, Section 53F ½:

Town of Needham
Sewer Enterprise
FY 2011

Line #	Description	FY 2009 Expended	FTE	FY 2010 Current Budget	FTE	FY 2011 Recommended	FTE	Town Meeting Amendments
201A	Personnel	$ 556,541	9.2	$ 599,718	9.2	$ 629,896	9.2	
201B	Expenses	$ 216,967		$ 267,547		$ 273,354		
201C	Capital Outlay	$ 24,433		$ 39,000		$ 25,000		
201D	MWRA Assessment	$ 4,893,374		$ 5,095,980		$ 5,042,674		
201E	Debt Service	$ 1,110,101		$ 1,200,000		$ 1,250,000		
202	Reserve Fund	Transfers Only		$ 35,000		$ 35,000		
	TOTAL	**$ 6,801,416**	**9.2**	**$ 7,237,245**	**9.2**	**$ 7,255,924**	**9.2**	
	FY 2011 Budget Percentage Change from FY 2010 Budget						0.3%	

or take any other action relative thereto.

Article Information: This is the budget article to fund and operate the Town's sanitary sewer system. The Town's sewage collection system consists of more than 130 miles of collector and interceptor sewers, 6,500 sewer manholes and 10 sewer pump stations. The Town's sewer system is a collection system that discharges its wastewater to the Massachusetts Water Resources Authority (MWRA) system for treatment. Approximately 65% of the Town's sewer collection system is a totally gravity system and 35% of the sewer system is pumped into the gravity system. Needham has two principle points of discharge into the MWRA system and nine other public locations where subdivisions discharge to the MWRA system. Personnel maintain and operate 23 sewer pumps, motors, switchgear, gates, valves, buildings, and grounds contained in ten pumping facilities located throughout town. Maintaining and servicing the sewer system is a seven day per week operation.

The operating budget for FY 2011 is $18,679 or 0.3% over the current FY 2010 budget.

The personnel line shows an increase of $30,178 or 5.0%, which is due to personnel changes and a previous collective bargaining agreement. There is no increase in the number of positions and no funding for a cost-of-living increase for FY 2011. The expense line is up $5,807 or 2.2% most of which is related to operation of the sewer pump stations. The capital outlay line is reduced by $14,000 or 36% from the current budget. The capital outlay is to purchase equipment such as sewer pumps.

The MWRA assessment line is down $53,306 or 1.0% less than the FY 2010 budget amount. The overall change that the MWRA assessed to member communities for FY 2011 is up 1.9%. The lower amount for Needham is partially attributable to the continued investment the Town makes to remove Infiltration and Inflows (I/I) into the Town's sewer system. Infiltration results from cracks and breaks in sewer lines, which allow ground water to steep into the system, and increases the amount of volume that is processed by the MWRA. Inflow is sewerage and water entering the system from pipes and illegal hookups into the system. Many communities invest in removing I/I from their systems, and those communities that keep ahead of the others help contain (transfer) the cost of the annual assessment to other member communities. The final assessment from the MWRA will be affected by the amount of sewer rate relief that is provided to the Authority by the State, which will not be known until after the budget is voted by the Legislature and approved by the Governor.

The increase in debt service is based on approved projects, and is in keeping with the overall sewer capital infrastructure-funding plan for long term investments. The annual debt service for sewer is based on an average of $1.25 million per year. The reserve fund is level dollar for FY 2011.

The Sewer Enterprise Fund also reimburses the general fund for costs incurred and paid by general fund budgets, e.g., employee benefits, property and casualty insurance, financial and billing expenses, and other administrative and operational support costs. The Sewer Enterprise Fund budget is a self-supporting account. Sewer user fees and charges cover the entire cost of operations.

MOVED: That the Town vote to raise and/or transfer and appropriate the following sums of money to operate the Sewer Division of the Department of Public Works during fiscal year 2011, under the provisions of M.G.L. Chapter 44, Section 53F ½:

Town of Needham
Sewer Enterprise
FY 2011

Line #	Description	FY 2009 Expended	FTE	FY 2010 Current Budget	FTE	FY 2011 Recommended	FTE	Town Meeting Amendments
201A	Personnel	$ 556,541	9.2	$ 599,718	9.2	$ 629,896	9.2	
201B	Expenses	$ 216,967		$ 267,547		$ 273,354		
201C	Capital Outlay	$ 24,433		$ 39,000		$ 25,000		
201D	MWRA Assessment	$ 4,893,374		$ 5,095,980		$ 5,042,674		
201E	Debt Service	$ 1,110,101		$ 1,200,000		$ 1,250,000		
202	Reserve Fund	Transfers Only		$ 35,000		$ 35,000		
	TOTAL	**$ 6,801,416**	**9.2**	**$ 7,237,245**	**9.2**	**$ 7,255,924**	**9.2**	
	FY 2011 Budget Percentage Change from FY 2010 Budget						0.3%	

Mr. Maurice P. Handel, Selectman, addressed this proposal and recommended adoption on behalf of the Board of Selectmen

Mr. Steven Rosenstock, member, recommended adoption on behalf of the Finance Committee. He stated that the payroll increase is related to personnel changes. He also noted the MWRA line item is down.

ACTION : The main motion was presented and carried unanimously by voice vote.

ARTICLE 24: APPROPRIATE THE FY 2011 WATER ENTERPRISE FUND BUDGET

To see if the Town will vote to raise and/or transfer and appropriate the following sums of money to operate the Water Division of the Department of Public Works during fiscal year 2011, under the provisions of M.G.L. Chapter 44, Section 53F ½:

Town of Needham
Water Enterprise
FY 2011

Line #	Description	FY 2009 Expended	FTE	FY 2010 Current Budget	FTE	FY 2011 Recommended	FTE	Town Meeting Amendments
301A	Personnel	$ 883,030	14.5	$ 1,001,824	14.5	$ 1,047,487	14.5	
301B	Expenses	$ 921,722		$ 1,068,621		$ 985,218		
301C	Capital Outlay	$ 20,000		$ 20,000		$ 20,000		
301D	MWRA Assessment	$ 1,061,719		$ 427,396		$ 265,017		
301E	Debt Service	$ 1,330,121		$ 1,500,000		$ 1,500,000		
302	Reserve Fund	Transfers Only		$ 75,000		$ 75,000		
	TOTAL	**$ 4,216,592**	**14.5**	**$ 4,092,841**	**14.5**	**$ 3,892,722**	**14.5**	
	FY 2011 Budget Percentage Change from FY 2010 Budget						-4.9%	

or take any other action relative thereto.

Article Information: This is the budget article to fund and operate the Town's water system. The Town's water distribution system is a single service pressure zone system supplied by two sources. The Town's primary source of water is the Charles River Well Field that is able to produce 4.6 million gallons of water per day (mgd). The Charles River Well Field consists of three groundwater-pumping stations. Needham's second water source is a connection to the MWRA surface water supply originating at the Quabbin Reservoir and delivered through the new Metrowest Tunnel and the Hultman Aqueduct. This water is pumped into the Needham system at the St. Mary's Pumping Station located at the corner of St. Mary Street and Central Avenue. This supply is used when the Town's demand for water is greater than the

Well Field's capabilities, and serves as a backup should the Town's wells need to be taken off-line. Personnel not only manage and operate the water treatment plant, but also run, maintain, and repair the town-wide water distribution system. The system is comprised of more than 135 miles of water mains, 1,150 public hydrants, 3,400 water gate valves, and 9,800 water service connections. This system supports approximately 13,000 metered accounts.

	2007	2008	2009
Total water produced:	1,115.628MG	1,313.391MG	1,177,089 MG
MWRA usage:	397.980MG	284.17MG	130.190 MG
Needham well production:	717.648MG	1,029.221MG	1,046,899 MG
Backwash waste to sanitary sewer:	3.42MG	10.304MG	10.903 MG
Samples collected and analyzed (EPA compliance-certified lab):	562	785	730
Total contaminates analyzed (EPA compliance-certified lab):	1,017	1,017	1,017
Samples collected and analyzed (CRWTF lab):	6,349	6,524	6,245
Total gallons of process chemicals:	103,878	156,744	158,383
Total number of backwashes conducted:	302	354	327
Instrument calculations:	170	170	170
Chemical feed calibrations:	456	433	440

The overall operating budget for FY 2011 is $200,119 or 4.9% under the FY 2010 budget. This reduction is due to yet another decrease in the annual assessment from the MWRA as the Town's water use from the Authority has declined. The MWRA bills the Town for actual water consumption in the calendar year preceding the new fiscal year; the FY 2011 water assessment is based on the CY 2009 water use. The preliminary water assessment for FY 2011 is $162,379 lower than the FY 2010 budget; approximately 38% lower. The final assessment from the MWRA is not expected until the end of the State Budget process. The decrease in billable consumption is mostly attributable to less water being purchased from the MWRA because the Town's drinking wells were able to meet the daily demands more often, and shut down of the treatment plant occurred less frequently and/or for shorter periods.

The personnel line shows an increase of $45,663 or 4.6% over the FY 2010 budget, as with the sewer enterprise this is due to personnel changes and a previous collective bargaining agreement. There is no increase in the number of positions and no funding for a cost-of-living increase for FY 2011. The water enterprise expenses are also down. The expense line is $83,403 or 7.8% lower than the FY 2010 budget. The decrease is related to anticipated savings by relying less on outside contractors for trench work and more on highway staff. This benefit is made possible as changes in the department structure is allowing for better coordination with other divisions, and will likely save $40,000. The other significant reduction is with public works supplies as the department expects to see favorable pricing for certain materials and chemicals when it goes out to bid later this year, and hence has reduced its budget allowance by $52,566. The increased reliance on the Town's water pumping capacity has increased the energy use so an allowance of approximately $11,000 has been made for energy expenses.

Debt service is level funded at $1,500,000, which is based on approved projects, and is in keeping with the overall water capital infrastructure-funding plan for long term investments. Operating capital is level funded at $20,000 for FY 2011, and the reserve fund is level dollar as well for FY 2011.

The Water Enterprise Fund also reimburses the general fund for costs incurred and paid by general fund budgets, e.g., employee benefits, property and casualty insurance, financial and billing expenses, and other administrative and operational support costs. The Water Enterprise Fund budget is a self-supporting account. Water user fees and charges cover the entire cost of operations.

MOVED: That the Town vote to raise and/or transfer and appropriate the following sums of money to operate the Water Division of the Department of Public Works during fiscal year 2011, under the provisions of M.G.L. Chapter 44, Section 53F ½:

Town of Needham
Water Enterprise
FY 2011

Line #	Description	FY 2009 Expended	FTE	FY 2010 Current Budget	FTE	FY 2011 Recommended	FTE	Town Meeting Amendments
301A	Personnel	$ 883,030	14.5	$ 1,001,824	14.5	$ 1,047,487	14.5	
301B	Expenses	$ 921,722		$ 1,068,621		$ 985,218		
301C	Capital Outlay	$ 20,000		$ 20,000		$ 20,000		
301D	MWRA Assessment	$ 1,061,719		$ 427,396		$ 265,017		
301E	Debt Service	$ 1,330,121		$ 1,500,000		$ 1,500,000		
302	Reserve Fund	Transfers Only		$ 75,000		$ 75,000		
TOTAL		**$ 4,216,592**	**14.5**	**$ 4,092,841**	**14.5**	**$ 3,892,722**	**14.5**	
FY 2011 Budget Percentage Change from FY 2010 Budget							-4.9%	

Mr. Maurice P. Handel. Selectman, addressed this proposal on behalf of the Board of Selectmen. He stated that the overall Water Enterprise Fund Budget is down by 4.9% due to a lower annual assessment from the MWRA. This is the result of a decline in the water use from the Authority.

Mr. Steven Rosenstock, member, recommended adoption on behalf of the Finance Committee. He explained that the expense line item is down for the coming fiscal year with 2+ million in retained earnings.

In response to an inquiry from Mr. Ronald W. Ruth, Mr. Handel concurred that Needham was spared the trouble with the major Weston water main break because the town's wells were sufficient and Needham took no water from the MWRA during the crisis.

ACTION: The main motion was presented and carried unanimously by voice vote.

ARTICLE 25: Establish Public School Transportation PROGRAM Chapter 44 Section 53E-1/2 Revolving Fund

To see if the Town will vote to authorize a revolving fund for the Needham Public Schools under M.G.L. Chapter 44, Section 53E½ that may be spent by the Superintendent of Schools without further appropriation during FY 2011 for pupil and other district-wide transportation; the School Transportation Program Fund is to be credited with fee-based transportation program receipts, and the Superintendent of Schools may spend $819,000 in revolving fund monies; or take any other action thereto.

Article Information: The School Transportation Revolving Fund authorizes the School Committee to receive fee-based busing receipts, for the specific purpose of providing transportation to students to and from school. In an effort to promote sustainable operations, the School Department is exploring the efficiency and programmatic benefits associated with purchasing vehicles to provide portions of its transportation program in-house, instead of contacting for these services. The goal of the analysis is to identify opportunities for reducing costs, particularly in the area of special needs transportation, where contract rates are growing at 5% per year – a rate faster than the Town's revenue growth. (A lack of competition in this area, has limited the School Department's ability to procure other vendors to provide this service.) An additional objective is to provide beneficial programming, in areas where it does not currently exist. A consultant hired to examine the issue has identified that potential budget savings from in-house transportation do exist, in the areas of in-town special needs (van) transportation and KASE busing. The study also notes that additional benefits could accrue to both the Town and Schools, if owner-operated vehicles are made available for use on a fee-basis, during non-school hours, weekends and school vacation periods. Groups in need of reliable, flexible and cost-effective transportation include Needham High School Athletics, Park and Recreation programs, Senior Center programs, and after-school programs. The School Department, in turn, could use the fee-based busing receipts to offset the cost of providing regular student transportation and replacing the owned vehicles.

Toward this end, the School Department seeks authorization to broaden the scope of its existing transportation revolving fund (established under Ch 44. s 53E 1/2) beyond simple transportation of students to and from school, to permit other fee-based uses. These other fee-based uses include: the provision of transportation services to other Town departments and community programs, before/after school van transportation, athletics transportation, student field trips, and networked van use with other communities. Consistent with the expanded use, an increase in the expenditure ceiling is requested, to the limit allowed by law. (In a revolving fund, expanded use increases both expenditures and revenues to be collected. It is anticipated that expenses and revenues would be balanced appropriately as a result of the expanded use.) Changes to the language of this fund are summarized as follows:

Description: "School Busing" to "School Transportation Program"
Spending Authority: "School Committee" (no change)

Revenue Source:	*"Fee-Based Busing Program Receipts" to "Fee-Based Transportation Program Receipts"*
Use of Funds:	*"Transportation of Students to and From School" to "Pupil and Other District-wide Transportation"*
FY 2011 Budget:	*"$625,000" to "$819,000"*

Should Town Meeting not be inclined to broaden the allowable use of this fund, the School Committee respectfully requests re-authorization of this fund at the current levels, to permit continued operation of the fee-based transportation of children to and from school. Town Meeting must re-authorize this fund annually, to continue the fee-based pupil transportation program.

MOVED: That the Town vote to authorize a revolving fund for the Needham Public Schools under M.G.L. Chapter 44, Section 53E½ that may be spent by the Superintendent of Schools without further appropriation during FY 2011 for pupil and other district-wide transportation; the School Transportation Program Fund is to be credited with fee-based transportation program receipts, and the Superintendent of Schools may spend $819,000 in revolving fund monies.

Mr. Michael J. Greis, member, addressed this proposal on behalf of the School Committee. He stated that expanding the Public School Revolving Fund under M.G.L. Chapter 44 Section 53E-1/2 could save $100,000 per year. This request also seeks to broaden the scope of the existing school transportation fund to permit other fee-based uses.

Mr. Richard A. Zimbone, member, recommended adoption on behalf of the Finance Committee.

Mr. John A. Bulian, Chairman, stated that the Board of Selectmen unanimously recommends adoption of this proposal.

In response to an inquiry from Mrs. Louise L. Miller regarding a breakdown of the $819,000 budget and what savings would be reflected, Mr. Greis stated that savings would be reflected in Special Educations transportation.

In response to an inquiry from Mr. David J. Escalante, Mr. Greis stated that the costs of benefits were included in this budget.

ACTION: The main motion was presented and carried by voice vote as declared by the Moderator.

Article 26 was adopted by unanimous consent on May 3, 2010.

Article 27 was adopted by unanimous consent on May 3, 2010.

ARTICLE 28: APPROPRIATE FOR CPA PROJECT - HISTORIC ARTIFACTS

To see if the Town will vote to raise and/or transfer and appropriate the sum of $57,500 for restoration of Town Hall historic artifacts, to be spent under the direction of the Town Manager, said sum to be raised from FY 2011 Community Preservation Receipts; or take any other action relative thereto.

Article Information: Artifacts that have been used at Town Hall would be restored and put back into use or placed on display after the renovation of the building is complete. The Historic Commission has reviewed the artifacts and deemed them to be of historical value to the Town. The artifacts include two tables from the Selectmen's Chambers, two 18th century maps, legal bookcases from Selectmen's Chambers and Town Clerk's Office, podium, and cabinet for weights and measures equipment. Additional information about these historic artifacts is available at www.needhamma.gov/2010atm.

MOVED: That the Town vote to raise and/or transfer and appropriate the sum of $57,500 for restoration of Town Hall historic artifacts, to be spent under the direction of the Town Manager, said sum to be raised from FY 2011 Community Preservation Receipts.

Mrs. Janet C. Bernardo, member, addressed this proposal on behalf of the Community Preservation Committee. She recommended adoption of this proposal stating that the historical artifacts used at the town hall have been appraised and deemed to be of historical value to the Town.

Mr. Richard Reilly, member, stated that the Finance Committee also recommends adoption of this proposal.

In response to an inquiry from Mr. Robert E. Deutsch, Town Manager Kate Fitzpatrick advised that the maps probably would not survive and the legal cabinets are to be put on display at the Town Hall.

Selectman Denise C. Garlick explained that the Town has made significant strides in preserving historical artifacts.

In response to an inquiry from Mr. David Ecsedy, Mr. Reilly advised that there was a careful appraisal made of these historical artifacts and the Finance Committee felt the monetary request was appropriate.

ACTION: The main motion was presented, but the Moderator was in doubt as to the voice vote. The motion was again presented and carried by voice vote as declared by the Moderator.

ARTICLE 29: APPROPRIATE FOR CPA PROJECT – RESTORE OPEN SPACE LAND

To see if the Town will vote to raise and/or transfer and appropriate the sum of $40,000 for restoration of open space land at Carol Road and Brewster Road, to be spent under the direction

of the Town Manager, said sum to be transferred from the Open Space Reserve; or take any other action relative thereto.

Article Information: These parcels of land were purchased with CPA funds authorized at the November 2009 Special Town Meeting. The Board of Selectmen created the Carol-Brewster Land Committee to make recommendations for the use of the property, consistent with the use for which it was acquired – open space. Prior to the purchase, the land had been cleared for potential development. If left in this state, invasive species, such as oriental bittersweet and European buckthorn, will begin to take over the space. This project would restore the disturbed portions, preventing growth of invasive species, providing an appropriate wildlife habitat, and creating a more aesthetically pleasing environment. Additional information about this article is available at www.needhamma.gov/2010atm.

MOVED: That the Town vote to raise and/or transfer and appropriate the sum of $40,000 for restoration of open space land at Carol Road and Brewster Road, to be spent under the direction of the Town Manager, said sum to be transferred from the Open Space Reserve.

A motion to amend the main motion by adding an emergency preamble as follows: "This is an emergency measure necessary for the immediate preservation of the safety and .convenience of the Town, and therefore final vote of the Town Meeting passing this measure shall be immediately operative".

Mr. Brian S. Nadler addressed this proposal on behalf of the Community Preservation Committee. He explained that the November 2009 Special Town Meeting voted to purchase two lots of land off Carol Road and Brewster Drive. The land had been cleared by the previous owner for potential development. If the land is left as is, invasive species of plant life will begin to take over.

Mr. Richard Reilly, member, Finance Committee, concurred that steps need to be taken to prevent invasive plant species.

Mr. Gerald A. Wasserman, Selectman, advised that the Board of Selectmen is looking into uses for this property.

In response to an inquiry from Mrs. Jeanne S. McKnight, Mr. Nadler stated that the emergency preamble is necessary because we are entering into the growing season.

The motion to amend to add an emergency preamble, which requires a two-thirds vote, was presented, but the Moderator was in doubt as to the voice vote. The motion was again presented and carried by the required two-thirds vote on a voice vote declared by the Moderator.

ACTION: The main motion, as amended, was presented and carried by the required two-thirds vote as declared by the Moderator.

VOTED: That the Town vote to raise and/or transfer and appropriate the sum of $40,000 for restoration of open space land at Carol Road and Brewster Road, to be spent under the direction of the Town Manager, said sum to be transferred from the Open Space Reserve. This is an emergency measure necessary for the immediate preservation of the safety and convenience of the Town, and therefore final vote of the Town Meeting passing this measure shall be immediately operative.

ARTICLE 30: APPROPRIATE FOR CPA PROJECT – CHARLES RIVER ENERGY

To see if the Town will vote to raise and/or transfer and appropriate the sum of $45,000 for energy/heating system improvements for three group homes, to be spent under the direction of the Town Manager, said sum to be transferred from the Community Housing Reserve; or take any other action relative thereto.

Article Information: The Charles River Center is seeking funds to replace inefficient heating systems at three of its original group homes – Mountain House, Salamone House, and Stott House. The units had originally been designed for oil heat, but were converted to gas many years ago. The three homes combined include 25 affordable housing units. CPA funds may be spent on the support of affordable units, and capital improvements qualify as support. The Charles River Center receives no state or federal funds for capital projects, but continues to seek grant opportunities, some of which may support this request.

MOVED: That the Town vote to raise and/or transfer and appropriate the sum of $45,000 for energy/heating system improvements for three group homes, to be spent under the direction of the Town Manager, said sum to be transferred from the Community Housing Reserve.

Mr. John E. Comando, *member*, addressed this proposal on behalf of the Community Preservation Committee. He explained that his committee voted unanimously to repair the energy/hearting system for three group homes at the Charles River Center.

Mr. Richard J. Lunetta, member, stated that the Finance Committee supports this article. He noted that Town Meeting passed a similar article last year.

Mr. Maurice P. Handel, Selectman, advised that the Bard of Selectmen unanimously supports this proposal.

In response to an inquiry from Mrs. Sheila G. Pransky requesting a clarification of the number of units and possible other governmental sources for funding, Mr. Comando advised that there is 1 person per room and there are 25 residents. If grant money becomes available, it would go toward repairs and any money left over would go back to the Community Preservation Committee.

ACTION: The main motion was presented and carried by majority vote as declared by the Moderator.

ARTICLE 31: APPROPRIATE TO COMMUNITY PRESERVATION FUND

To see if the Town will vote to hear and act on the report of the Community Preservation Committee; and to see if the Town will vote to appropriate $1,772,500 pursuant to M.G.L. Chapter 44B from the estimated FY 2011 Community Preservation Fund revenues, or to set aside certain amounts for future appropriation, to be spent under the direction of the Town Manager, as follows:

Appropriations:

A. Administrative and Operating Expenses of the Community Preservation Committee	$82,000
B. Debt Service	$0

Reserves:

C. Community Preservation Fund Annual Reserve	$1,144,100
Community Housing Reserve	$201,300
E. Historic Resources Reserve	$143,800
F. Open Space Reserve	$201,300

or take any other action relative thereto.

Article Information: This is the sixth year that Town Meeting is being asked to address the Community Preservation Fund and the vote on this article will reflect the decisions made on the previous three articles. Town Meeting and the voters approved the Community Preservation Act in 2004. The Fund receives monies through a 2.0% surcharge on local real estate property tax bills with certain exemptions. Adoption of the Act makes the Town eligible to receive additional monies on an annual basis from the Massachusetts Community Preservation Fund. Any expenditure from the Community Preservation Fund must be both recommended by the Community Preservation Committee (CPC) and approved by Town Meeting. The law requires that at least 10% of the revenue be appropriated or reserved for future appropriation for each of the following purposes: community housing, historic preservation, and open space. The Town traditionally sets aside 11% to account for any changes to the revenue estimate or State match that may occur during the year. Up to 5% of the annual revenue estimate may be utilized for the administrative and operational expenses of the Community Preservation Committee.

MOVED: That the Town vote to hear and act on the report of the Community Preservation Committee; and to see if the Town will vote to appropriate $1,772,500 pursuant to M.G.L. Chapter 44B from the estimated FY 2011 Community Preservation Fund revenues, or to set aside certain amounts for future appropriation, to be spent under the direction of the Town Manager, as follows:

Appropriations:

A. Administrative and Operating Expenses of the Community Preservation Committee	$82,000
B. Debt Service	$0

Reserves:

C. Community Preservation Fund Annual Reserve	$1,144,100
Community Housing Reserve	$201,300
E. Historic Resources Reserve	$143,800
F. Open Space Reserve	$201,300

A motion to postpone to a time certain, specifically to be the first item of business following the disposition of the Special Town Meeting on Monday, May 10, 2010 was offered by Mrs. Jane A. Howard.

The motion was presented and carried unanimously by voice vote.

At 10:55 P.M. Mr. Gilbert W. Cox moved that the Annual Town Meeting stand adjourned to Monday May 10, 2010 at 7:30 P.M. at the Newman School, and it was so voted by voice vote.

Theodora K. Eaton, MMC
Town Clerk

A true copy
Attest:

*****

ADJOURNED ANNUAL TOWN MEETING

Monday, May 10, 2010

Pursuant to adjournment of the Annual Town Meeting held May 5, 2010, the Inhabitants of the Town of Needham qualified to vote in Town Affairs met in the Newman School on Monday, May 10, 2010, at 7:30 P.M.

Check lists were used and ___ voters were checked on the list as being present, including ___ Town Meeting Members.

The Moderator declared a quorum to be present and requested the Town Clerk to so record.

Unanimous consent was give to suspend the proceedings for the twelfth annual Richard Patten Melick Foundation awards. Ms. Cynthia J Chaston, President, explained that Richard P. Melick was the former Moderator in the Town of Needham for 35 years and this foundation was established in 1997 to recognize an extraordinary leader in Needham. Ms. Chaston presented Town Meeting Members Maryruth Perras, Lois Sockol, and Richard S. Creem with a certificate for twenty-five years of service to the community. She then presented the first of this year's awards to William H. Dugan, Jr. Ms. Chaston then introduced Thomas M. Harkins, a member of the Board of Directors, who presented this year's award to Meredith P. Page. Mr. Donald Page accepted this award in memory of his wife.

Mr. John A. Bulian moved that the Annual Town Meeting stand adjourned until such time as the Special Town Meeting called for this evening at 7:30 P.M. is either adjourned or dissolved. It was so voted unanimously.

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SPECIAL TOWN MEETING

Monday, May 10, 2010

Pursuant to a warrant issued by the Selectmen on April 6, 2010, this meeting was called for May 10, 2010 at 7:30 P.M.

The Town Clerk read the call to the meeting and the Officer's Return.

Check lists were used and 214 voters were checked on the list as being present, including 206 Town Meeting Members.

The Moderator declared a quorum to be present and requested the Town Clerk to so record.

The Moderator announced that there were no motions to withdraw.

The Moderator then announced that Articles 6 and 10 are subject to motions to amend or other motions from their proponents or for other reasons cannot be passed by unanimous

consent. This includes Article 14 which will include an emergency preamble.

As in the tradition of the Annual Town Meeting, the Moderator asked unanimous consent to omit the reading of the articles and to refer to them by number only. Any Town Meeting Member who wished to "question" or "debate" should so indicate when the number was called and those articles not so indicated would be adopted by unanimous consent. There was no objection and the Moderator declared this method to be adopted unanimously.

The Moderator then proceeded to call each article in the Warrant by number commencing with Article No. 1. No Town Meeting Members responded with "question" or "debate" to Articles 4, 5, 7, 9, 11, 12, and 13. The Moderator then called each of the above-mentioned articles by number and no objection was heard to adoption by unanimous consent. It was so unanimously voted and the Town Clerk was requested to so record. As a result thereof, said articles and the votes thereunder are as follows:

ARTICLE 4: AMEND GENERAL BY-LAWS – TAXATION

To see if the Town will vote to amend the General By-laws of the Town of Needham by deleting Article 7 in its entirety and inserting in place thereof "Article 7. – Reserved"; or take any other action relative thereto.

Article Information: The November 2, 2009 Special Town Meeting voted to amend the local room occupancy excise to the rate of 6% in accordance with M.G.L. 64G, Section 3A. That action supersedes Article 7 of the General By-laws. This proposal would eliminate the by-law reference to avoid confusion. The language to be removed is as follows:

"ARTICLE 7
TAXATION

SECTION 7.1 HOTELS, LODGING HOUSE AND MOTEL TAX
There is imposed a local excise tax upon the transfer of occupancy of any room or rooms in a hotel, lodging house, or motel located within the Town by any operator at the rate of 4% of the total amount of rent for each such occupancy. No excise tax shall be imposed if the total amount of rent is less than fifteen dollars ($15) per day or its equivalent or if the accommodation is exempt under the provisions of M.G.L. Chapter 64F, Section 2. This tax is imposed and is to be paid in accordance with and subject to the provisions of General Laws Chapter 64G, Section 3A."

MOVED: That the Town vote to amend the General By-laws of the Town of Needham by deleting Article 7 in its entirety and inserting in place thereof "Article 7. – Reserved".

ACTION: So voted by unanimous consent.

ARTICLE 5: ACCEPT M.G.L. c. 59 § 5(54) – PERSONAL PROPERTY TAX EXEMPTION

To see if the Town will vote to accept the provisions of M. G. L. Chapter 59 § 5(54) added by Chapter 159 § 114 of the Acts of 2000, to establish an exemption from taxation personal property accounts with an assessed value of less than $5,000, beginning in Fiscal Year 2011; or take any other action relative thereto.

Article Information: The purpose of this article is to allow the Town to adopt the local option statute to set a dollar amount for an exemption from personal property tax. The proposal is to establish the exemption at $5,000; the statute allows for an exemption up to $10,000. The exemption is applicable only for personal property, not real estate and is only applicable to personal property accounts that have a total assessed value that is less than the adopted limit. Personal property accounts with a total assessed value that exceeds the limit are not eligible for the exemption; meaning the entire value is taxable. The law does not allow partial exemptions.

Personal property generally includes tangible items that are not firmly attached to land or buildings, and which are not specially designed for or of such a size and bulk to be considered part of the real estate. This includes merchandise, furnishings and effects, machinery, tools, animals and equipment. The personal property tax is predominately assessed on businesses. Personal property is taxable unless a specific exemption provision applies. Many corporations are specifically exempted from the personal property tax. Certain utilities and telephone companies, however, are subject to the personal property tax on their machinery, poles, wires and underground conduits, wires, and pipes.

Adoption of this article would help to reduce certain administrative expenses (billing, abatement application processing, and appeals) on tax accounts which generate little tax revenue. Adoption of this exemption would provide relief to small businesses in Town that are subject to the tax. The article, based on FY2010 data, would exempt 429 Needham businesses from the personal property tax in FY2011. The total assessed value of the qualifying accounts is $949,980 which represents less than 0.0128% of the total assessed taxable value in Needham. The average total assessed value of the 429 personal property accounts that would be exempted if this article is adopted is $2,214 with an average bill of less than $46 for the year.

MOVED: That the Town vote to accept the provisions of M. G. L. Chapter 59 § 5(54) added by Chapter 159 § 114 of the Acts of 2000, to establish an exemption from taxation personal property accounts with an assessed value of less than $5,000, beginning in Fiscal Year 2011.

ACTION: So voted by unanimous consent.

ARTICLE 7: TRANSFER OF PROPERTY FOR MUNICIPAL AND RECREATION USE

To see if the Town will vote to transfer the control of three parcels known as Avery Field (Assessors' Map 70, Parcel 28 consisting of 80,970 +/- s.f.), Dwight Field (Assessors' Map 120, Parcel 23-002 and a portion of Map 309 consisting of a total of 193,924 +/- s.f.) and Perry Park (Assessors' Map 23, Parcel 1 consisting of 111,514 +/- s.f.), from the Board of Selectmen to the Park and Recreation Commission for municipal and recreation use; or take any other action relative thereto.

Article Information: The Board of Selectmen voted to support the transfer of three parcels known as Avery Field, Dwight Field, and Perry Park from the jurisdiction of the Board of Selectmen to the jurisdiction of the Park and Recreation Commission for municipal and recreation uses. The Park and Recreation Commission requested that the Board of Selectmen

support this transfer for properties that were originally transferred to the Selectmen from the School Committee for "the purpose of maintaining and preserving said property for sale or other Town use". The three parcels have been used as ball fields since the sale of the Avery, Carter, Dwight, Highland, and Harris Schools in 1981, and have been scheduled and managed by the Park and Recreation Department since that time. The proposed transfer of jurisdiction is for municipal and recreation purposes and is not permanently restricted. As such, the use of the property may be changed in the future by vote of Town Meeting.

MOVED: That the Town vote to transfer the control of three parcels known as Avery Field (Assessors' Map 70, Parcel 28 consisting of 80,970 +/- s.f.), Dwight Field (Assessors' Map 120, Parcel 23-002 and a portion of Map 309 consisting of a total of 193,924 +/- s.f.) and Perry Park (Assessors' Map 23, Parcel 1 consisting of 111,514 +/- s.f.), from the Board of Selectmen to the Park and Recreation Commission for municipal and recreation use.

ACTION: So voted by unanimous consent.

ARTICLE 9: APPROPRIATE FOR POLLARD SCHOOL IMPROVEMENTS

To see if the Town will vote to raise and/or transfer and appropriate $30,000 for design and engineering modifications and/or improvements to the Pollard School property related to the temporary relocation of elementary school students during the renovation of the Newman School, to be spent under the direction of the Town Manager, and to meet this appropriation that $30,000 be transferred from Article 11 of the November 1, 2006 Special Town Meeting Warrant; or take any other action relative thereto.

Article Information: The purpose of this article is to provide funds for the design/engineering of required improvements to the Pollard School, related to the temporary relocation of Newman elementary school students to the site in September 2011. The $30,000 in requested funding will be supplemented by an additional $20,000 in one-time school funds, for a total budget of $50,000. Possible improvements include, but are not limited to: alterations to vehicle access/parking in the rear of the school and retrofits to the modular classrooms to accommodate the elementary school program. This article complements, but does not duplicate, the work proposed to be undertaken by the Pollard Condition Assessment, the purpose of which is to assess the condition of the school and identify any renovations required to extend the useful life of that facility.

MOVED: That the Town vote to raise and/or transfer and appropriate $30,000 for design and engineering modifications and/or improvements to the Pollard School property related to the temporary relocation of elementary school students during the renovation of the Newman School, to be spent under the direction of the Town Manager, and to meet this appropriation that $30,000 be transferred from Article 11 of the November 1, 2006 Special Town Meeting Warrant.

ACTION: So voted by unanimous consent.

ARTICLE 11: APPROPRIATE FOR PAYMENT OF UNPAID BILLS OF PRIOR YEARS

To see if the Town will vote to raise and/or transfer and appropriate $2,845.49 for the payment of unpaid bills of previous years, incurred by the departments, boards and officers of the Town of Needham, as follows, and to meet this appropriation that $731.44 be transferred from Overlay Surplus and that $2,114.05 be transferred from Sewer Retained Earnings; or take any other action relative thereto.

Department	Vendor	Description of Goods/Service	Fiscal Year	$ Amount
Public Facilities	Midland Fire Protection	Emergency Fire Sprinkler Shut Down	FY2009	$ 731.44
DPW – Sewer	Bahr Sales	Equipment Parts/Repair	FY2009	$2,114.05
Total				$2,845.49

Article Information: State law requires Town Meeting action in order for the Town to make payment for bills received after the close of the fiscal year.

MOVED: That the Town vote to raise and/or transfer and appropriate $2,845.49 for the payment of unpaid bills of previous years, incurred by the departments, boards and officers of the Town of Needham, as follows, and to meet this appropriation that $731.44 be transferred from Overlay Surplus and that $2,114.05 be transferred from Sewer Retained Earnings; or take any other action relative thereto.

Department	Vendor	Description of Goods/Service	Fiscal Year	$ Amount
Public Facilities	Midland Fire Protection	Emergency Fire Sprinkler Shut Down	FY2009	$ 731.44
DPW – Sewer	Bahr Sales	Equipment Parts/Repair	FY2009	$2,114.05
Total				$2,845.49.

ACTION: So voted by unanimous consent.

ARTICLE 12: AMEND THE 2010 OPERATING BUDGET

To see if the Town will vote to amend and supersede certain parts of the fiscal year 2010 Operating Budget adopted under Article 28 of the May 2009 Annual Town Meeting by deleting the amounts of money appropriated under some of the line items and appropriating new amounts as follows:

Line Item	Appropriation	Changing From:	Changing To:
15A	Finance Department		
	Salary and Wages	$1,350,144	$1,305,144
15B	Finance Department		
	Expenses	$715,252	$760,252

or take any other action relative thereto.

Article Information: This article is to amend the Town's operating budget for FY2010. The request is to transfer of $45,000 from the salary and wages line (Line 15A) to the expenses line (15B) in the Finance Department. Due to turnover and continued vacancies in the Accounting Division, a growing backlog of work required hiring outside consultants to assist with current reporting requirements. The amendment would obviate the need for a Reserve Fund Transfer.

MOVED: That the Town vote to amend and supersede certain parts of the fiscal year 2010 Operating Budget adopted under Article 28 of the May 2009 Annual Town Meeting by deleting the amounts of money appropriated under some of the line items and appropriating new amounts as follows:

Line Item	Appropriation	Changing From:	Changing To:
15A	Finance Department		
	Salary and Wages	$1,350,144	$1,305,144
15B	Finance Department		
	Expenses	$715,252	$760,252

ACTION: So voted by unanimous consent.

ARTICLE 13: AMEND THE 2010 SEWER ENTERPRISE FUND BUDGET

To see if the Town will vote to amend and supersede certain parts of the fiscal year 2010 Sewer Enterprise Fund Budget adopted under Article 30 of the May 2009 Annual Town Meeting by deleting the amounts of money appropriated under some of the line items and appropriating new amounts as follows:

Line Item	Appropriation	Changing From:	Changing To:
201A	Sewer Personnel	$599,718	$649,718
201B	Sewer Expenses	$267,547	$366,547
201C	Sewer Capital	$ 39,000	$ 84,000

and to meet this appropriation that $194,000 be transferred from Sewer Enterprise Fund Retained Earnings; or take any other action relative thereto.

Article Information: This article is to amend the Town's sewer enterprise fund budget for FY2010. The request is for a supplemental appropriation of $194,000 to cover increased and extraordinary operating expenses resulting from the two severe March rain storms. This appropriation and the Sewer Enterprise Fund Reserve Fund would cover expenses incurred to date relating to the March storms, as well as usual operating costs through June 30, 2010. The Town will also seek reimbursement through the Federal Emergency Management Agency (FEMA) for eligible costs. At the time of printing the warrant, FEMA has not yet issued applications for assistance.

The costs related to the March storms include overflow by-pass pumping at eleven different locations throughout Town, including three of the Town's sewer pumping stations. The costs include overtime expenses for around-the-clock monitoring of the sewer by-passes, and the rental of pumps, and repairs to the Town's sewer infrastructure. The cost includes $50,000 for overtime, $99,000 for services, rentals, repairs, and supplies, and $45,000 for pumps at Great Plain Avenue pump station.

MOVED: That the Town vote to amend and supersede certain parts of the fiscal year 2010 Sewer Enterprise Fund Budget adopted under Article 30 of the May 2009 Annual Town Meeting by deleting the amounts of money appropriated under some of the line items and appropriating new amounts as follows:

Line Item	Appropriation	Changing From:	Changing To:
201A	Sewer Personnel	$599,718	$649,718
201B	Sewer Expenses	$267,547	$366,547
201C	Sewer Capital	$ 39,000	$ 84,000

and to meet this appropriation that $194,000 be transferred from Sewer Enterprise Fund Retained Earnings.

ACTION: So voted by unanimous consent.

At this time the Moderator proceeded with the remaining articles in the Special Town Meeting Warrant.

ARTICLE 1: AMEND ZONING BY-LAW – ELDER SERVICES ZONING DISTRICT

To see if the Town will vote to amend the Needham Zoning By-Law, as follows:

(a) Amend Section 1.3, Definitions, by adding the following terms and definitions in appropriate alphabetical order as follows:

"Independent Living Apartments

A building in the Elder Services Zoning District containing three or more dwelling units, which building houses only residential uses and support services accessory thereto, intended primarily as independent living units for individuals aged 55 years or older, and/or families with at least one family member aged 55 years or older, within a Continuing Care Retirement Community.

Assisted Living and Alzheimer's/Memory Loss Facilities

Convalescent or nursing homes that may not be licensed as skilled nursing facilities by the Massachusetts Department of Public Health, but cater to individuals who need some degree of assistance in caring for themselves and are certified, licensed, or otherwise approved by the Executive Office of Elder Affairs or other Commonwealth of Massachusetts governmental entity.

Continuing Care Retirement Community

A Continuing Care Retirement Community, whether or not governed by M.G.L. Chapter 93, Section 76, is also sometimes called a life care community, allowing residents to "age in place". Facilities are on a campus of one or more contiguous parcels that includes separate housing for those who live independently, which may include communal dining for one or more meals, assisted living facilities that offer more support, and nursing homes for those needing skilled nursing care."

(b) Amend the definition of "Setback" in Section 1.3, Definitions, so that the words "Elder Services" are added after the words "Commercial – 128" of the ninth line of said definition.

(c) Amend Section 2.1, Classes of Districts, by adding the following term and abbreviation under the subsection Commercial:

"ES - Elder Services"

(d) Amend Section 3, Use Regulations, by adding a new Subsection 3.12, Elder Services Zoning District, to read as follows:

"3.12 Elder Services Zoning District

3.12.1 Purposes of District

The purpose of the Elder Services Zoning District is to promote the health, safety and general welfare of the community by encouraging the establishment of housing and other facilities in close proximity to each other primarily serving individuals 55 years or older who wish to live in independent apartments with convenient access to supportive services, while minimizing potential adverse impacts upon nearby residential and other properties. These purposes are to be achieved through establishing controls specifically for the proposed uses at locations where either such uses already exist or they would be appropriate because of access or other locational considerations.

3.12.2 Scope of Authority

The regulations of the Elder Services Zoning District shall govern all new construction, reconstruction or expansion of new or existing buildings, and new or expanded uses, regardless of whether the requirements of Section 3.12 are more or less restrictive than those of the General Residence Zoning District, of which the Elder Services Zoning District was formerly a part. Provisions of Section 3.12 shall supersede those of Section 3.2 Schedule of Use Regulations, Sections 4.2 through 4.10 (Dimensional Regulations) and Section 5.1.2 (Required Parking) except as otherwise specifically provided herein.

3.12.3 Allowed Uses

The following uses are allowed by right:

a) All uses allowed by right in the General Residence Zoning District as described in Section 3.2.1 of the Zoning By-Law.

3.12.4 Special Permit Uses

The following uses are allowed by Special Permit:

a) All uses allowed by Special Permit in the General Residence Zoning District, as set forth in Section 3.2.1 of the Zoning By-Law.

b) Independent Living Apartments.

c) Assisted Living and/or Alzheimer's/Memory Loss Facilities.

3.12.5 Multiple Buildings and Uses in the Elder Services Zoning District

More than one use may be located on a lot as a matter of right and more than one building may be located on a lot as a matter of right, provided that each building and/or its uses are in compliance with the requirements of Section 3.12 of this By-Law.

3.12.6 Dimensional Regulations For the Elder Services Zoning District

Lot Area, Frontage and Setback Requirements

The following lot area, frontage and setback requirements shall apply to development in the Elder Services Zoning District:

a) Minimum Lot Area: 10,000 square feet
b) Minimum Lot Frontage: 80 feet
c) Minimum Front Setback: 25 feet from the front property line
d) Minimum Side and Rear Setback: Minimum side and rear setbacks abutting a railroad right of way shall be 10 feet. Minimum side and rear setbacks not abutting a railroad right of way shall be 25 feet except that the minimum setback abutting residential properties on the north side of Putnam Street shall be 35 feet. For side and rear setbacks not abutting a railroad right of way, the Board of Appeals or other Special Permit granting authority may grant a Special Permit reducing the minimum side yard setback to no less than 20 feet and the minimum rear yard setback to no less than 10 feet. In acting upon such applications for such reductions, the Board shall consider, in addition to the criteria for special permits generally (Section 7.5.2), the criteria set forth in Section 4.2.7 (a)-(f).

3.12.7 Building Height Requirements

The maximum building height of buildings in the Elder Services Zoning District shall be 40 feet. The maximum number of stories (exclusive of the basement) shall be three, plus an unfinished, uninhabitable fourth story contained under a pitched roof with gables.

Provided further, however, that the existing nursing home structure shall be further limited so that any expansion of such structure in a northerly direction, the highest point of said structure along Gould Street, shall not be higher than a horizontal line drawn through the highest points of said existing nursing home structure and extended northward to the boundary of the Elder Services Zoning District. Such further limitation shall not be applicable to any future structures to be located to the west of said existing nursing home structure (as it may be extended) regardless of whether a physical connection will be constructed between such other future structures to the west and the existing nursing home structure (as it may be extended).

3.12.8 Building Bulk, Lot Coverage and Other Dimensional Requirements

Except as otherwise provided herein, the maximum floor to area ratio in the Elder Services Zoning District shall be 1.0. Parking garages, interior portions of buildings devoted to off-street parking and all other parking facilities shall not be utilized in computing floor to area ratio.

Buildings developed or re-developed under the regulations of the Elder Services Zoning District shall not be subject to any other limitations on floor to area ratio, lot coverage, building bulk, setbacks or other dimensional requirements as are contained in Sections 4.2 through 4.10.

Notwithstanding anything in the By-Law to the contrary, including but not limited to the preceding two subparagraphs of this Section 3.12.8, the construction of single family detached dwellings, two family detached dwellings or the conversion of a single family dwelling to a two family dwelling, shall be governed by the dimensional and density requirements of the General Residence Zoning District.

3.12.9 Off-Street Parking

Except as provided below, the off-street parking regulations in Section 5.1 shall apply in the Elder Services Zoning District.

a) The minimum number of off-street parking spaces in Section 5.1.2 shall apply except as follows:

1) The off-street parking requirement for independent living apartments in the Elder Services Zoning District shall be 0.5 parking spaces for each dwelling unit.

3.12.10 Affordable Housing

Independent living apartments, as defined above (i.e. which excludes convalescent or nursing homes, assisted living and Alzheimer's/memory loss facilities) shall include Affordable Housing Units as defined in Section 1.3 of this By-Law. The following requirements shall apply to a development that includes Affordable Housing Units:

a) For a development with not more than 10 dwelling units, at least one unit shall be an Affordable Housing Unit; and for a development with 11 or more dwelling units, at least 10% shall be Affordable Housing Units. In the instance of a fraction, the fraction shall be rounded up to the nearest whole number.

b) If the Applicant provides at least one-half of the Affordable Housing Units for households with incomes at or below 50% of area median income, the remaining Affordable Housing Units may be sold or rented to households with incomes up to 100% of area median income even if the latter units are not eligible for the subsidized housing inventory, regardless of any requirements to the contrary set forth in Section 1.3.

c) Affordable Housing Units shall be dispersed within the building or buildings and not concentrated in one area or one floor. They shall generally be comparable in size, energy efficiency, quality, convenience and unit specific real estate-related amenities to the development's market-rate units. Services and other amenities that may be purchased by residents on a voluntary basis are not to be considered unit specific real estate related amenities and are excluded from such comparability requirements.

d) The Affordable Housing Units shall be constructed in proportion to the number of market-rate units in a development. Proportionality shall be determined by the number of building permits or certificates of occupancy issued for the Affordable Housing Units and market-rate units, as applicable.

e) The selection of eligible residents for the Affordable Housing Units shall be in accordance with a marketing plan approved by the Needham Planning Board prior to the issuance of any building permits for the independent living units.

f) The Affordable Housing Units shall be subject to an affordable housing restriction as defined in Section 1.3 of this By-Law with limitations on use, occupancy, resale prices or rents, as applicable, and which provides for periodic monitoring for compliance with the requirements of said restriction.

(e) Amend Section 7.4, Site Plan Review, by making the following changes to Section 7.4.2, Definitions:

Under Major Project: Add a new paragraph after "Needham Center Overlay District" as follows:

"In the Elder Services Zoning District a Major Project shall be defined as any construction project which involves the construction of 10,000 or more square feet gross floor area; or increase in gross floor area by 5,000 or more square feet; or any project which results in the creation of 25 or more off-street parking spaces; or any project that results in any new curb or driveway cut."

Under Minor Project: Add a new paragraph after "Needham Center Overlay District" as follows:

"In the Elder Services District a Minor Project shall be defined as any construction project which involves the construction of more than 5,000 but less than 10,000 square feet gross floor area; or an increase in gross floor area such that the total gross floor area after the increase is 5,000 or more square feet - and the project cannot be defined as a Major Project."

or take any other action thereto.

Article 1-2 Introduction: Articles 1 and 2 in combination propose the creation of an Elder Services Zoning District. The concept of the district is to allow individuals to "age in place" in a campus environment that includes separate housing for those who live independently, assisted living facilities that offer more support, and nursing homes for those needing skilled nursing care. By providing this comprehensive approach of having various types of facilities and services available in close proximity to each other, the physical and emotional disruption surrounding moves necessitated by changes in an individual's condition is minimized.

As in most other communities in Massachusetts and across the nation, Needham's citizens are aging and their life expectancy is increasing. One of the results of that phenomenon is an increased need (as well as an increased awareness of that need) for a community to provide different types of care for its senior citizens. Since all of us age differently, there are a number of alternatives that should be made available. Some individuals remain healthy but have decided they no longer wish or are able to care for a single-family residence on their own. Others may have a variety of health problems that require differing levels of care. The proposed Elder Services Zoning District is intended to address this growing need.

At the present time, the Wingate at Needham Nursing Home, located at the corner of Highland Avenue and Gould Street, is a 142-bed skilled nursing facility that has operated in Needham for many years. There are two vacant parcels adjacent to the Wingate at Needham facility which can be utilized (a) to create independent living apartments for those seniors who continue to be able to care for themselves but do not wish to continue the expense and energy associated with maintenance of single family homes, and (b) to create an assisted living facility on the same "campus" which will be able to serve the population and offer an increased level of care and support (for example, common dining facilities, staff to assist in daily activities of living, counseling, etc.). Within the assisted living facility, a number of beds would be reserved for those suffering from Alzheimer's and other memory-loss related illnesses. The third component of the Elder Services Zoning District is a skilled nursing facility. The existing Wingate at Needham Nursing home would provide the skilled nursing care component of the project as anticipated by the Elder Services Zoning District.

The advantage of having different types of facilities and services available in close proximity to each other are numerous. As one can imagine, each move is traumatic and a move from one facility to another affiliated facility located on the same campus will ease that transition. In addition, it is very common that spouses, due to their advancing ages and differing circumstances, require different levels of care. For example, one spouse may remain healthy and perfectly capable of living in an independent apartment. The other spouse, however, may suffer from a variety of illnesses or conditions that require either an assisted living facility or skilled nursing facility. The ability for spouses to reside on the same campus (albeit in different buildings) lessens the disruption of the long-term relationship between the spouses, and is designed to maximize continuing contact between them. The proposed zoning amendment is meant to address this inevitable aging process. It is contemplated that the independent living apartments to be constructed as a result of this rezoning will be rental units.

Article 1 Explanation: Article 1, in combination with Article 2, proposes to create the Elder Services Zoning District. Article 1 lays out the regulatory framework for the new district while Article 2 describes its geographic boundaries.

Designation of the District
The Elder Services Zoning District would comprise slightly more than seven acres of land that will be bounded as follows: on the south by the portion of Highland Avenue that presently houses the Wingate at Needham Nursing Home; on the east by Gould Street running from the intersection of Highland Avenue and Gould Street to the railroad right of way; on the north by the railroad right of way; and on the west by the boundaries of the proposed parcels to be included in the zoning district. The approximately five acres shown on Needham Assessor's Map 77, Lots 25 and 56 are presently undeveloped, and many years ago were part of a sand and gravel operation. The properties to be included in the Elder Services Zoning District are presently zoned as "General Residence".

Purpose of the District
The purpose of the Elder Services Zoning District is to promote the health, safety and general welfare of the community by encouraging the establishment of housing and other facilities in close proximity to each other. The facilities will serve individuals 55 years or older who wish to live in independent apartments with convenient access to supportive services, while minimizing potential adverse impacts upon nearby residential and other properties.

Definitions
New terms that appear in the package of zoning amendments but not elsewhere in the zoning by-law are presented in alphabetical order: assisted living and Alzheimer's /memory loss facilities; continuing care retirement community; independent living apartments.

Permitted Uses
The Zoning By-Law amendment was written to minimize changes in uses allowed in the new district as compared to the current district. With the exception of the assisted and independent living apartments, which are now not allowed in a General Residence District, and are proposed to become uses requiring a special permit, all uses in the General Residence District that are presently allowed as a matter of right will continue to be allowed as a matter of right. Moreover, all uses presently allowed in the General Residence District by special permit will continue to be allowed by special permit. The nursing home presently on the site was allowed by special permit by the Needham Planning Board in 1993. Alzheimer's/memory loss facilities are considered nursing or convalescent homes and as such are presently allowed by special permit.

Lot Area and Frontage
The Elder Services Zoning District requires the same minimum lot area (10,000 square feet) and the minimum lot frontage (80 feet) as the existing General Residence District.

Minimum Front, Side and Rear Setbacks
The minimum front yard setback in the Elder Services Zoning District is 25 feet. The present front yard setback in the General Residence District is 20 feet with the exception that for institutional uses the minimum front yard setback is 25 feet. The Elder Services Zoning District maintains the more restrictive front yard setback of 25 feet of an institutional use in the General Residence District.

The present side and rear yard setback in the General Residence District is 12.5 and 10 feet respectively, with the exception that for institutional uses the minimum side and rear yard setback is 25 feet. The Elder Services Zoning District establishes an overall as of right minimum side and rear yard setback of 25 feet with the following two exceptions: 1) an extra 10-foot setback requirement (from 25 feet to 35 feet) has been added for the portion of the site abutting the rear of the properties located on the northerly side of Putnam Street; and 2) the side yard setback adjacent to the MBTA right of way has been reduced to 10 feet. Additionally, a provision has been added allowing for side and rear yard setbacks not abutting the railroad right of way to be reduced to 20 feet for a side yard and 10 feet for a rear yard by Special Permit.

Building Height Requirements

The maximum building height of structures in the Elder Services Zoning District is 40 feet, which is an increase of 5 feet over the maximum height in the General Residence District. It should be noted, however, that the Planning Board has discouraged the use of flat roofs for the buildings and prefers peaked roofs with gables, which necessarily increase the maximum height of the building. Since building height is measured to the top of the peaked roof, the additional height is a necessary component of the re-zoning. The top portion of the buildings (under the sloped roofs) will be unfinished and uninhabitable. Buildings will be limited to three finished and habitable stories, plus a basement.

Moreover, an additional restriction on height has been provided along Gould Street so that the maximum height of any building along Gould Street will never exceed a horizontal line running through the tops of the gables on the existing nursing home. This additional restriction was included to ensure that any structure along Gould Street would be consistent with what already exists along this side of Gould Street.

Building Bulk, Lot Coverage and Other Dimensional Requirements
The maximum floor-area ratio in the Elder Services Zoning District shall be 1.0. Floor-area ratio is computed by dividing the total amount of square footage of a building by the size of the lot. For example, if a lot were comprised of 10,000 square feet and a two-story structure with a 5,000 square foot footprint were located on that lot, the total floor area would be 10,000 and the floor-area ratio would be 1.0.

Parking
No changes are proposed from what already exists in the Zoning By-Law with respect to parking requirements for nursing homes, assisted living and Alzheimer's/memory loss centers. The standard that has been used for many years and will continue to be used is one parking space for every two beds plus one space for each two employees on the larger shift. With respect to the independent living apartments, the parking requirement will be .5 parking spaces per unit. It is generally acknowledged that parking requirements for both independent living apartments and assisted living/Alzheimer's/memory loss centers are very low and that the traffic generated by those facilities is also very low. A traffic study was submitted and reviewed by the Planning Board in connection with the public hearings associated with this zoning article. The study provided evidence of minimal traffic impact as a result of the proposed rezoning proposal.

Affordable Housing
Ten percent (10%) of the independent living apartments will be required to be "Affordable Housing Units", as defined in the existing Zoning By-Law.

Summary
The Planning Board believes that the proposed location for the Elder Services Zoning District is a good one and that it will have a positive impact on the Town's ability to accommodate and care for the needs of senior citizens.

MOVED: That the Town vote to amend the Needham Zoning By-Law, as follows:

(a) Amend Section 1.3, Definitions, by adding the following terms and definitions in appropriate alphabetical order as follows:

"Independent Living Apartments

A building in the Elder Services Zoning District containing three or more dwelling units, which building houses only residential uses and support services accessory thereto, intended primarily as independent living units for individuals aged 55 years or older, and/or families with at least one family member aged 55 years or older, within a Continuing Care Retirement Community.

Assisted Living and Alzheimer's/Memory Loss Facilities

Convalescent or nursing homes that may not be licensed as skilled nursing facilities by the Massachusetts Department of Public Health, but cater to individuals who need some degree of assistance in caring for themselves and are certified, licensed, or otherwise approved by the Executive Office of Elder Affairs or other Commonwealth of Massachusetts governmental entity.

Continuing Care Retirement Community

A Continuing Care Retirement Community, whether or not governed by M.G.L. Chapter 93, Section 76, is also sometimes called a life care community, allowing residents to "age in place". Facilities are on a campus of one or more contiguous parcels that includes separate housing for those who live independently, which may include communal dining for one or more meals, assisted living facilities that offer more support, and nursing homes for those needing skilled nursing care."

(b) Amend the definition of "Setback" in Section 1.3, Definitions, so that the words "Elder Services" are added after the words "Commercial – 128" of the ninth line of said definition.

(c) Amend Section 2.1, Classes of Districts, by adding the following term and abbreviation under the subsection Commercial:

"ES - Elder Services"

(d) Amend Section 3, Use Regulations, by adding a new Subsection 3.12, Elder Services Zoning District, to read as follows:

"3.12 Elder Services Zoning District

3.12.1 Purposes of District

The purpose of the Elder Services Zoning District is to promote the health, safety and general welfare of the community by encouraging the establishment of housing and other facilities in close proximity to each other primarily serving individuals 55 years or older who wish to live in independent apartments with convenient access to supportive services, while minimizing potential adverse impacts upon nearby residential and other properties. These purposes are to be achieved through establishing controls specifically for the proposed uses at locations where either such uses already exist or they would be appropriate because of access or other locational considerations.

3.12.2 Scope of Authority

The regulations of the Elder Services Zoning District shall govern all new construction, reconstruction or expansion of new or existing buildings, and new or expanded uses, regardless of whether the requirements of Section 3.12 are more or less restrictive than those of the General Residence Zoning District, of which the Elder Services Zoning District was formerly a part. Provisions of Section 3.12 shall supersede those of Section 3.2

Schedule of Use Regulations, Sections 4.2 through 4.10 (Dimensional Regulations) and Section 5.1.2 (Required Parking) except as otherwise specifically provided herein.

3.12.3 Allowed Uses

The following uses are allowed by right:

a) All uses allowed by right in the General Residence Zoning District as described in Section 3.2.1 of the Zoning By-Law.

3.12.4 Special Permit Uses

The following uses are allowed by Special Permit:

a) All uses allowed by Special Permit in the General Residence Zoning District, as set forth in Section 3.2.1of the Zoning By-Law.
b) Independent Living Apartments.
c) Assisted Living and/or Alzheimer's/Memory Loss Facilities.

3.12.5 Multiple Buildings and Uses in the Elder Services Zoning District

More than one use may be located on a lot as a matter of right and more than one building may be located on a lot as a matter of right, provided that each building and/or its uses are in compliance with the requirements of Section 3.12 of this By-Law.

3.12.6 Dimensional Regulations For the Elder Services Zoning District

Lot Area, Frontage and Setback Requirements

The following lot area, frontage and setback requirements shall apply to development in the Elder Services Zoning District:

a) Minimum Lot Area: 10,000 square feet
b) Minimum Lot Frontage: 80 feet
c) Minimum Front Setback: 25 feet from the front property line
d) Minimum Side and Rear Setback: Minimum side and rear setbacks abutting a railroad right of way shall be 10 feet. Minimum side and rear setbacks not abutting a railroad right of way shall be 25 feet except that the minimum setback abutting residential properties on the north side of Putnam Street shall be 35 feet. For side and rear setbacks not abutting a railroad right of way, the Board of Appeals or other Special Permit granting authority may grant a Special Permit reducing the minimum side yard setback to no less than 20 feet and the minimum rear yard setback to no less than 10 feet. In acting upon such applications for such reductions, the Board shall consider, in addition to the criteria for special permits generally (Section 7.5.2), the criteria set forth in Section 4.2.7 (a)-(f).

3.12.7 Building Height Requirements

The maximum building height of buildings in the Elder Services Zoning District shall be 40 feet. The maximum number of stories (exclusive of the basement) shall be three, plus an unfinished, uninhabitable fourth story contained under a pitched roof with gables.

Provided further, however, that the existing nursing home structure shall be further limited so that any expansion of such structure in a northerly direction, the highest point of said structure along Gould Street, shall not be higher than a horizontal line drawn through the highest points of said existing nursing home structure and extended northward to the boundary of the Elder Services Zoning District. Such further limitation shall not be applicable to any future structures to be located to the west of said existing nursing home structure (as it may be extended) regardless of whether a physical connection will be constructed between such other future structures to the west and the existing nursing home structure (as it may be extended).

3.12.8 Building Bulk, Lot Coverage and Other Dimensional Requirements

Except as otherwise provided herein, the maximum floor to area ratio in the Elder Services Zoning District shall be 1.0. Parking garages, interior portions of buildings devoted to off-street parking and all other parking facilities shall not be utilized in computing floor to area ratio.

Buildings developed or re-developed under the regulations of the Elder Services Zoning District shall not be subject to any other limitations on floor to area ratio, lot coverage, building bulk, setbacks or other dimensional requirements as are contained in Sections 4.2 through 4.10.

Notwithstanding anything in the By-Law to the contrary, including but not limited to the preceding two subparagraphs of this Section 3.12.8, the construction of single family detached dwellings, two family detached dwellings or the conversion of a single family dwelling to a two family dwelling, shall be governed by the dimensional and density requirements of the General Residence Zoning District.

3.12.9 Off-Street Parking

Except as provided below, the off-street parking regulations in Section 5.1 shall apply in the Elder Services Zoning District.

a) The minimum number of off-street parking spaces in Section 5.1.2 shall apply except as follows:

1) The off-street parking requirement for independent living apartments in the Elder Services Zoning District shall be 0.5 parking spaces for each dwelling unit.

3.12.10 Affordable Housing

Independent living apartments, as defined above (i.e. which excludes convalescent or nursing homes, assisted living and Alzheimer's/memory loss facilities) shall include Affordable Housing Units as defined in Section 1.3 of this By-Law. The following requirements shall apply to a development that includes Affordable Housing Units:

a) For a development with not more than 10 dwelling units, at least one unit shall be an Affordable Housing Unit; and for a development with 11 or more dwelling units, at least 10% shall be Affordable Housing Units. In the

instance of a fraction, the fraction shall be rounded up to the nearest whole number.

b) If the Applicant provides at least one-half of the Affordable Housing Units for households with incomes at or below 50% of area median income, the remaining Affordable Housing Units may be sold or rented to households with incomes up to 100% of area median income even if the latter units are not eligible for the subsidized housing inventory, regardless of any requirements to the contrary set forth in Section 1.3.

c) Affordable Housing Units shall be dispersed within the building or buildings and not concentrated in one area or one floor. They shall generally be comparable in size, energy efficiency, quality, convenience and unit specific real estate-related amenities to the development's market-rate units. Services and other amenities that may be purchased by residents on a voluntary basis are not to be considered unit specific real estate related amenities and are excluded from such comparability requirements.

d) The Affordable Housing Units shall be constructed in proportion to the number of market-rate units in a development. Proportionality shall be determined by the number of building permits or certificates of occupancy issued for the Affordable Housing Units and market-rate units, as applicable.

e) The selection of eligible residents for the Affordable Housing Units shall be in accordance with a marketing plan approved by the Needham Planning Board prior to the issuance of any building permits for the independent living units.

f) The Affordable Housing Units shall be subject to an affordable housing restriction as defined in Section 1.3 of this By-Law with limitations on use, occupancy, resale prices or rents, as applicable, and which provides for periodic monitoring for compliance with the requirements of said restriction.

(e) Amend Section 7.4, Site Plan Review, by making the following changes to Section 7.4.2, Definitions:

Under Major Project: Add a new paragraph after "Needham Center Overlay District" as follows:

> "In the Elder Services Zoning District a Major Project shall be defined as any construction project which involves the construction of 10,000 or more square feet gross floor area; or increase in gross floor area by 5,000 or more square feet; or any project which results in the creation of 25 or more off-street parking spaces; or any project that results in any new curb or driveway cut."

Under Minor Project: Add a new paragraph after "Needham Center Overlay District" as follows:

> "In the Elder Services District a Minor Project shall be defined as any construction project which involves the construction of more than 5,000 but less than 10,000 square feet gross floor area; or an increase in gross floor area such that the total gross floor area after the increase is 5,000 or more square feet - and the project cannot be defined as a Major Project.

A motion to discuss Articles 1 and 2 together and vote on separately was offered by Mr. Ronald W. Ruth. He explained that Article 1 is the text creating an Elder Services Zoning District and Article 2 is the map amendment. The motion was presented and carried by unanimous vote.

Mr. Ruth proceeded to discuss Articles 1 and 2 on behalf of the Planning Board. He stated that this proposed zoning district is sound zoning for this area of town and would create an elder campus setting consisting of three sections including housing for independent living, assisted living, and nursing home facilities for those requiring more care. The Planning Board recommends adoption of these two articles.

Mr. Matthew D. Borrelli, member, recommended adoption on behalf of the Finance Committee. He advised that this project can bring in additional revenue to the Town with no impact on the schools.

Mr. Maurice P. Handel, Selectman, advised that this proposal would allow individuals to "age in place". The Board of Selectmen unanimously supports Articles 1 and 2.

Mrs. Sheila G. Pransky, Town Meeting Member, Executive Director of Needham Opportunity, Inc., and a social worker, spoke in favor of these proposals

Caroline B. Edge questioned if a non-taxing agency would have to pay taxes if they developed the land. Mr. Handel, Selectman, advised that the Board is confidant that this project will be taxed.

In response to an inquiry from Lita Young, Mr. Ruth advised that this project could impact the Fire Department and this site could be used as a senior center.

In response to an inquiry from Nina Silverstein regarding some families raising grand children, Mr. Ruth noted that the independent living apartments would have flexibility in that area.

In response to an inquiry from Claire Patricia Messing, one half of the apartments would be provided to people with less money and the other half to those with more money.

A motion to refer Articles 1 and 2 to the Planning Board so that it may receive an opinion from the MA Department of Revenue as to whether the pilot agreement is enforceable against the developer was offered by Mr. Alan S. Fanger.

Upon request from Mr. Maurice P. Handel, Town Counsel David B. Tobin stated that the lawyers are caucusing. The developer provided an agreement that if the property goes into tax free identity, there would still be taxes. The Town could hold the agreement in escrow and come back in the fall.

In response to an inquiry from Mr. Irwin Silverstein, Mr. Ruth stated that this area is not spot zoning.

In response to an inquiry from Robert Y. Larsen regarding a potential conflict if it comes down to a payment in lieu of taxes, Mr. Ruth advised that all projects include a marketing plan.

A motion to move the previous question on all motions on the floor was offered by Mr. Robert A. Downs. The motion to move the previous question was presented and carried by the required two-thirds vote as declared by the Moderator.

Mr. Fanger's motion to refer was presented, but it failed to pass by voice vote.

ACTION: The main motion was presented, but the Moderator was in doubt as to the voice vote. The motion was again presented and the chair was still in doubt. Mr. William R. Dermody was sworn in as teller by the Moderator. The motion which requires a two-thirds vote was again presented and carried by a count of hands. The hand count was Yes 172 - No 19.

ARTICLE 2: MAP CHANGE TO ELDER SERVICES ZONING DISTRICT

To see if the Town will vote to amend the Needham Zoning By-Law by amending the Zoning Map, as follows:

Place in the Elder Services Zoning District all that land now zoned General Residence and comprising Parcels 1, 25 and 56 as shown on Needham Assessor's Map No. 77.

Said land is bounded generally to the south by Highland Avenue, to the east by Gould Street, to the north by the Massachusetts Bay Transportation Authority (M.B.T.A.) railroad right of way, and to the west by Parcels 36, 21, 22, 23, 2 and 3 on Needham Assessor's Map No. 77, Guild Road, Cross Street and Putnam Avenue.

Said land is bounded and described as follows:

Parcel 1 – beginning at the point of intersection of the easterly sideline of Gould Street and the northwesterly sideline of Highland Avenue on Town of Needham Assessor's Map No. 77; thence running southwesterly along the southeasterly sideline of Highland Avenue a distance of 195.21 feet, to the point of intersection with the northeasterly boundary line of Parcel 3; thence turning and running northwesterly along the northeasterly boundary line of Parcel 3 and Parcel 2 a distance of 222.45 feet, to a point on the easterly boundary of Parcel 2; thence turning and running northeasterly 42.78 feet, along the easterly boundary of Parcel 2 and Parcel 59 to the most southeasterly corner of Parcel 59; thence turning and running northwesterly 139.34 feet, along the northeasterly sideline of Parcel 59, Putnam (private) Street, and Parcel 23 to a point on the southeasterly boundary line of Parcel 25; thence turning and running northeasterly 416.75 feet, along the southeasterly boundary line of Parcel 25 and Parcel 56 to the westerly sideline of Gould Street; thence turning and running in a southerly and southeasterly direction 472.55 feet, to an angle in the southwesterly sideline of Gould Street; thence turning and running in a southerly direction 29.14 feet, to an intersection of Gould Street and Highland Avenue which is the point of beginning.

Parcel 25 – beginning at the point of intersection of the easterly sideline of Gould Street and land of the Massachusetts Bay Transportation Authority on Town of Needham Assessor's Map No. 77; thence running southerly along the westerly sideline of Gould Street 301.06 feet, to Parcel 56; thence turning and running southwesterly 145.50 feet, along the northeasterly boundary of Parcel 56 to a point; thence turning and running southerly 155.57 feet, along the easterly boundary of Parcel 56 to Parcel 1; thence turning and running southwesterly 474.96 feet, along the northwesterly boundary of Parcel 23, Parcel 22, and Parcel 21 to Cross Street; thence turning and running northwesterly 234.89 along the southeasterly sideline of Cross Street, Guild Road, and Parcel 36 to land of the Massachusetts Bay Transportation Authority; thence turning and running northeasterly 970.27 feet along the southeasterly boundary of land of the Massachusetts Bay Transportation Authority to Gould Street and the point of beginning.

Parcel 56 – beginning at the intersection of Gould Street and Parcel 25 on Town of Needham Assessor's Map No. 77; thence running southerly 37.15 feet along the westerly sideline of Gould Street to Parcel 1; thence turning and running southwesterly 241.67 feet, along the northwesterly boundary of Parcel 1 to Parcel 25; thence turning and running northerly 155.57 feet, along the easterly boundary of Parcel 25; thence turning and running northeasterly 145.50 feet, along the southeasterly boundary of Parcel 25 to the westerly sideline of Gould Street and the point of beginning.

Or take any other action relative thereto.

Article Information: This article describes the geographical boundaries of the new Elder Services Zoning District. As described above, it is comprised of slightly over seven (7) acres and is shown on Needham Assessor's Map 77 as parcels 1, 25 and 56. The district is bounded as follows: on the south by Highland Avenue (is limited to the portion of Highland Avenue where the Wingate at Needham Nursing Home is presently located); to the east by Gould Street; to the north by the railroad right of way, and; to the west by the boundaries of the proposed parcels to be included in the zoning district.

MOVED: That the Town vote to amend the Needham Zoning By-Law by amending the Zoning Map, as follows:

Place in the Elder Services Zoning District all that land now zoned General Residence and comprising Parcels 1, 25 and 56 as shown on Needham Assessor's Map No. 77.

Said land is bounded generally to the south by Highland Avenue, to the east by Gould Street, to the north by the Massachusetts Bay Transportation Authority (M.B.T.A.) railroad right of way, and to the west by Parcels 36, 21, 22, 23, 2 and 3 on Needham Assessor's Map No. 77, Guild Road, Cross Street and Putnam Avenue.

Said land is bounded and described as follows:

Parcel 1 – beginning at the point of intersection of the easterly sideline of Gould Street and the northwesterly sideline of Highland Avenue on Town of Needham Assessor's Map No. 77; thence running southwesterly along the southeasterly sideline of Highland Avenue a distance of 195.21 feet, to the point of intersection with the northeasterly boundary line of Parcel 3; thence turning and running northwesterly along the northeasterly boundary line of Parcel 3 and Parcel 2 a distance of 222.45 feet, to a point on the easterly boundary of Parcel 2; thence turning and running northeasterly 42.78 feet, along the easterly boundary of Parcel 2 and Parcel 59 to the most southeasterly corner of Parcel 59; thence turning and running northwesterly 139.34 feet, along the northeasterly sideline of Parcel 59, Putnam (private) Street, and Parcel 23 to a point on the southeasterly boundary line of Parcel 25; thence turning and running northeasterly 416.75 feet, along the southeasterly boundary line of Parcel 25 and Parcel 56 to the westerly sideline of Gould Street; thence turning and running in a southerly and southeasterly direction 472.55 feet, to an angle in the southwesterly sideline of Gould Street; thence turning and running in a southerly direction 29.14 feet, to an intersection of

Gould Street and Highland Avenue which is the point of beginning.

Parcel 25 – beginning at the point of intersection of the easterly sideline of Gould Street and land of the Massachusetts Bay Transportation Authority on Town of Needham Assessor's Map No. 77; thence running southerly along the westerly sideline of Gould Street 301.06 feet, to Parcel 56; thence turning and running southwesterly 145.50 feet, along the northeasterly boundary of Parcel 56 to a point; thence turning and running southerly 155.57 feet, along the easterly boundary of Parcel 56 to Parcel 1; thence turning and running southwesterly 474.96 feet, along the northwesterly boundary of Parcel 23, Parcel 22, and Parcel 21 to Cross Street; thence turning and running northwesterly 234.89 along the southeasterly sideline of Cross Street, Guild Road, and Parcel 36 to land of the Massachusetts Bay Transportation Authority; thence turning and running northeasterly 970.27 feet along the southeasterly boundary of land of the Massachusetts Bay Transportation Authority to Gould Street and the point of beginning.

Parcel 56 – beginning at the intersection of Gould Street and Parcel 25 on Town of Needham Assessor's Map No. 77; thence running southerly 37.15 feet along the westerly sideline of Gould Street to Parcel 1; thence turning and running southwesterly 241.67 feet, along the northwesterly boundary of Parcel 1 to Parcel 25; thence turning and running northerly 155.57 feet, along the easterly boundary of Parcel 25; thence turning and running northeasterly 145.50 feet, along the southeasterly boundary of Parcel 25 to the westerly sideline of Gould Street and the point of beginning.

ACTION: The main motion vote was presented and carried by two-thirds vote on a voice vote declared by the Moderator.

ARTICLE 3: AUTHORIZE TAKING OF EASEMENTS AND REAL PROPERTY

To see if the town will vote to authorize the Board of Selectmen to acquire the following land parcels and or rights in land parcels though all legal means, including by donations, purchase or eminent domain, for the purpose of obtaining a secure and public right of way, to allow for the construction and roadway safety improvements at the Willow Street Bridge from South Street in the Town of Needham to Willow Street in Town of Dover, Massachusetts.

1. A temporary construction easement, identified as Parcel XX-TE-2, supposedly owned by Ronald Edward Ebel and Theresa J. Ebel, with an area of 1834 s. f., more or less;
2. A taking in fee, identified as Parcel XX-2, supposedly owned by Ronald Edward Ebel and Theresa J. Ebel, with an area of 52 s. f., more or less;
3. A temporary construction easement identified as Parcel XX-TE-3, supposedly owned by Commonwealth of Massachusetts, with an area of 430 s. f., more or less;
4. A permanent utility easement identified as Parcel XX-DS-1, supposedly owned by Commonwealth of Massachusetts, with an area of 1171 s. f., more or less;
5. A taking in fee, identified as Parcel XX-4, owners unknown, with an area of 121 s. f., more or less;
6. A permanent utility easement identified as Parcel XX-D-1, owners unknown, with an area of 213 s. f., more or less;
7. A temporary construction easement identified as Parcel XX-TE-5, owners unknown, with an area of 890 s. f., more or less; and
8. A temporary construction easement identified as Parcel XX-TE-6, owners unknown, with an area of 188 s. f., more or less.

Further that the Selectmen may acquire these parcels, or modification of these parcels or other required parcels though all legal means, including donations, purchase or eminent domain.

The subject parcels are currently shown and identified on plans drafted by the Massachusetts Department of Transportation, Dated December 2009 and entitled Massachusetts Department of Transportation – Highway Division – Plan and Profile of Willow Street Over The Charles River – Bridge No. D-10-004 = N-04-007. Sheet No. 6 of 7. Project File No. 603713; or take any other action relative thereto.

Article Information: The South Street (Needham)/Willow Street (Dover) bridge project is being undertaken by the Commonwealth of Massachusetts at the cost of approximately $4 million. The project includes a complete replacement of the circa 1930 bridge structure and wing walls with a precast concrete arch bridge matching the geometry of the existing arch. The existing stone façade on the bridge will be removed and reused in a nearly identical fashion. The responsibility of acquiring rights to land needed to complete the project is to be borne by Needham and Dover.

At the November 2, 2009 Special Town Meeting, the Town authorized a home rule petition to allow the Town to effect takings of easements on property under the jurisdiction of the Commonwealth/Department of Conservation and Recreation. The Home Rule was filed and is being considered by the Legislature. The Town was recently informed by MassDOT that additional takings are required in order to complete the project. These takings were not included in the November, 2009 Special Town Meeting warrant because the Town was unaware at that time that they would be required.

The Town has commissioned an appraisal of the value of the temporary construction easement and the taking in fee of property on Fisher Street, and we anticipate that the value of the takings will be approximately $5,000 to be expended through previously appropriated bridge funding.

MOVED: That the Town vote to authorize the Board of Selectmen to acquire the following land parcels and or rights in land parcels though all legal means, including by donations, purchase or eminent domain, for the purpose of obtaining a secure and public right of way, to allow for the construction and roadway safety improvements at the Willow Street Bridge from South Street in the Town of Needham to Willow Street in Town of Dover, Massachusetts.

1. A temporary construction easement, identified as Parcel XX-TE-2, supposedly owned by Ronald Edward Ebel and Theresa J. Ebel, with an area of 1834 s. f., more or less;
2. A taking in fee, identified as Parcel XX-2, supposedly owned by Ronald Edward Ebel and Theresa J. Ebel, with an area of 52 s. f., more or less;
3. A temporary construction easement identified as Parcel XX-TE-3, supposedly owned by Commonwealth of Massachusetts, with an area of 430 s. f., more or less;
4. A permanent utility easement identified as Parcel XX-DS-1, supposedly owned by Commonwealth of Massachusetts, with an area of 1171 s. f., more or less;
5. A taking in fee, identified as Parcel XX-4, owners unknown, with an area of 121 s. f., more or less;

6. A permanent utility easement identified as Parcel XX-D-1, owners unknown, with an area of 213 s. f., more or less;
7. A temporary construction easement identified as Parcel XX-TE-5, owners unknown, with an area of 890 s. f., more or less; and
8. A temporary construction easement identified as Parcel XX-TE-6, owners unknown, with an area of 188 s. f., more or less.

Further that the Selectmen may acquire these parcels, or modification of these parcels or other required parcels though all legal means, including donations, purchase or eminent domain.

The subject parcels are currently shown and identified on plans drafted by the Massachusetts Department of Transportation, Dated December 2009 and entitled Massachusetts Department of Transportation – Highway Division – Plan and Profile of Willow Street Over The Charles River – Bridge No. D-10-004 = N-04-007. Sheet No. 6 of 7. Project File No. 603713.

Mr. Daniel P. Matthews, Selectman, stated that these takings are required for the state to complete the reconstruction of the South Street/Willow Street Bridge project. The Board of Selectmen requests approval of Article 3.

Mr. Matthew D. Borrelli, member, recommended adoption of this proposal on behalf of the Finance Committee.

In response to an inquiry from Mr. Kurt M. Mullin, Mr. Matthews advised that some of these parcels are located in the river.

ACTION: The main motion was presented and carried unanimously by voice vote.

Article 4 was voted by unanimous consent earlier this evening.

Article 5 was voted by unanimous consent earlier this evening.

ARTICLE 6: TRANSFER OF PROPERTY AT PERRY GLEN

To see if the Town will vote to transfer the control of a parcel of land known as Perry Glen (Assessors' Map 140, parcel 1), containing 6.51 acres from the Park and Recreation Commission to the Conservation Commission, and to change the purpose for which it is held from "park and recreation" to "open space;" or take any other action relative thereto.

Article Information: At the request of the Board of Selectmen, the Park and Recreation Commission voted to declare that this 6.51 acre parcel, which was acquired by the Town in 1965, is no longer needed for "Park and Recreation purposes." The parcel has no frontage or access, and was likely acquired for water quality protection for Rosemary Brook and Rosemary Lake. The Board of Selectmen asked the Park and Recreation Commission to take this action in order to transfer the property to the Conservation Commission to fulfill a commitment made in 2007. If transferred, the property will be permanently restricted as conservation land.

In 2007, the Board of Selectmen and Conservation Commission entered into an Agreement to transfer jurisdiction of 3.04 acres at Ridge Hill Reservation from the Commission to the Board of Selectmen. The reason for the transfer was the proposed construction of a senior center on the property. The transfer of jurisdiction was approved by the Town Meeting in May, 2007. The change in use from conservation use to general municipal use also required the approval of the Legislature, which was achieved under Chapter 202 of the Acts of 2007. Under the so-called "no net loss" policy of the Commonwealth, the Town agreed to use all feasible means to acquire for open space and/or recreational purposes a parcel or parcels of land of a total size equal to or greater than the 3.04 acre parcel, or to transfer a municipally owned parcel or parcels of land of a total size equal to or greater, to the Conservation Commission.

The Board of Selectmen made a commitment to the Conservation Commission that it would seek to acquire or transfer property with significant conservation value in return for the Conservation Commission's willingness to accommodate the proposed senior center construction. The Perry Glen parcel has been identified by the Conservation Commission as a parcel of significant conservation value.

MOVED: That the Town vote to transfer the control of a parcel of land known as Perry Glen (Assessors' Map 140, parcel 1), containing 6.51 acres from the Park and Recreation Commission to the Conservation Commission, and to change the purpose for which it is held from "park and recreation" to "open space".

Mr. Gerald A. Wasserman, Selectman, advised that this proposal is a request to transfer 3.4 acres from the Park and Recreation Commission to the Conservation Commission. Perry Glen is ideal conservation land. The Board of Selectmen recommends adoption of this proposal.

Mr. Steven Rosenstock, member of the Finance Committee, stated that this article has no significant impact on the Town but does solve the problem.

A motion to amend was offered by Mr. Paul S. Alpert by deleting the words "open space" and inserting in place thereof the words "conservation purposes pursuant to General laws Chapter 40, section 8C." Mr. Alpert explained that this amendment will guarantee that the land will always be used as conservation land. He urged support of his amendment.

In response to an inquiry from Mrs. Maureen T. McCaffrey, Mr. Wasserman noted that this land runs along Perry Drive and runs to the trout pond.

Mr. Brian S. Nadler, Chairman, advised that the Park & Recreation Commission voted unanimously to transfer this land to the Conservation Commission.

Mr. Alpert's motion to amend was presented and carried unanimously by voice vote.

ACTION: The main motion, as amended, was presented and carried unanimously by voice vote.

VOTED: That the Town vote to transfer the control of a parcel of land known as Perry Glen (Assessors' Map 140, parcel 1), containing 6.51 acres from the Park and Recreation Commission to the Conservation Commission, and to change the purpose for which it is held from "park and recreation" to "conservation purposes pursuant to General laws Chapter 40, section 8C".

Article 7 was adopted by unanimous consent earlier this evening.

ARTICLE 8: APPROPRIATE FOR GENERAL FUND CASH CAPITAL

To see if the Town will vote to raise and/or transfer and appropriate $691,185 for General Fund Cash Capital, to be spent under the direction of the Town Manager and to meet this appropriation that $415,900 be transferred from Line 10 of Article 28 of the May 2009 Annual Town Meeting, and that $275,285 be transferred from line 28B of Article 28 of the May 2009 Annual Town Meeting; or take any other action relative thereto.

GF	Description	Recommended	Amendment
General Government	Microsoft Office 2007 Upgrade	$60,000	
Public Works	Large Speciality Equipment	$223,500	
Public Works	Small Specialty Equipment	$92,500	
Public Works	Brook & Culvert Maintenance	$75,000	
Public Works	Storm Drain Discharge Improvements	$42,000	
Public Facilities	Core Fleet Replacement	$30,932	
Public Facilities	Small Specialty Equipment	$20,853	
Community Services	Library Technology Replacement	$42,800	
Community Services	Athletic Facility Improvements	$103,600	
	Total Appropriation	$691,185	

Article Information: *Due to the below average cost for snow removal this year, and projected savings in the Public Facilities Department energy line item, the Board of Selectmen and Finance Committee are recommending that Town Meeting amend the fiscal year 2010 budget to fund some cash capital requests that the Town would not otherwise be able to fund. A description of each request follows. Additional information on the Town's Capital Improvement Plan is available at www.needhamma.gov.*

Microsoft Office 2007 Upgrade *Every eighteen to twenty-four months, Microsoft produces an upgrade to its popular Microsoft Office suite of products. Microsoft's recent version of the Office Suite is known as Office 2007. In the past, the Information Technology Center (ITC) has purchased Microsoft Office licenses on an as needed basis. At this point in time throughout the approximately 240 workstations and laptops, there is a mixture of Microsoft Office XP and Office 2003. This has never been a problem due to the fact that the Office products in the past have been "backwards compatible". That is not the case with Office 2007. The ITC is experiencing a greater number of problems with user files not being compatible with the current versions of Microsoft Office. This request would be an effort by the ITC to upgrade licensing and install Microsoft Office 2007 on all Town workstations and laptops.*

Large Specialty Equipment *Public Works specialty equipment consists of power-assisted equipment or other specialized tools used by the Department in the performance of its work. This replacement vacuum type sweeper will replace an older, mechanical broom type 3-wheeled street sweeper.*

Unit	*Division*	*Year*	*Description*	*Miles*	*Cost*
#182	*Highway*	*1987*	*Vacuum type Street Sweeper*	*30,200*	*$223,500*

Small Specialty Equipment *This program provides funding to purchase new and replace existing Public Works specialty equipment. This equipment is critical for the efficient operation of the Drains, Highway, and Parks and Forestry Division's maintenance programs. The purchase of this equipment will increase productivity and expand the use of maintenance dollars. The equipment scheduled to be replaced include:*

Unit	*Division*	*Year*	*Description*	*Cost*
#350	*Parks & Forestry*	*1976*	*Utility Tractor*	*$44,000*
#353	*Parks & Forestry*	*1989*	*Riding Turf Sweeper*	*$27,500*
#335	*Parks & Forestry*	*1999*	*Field Renovator*	*$21,000*

Brook and Culvert Maintenance *Severe storms result in numerous complaints and subsequent investigations of the Town's brooks, streams and culverts. The DPW has developed a repair and maintenance program which is a combination of contracted work and use of Town forces to address the issue of flooded and poor draining brooks, streams, waterways and culverts throughout the Town. This program addresses the failure of retaining walls and loss of soil behind the walls, which is allowing the brooks to become silted and overgrown with vegetation, impacting water flow levels. The goal of the program is to improve situations where there is a loss of usable abutting property and flooded basements. The project will require a detailed investigation, a plan of recommended improvements, a design drawing and specifications, environmental permitting and bidding of construction services. This will return the waterways to a condition that will allow the DPW to maintain the brooks using its own forces. Funding for this program since FY 2006 has included cleaning of Hurd Brook and culverts, from*

Central Avenue to the Wellesley line and a portion of Alder Brook. Unless circumstances require otherwise, FY 2011 funds are targeted for construction for Perry Gorge, and water quality improvements.

Storm Drain Discharge Improvements *The Town's Storm Water Master Plan was completed in 2002. Incorporated into this Storm Water Master Plan are improvements to the Storm Drainage System to upgrade the quality of the water discharged to the Charles River in Needham. This project will fund the engineering, design, and permitting for the water quality improvements at the DPW facility on Dedham Avenue.*

Public Facilities Core Fleet Replacement *The Core fleet consists of passenger vehicles such as sedans and wagons, vans, pick-up trucks, small dump trucks, and utility trucks. The vehicle scheduled to be replaced is:*

Unit	Division	Year	Description	Miles	Cost
#709	Public Facilities	2002	F150 Pickup	135,940	$30,932

Small Specialty Equipment *The purchase of a Close Cab Mower/Blower for the Needham High School and the High Rock School will improve the Department's capacity for maintaining grounds and removing snow at these facilities. The new High Rock School has over 2,000 linear feet of sidewalk, with one day custodian and two night custodians to perform snow removal. This equipment will facilitate the removal of snow in a timely and efficient manner. The High School presently is being cleared of snow in the winter by a group of eleven (11) custodians and trades people. A Close Cab Mower/Blower will allow several of those trades currently being utilized for snow removal to perform their necessary duties. The addition of these units will improve the Department's ability to maintain the grass, sweep the parking lots and sidewalks and perform snow removal in the winter.*

Library Technology Replacement *This funding will allow the library to replace computer workstations, servers, network printers, microfilm ready equipment, and networked multi-functional copiers in accordance with its technology replacement plan.*

Athletic Facility Improvements *The Public Works and Park and Recreation Departments have developed a maintenance plan for all fields, which includes new or total reconstruction, partial renovation, irrigation, drainage improvements, and equipment replacement or repair (e.g. bleachers, fences/backstops, player benches and miscellaneous equipment) for multi-use fields and ball diamonds. Perimeter fencings and backstops for the Mills Field ball diamond are in need of replacement. The original installation dates back to 1959. Despite numerous repairs over the years, the present condition has reached a critical level and will require total replacement. Replacement would include new and updated backstops, complete perimeter fencing with gates, and efficiency improvements to the irrigation system. The project also includes improvements to the drainage system at High Rock, which will enable the field to remain open more often. A drainage plan will be developed prior to construction, because the system is connected to existing catch basins.*

MOVED: That the Town vote to raise and/or transfer and appropriate $691,185 for General Fund Cash Capital, to be spent under the direction of the Town Manager and to meet this appropriation that $415,900 be transferred from Line 10 of Article 28 of the May 2009 Annual Town Meeting, and that $275,285 be transferred from line 28B of Article 28 of the May 2009 Annual Town Meeting.

GF	Description	Recommended	Amendment
General Government	Microsoft Office 2007 Upgrade	$60,000	
Public Works	Large Speciality Equipment	$223,500	
Public Works	Small Specialty Equipment	$92,500	
Public Works	Brook & Culvert Maintenance	$75,000	
Public Works	Storm Drain Discharge Improvements	$42,000	
Public Facilities	Core Fleet Replacement	$30,932	
Public Facilities	Small Specialty Equipment	$20,853	
Community Services	Library Technology Replacement	$42,800	
Community Services	Athletic Facility Improvements	$103,600	
	Total Appropriation	$691,185	

Mrs. Denise C. Garlick, Selectman, addressed this proposal and recommended adoption on behalf of the Board of Selectmen.

Mr. Richard A. Zimbone, member, recommended adoption of Article 8 on behalf of the Finance Committee. He explained that the projected energy costs and snow budget came in below budget which allowed these items to be funded.

A motion to amend by deleting "2007" under the first line beginning with "General Government" was offered by Mr. Glenn S. Orenstein. Mr. Orenstein explained that this would allow for the purchase of a newer Microsoft Office upgrade.

A second motion to amend to strike "General Government Microsoft Office 2007 Upgrade $60,000" in its entirety was offered by Mr. Richard B. Dagen. He suggested that Microsoft offers free upgrades and the town can make due with Microsoft Office 2003.

Mr. Erik J. Bailey rose in support of the first amendment and in opposition to the second amendment. He suggested waiting to purchase the Microsoft Office Upgrade until the fall when Microsoft 2010 becomes available.

In response to an inquiry from Mrs. Holly Anne Clarke, Mr. Zimbone advised that the funding has already been factored into the budget.

Mrs. Denise C. Garlick, Selectman, stated that the Board of Selectmen accepts Mr. Orenstein's amendment as being friendly and opposes Mr. Dagen's motion. Upon request from Mrs. Garlick, Town Manager Kate Fitzpatrick concurred that Microsoft does provide a compatibility patches but that there could be issues with these patches. The Town tends to be conservative and bring everyone to the same level of 2007.

Mr. Martin L. B. Walter questioned the cost of the golf course litigation with the suggestion that if the loser had to pay, there would be an additional sum available.

Mr. David J. Escalante suggested if we spent the $60,000 now, maybe the town could skip a year in the future.

Lisa W. Zappala, Chairman, advised that the Finance Committee has debated this item and recommended purchase of the 2007 Microsoft Upgrade.

A motion to move the previous question was offered by Mr. John F. Milligan. The motion was presented and carried by the required two-thirds vote on a voice vote as declared by the Moderator.

Mr. Dagen's motion to amend was presented, but it failed to pass on a voice vote.

Mr. Orenstein's motion to amend was presented and carried by a majority vote on a voice vote.

ACTION: The main motion, as amended, was presented and carried by majority vote on a voice vote declared by the Moderator.

VOTED: That the Town vote to raise and/or transfer and appropriate $691,185 for General Fund Cash Capital, to be spent under the direction of the Town Manager and to meet this appropriation that $415,900 be transferred from Line 10 of Article 28 of the May 2009 Annual Town Meeting, and that $275,285 be transferred from line 28B of Article 28 of the May 2009 Annual Town Meeting.

GF	Description	Recommended	Amendment
General Government	Microsoft Office Upgrade	$60,000	
Public Works	Large Specialty Equipment	$223,500	
Public Works	Small Specialty Equipment	$92,500	
Public Works	Brook & Culvert Maintenance	$75,000	
Public Works	Storm Drain Discharge Improvements	$42,000	
Public Facilities	Core Fleet Replacement	$30,932	
Public Facilities	Small Specialty Equipment	$20,853	
Community Services	Library Technology Replacement	$42,800	
Community Services	Athletic Facility Improvements	$103,600	
	Total Appropriation	$691,185	

Article 9 was adopted by unanimous consent earlier this evening.

ARTICLE 10: APPROPRIATE FOR (CPA) - PURCHASE OF LAND

To see if the Town will vote to raise and/or transfer and appropriate $800,000 to acquire parcels of land for recreational purposes under the Community Preservation Act, and to make improvements to said parcels including demolition of existing structures thereon, and to provide for costs incidental or related thereto, to be spent under the direction of the Town Manager, and further to authorize the Board of Selectmen to acquire said parcels for recreational purposes and to meet this appropriation that said sum be raised from FY2011 Community Preservation Receipts; or take any other action relative thereto.

Article Information: The Community Preservation Committee is considering the possible acquisition of a parcel or parcels of land for recreational purposes. At the time of the printing of this warrant, the Town had not yet reached agreement

with the property owner. More information will available prior to the Special Town Meeting at www.needhamma.gov.

MOVED: That the Town vote to raise and/or transfer and appropriate $800,000 to acquire parcels of land for recreational purposes under the Community Preservation Act, and to make improvements to said parcels including demolition of existing structures thereon, and to provide for costs incidental or related thereto, to be spent under the direction of the Town Manager, and further to authorize the Board of Selectmen to acquire said parcels for recreational purposes and to meet this appropriation that said sum be raised from FY2011 Community Preservation Receipts.

A motion to amend by striking the sum "$800,000" and inserting in place thereof the sum "$767,500" and by inserting after the words "acquire parcels" the words "described as Assessors' Map 214, Lots 1 and 61 consisting of approximately 66,688 sq. ft." was offered by Mrs. Jane A. Howard.

Mrs. Jane A. Howard, member of the Community Preservation Committee, explained that the property at 174 Charles River Street is available for purchase. She explained that $32,500 would be used for a deposit. This property abuts Walker Pond and would increase the town-owned recreational facility next to the property. The Community Preservation Committee recommends adoption of the article.

Mrs. Denise C. Garlick, Selectman, advised that the Board of Selectmen is in agreement with this purchase. She explained that the town is trying to purchase and develop parcels adjacent to town-owned land. The Board of Selectmen unanimously supports this article.

Mrs. Lisa W. Zappala, Chairman, recommended adoption on behalf of the Finance Committee. She explained that there will be costs involved including demolition of the house ($50,000), removal of fencing ($30,000), and preparation of the land for recreational purposes ($70,000).

In response to an inquiry from Mrs. Madeline Ann Wolfield, Lisa Zappala explained that there would not be increased maintenance because the town is not increasing the number of fields in this proposal, but enlarging an existing field.

Mrs. Susan W. Abbott inquired about the source of Walker Pond. Unanimous consent was given to allow Mr. Richard W. Merson, Director of Public Works and non-resident, to address Town Meeting. Mr. Merson explained that the water source to the pond comes from a brook that runs under the Country Way area.

In response to an inquiry from Mr. David C. Harris, Brian S. Nadler, Chairman, Park and Recreation Commission, explained that due to federal regulations, it is difficult to evacuate the geese from this area. However, there has been a reduction in the number of geese and with the additional 1 ½ acres of land, it may keep the geese closer to the waterfront.

A resident of 188 Charles River Street expressed concern with additional traffic, use of the pond, and extra garbage collection. He also inquired if there are plans for lighting. Mrs Garlick stated that there has been no discussion on lighting in that area.

In response to an inquiry from Mr. Robert E Deutsch, Mr. Nadler concurred that providing bathroom facilities for the area is an important point. He noted that the Park & Recreation Commission will discuss the possibility of installing portable toilets for the area.

A motion to move the previous question was offered by Mr. William R. Dermody. The motion was presented and carried unanimously by voice vote.

Mrs. Howard's motion to amend was presented and carried unanimously by voice vote.

ACTION: The main motion, as amended, was presented and carried by voice vote.

VOTED: That the Town vote to raise and/or transfer and appropriate $767,500 to acquire parcels described as Assessor' Map 214, Lots 1 and 61 consisting of approximately 66,688 sq. ft. of land for recreational purposes under the Community Preservation Act, and to make improvements to said parcels including demolition of existing structures thereon, and to provide for costs incidental or related thereto, to be spent under the direction of the Town Manager, and further to authorize the Board of Selectmen to acquire said parcels for recreational purposes and to meet this appropriation that said sum be raised from FY2011 Community Preservation Receipts.

At 10:00 P.M. Mr. Gilbert W. Cox moved that the Special Town Meeting stand adjourned to Wednesday May 12, 2010 at 7:30 P.M. at the Newman School.

Mr. William R. Dermody rose in opposition to this motion to adjourn suggesting that we proceed through the remaining two articles in the Special Town Meeting warrant.

Mr. Paul H. Attridge rose in support of the motion to adjourn.

The motion to adjourn was presented, but the Moderator was in doubt as to the voice vote. The motion was again presented and the Moderator was still in doubt. Cynthia J. Chaston was sworn in as a teller in the absence of James G. Healy. The motion was presented for a third time and carried by a count of hands. The hand count was Yes 110 – No 72. The Special Town Meeting was adjourned to Wednesday, May 12, 2010.

****

Theodora K. Eaton, MMC
Town Clerk

A true copy
Attest:

****

RECORD OF THE SPECIAL STATE ELECTION
Tuesday, May 11, 2010

Pursuant to a Warrant issued by the Selectmen April 20, 2010 the Inhabitants of the Town of Needham qualified to vote in elections met at the polling places designated for the several precincts in said Needham on Tuesday, the eleventh day of May in the year 2010 at seven o'clock in the forenoon for the purpose of nominating a Senator in Congress. The polls remained open until 8:00 o'clock in the afternoon.

The meeting was called to order and the Wardens of the Precincts read the Warrant and the Officer's Return.

The ballot boxes were inspected and found to be empty and with the zero report printed. The boxes were then locked and the keys delivered to the Police Officers in attendance.

The ballot clerks were sworn to the faithful performance of their duties by their respective Wardens.

The polling places had been designated as follows:

Precinct A - Hillside School - Gymnasium
Precinct B - Hillside School - Gymnasium
Precinct C - Newman School - Gymnasium
Precinct D – Newman School – Gymnasium
Precinct E - Pollard Middle School – Inner Room
Precinct F - Stephen Palmer Community Room
Precinct G - Broadmeadow School - Performance Ctr.
Precinct H - Broadmeadow School - Performance Ctr.
Precinct I- William Mitchell School - Gymnasium
Precinct J- William Mitchell School - Gymnasium

The polls were opened at seven o'clock in the forenoon and were kept open until eight o'clock in the afternoon.

Cards of instruction and specimen ballots were posted as required by Section 48, Chapter 54 of the General Laws.

The ballot box returns in the Precincts were as follows:

PRECINCTS	A	B	C	D	E
7:00 A.M.	0	0	0	0	0
8:00 A.M.	16	31	31	27	18
9:00 A.M.	42	90	74	64	52
10:00 A.M	98	105	105	92	71
11:00 A.M.	133	134	136	120	100
12:00 NOON	151	208	169	153	144
1:00 P.M.	184	252	206	181	171
2:00 P.M.	194	267	229	207	199
3:00 P.M.	217	302	259	235	233
4:00 P.M.	240	338	287	256	270
5:00 P.M.	278	370	319	297	310
6:00 P.M.	322	415	372	343	379
7:00 P.M.	369	465	452	412	470
8:00 P.M.	413	523	501	459	552

PRECINCTS	F	G	H	I	J
7:00 A.M.	0	0	0	0	0
8:00 A.M.	41	77	49	53	39
9:00 A.M.	93	89	119	88	84
10:00 A.M.	129	111	143	112	102
11:00 A.M.	162	155	190	144	135
12:00 NOON	200	181	238	189	159
1:00 P.M.	227	217	272	235	188
2:00 P.M.	256	245	303	270	211
3:00 P.M.	299	273	351	298	231
4:00 P.M.	329	303	386	356	250
5:00 P.M.	388	362	420	402	294
6:00 P.M.	438	432	477	472	340
7:00 P.M.	506	504	545	559	409
8:00 P.M.	580	581	595	637	461

The Town Clerk upon receipt of the returns from the several precincts forthwith canvassed the same and announced the official results at 9:15 P.M., May 11, 2010.

The total number of votes cast was as follows:

	Total
Precinct A	413
Precinct B	523
Precinct C	501
Precinct D	459
Precinct E	552
Precinct F	580
Precinct G	581
Precinct H	595
Precinct I	637
Precinct J	461
TOTAL	**5,301**

(The absentee ballots are included in the Total Vote)
(The votes of the three provisional ballots are included on the following pages)
TOTAL VOTE CAST – 5,304
(27.51% of Registered Voters)

The result of the balloting was as follows:

	A	B	C	D	E	F	G	H	I	J	TOTAL
	413	523	501	459	550	581	583	596	637	461	5,304
SENATOR IN GENERAL COURT (Norfolk, Bristol, and Middlesex District)											
Richard J. Ross	193	290	277	231	298	283	309	331	279	229	2,720
Peter B. Smulowitz	212	226	215	219	247	280	264	258	353	222	2,496
Write-In: Lida E. Harkins	4	5	7	6	2	13	7	2	4	6	56
Scattered Write-Ins	0	1	0	1	1	2	0	0	0	0	5
Blanks	4	1	2	2	2	3	3	5	1	4	27

The ballots casts in the several precincts were returned to the Town Clerk in the sealed cases. The voting lists used at the entrances to the polling places and at the ballot boxes and copy of the precinct record of the election were also returned, all properly sealed in conformity with the laws governing elections.

Adjourned at 9:15 P.M., May 11, 2010.

Theodora K. Eaton, MMC

Town Clerk

A true copy
ATTEST:

ADJOURNED SPECIAL TOWN MEETING

Wednesday, May 12, 2010

Pursuant to adjournment of the Special Town Meeting held Monday, May 10, 2010, the Inhabitants of the Town of Needham qualified to vote in Town Affairs met in the Newman School on Monday, May 10, 2010, at 7:30 P.M.

Check lists were used and 196 voters were checked on the list as being present, including 187 Town Meeting Members.

The Moderator declared a quorum to be present and requested the Town Clerk to so record.

Article 11 was adopted by unanimous consent on Monday, May 10, 2010.

Article 12 was adopted by unanimous consent on Monday, May 10, 2010.

Article 13 was adopted by unanimous consent on Monday, May 10, 2010.

ARTICLE 14: APPROPRIATE FOR MOBILE HIGH CAPACITY PUMPS

To see if the Town will vote to appropriate the sum of $200,000 for the purchase of mobile high capacity pumps and related installation costs, to be spent under the direction of the Town Manager, and to meet this appropriation that $200,000 be transferred from Sewer Enterprise Fund Retained Earnings; or take any other action relative thereto.

Article Information: The heavy rain from the March storms and consequent flooding resulted in serious taxing of the Town's sewer system. The costs related to the March storms include overflow by-pass pumping at eleven different locations throughout town, including three of the Town's sewer pumping stations. To cover these costs, funding is being requested under two warrant articles, the sewer enterprise operating budget, and this article. The Town will also seek reimbursement through the Federal Emergency Management Agency (FEMA) for eligible costs. At the time of printing the warrant FEMA has not yet issued applications for assistance.

This article is to fund the purchase of two mobile high capacity pumps that can be used to by-pass malfunctioning, damaged, or overstressed pump stations or culverts. The Town is currently renting two units which will be needed at the Reservoir B Pumping Station for a number of months. The cost of renting the pumps long term is comparable to the cost of purchasing the pumps. These pumps are movable, and can be used in the future to tackle emergency sewer by-pass pumping needs and/or pumping storm water flow which may be impeded by blockage or damaged infrastructure.

The damage to the Reservoir B pumping station due to the flooding will require the initial use of the by-pass pumps until the new station is constructed. Funding for the design of the new pumping station was appropriated at May 2009 Town Meeting. The construction funds will be requested at the fall, 2010 Special Town Meeting. If the funds are appropriated, construction of the station could begin in early spring 2011, with an anticipation construction of 18-24 months. The cost of rental of the by-pass pumps during this period of time would be approximately $140,000 to $180,000. The cost of purchasing pumps for the by-pass is estimated at $160,000 to $200,000. If by-pass pumps are purchased, the rental of pumps will continue only until the new pumps are installed and operating. It is anticipated that the new pumps would be in place by September 30, 2010. The purchase would allow the Town to keep the equipment for other emergencies or high volume events (there have been six over the past 24 months not including March). The Town did lose one of its emergency pumps as a consequence of the storm. An emergency preamble will be requested in order to expedite the purchasing of the pumps.

MOVED: That the Town vote to appropriate the sum of $200,000 for the purchase of mobile high capacity pumps and related installation costs, to be spent under the direction of the Town Manager, and to meet this appropriation that $200,000 be transferred from Sewer Enterprise Fund Retained Earnings.

A motion to amend the main motion was offered by Mr. John A. Bulian by adding an emergency preamble as follows: "This is an emergency measure necessary for the immediate preservation of the safety and convenience of the Town, and therefore final vote of the Town Meeting passing this measure shall be immediately operative".

Mr. John A. Bulian, Chairman, addressed this proposal on behalf of the Board of Selectmen. He stated that this article is to fund the purchase of two mobile high capacity pumps to be used *to* by-pass pump stations or culverts which are not working properly. The Town had rented pumps during the heavy March storms. The Board of Selectmen unanimously supports this proposal.

Mr. Steven Rosenstock, member, recommended adoption on behalf of the Finance Committee.

Mr. Bulian's motion to amend by adding an emergency preamble was presented and carried by two-thirds vote on a voice vote declared by the Moderator.

ACTION: The main motion, as amended, was presented and carried unanimously by voice vote.

VOTED: That the Town vote to appropriate the sum of $200,000 for the purchase of mobile high capacity pumps and related installation costs, to be spent under the direction of the Town Manager, and to meet this appropriation that $200,000 be transferred from Sewer Enterprise Fund Retained Earnings. This is an emergency measure necessary for the immediate preservation of the safety and convenience of the Town, and therefore final vote of the Town Meeting passing this measure shall be immediately operative.

ARTICLE 15: APPROPRIATE TO CAPITAL FACILITY FUND

To see if the Town will vote to transfer $100,000 to the Capital Facility Fund as provided under the provisions of M.G.L., Chapter 40, Section 5B as amended by Section 14 of Chapter 46 of the Acts of 2003, and as further amended by Section 19 of

Chapter 140 of the Acts of 2003, said sum to be transferred from Article 28 of the 2009 Annual Town Meeting, Line 28B; or take any other action relative thereto.

Article Information: Projected savings in the Public Facilities Department energy line are proposed for reallocation to the Capital Facility Fund. The balance of the fund as of February 28, 2010 was $630,453.

MOVED: That the Town vote to transfer $100,000 to the Capital Facility Fund as provided under the provisions of M.G.L., Chapter 40, Section 5B as amended by Section 14 of Chapter 46 of the Acts of 2003, and as further amended by Section 19 of Chapter 140 of the Acts of 2003, said sum to be transferred from Article 28 of the 2009 Annual Town Meeting, Line 28B.

Mr. Gerald A. Wasserman, Selectman, presented this proposal on behalf of the Board of Selectmen

Mr. Richard S. Creem, member, explained that this proposal is consistent with sound financial planning. Non-recurring revenue should never find its way into the Operating Budget. He recommended adoption on behalf of the Finance Committee.

ACTION: The main motion was presented and carried unanimously by voice vote.

At 7:58 P.M. Mr. John A. Bulian on behalf of the Board of Selectmen moved to dissolve the Special Town Meeting with the following Resolution:

THE FOLLOWING RESOLUTION

was offered

In memory of Bernard H. Ford

WHEREAS: Bernard "Bernie" Ford was born and raised in Dorchester, Massachusetts. He received an Engineering degree from Northeastern University and then served in the Army for two years. He married his wife, Eileen Ehrlich, in 1957 and together they raised three children: David, Ellen, and Lisa; and

WHEREAS: When selecting a place to raise their family, Bernie and Eileen researched many Massachusetts towns, finally settling in Needham in 1968 because of its strong sense of community values; and

WHEREAS: Bernie worked in the quality control and industrial engineering field for more than forty years, after which he and his wife created a job placement company known as "Ford and Ford;" and

WHEREAS: Bernie was committed to supporting the community, often volunteering at the Deaconess Glover Hospital. He loved the Needham 4th of July parade and he was a strong supporter of the Exchange Club. He was passionate about the Needham Public Library, routinely reading three books per week and three newspapers per day. After the blizzard of 1978, when Bernie was unable to gain access to the library for four days, his wife Eileen made sure that Bernie made it to the Library as soon as any future blizzard warning was issued; and

WHEREAS: Bernie Ford served on the Economic Development Advisory Committee from 1998 to 2002 and as a Town Meeting member from 1995 to 2008;

NOW THEREFORE, be it resolved by this body that the May 10, 2010 Special Town Meeting be dissolved in honor of the many civic and community contributions of Bernard Ford to the Town of Needham.

ACTION: The Resolution was presented and carried unanimously by voice vote.

At 7:58 P.M. a motion to dissolve this Special Town Meeting was offered by Mr. John A. Bulian. The motion was presented and so voted by unanimous vote.

* * * * * * * *

Theodora K. Eaton, MMC
Town Clerk

A true copy
ATTEST:

The Moderator called the Annual Town Meeting back into session, declared a quorum to be present and requested the Town Clerk to so record.

ARTICLE 31: APPROPRIATE TO COMMUNITY PRESERVATION FUND

To see if the Town will vote to hear and act on the report of the Community Preservation Committee; and to see if the Town will vote to appropriate $1,772,500 pursuant to M.G.L. Chapter 44B from the estimated FY 2011 Community Preservation Fund revenues, or to set aside certain amounts for future appropriation, to be spent under the direction of the Town Manager, as follows:

Appropriations:	
A. Administrative and Operating Expenses of the Community Preservation Committee	$82,000
B. Debt Service	$0
Reserves:	
C. Community Preservation Fund Annual Reserve	$1,144,100
Community Housing Reserve	$201,300
E. Historic Resources Reserve	$143,800
F. Open Space Reserve	$201,300

or take any other action relative thereto.

Article Information: This is the sixth year that Town Meeting is being asked to address the Community Preservation Fund and the vote on this article will reflect the decisions made on the previous three articles. Town Meeting and the voters approved the Community Preservation Act in 2004. The Fund receives monies through a 2.0% surcharge on local real estate property tax bills with certain exemptions. Adoption of the Act makes the Town eligible to receive additional monies on an annual basis from the Massachusetts Community Preservation Fund. Any expenditure from the Community Preservation Fund must be both recommended by the Community Preservation Committee (CPC) and approved by Town Meeting. The law requires that at least 10% of the revenue be appropriated or reserved for future appropriation for each of the following purposes: community housing, historic preservation, and open space. The Town traditionally sets aside 11% to account for any changes to the revenue estimate or State match that may occur during the year. Up to 5% of the annual revenue estimate may be utilized for the administrative and operational expenses of the Community Preservation Committee.

MOVED: That the Town vote to hear and act on the report of the Community Preservation Committee; and to see if the Town will vote to appropriate $1,772,500 pursuant to M.G.L. Chapter 44B from the estimated FY 2011 Community Preservation Fund revenues, or to set aside certain amounts for future appropriation, to be spent under the direction of the Town Manager, as follows:

Appropriations:	
A. Administrative and Operating Expenses of the Community Preservation Committee	$82,000
B. Debt Service	$0
Reserves:	
C. Community Preservation Fund Annual Reserve	$1,144,100
Community Housing Reserve	$201,300
E. Historic Resources Reserve	$143,800
F. Open Space Reserve	$201,300.

A motion to amend the main motion by deleting the sum "$1,144,100" under Community Preservation Fund Annual Reserve, and inserting in place thereof the sum "$376,600" was offered by Mrs. Jane A. Howard.

A second motion to amend the main motion by deleting the sum "$1,772,500" and inserting in place thereof the sum "$1,005,000" was offered by Mrs. Jane A Howard.

Mr. Steven Rosenstock, member, recommended adoption on behalf of the Finance Committee. He explained that 10% of the annual CPA receipts must be appropriated to each of the 5 categories.

Mr. Daniel P. Matthews, Selectman, advised that the Board of Selectmen concurs with this proposal and the amendments and recommends approval.

Mrs. Howard's first motion to amend was presented and carried unanimously by voice vote.

Mrs. Howard's second motion to amend was presented and carried unanimously by voice vote.

ACTION: The main motion, as amended, was presented and carried unanimously by voice vote.

VOTED: That the Town vote to hear and act on the report of the Community Preservation Committee; and to see if the Town will vote to appropriate $1,005,000 pursuant to M.G.L. Chapter 44B from the estimated FY 2011 Community Preservation Fund revenues, or to set aside certain amounts for future appropriation, to be spent under the direction of the Town Manager, as follows:

Appropriations:	
A. Administrative and Operating Expenses of the Community Preservation Committee	$82,000
B. Debt Service	$0
Reserves:	
C. Community Preservation Fund Annual Reserve	$376,600
Community Housing Reserve	$201,300
E. Historic Resources Reserve	$143,800
F. Open Space Reserve	$201,300.

ARTICLE 32: APPROPRIATE FOR GENERAL FUND CASH CAPITAL

To see if the Town will vote to raise and/or transfer and appropriate $2,412,949 for General Fund Cash Capital, to be spent under the direction of the Town Manager, and raised from the tax levy; or take any other action relative thereto:

GF	Description	Recommended	Amendment
General Government	Financial Application Hardware	$150,000	
General Government	Network Services & Switches	$30,000	
General Government	Microsoft Office 2007 Upgrade	$60,000	
Public Safety	Communication Systems	$68,000	
Public Safety	Fire Inspection Vehicle	$30,000	
Public Schools	Copier Replacement	$51,700	
Public Schools	Technology Replacement	$259,800	
Public Schools	Furniture & Musical Equipment	$55,950	
Public Schools	Pollard School Condition Analysis	$30,000	
Public Works	Core Fleet Replacement	$221,200	
Public Works	Large Speciality Equipment	$223,500	
Public Works	Small Specialty Equipment	$92,500	
Public Works	Snow & Ice Equipment	$298,000	
Public Works	Brook & Culvert Maintenance	$100,000	
Public Works	Storm Drain Discharge Improvements	$42,000	
Public Facilities	Core Fleet Replacement	$65,046	
Public Facilities	Small Specialty Equipment	$20,853	
Public Facilities	Facilities Maintenance Program	$400,000	
Community Services	Memorial Park Bleachers	$43,000	
Community Services	Library Collection Supplement	$25,000	
Community Services	Library Technology Replacement	$42,800	
Community Services	Athletic Facility Improvements	$103,600	
	Total Appropriation	$2,412,949	

Article Information: All General Fund cash capital items are included as one article. This methodology allows Town Meeting to view general fund cash capital in its entirety as a considered and thoughtful recommendation on the part of the boards and committees, rather than as a series of independent articles. This approach will still allow for amendment of each line item. Capital proposed for funding by debt will continue to be presented as a separate article, in that debt authorizations require a 2/3 vote of Town Meeting. A description of each request follows. Additional information on the Town's Capital Improvement Plan is available at www.needhamma.gov/2010atm.

Financial Application Hardware *All of the Town's financial software is currently residing on an IBM A/S 400. All Town departments, including the Schools, have access to various modules within the application. The current piece of hardware maintains all the financial records of the Town dating back to 1993. Major applications include: General Ledger, Accounts Payable, Purchase and Inventory, Fixed Assets, Payroll, Taxes, and Water & Sewer Utilities. Hardware upgrades have typically been accomplished in a five-year cycle. It has been seven years since the last purchase was made.*

Network Services & Switches *This project will fund the replacement of network switches that are used to connect buildings, departments, and workstations throughout the Town. With advances in new technology, older switches are replaced to allow for faster and more efficient communications, and older application servers will be updated with newer, faster and more energy-efficient models.*

Microsoft Office 2007 Upgrade *Every eighteen to twenty-four months, Microsoft produces an upgrade to its popular Microsoft Office suite of products. Microsoft's recent version of the Office Suite is known as Office 2007. In the past, the Information Technology Center (ITC) has purchased Microsoft Office licenses on an as needed basis. At this point in time throughout the approximately 240 workstations and laptops, there is a mixture of Microsoft Office XP and Office 2003. This has never been a problem due to the fact that the Office products in the past have been "backwards compatible". That is not the case with Office 2007. The ITC is experiencing a greater number of problems with user files not being compatible with the current versions of Microsoft Office. This request would be an effort by the ITC to upgrade licensing and install Microsoft Office 2007 on all Town workstations and laptops.*

Communication Systems *This project will fund replacement of the portable radios that each police officer and some civilian staff carry. The current radios (Motorola HT1000 model) were purchased in 2000 and have a ten year life expectancy. The proposed portable radios are Motorola XTS1500. These portable radios are the basic communications tool for officers in the field and allow for on-going exchange of public safety information between employees of the police department, police dispatch, other public safety departments, and outside agencies.*

Fire Inspection Vehicle *This request is to replace a 2002 Ford sedan used daily by one of the Inspectors in the Fire Prevention Division. Currently, the car has over 87,000 miles of service, and at the time of replacement mileage is estimated to be 100,000. Although the car is*

used primarily for non-emergency services, it does respond to certain emergency calls and all fires. At the time of requested replacement, this vehicle will be two years beyond scheduled replacement, and will be 9 years old.

Copier Replacement *School photocopiers are located in all of the schools and the administration building, and are used both by administrative and teaching staff. Teachers use the machines to reproduce classroom materials, including homework sheets, exams, teaching packets, etc. Currently, the School Department owns 57 copiers and 7 RISO copy machines. A total of five copiers are planned for replacement in FY 2011: two copiers at the High School, one copier at the Mitchell School, one copier at the Pollard School, and one copier at the Eliot School.*

Technology Replacement *This request will fund the replacement of eight network servers. The servers are critical to the continuous use of the district's information systems. Although some of the systems are web-based, the in-house systems require a replacement cycle of three years, the length of the maintenance contract. As critical servers are replaced, they are delegated to a less critical function and kept in the inventory for approximately six years. This request also includes 133 administrative and teacher computers that have reached end-of-life cycle (seven to eight years) or are not repairable. The requests are building-based, calculated on the inventory quantities that need to be retired and the continued use of information and instructional systems in the daily educational environment.*

Another component of this request includes 60 laptop computers and 34 desktop computers for students at Newman, Hillside, Mitchell, and Pollard. These are replacements for units that have been in use for seven or more years. The laptop cart is for Newman, in anticipation of a FY 2011 relocation. The netbooks are for Pollard, where the District will be piloting the use of inexpensive netbook computers. If the pilot is successful, the District will be recommending that students provide their own netbooks in grades 8-12, thus impacting the future replacement cycles. Replacement printers are needed at Eliot and Broadmeadow in the main offices and at Pollard for the grade-level offices.

Furniture and Musical Equipment *Starting in FY 2005, Town Meeting approved first year funding to replace furniture in school facilities not scheduled to undergo capital renovation/addition projects in the near future (Hillside, Mitchell, Newman and Pollard). In these schools, furniture is 10-20+ years old and in a state of disrepair after decades of heavy use. This request would provide on-going funding for regular replacement. The FY 2011 request is for $40,950 to continue replacement of furniture in "poor" condition at these schools.*

In FY 2005, Town Meeting also began allocating funds toward a ten-year replacement cycle for school musical instruments. As a result, the Schools are beginning to see an improvement in the quality of musical instruments which its students are able to use. The School Fine and Performing Arts Department still maintains a good number of musical instruments, especially string instruments and upright pianos, which are 25+ years old that should be replaced or refurbished. Students do purchase more common, less expensive instruments, but a quality band and/or orchestra program should supply large, more expensive instruments to ensure balanced instrumentation. For FY 2011, the School Department plans to replace the upright piano at Newman School, and an upright piano and cello at the High School.

Pollard School Condition Analysis *This project will fund a condition assessment of the Pollard Middle School. The purpose of the assessment is to identify, quantify, and develop a timeline for improvements to the Pollard Middle School, for the purpose of undertaking needed repairs and contemplating improvements that will add functionality and extend the useful life of the school for the next generations of students. Additionally, the assessment will help guide future capital planning decisions. Several repair projects have been identified such as a roof replacement, parking and driveway improvements, auditorium upgrade, pedestrian access, science classroom upgrades, and a kitchen upgrade; this request would wrap all of those identified repairs into a condition analysis for Pollard. Funding for design of a consolidated project, if applicable, is included in the Capital Improvement Plan in the amount of $400,000 in the extraordinary category, and is proposed for funding at a fall at a future Town Meeting.*

Public Works Core Fleet Replacement *The Core fleet consists of passenger vehicles such as sedans and wagons, vans, pick-up trucks, small dump trucks, and utility trucks. Unless circumstances require otherwise, the vehicles scheduled to be replaced in FY 2011 include:*

Unit	Division	Year	Description	Miles	Cost
#1	Administration	2000	Sedan/Hybrid	70,000	$32,500
#44	Engineering	2000	Sedan/Hybrid	98,400	$32,500
#3	Garage	1997	Utility Body	16,200	$55,500
#55	Highway	1996	One Ton Dump Truck	77,600	$68,200
New	Engineering		Hybrid		$32,500

Large Specialty Equipment *Public Works specialty equipment consists of power-assisted equipment or other specialized tools used by the Department in the performance of its work. This replacement vacuum type sweeper will replace an older, mechanical broom type 3-wheeled street sweeper.*

Unit	Division	Year	Description	Miles	Cost
#182	Highway	1987	Vacuum type Street Sweeper	30,200	$223,500

Small Specialty Equipment *This program provides funding to purchase new and replace existing Public Works specialty equipment. This equipment is critical for the efficient operation of the Drains, Highway, and Parks and Forestry Division's maintenance programs. The purchase of this equipment will increase productivity and expand the use of maintenance dollars. Unless circumstances require otherwise, the vehicles scheduled to be replaced in FY 2011 include:*

Unit	Division	Year	Description	Cost
#350	Parks & Forestry	1976	Utility Tractor	$44,000

#353	Parks & Forestry	1989	Riding Turf Sweeper	$27,500
#335	Parks & Forestry	1999	Field Renovator	$21,000

Snow and Ice Equipment *This request will provide funding for equipment used primarily in the Snow and Ice Program. Unless circumstances require otherwise, the vehicles and equipment proposed for replacement in FY 2011 are as follows:*

Unit	Division	Year	Description	Cost
#10A	Highway	1989	Material Spreader	$30,000
#108	Highway	1989	Sidewalk tractor (Wheel w/blower)	$129,000
#206	Highway	1980	Snow Blower (Loader Mounted)	$139,000

Brook and Culvert Maintenance *Severe storms result in numerous complaints and subsequent investigations of the Town's brooks, streams and culverts. The DPW has developed a repair and maintenance program which is a combination of contracted work and use of Town forces to address the issue of flooded and poor draining brooks, streams, waterways and culverts throughout the Town. This program addresses the failure of retaining walls and loss of soil behind the walls, which is allowing the brooks to become silted and overgrown with vegetation, impacting water flow levels. The goal of the program is to improve situations where there is a loss of usable abutting property and flooded basements. The project will require a detailed investigation, a plan of recommended improvements, a design drawing and specifications, environmental permitting and bidding of construction services. This will return the waterways to a condition that will allow the DPW to maintain the brooks using its own forces. Funding for this program since FY 2006 has included cleaning of Hurd Brook and culverts, from Central Avenue to the Wellesley line and a portion of Alder Brook. Unless circumstances require otherwise, FY 2011 funds are targeted for construction for Perry Gorge, and water quality improvements.*

Storm Drain Discharge Improvements *The Town's Storm Water Master Plan was completed in 2002. Incorporated into this Storm Water Master Plan are improvements to the Storm Drainage System to upgrade the quality of the water discharged to the Charles River in Needham. This project will fund the engineering, design, and permitting for the water quality improvements at the DPW facility on Dedham Avenue.*

Public Facilities Core Fleet Replacement *The Core fleet consists of passenger vehicles such as sedans and wagons, vans, pick-up trucks, small dump trucks, and utility trucks. Unless circumstances require otherwise, the vehicles scheduled to be replaced in FY 2011 include:*

Unit	Division	Year	Description	Miles	Cost
#701	Public Facilities	1998	E2520 Plumbers Trade Van	128,088	$34,114
#709	Public Facilities	2002	F150 Pickup	135,940	$30,932

Small Specialty Equipment *The purchase of a John Deere Close Cab Mower/Blower for the Needham High School and the High Rock School will improve the Department's capacity for maintaining grounds and removing snow at these facilities. The new High Rock School has over 2,000 linear feet of sidewalk, with one day custodian and two night custodians to perform snow removal. This equipment will facilitate the removal of snow in a timely and efficient manner. The High School presently is being cleared of snow in the winter by a group of eleven (11) custodians and trades people. A John Deere Close Cab Mower/Blower will allow several of those trades currently being utilized for snow removal to perform their necessary duties. The addition of these units will improve the Department's ability to maintain the grass, sweep the parking lots and sidewalks and perform snow removal in the winter.*

Facilities Maintenance Program *This project allows for on-going building maintenance efforts, including, but not limited to flooring, painting, ductwork cleaning, and window replacement. With respect to flooring, the program allows for the replacement of worn, damaged, unsafe, and unsightly floor surfaces. In addition, it provides for the removal of asbestos-containing floor tile and allows for its replacement with vinyl composition floor tile in classrooms and carpeting in offices.*

Unless circumstances require otherwise, FY 2011 funding will provide abatement in the classrooms, hallways and office spaces at the Pollard School, and the Media Center at the Hillside School. Duct Cleaning will be performed at the Hillside and Broadmeadow elementary schools. Painting will be performed on an as needed basis to keep the buildings in a presentable condition. Funding from this article will also be used to enhance energy-efficiency and reduce energy consumption, such as replacing windows with dual pane glass where possible, and installing infrared and motion sensors for lighting, insulating, and correcting envelope issues. This program will allow the Public Facilities Department to address building systems determined to be in need of rebuilding or replacement.

This project will also provide funding for the removal and replacement of a rooftop air-conditioning unit at the Police Station (estimated at $48,000), and the removal and replacement of the existing roof at the Claxton Field Building (estimated at $30,598).

Memorial Park Bleachers *This project will fund the replacement of bleachers at Memorial Park. These bleachers are used by spectators at the newly renovated and heavily used Memorial Park multi-purpose field. The prior bleachers (1948 vintage) were removed this year for safety reasons.*

Library Collection Supplement *The Library's materials budget is inadequate for the current level of circulation. As a result of increased circulation patterns, a high level of demand is placed on the library's collection of various materials. The increased demand wears the items out at a faster rate than would normally be the case. The current materials budget is not sufficient to encompass any large-scale purchase of replacement materials. Since the new library opened in March of 2006, circulation has increased significantly. One-half of the requested funding will be used for children's materials.*

Library Technology Replacement *This funding will allow the library to replace computer workstations, servers, network printers, microfilm ready equipment, and networked multi-functional copiers in accordance with its technology replacement plan.*

Athletic Facility Improvements *The Public Works and Park and Recreation Departments have developed a maintenance plan for all fields, which includes new or total reconstruction, partial renovation, irrigation, drainage improvements, and equipment replacement or repair (e.g. bleachers, fences/backstops, player benches and miscellaneous equipment) for multi-use fields and ball diamonds.*

Perimeter fencings and backstops for the Mills Field ball diamond are in need of replacement. The original installation dates back to 1959. Despite numerous repairs over the years, the present condition has reached a critical level and will require total replacement. Replacement would include new and updated backstops, complete perimeter fencing with gates, and efficiency improvements to the irrigation system.

The project also includes improvements to the drainage system at High Rock, which will enable the field to remain open more often. A drainage plan will be developed prior to construction, because the system is connected to existing catch basins. Other than fencing, this field was not part of the High Rock School Renovation Project.

MOVED: That the Town vote to raise and/or transfer and appropriate $2,412,949 for General Fund Cash Capital, to be spent under the direction of the Town Manager, and raised from the tax levy; or take any other action relative thereto:

GF	Description	Recommended	Amendment
General Government	Financial Application Hardware	$150,000	
General Government	Network Services & Switches	$30,000	
General Government	Microsoft Office 2007 Upgrade	$60,000	
Public Safety	Communication Systems	$68,000	
Public Safety	Fire Inspection Vehicle	$30,000	
Public Schools	Copier Replacement	$51,700	
Public Schools	Technology Replacement	$259,800	
Public Schools	Furniture & Musical Equipment	$55,950	
Public Schools	Pollard School Condition Analysis	$30,000	
Public Works	Core Fleet Replacement	$221,200	
Public Works	Large Speciality Equipment	$223,500	
Public Works	Small Specialty Equipment	$92,500	
Public Works	Snow & Ice Equipment	$298,000	
Public Works	Brook & Culvert Maintenance	$100,000	
Public Works	Storm Drain Discharge Improvements	$42,000	
Public Facilities	Core Fleet Replacement	$65,046	
Public Facilities	Small Specialty Equipment	$20,853	
Public Facilities	Facilities Maintenance Program	$400,000	
Community Services	Memorial Park Bleachers	$43,000	
Community Services	Library Collection Supplement	$25,000	
Community Services	Library Technology Replacement	$42,800	
Community Services	Athletic Facility Improvements	$103,600	
	Total Appropriation	$2,412,949	

A motion to amend was offered by Mr. John A. Bulian by striking the sum "$2,412,949" and inserting in place thereof the sum "$1,500,564" and by changing the following line items:

Changing Changing

Group	Description	From:	To:
General Government	Microsoft Office 2007 Upgrade	$60,000	$ 0
Public Schools	Technology Replacement	$259,800	$ 38,600
Public Works	Large Specialty Equipment	$223,500	$ 0
Public Works	Small Specialty Equipment	$ 92,500	$ 0
Public Works	Brook & Culvert Maintenance	$100,000	$ 25,000
Public Works	Storm Drain Discharge Improvements	$ 42,000	$ 0
Public Facilities	Core Fleet Replacement	$ 65,046	$ 34,114
Public Facilities	Small Specialty Equipment	$ 20,853	$ 0
Community Services	Library Technology Replacement	$ 42,800	$ 0
Community Services	Athletic Facility Improvements	$103,600	$ 0

Mr. John A. Bulian, Chairman, recommended adoption on behalf of the Board of Selectmen.

Mrs. Lisa W. Zappala, Chairman, recommended adoption on behalf of the Finance Committee.

Unanimous consent was given to allow Mr. Richard W. Merson, Director of Public Works and non-resident, to address Town Meeting. In response to an inquiry from Mr. David J. Escalante regarding the purpose of street sweepers, Mr. Merson stated that this machine is required to remove debris and dust that is distributed on the roadways and catch basins. This is mandated by state law.

I response to an inquiry from Mrs. Claire Patricia Messing, Town Manager Kate Fitzpatrick stated that the two vehicles in question have passed the 7-year program replacement period.

In response to an inquiry from Mr. Paul A. Siegenthaler regarding a new core curriculum requirement that would add another burden to our families, Mr. Michael J. Greis, member, stated that the School Committee is evaluating computer devices at this time. The thought behind this would be that students would be in charge of their own computers. No decision has been made yet.

In response to an inquiry from Mr. David J. Escalante, Town Manager Kate Fitzpatrick stated that the $150,000 for application hardware is to replace the AS400 which is the main server.

After a brief discussion, Mr. Bulian's motion to amend was presented and carried by unanimous vote.

ACTION: The main motion, as amended, was presented and carried by voice vote.

VOTED: That the Town vote to raise and/or transfer and appropriate $1,500,564 for General Fund Cash Capital, to be spent under the direction of the Town Manager, and raised from the tax levy; or take any other action relative thereto:

Group	Description	Description	Amendment
General Government	Financial Application Hardware	$150,000	$150,000
General Government	Network Services & Switches	$ 30,000	$ 30,000
General Government	Microsoft Office 2007 Upgrade	$60,000	$ 0
Public Safety	Communication Systems	$ 68,000	$ 68,000
Public Safety	Fire Inspection Vehicle	$ 30,000	$ 30,000
Public Schools	Copier Replacement	$ 51,700	$ 51,700
Public Schools	Technology Replacement	$259,800	$ 38,600
Public Schools	Furniture & Musical Equipment	$ 55,950	$ 55,950
Pubic Schools	Pollard School Condition Analysis	$ 30,000	$ 30,000
Public Works	Core Fleet Replacement	$221,200	$221,200
Public Works	Large Specialty Equipment	$223,500	$ 0
Public Works	Small Specialty Equipment	$ 92,500	$ 0
Public Works	Snow & Ice Equipment	$298,000	$298,000
Public Works	Brook & Culvert Maintenance	$100,000	$ 25,000
Public Works	Storm Drain Discharge Improvements	$ 42,000	$ 0
Public Facilities	Core Fleet Replacement	$ 65,046	$ 34,114
Public Facilities	Small Specialty Equipment	$ 20,853	$ 0
Public Facilities	Facilities Maintenance Program	$400,000	$400,000
Community Services	Memorial Park Bleachers	$ 43,000	$ 43,000
Community Services	Library Collection Supplement	$ 25,000	$ 25,000
Community Services	Library Technology Replacement	$ 42,800	$ 0
Community Services	Athletic Facility Improvements	$103,600	$ 0
	Total Appropriation		**$1,500,564.**

ARTICLE 33: APPROPRIATE FOR HILLSIDE/MITCHELL CONDITION ASSESSMENT

To see if the Town will vote to raise and/or transfer and appropriate the sum of $50,000 for a condition assessment of the Hillside and Mitchell Elementary Schools, to be spent under the direction of the Town Manager/Permanent Public Building Committee, and to meet this appropriation that $50,000 be transferred from Article 45 of the 2009 Annual Town Meeting; or take any other action relative thereto.

Article Information: The School Department is requesting to re-purpose the $50,000 appropriated in May 2009 for a technology infrastructure upgrade feasibility study, to become a more broad-based study that a) assesses the condition of the Hillside and Mitchell schools to help guide capital planning for maintenance/repair of these aging facilities, and b) conducts an assessment of upgrading the technology infrastructure at these two schools. The focus of the analysis is on needed repairs, life-safety improvements, and infrastructure upgrades minimally required to continue the educational program through to renovation. Both schools are two of the older schools in Needham and have not undergone major renovation. The two schools have individual building challenges and both are experiencing continued growth in their student populations. During the last several years, the School Department and Public Facilities Department have proposed capital requests and received funding to keep the schools functioning safely.

MOVED: That the Town vote to raise and/or transfer and appropriate the sum of $50,000 for a condition assessment of the Hillside and Mitchell Elementary Schools, to be spent under the direction of the Town Manager/Permanent Public Building Committee, and to meet this appropriation that $50,000 be transferred from Article 45 of the 2009 Annual Town Meeting.

Mr. Gerald A. Wasserman, Selectman, explained that the town needs to examine the whole picture which includes the needs of Hillside and Mitchell schools. The Board of Selectmen requests support of this article.

Mr. Richard A. Zimbone, member, addressed this proposal on behalf of the Finance Committee. He explained that both schools are under the town's Capital Plan and will have to be addressed by the end of this decade. The Finance Committee unanimously recommends adoption of this article.

Mr. Steven Markman inquired as to whether or not there is a time line when the study will begin and end and is there a projection of number of students at the time of the study. Mr. Michael J. Greis, School Committee member, stated that they hope to begin the study by the end of the summer in order to avoid any nasty surprises. He did not have a current student population, but noted that both schools are currently overcrowded.

Mr. John P. O'Leary, School Committee member, stated that the initial study provided schematics and the new study will not. The funds will be used to move forward.

Mr. James G. Healy advised that it is important to recognize our whole debt structure. We need to figure out how our buildings can be safe until we get to the major renovation.

ACTION: The main motion was presented and carried unanimously by voice vote.-

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Article 34 was previously withdrawn on May 3, 2010.

ARTICLE 35: APPROPRIATE FOR KENDRICK STREET BRIDGE REPAIR

To see if the Town will vote to raise and/or transfer and appropriate the sum of $850,000 for repairs to the Kendrick Street Bridge over the Charles River, to be spent under the direction of the Town Manager, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44, Section 7; or take any other action relative thereto.

Article Information: Surrounded on three sides by the Charles River, the Town jointly maintains a number of bridges with neighboring communities. The Massachusetts Bridge Inspection Program has identified a number of bridges that have some level of deficiency and has recommended repairs. This program is essential to improving the structural and or surface integrity of all bridges throughout Needham. Recent reports from MASSDOT indicate that the conditions of the Kendrick Street Bridge have been worsening, and the bridge is in immediate need of repair. Capital Project costs will include surveying, engineering evaluation, design, and repair or reconstruction. Town Meeting funded the design of the bridge repair in May, 2009 in the amount of $125,000. The cost of this project will be shared with the City of Newton. Additional information is available at www.needhamma.gov/2010atm.

MOVED: That the Town vote to raise and/or transfer and appropriate the sum of $850,000 for repairs to the Kendrick Street Bridge over the Charles River, to be spent under the direction of the Town Manager, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44, Section 7.

Mrs. Denise C. Garlick, Selectman, addressed this proposal on behalf of the Board of Selectmen. She explained that the Town jointly maintains a number of bridges with neighboring communities. The Kendrick Street Bridge has been identified as needing immediate repair by MASSDOT.

Mr. Richard A. Zimbone, member, stated that the Finance Committee concurs and recommends adoption of this proposal.

In response to an inquiry from Mr. Robert E Deutsch, Mr. Richard W. Merson, Director of Pubic Works, explained that the Kendrick Street Bridge is currently a two-lane bridge and will narrow down to one lane until the project is completed. The bridge will not be closed.

In response to an inquiry from Deborah S. Winnick, Mrs. Garlick advised that Newton is paying for the design and both communities are sharing the cost.

ACTION: The main motion was presented and carried unanimously by voice vote.

Article 36 was adopted by unanimous consent on May 3, 2010.

ARTICLE 37: APPROPRIATE FOR RTS ENTERPRISE FUND CASH CAPITAL

To see if the Town will vote to raise and/or transfer and appropriate $235,000 for RTS Enterprise Fund Cash Capital, to be spent under the direction of the Town Manager, said sum to be transferred from RTS Enterprise Fund retained earnings; or take any other action relative thereto:

Group	Description	Recommended	Amendment
RTS	Core Fleet Replacement	$139,200	
RTS	Large Specialty Equipment	$95,800	
	Total Appropriation	$235,000	

Article Information:

RTS Core Fleet Replacement *The Core fleet consists of passenger vehicles such as sedans and wagons, vans, pick-up trucks, small dump trucks and utility trucks Additional information on the Town's Capital Improvement Plan is available at www.needhamma.gov/2010atm. Unless circumstances require otherwise, the vehicles scheduled for replacement in FY 2011 include:*

Unit	*Division*	*Year*	*Description*	*Miles*	*Cost*
#5	*RTS*	*1995*	*Six wheel dump truck*	*49,000*	*$139,200*

Large Specialty Equipment *In 1988 the Town acquired a knuckle-boom crane ("Grizzly"). This unit was used as the primary compaction device at the Transfer Station until January 1999, when the tipping floor was added during the Transfer Station Expansion Project. The knuckle-boom crane still serves as an integral part of the solid waste transfer process. It is primarily used for top dressing all loads prior to tarping and transportation. During this unit's 11 years of primary service, extensive repairs have been made to the unit due to excessive wear and tear. This proposal is for replacement of the knuckle-boom unit only. The electrical hydraulic power plant is not in need of replacement at this time.*

Unit	*Division*	*Year*	*Description*	*Miles / Hours*	*Cost*
#144	*RTS*	*1987*	*Stationary Compactor (Grizzly)*	*10,600 hours*	*$95,800*

MOVED: That the Town vote to raise and/or transfer and appropriate $235,000 for RTS Enterprise Fund Cash Capital, to be spent under the direction of the Town Manager, said sum to be transferred from RTS Enterprise Fund retained earnings; or take any other action relative thereto:

Group	Description	Recommended	Amendment
RTS	Core Fleet Replacement	$139,200	
RTS	Large Specialty Equipment	$95,800	
	Total Appropriation	$235,000	

Mr. John A. Bulian, Chairman, addressed this proposal on behalf of the Board of Selectmen and requests support of Town Meeting.

Mr. John P. Connelly, member, recommended adoption on behalf of the Finance Committee.

ACTION: The main motion was presented and carried unanimously by voice vote.

ARTICLE 38: APPROPRIATE FOR SEWER ENTERPRISE FUND CASH CAPITAL

To see if the Town will vote to raise and/or transfer and appropriate $376,000 for Sewer Enterprise Fund Cash Capital, to be spent under the direction of the Town Manager, said sum to be transferred from Sewer Enterprise Fund retained earnings; or take any other action relative thereto:

Group	Description	Recommended	Amendment
Sewer	Core Fleet Replacement	$52,500	
Sewer	Large Specialty Equipment	$98,500	
Sewer	Sewer System Rehabilitation (I/I)	$225,000	
	Total Appropriation	$376,000	

Article Information:

Sewer Core Fleet Replacement *The Core fleet consists of passenger vehicles such as sedans and wagons, vans, pick-up trucks, small dump trucks and utility trucks. The unit intended for replacement does not have a typical pickup bed on the back, instead it has a utility body with a tool compartment located on the outside of body and an open area in the middle to carry items such as ladders, shovels, etc. Additional information on the Town's Capital Improvement Plan is available at www.needhamma.gov/2010atm. Unless circumstances require otherwise, the vehicle scheduled to be replaced in FY 2011 is:*

Unit	*Division*	*Year*	*Description*	*Miles*	*Cost*
#23	*Sewer*	*1997*	*Ford F350 Utility Body*	*125,100*	*$52,500*

Large Specialty Equipment *Public Works specialty equipment consists of power-assisted equipment or other specialized tools used by the Department in the performance of its work. This will provide funding to purchase a Sewer Rodder. This equipment is critical for the efficient operation of the Sewer Division's maintenance programs. The Sewer Rodder is used to clean sewer and drain lines of debris and root intrusion which a hydraulic flushing truck cannot address. While on a jobsite, the engine continues to run either at idle or higher engine speed when the rodding machine is being used. The rear mounted rodding machine uses the truck engine to supply hydraulic power to the rodding machine hydraulic motors.*

Unit	*Division*	*Year*	*Description*	*Miles*	*Cost*
#28/28A	*Sewer*	*2001*	*Sewer Rodder*	*24,300*	*$98,500*

MOVED: That the Town will vote to raise and/or transfer and appropriate $376,000 for Sewer Enterprise Fund Cash Capital, to be spent under the direction of the Town Manager, said sum to be transferred from Sewer Enterprise Fund retained earnings; or take any other action relative thereto:

Group	Description	Recommended	Amendment
Sewer	Core Fleet Replacement	$52,500	
Sewer	Large Specialty Equipment	$98,500	
Sewer	Sewer System Rehabilitation (I/I)	$225,000	
	Total Appropriation	$376,000	

Mr. Maurice P. Handel, Selectman, recommended adoption of this proposal on behalf of the Board of Selectmen.

Mr. John P. Connelly, member, recommended adoption on behalf of the Finance Committee.

ACTION: The main motion was presented and carried unanimously by voice vote.

ARTICLE 39: APPROPRIATE FOR WATER ENTERPRISE FUND CASH CAPITAL

To see if the Town will vote to raise and/or transfer and appropriate $1,465,400 for Water Enterprise Fund Cash Capital, to be spent under the direction of the Town Manager, said sum to be transferred from Water Enterprise Fund retained earnings; or take any other action relative thereto:

Group	Description	Recommended	Amendment
Water	Core Fleet Replacement	$88,500	
Water	Small Specialty Equipment	$12,600	
Water	Construction Equipment	$147,500	
Water	Fireflow Improvements	$313,500	
Water	Fire Hydrant Replacement	$100,000	
Water	Service Connections	$200,000	
Water	Water System Rehabilitation	$603,300	
	Total Appropriation	$1,465,400	

Article Information:

Water Core Fleet Replacement *The Core Fleet consists of passenger vehicles such as sedans and wagons, vans, pick-up trucks, small dump trucks and utility trucks. Additional information on the Town's Capital Improvement Plan is available at www.needhamma.gov/2010atm. Unless circumstances require otherwise, the vehicle(s) scheduled to be replaced in FY 2011 include:*

Unit	Division	Year	Description	Miles	Cost
#26	Water	2005	Pickup Truck	46,000	$29,500
#27	Water	2005	Pickup Truck	69,200	$29,500
#31	Water	2005	Pickup Truck	86,200	$29,500

Small Specialty Equipment *This program provides funding to purchase new and replace existing Public Works specialty equipment. This equipment is necessary for the efficient operation of the Division's maintenance programs. The Water and Sewer Division remains on stand-by status 24 hours per day to respond to emergencies.*

Unit	Division	Year	Description	Miles/Hours	Cost
#198	Water	1999	Mobile Light Tower	450 hours	$12,600

Construction Equipment *This grouping consists of equipment primarily used in the heavy maintenance, construction, or reconstruction of the Town's infrastructure. The backhoe loader is used for main and service connection repairs or installations. This particular unit has more than 5,000 hours of service. Unless circumstances require otherwise, the equipment scheduled to be replaced in FY 2011 include:*

Unit	Division	Year	Description	Miles/Hours	Cost
#133	Water	2001	Backhoe Loader	5,000 hours	$147,500

Fireflow Improvements *The Water System Master Plan has identified a category of improvements for high priority action. For FY 2011, this includes engineering and design for improvements to St. Mary's Street Pump Station. This request is for the final design of renovations to the St. Mary Street Water Pump Station. This station is where the Town's supplementary water supply is pumped from the MWRA System. The project will involve the replacement of existing pumps and motors, the motor control center and other internal components, as well as building repairs.*

Fire Hydrant Replacement *The goal of the program is to remove and replace older and out-dated fire hydrants with new and more reliable fire hydrants within the community. There are approximately 90 unreliable fire hydrants remaining out of 217 initial hydrants scheduled for replacement. During the annual fall hydrant inspection, older fire hydrants have been determined to be potential freezing hazards due to their lack of ability to either properly drain or efficiently shut down. Barring unforeseen circumstances, it is anticipated that this program will be completed by the end of FY 2011.*

Service Connections *The primary purpose of this program is to remove lead from the water distribution system by replacing older water service connections containing lead. The Town's water treatment process reduces the corrosivity of Needham's water to minimize the leaching of lead from the water pipes and house plumbing. However, only the removal of the lead sources will completely assure total compliance. The lead found in water service connections can be eliminated over time by replacing these connections. The DPW integrates this program with road repair and replacement initiatives – service connections are being replaced on streets that have been identified for road improvements.*

Water System Rehabilitation *The annual Water System Rehabilitation Program draws from the recommendations of the Water System Master Plan. This master plan recommends that pipes 85 years or older be considered for replacement or relining. This list of older pipes is evaluated and prioritized, and then cross-referenced with work proposed for other utilities, road repairs, or reconstruction. Unless circumstances require otherwise, projects for FY 2011 include Garden Street (construction, engineering & design), Kimball Street/Grant Street to Pleasant Street and Lincoln Street/Garfield Street to Dedham Avenue (engineering & design).*

MOVED: That the Town vote to raise and/or transfer and appropriate $1,465,400 for Water Enterprise Fund Cash Capital, to be spent under the direction of the Town Manager, said sum to be transferred from Water Enterprise Fund retained earnings; or take any other action relative thereto:

Group	Description	Recommended	Amendment
Water	Core Fleet Replacement	$88,500	
Water	Small Specialty Equipment	$12,600	
Water	Construction Equipment	$147,500	
Water	Fireflow Improvements	$313,500	
Water	Fire Hydrant Replacement	$100,000	
Water	Service Connections	$200,000	
Water	Water System Rehabilitation	$603,300	
	Total Appropriation	$1,465,400	

Mr. Maurice P. Handel, Selectman, recommended adoption on behalf of the Board of Selectmen.

Mr. John P. Connelly, member, recommended adoption on behalf of the Finance Committee.

In response to an inquiry from Mr. Scott McConchie, Town Manager Kate Fitzpatrick advised that the Town studied the fleet in 2001 and the Town is trying to downsize some of the trucks. The transmissions are burned out so the Town is going back to the pick up trucks.

In response to an inquiry from Mr. Richard B. Dagen, Town Manager Kate Fitzpatrick advised that there is some redundancy and there are fire hydrants nearby.

Mr. James D. Masterman questioned whether or not there was any discussion regarding reprioritizing the Town's Water System repair. In response, Mr. Richard W. Merson, Director of Public Works, stated that his department has identified each area to be rehabilitated and prioritized by age.

ACTION: The main motion was presented and carried unanimously by voice vote.

Article 40 was previously withdrawn on May 3, 2010.

Article 41 was previously withdrawn on May 3, 2010.

Article 42 was previously withdrawn on May 3, 2010.

ARTICLE 43: OMNIBUS

To see if the Town will vote to raise by taxation, transfer from available funds, by borrowing or otherwise, such sums as may be necessary for all or any of the purposes mentioned in the foregoing articles, especially to act upon all appropriations asked for or proposed by the Selectmen, or any Town officer or committee, to appoint such committees as may be decided upon and to take action upon matters which may properly come before the meeting; or take any other action relative thereto.

MOVED: That the Town vote to raise and/or transfer and appropriate a sum to the Stabilization Fund, said sum to be raised from the Tax Levy.

Under the Omnibus Article the Moderator announced that there was only one request by Mr. Alan S. Fanger to adopt a non-binding resolution as follows:

WHEREAS, the Town's fiscal condition is substantially influenced by expenses such as health insurance, energy and contributory retirement, all of which are rising at a greater annual rate than revenue growth allowed under Proposition 2 ½;

WHEREAS, the Town has been prudent in reducing expenses to the extent they can be controlled;

WHEREAS, the Town's dependence on operational overrides to close budget shortfalls is both unhealthy and inherently risky; and

WHEREAS, the Town's failure to exploit non-traditional sources of revenue may adversely affect vulnerable populations, most notably seniors on fixed incomes.

WHEREFORE, be it resolved that the Town Meeting encourages the identification and use of non-traditional sources of municipal revenue and implores the selectmen and boards, commissions and authorities of competent jurisdiction as follows:

1. That they give due consideration to the use of non-traditional methods of revenue generation, including but not limited to the following:

a. Advertising on playing fields and other public venues and spaces;
b. The sale of naming rights for public buildings, fields, parks and other appropriate locations;
c. Annual or capital fundraising campaigns;
d. Trusts or conservancies for public land; and
e. The leasing or licensing to other municipalities, or to private parties, or any excess capacity at the RTS.

2. That the use of such methods should not be rejected arbitrarily but instead, rejected only when there exist good faith concerns; (a) that the safety and/or health of the residents of the Town; (b) that investment of public funds that would be required for any particular revenue generation method; and (c) about the legality of the conduct under applicable law.

3. That the Town shall, from time to time, examine the ways in which other municipalities within the Commonwealth have generated alternative sources of revenue, and shall be guided in pertinent part by any findings resulting therefrom.

Mr. Fanger addressed his resolution stating that he is proposing one small method to influence expenses and revenue enhancements. According to Mr. Fanger, it is getting more and mo re difficult to provide the same level of services and we need to think outside the box.

Mr. James G. Healy noted that the issue is whether or not to adopt this resolution. He suggested that we allow our Board of Selectmen, other boards and committees to do their jobs. Overrides were part of the discussion when Proposition 2 ½ first became a State law. Our Town is already looking at these cost-study measurers and the great people of Needham will always respond to our needs. When you sell something, it is a one-time revenue item. Mr. Healy asked Town Meeting to reject this resolution,

Mr. Daniel P. Matthews, Selectman, explained that this Resolution could cause issues and advised that the Board of Selectmen does not support this proposal.

Mrs. Lois Sockol spoke in opposition to this proposal. She would not like to see the boards and committees handicapped.

Mr. Paul F. Denver also rose in opposition to this proposal. He stated that Town Meeting have not had time to review this proposal and it should have been published in the warrant.

Mr. William J. Supple indicated that there is already a mechanism in place for citizens to make donations to established trust funds.

A motion to move the previous questions was offered by Mr. Thomas M. Harkins. The motion was presented and carried by the required two-thirds vote declared by the Moderator.

ACTION: The non-binding Resolution was presented but failed to pass.

The Moderator declared the Omnibus Article disposed of.

At this time the Moderator thanked pages Mike Escalante, Ned Cooley and Mackenzie Wade for manning the microphones. He noted that Mike has been serving Town Meeting in this capacity for four years. He is graduating from High School and will be attending Syracuse University in the fall. He also thanked the following individuals and groups for their participation in Town Meeting: Custodian Doug Emily for setting up the auditorium; Steve Tedesco, for setting up and maintaining the audio system; Mark Mandel and the Needham Cable Channel for setting up and running the cameras as well as broadcasting and recording our meetings; the Town Clerk and staff for recording the minutes of Town Meeting and taking nightly attendance; and all Town Employees, IT members and staff and the Department Managers sitting at the back of the auditorium. He thanked his appointees who serve on the Finance Committee on a voluntary basis and the new Executive Secretary Louise Mizgerd who replaced Louise Miller. He thanked all Town Meeting Members and expressed his appreciation for their willingness to participate in this great institution. He noted that they are heirs to a great legacy and urged continuance of this wonderful tradition..

At 10:05 P.M. Mr. John A. Bulian on behalf of the Board of Selectmen moved to dissolve the Annual Town Meeting with the following Resolution:

THE FOLLOWING RESOLUTION

was offered

In Memory of Meredith Page

WHEREAS: Meredith (Plaisted) Page was born and raised in Portland Maine, graduating from the Wayneflete School and Westbrook Junior College. She and her husband Donald settled in Needham where they raised their two sons, Jeffrey and David; and

WHEREAS: While raising her family, Meredith was so involved in her sons' athletic events that she was known as "Mrs. Booster." She enjoyed a successful 37 year real estate career, most recently with Prudential Town and Country in Wellesley; and

WHEREAS: Meredith embodied the values of hard work, service to others, and unconditional love for her family and friends. She volunteered for the American Cancer Society for 30 years, helping to found the Charles River Division of the Society. In 2008, she was recognized with the St. George National Award, the highest recognition given to an American Cancer Society volunteer. Meredith founded the Needham, Dedham, and Wellesley Relay for Life in 2000, helping that event raise more than $1.5 million for cancer research; and

WHEREAS: Meredith was a volunteer at the Walker School for more than 50 years, serving on the Board of Directors for 41 years. She founded the Friends of Walker School and helped the School, which is dedicated to providing services to troubled children, adolescents and their struggling families, raise millions of dollars during her lifetime. Recently, Meredith served as a board member and clerk of Needham Cares, an organization dedicated to helping victims of hurricane Katrina; and

WHEREAS: Meredith served as a member and chairman of the Traffic Management Advisory Committee, and was a Town Meeting member for more than 30 years, serving from 1979 to 2010; and

WHEREAS: This month, when the Needham, Dedham, and

Wellesley communities gather to honor and celebrate at the Relay for Life, many will remember Meredith as she lead the survivors' lap -- decked out in purple and holding the hand of a friend or stranger;

NOW THEREFORE, be it resolved by this body that the 2010 Annual Town Meeting be dissolved in honor of the many civic and community contributions of Meredith Page to the Town of Needham.

ACTION: At 10:05 P.M. on Tuesday, May 12, 2010, the Resolution was presented and carried unanimously by voice vote.

Theodora K. Eaton, MMC
Town Clerk

A true copy
ATTEST:

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